

EAST BAY REGIONAL PARK DISTRICT

Headquartered in Oakland, California
Operating a Regional Park System within Alameda and Contra Costa Counties

2024 PROPOSED BUDGET

Volume 1 of 2 Operating Budget

Prepared by the Finance Department

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VISION, MISSION & VALUES

The Mission statement defines the essential role of the Park District:

The East Bay Regional Park District preserves a rich heritage of natural and cultural resources and provides open space, parks, trails, safe and healthful recreation and environmental education. An environmental ethic guides the District in all of its activities.

The Vision statement sets the direction, values and objectives of the Park District:

The District envisions an extraordinary and well-managed system of open space parkland in Alameda and Contra Costa counties, which will forever provide the opportunity for a growing and diverse community to experience nature nearby.

The Values of the Park District:

- Respect: We honor the land we steward, each other, and the park visitors we serve.
- Resilience: We creatively adapt to change. We address challenges with empathy, perspective and determination.
- Relationships: Our greatest strength lies in the trust, accountability and teamwork we cultivate with our colleagues, partners and the public we serve.
- Responsiveness: We communicate openly, honestly and reliably.
- Transparency: We hold the public's trust through meaningful stakeholder engagement and access to timely and reliable information on decisions and performance.

To achieve this Vision the Park District will continue to:

- Provide a diversified system of regional parklands, trails and related services that will offer outstanding opportunities for creative use of outdoor time.
- Acquire and preserve significant biologic, geologic, scenic and historic resources within Alameda and Contra Costa counties.
- Manage, maintain and restore the parklands so that they retain their important scenic, natural and cultural values.
- Interpret the parklands by focusing educational programs on the visitor's relationship to nature, natural processes, ecology, the value of natural conditions and the history of the parklands.
- Balance environmental concerns and outdoor recreational opportunities within regional parklands.
- Support the development and retention of well-trained, dedicated and productive employees.
- Improve access to and use of the parks by members of groups that are underrepresented, such as persons with disabilities, the economically disadvantaged and elderly park visitors.
- Provide recreational development that fosters appropriate use of parklands while preserving their remoteness and intrinsic value.
- Create quality programs that recognize the cultural diversity represented in the region.
- Participate in partnerships with public agencies, nonprofit organizations, volunteers and the private sector to achieve mutual goals.
- Provide leadership to help guide land use decisions of East Bay governments that relate to the District.
- Ensure open and inclusive public processes.
- Pursue all appropriate activities to ensure the fiscal health of the District.
- Monitor the effects of climate change on District resources and utilize adaptive management techniques to adjust stewardship methods and priorities to preserve the natural, cultural and scenic values of the parks and trails.

EAST BAY REGIONAL PARK DISTRICT PROFILE

The East Bay Regional Park District is governed by a seven-member Board of Directors, who are publicly elected to serve four-year terms and represent a specific geographic area (ward) of the District as depicted on the map. The District itself comprises all of Alameda and Contra Costa counties. These Board Members will serve their respective wards in 2024:

Elected Board of Directors

Elizabeth Echols	Ward 1 - includes the communities of Albany, Berkeley, Emeryville, El Cerrito, El Sobrante, Kensington, a majority of Pinole, Richmond, and San Pablo
Dee Rosario	Ward 2 - includes the communities of Oakland, Piedmont, Canyon, Lafayette, Moraga, Orinda, Orinda Village, Rheem Valley, Rossmoor, and a portion of Walnut Creek
Dennis Waespi	Ward 3 - includes the communities of Castro Valley, Hayward, Union City, and a portion of Fremont
Ellen Corbett	Ward 4 - includes the communities of Alameda, a portion of Oakland, San Leandro, San Lorenzo, and a small portion of Hayward
Olivia Sanwong	Ward 5 - includes the communities of Brightside, most of Dublin, part of Fremont, Livermore, Newark, Pleasanton, Scott's Corner, and Sunol
John Mercurio	Ward 6 - includes the communities of Alamo, Blackhawk, Clayton, Concord, Danville, Diablo, Pleasant Hill, San Ramon, Tassajara, and a portion of Walnut Creek
Colin Coffey	Ward 7 - includes the communities of Antioch, Bay Point, Bethel Island, Brentwood, Byron, Crockett, Discovery Bay, Hercules, Knightsen, Martinez, Mountain View, Oakley, Pacheco, a portion of Pinole, Pittsburg, Port Costa, Rodeo, and Vine Hill

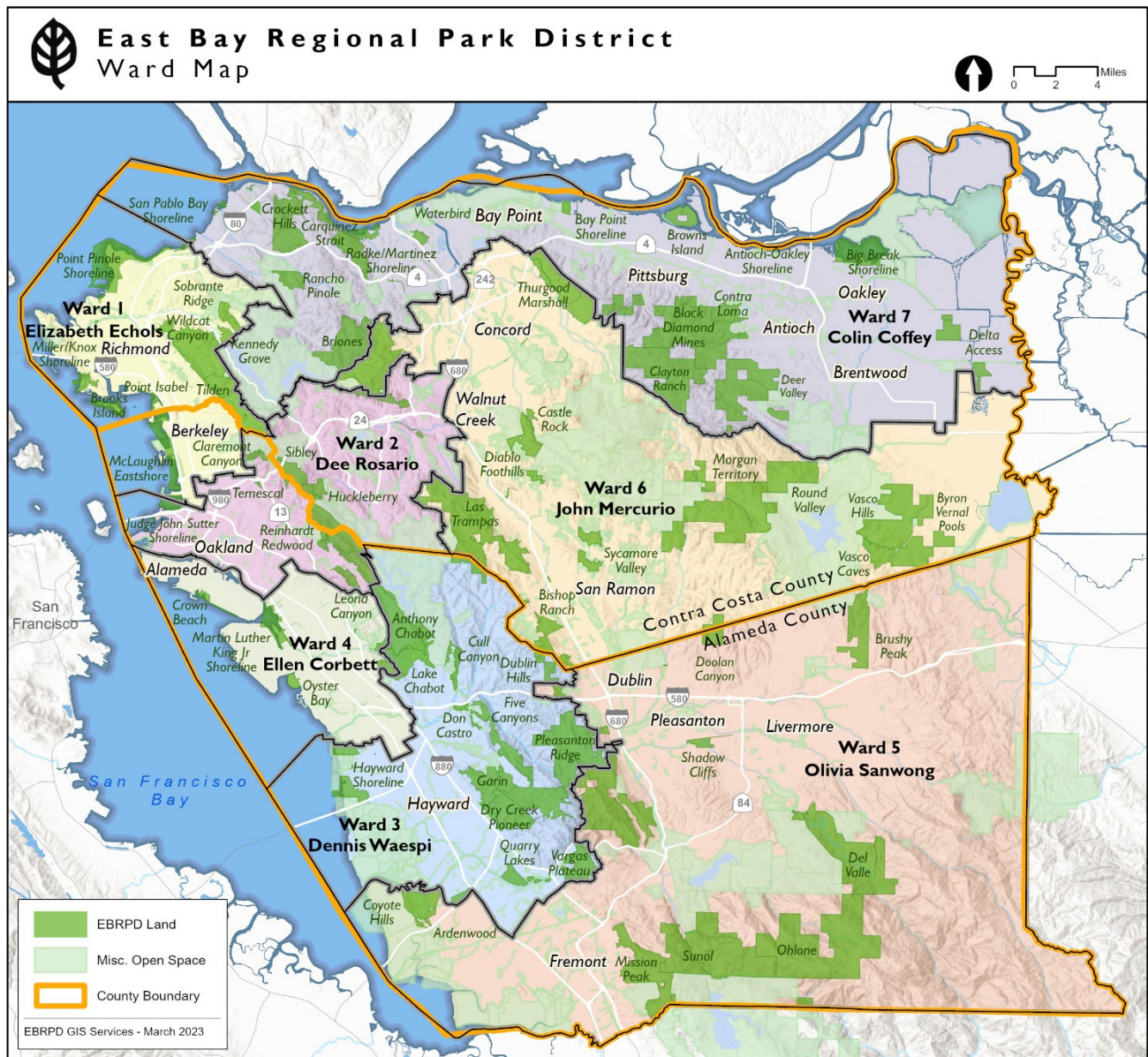
See map for Ward boundaries

Administrative Personnel

Sabrina B. Landreth	General Manager
Lynne Bourgault	General Counsel, Legal Division
Dr. Ana M. Alvarez	Deputy General Manager
Deborah Spaulding	Acting Chief Finance Officer
Joseph Kreins	Interim Assistant General Manager, Public Safety Division
Allyson Cook	Assistant General Manager, Human Resources Division
Susan Shiu	Assistant General Manager, Public Affairs Division
Ken Wysocki	Assistant General Manager, Acquisition, Stewardship & Development
Lisa Goorjian	Assistant General Manager, Operations Division

PUBLIC MEETINGS: The Board of Directors holds regular public meetings on the first and third Tuesday of each month at the District's Administration Building Board Room located at 2950 Peralta Oaks Court in Oakland, California. A full schedule of public meetings may be found on the District's website: <https://www.ebparks.org/about/meetings/default.htm>

EAST BAY REGIONAL PARK DISTRICT PROFILE



DESCRIPTION: East Bay Regional Park District is a system of beautiful public parklands and ails in Alameda and Contra Costa counties. As of September 30, 2023, the District owns or operates 126,249.95 acres of parklands, open space, and trails.

INCORPORATED: The Park District was incorporated in 1934 as a California Special District. The Park District operates under Sections 5500-5595 of the Public Resources Code of the State of California for the purpose of acquiring park, recreation, and open space land and developing, operating, and maintaining this land.

JURISDICTION: The Park District's boundaries encompass 1,745 square miles on the eastern side of the San Francisco Bay, including all of Alameda and Contra Costa counties of California.

GOVERNANCE: The Park District is a special district of the State of California subject to the Public Resources Code 55000 – 5595, governed by a seven-member Board of Directors. Directors are elected by the voters to serve four-year terms. Each Director represents a specific geographic area (ward) of the District. The General Manager of the District, appointed by the Board of Directors, manages the day-to-day operations of the District.

EAST BAY REGIONAL PARK DISTRICT PROFILE

CLIMATE:

The San Francisco Bay Area enjoys a “Mediterranean” climate that is temperate year-round. Along the East Bay shoreline, you will experience annual average temperatures in the 60’s. Travel inland just 24 miles, and the East Bay’s coastal range results in less moderate temperatures, with highs in the low 100’s in the summer and low temperatures below freezing some winter days.

CHANGING CLIMATE:

Climate change remains a critical shared challenge for Bay Area residents as well as park planners, designers, and managers over the next ten years and beyond. Experts predict we will experience warmer weather, drier air, and more volatility in weather patterns, including extreme storms, drought, and fires. Over time, the biodiversity of flora and fauna within our parklands will change with the weather. Over the next century, projected sea level rise between 15 and 55 inches will impact the District’s 40 miles of SF Bay Shoreline and 15 miles of Delta shoreline through increased sand and bank erosion as well as the loss of wetlands that help protect our infrastructure such as levees, piers, and docks. Climate change is a source of concern particularly in regard to California’s freshwater supplies, 40% of which passes through District parklands along the California Delta.

FACILITIES:

The District provides a diversified land and water system of 73 regional parks, recreation areas, wildernesses, shorelines, preserves, land banks, and 31 regional, inter-park trails. The District’s parks receive over 25 million visits each year. Park District facilities include:

- Over 1,330 miles of trails within the parklands
- 8 freshwater lakes
- 3 swim lagoons
- Operates 3 State Parks
- 2 San Francisco Bayshore beaches
- 3 swimming pools
- 40 lake fishing docks
- 3 Bay fishing piers
- 225 family campsites
- 5 cabins
- 42 youth camping areas
- 24 backpacking camps
- 7 equestrian centers
- 2 golf courses
- 1 disc golf course
- 137 group picnic sites subject to reservation
- 10 interpretive and education centers
- 10 children’s playgrounds
- 1 adult exercise location
- 2 mobile education centers
- 1 mobile education exhibit
- 17 wedding, meeting, and banquet facilities

WILDLIFE AND WILDLANDS:

Over 90 percent of District lands are protected natural landscapes consisting of estuarine, saline-brackish-fresh water emergent wetlands, willow woodlands, redwood forests, montane hardwood-conifer forests, mixed evergreen forests, eucalyptus forests, coastal oak woodland, valley oak woodland, blue oak woodland, blue oak-gray pine woodland, valley foothill riparian woodland,

EAST BAY REGIONAL PARK DISTRICT PROFILE

California sycamore-cottonwood riparian woodland, mixed chaparral, California sagebrush scrub, annual and perennial grasslands, and freshwater habitats. This dynamic ecosystem supports mountain lions, bobcats, gray foxes, coyotes, black-tailed deer, rainbow trout, California tiger salamander, California red-legged frog, western pond turtle, snowy egret, western bluebird, golden eagle, and other fish and wildlife representing more than 500 different vertebrate species. The District is responsible for the protection, conservation, and recovery of 15 endangered species (including 6 plants), 17 threatened species (including 1 plant), and 27 fully protected or species of special concern.

ECOSYSTEM SERVICES:

The Park District's 126,249.95 acres of parks, open space, and trails include actively used recreation areas, agricultural lands, as well as preserved grasslands, forests, wetlands, and riparian zones. These lands offer a broad range of ecosystem services, consistent with the United Nations Millennium Ecosystem Assessment categories.

A 2018 economic profile of the Park District quantified the annual economic value that the East Bay Regional Park District provides to residents of the East Bay at over \$500 million. Over \$200 million of this value comes from ecosystem services. District parklands sequester 300,000 metric tons of carbon dioxide, which translates to the removal of 60,000 vehicles from the roads each year. In keeping with the environmental ethic of the East Bay Regional Park District's Mission, the District plans to generate much of its energy on-site and significantly reduce its greenhouse gas emissions. The District's ecosystem services include:

- Water Supply – Replenishment of groundwater supplies.
- Air Quality – Absorption of pollutants in the air.
- Moderation of Extreme Events – Open space buffers that absorb stormwater and reduce flood risks.
- Climate Stability – Regulation of greenhouse gases in the atmosphere.
- Soil Formation and Retention – Natural processes such as decomposition of organic materials and avoided soil erosion.
- Habitat – Protection of unique soil and plant communities that support species.
- Pollination – Protection of species that contribute to other species' reproduction.
- Waste Treatment – Natural purification of wastewater and solid wastes.
- Aesthetic Beauty – Enjoyment of scenic vistas and undisturbed nature.
- Carbon Sequestration – Storing of greenhouse gases and sequestering carbon through trees, plants, and soils.
- Recreation – Active use of District parklands, trails and facilities.

CHANGING POPULATION:

The East Bay's population continues to grow, and the East Bay Regional Park District has noticed a corresponding increase in park visitors. According to the US Census, Alameda County's population increased by 10.2% between 2010 and 2020 (the most recent data available), and Contra Costa County's population increased by 10.0% during this same time period.

The ethnic composition of the Bay Area also continues to change. International migration has played a significant role in the growing diversity of the area. According to an Association of Bay Area Governments (ABAG) report, over 32 percent of Alameda County residents were foreign-born, as were over 23 percent of Contra Costa County residents.

The Park District strives to meet the needs of our growing and evolving population and to be inclusive of underrepresented residents, marginalized communities, people of color, persons with disabilities, and elderly park visitors.

This changing and growing population was considered as the 2013 Master Plan was developed

EAST BAY REGIONAL PARK DISTRICT PROFILE

along with the District's Vision and Mission statements, which restate our commitment to meeting the challenges related to our diverse and ever-changing population.

DEMOGRAPHICS:

The quality of life available in the San Francisco Bay Area, and the East Bay in particular is well documented as fundamental to its vital, innovative, and diverse economy. This quality of life is afforded by a Mediterranean climate, easily accessible high-quality parklands, open spaces, waterways, world-class educational and cultural/arts institutions, a culturally diverse and well-educated workforce, vital urban centers, and transportation connectivity. As a result, it has attracted the best and brightest employers, workers, and students from around the world, while also creating economic opportunities.

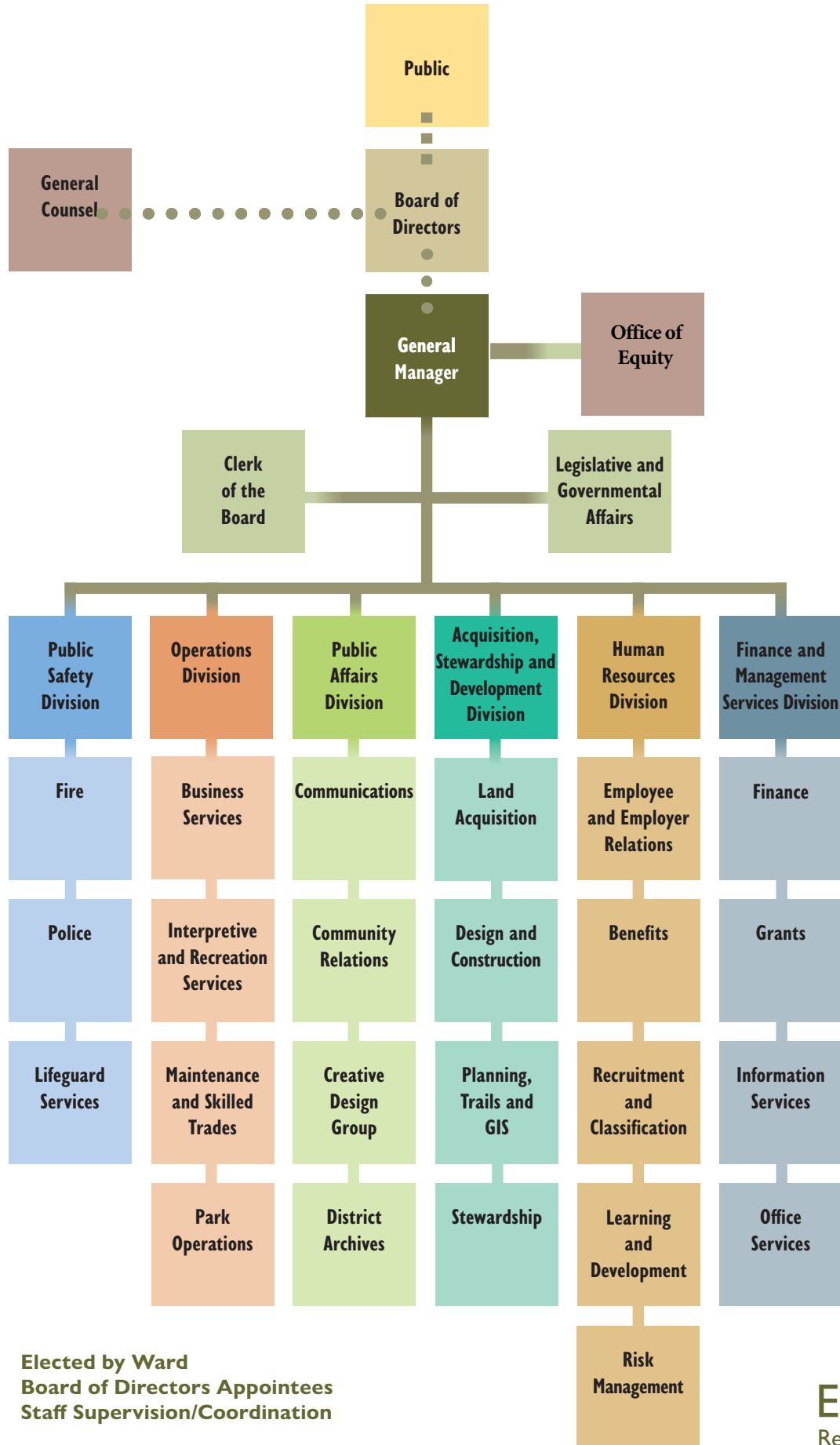
Note: will be updated for the adopted budget	Alameda County	Contra Costa County
Population, April 1, 2020	1,682,353	1,165,927
Population, July 1, 2019	1,671,329	1,153,561
Housing Units, 2019	622,922	418,409
Persons per Household	2.82	2.87
Median Household Income	99,406	99,716
High School Graduates	88.4	89.5
Bachelor's Degree or Higher	47.4	42.4
Language other than English at Home	45.6	35.8
Land Area, square miles	739.02	715.94
Persons per square mile	2043.6	1465.2
Mean Travel Time to Work	34.3	38.7

Source: US Census Bureau website "California Department of Finance" as of March 7, 2021

Employment by Industry 2020		
Industries	Alameda County	Contra Costa County
Number of Residents Employed	749,900	749,900
Farm	0.09%	0.20%
Mining, Logging, and Construction	6.21%	7.01%
Manufacturing	11.07%	4.42%
Trade, Transportation & Utilities	17.19%	17.04%
Information	2.65%	1.72%
Financial Activities	3.64%	7.39%
Professional & Business Services	17.18%	16.23%
Educational & Health Services	16.12%	20.04%
Leisure & Hospitality	7.05%	9.08%
Other Services	2.99%	3.05%
Government	15.79%	13.82%
Unemployment Rates, December 2020		
Unemployment	8.77%	7.70%

Source: US Census Bureau website "California Department of Finance"

EAST BAY REGIONAL PARK DISTRICT ORGANIZATION CHART



- ■ ■ Elected by Ward
- ● ● Board of Directors Appointees
- Staff Supervision/Coordination

HOW TO USE THIS BOOK

HOW TO USE THIS BOOK

This document is organized to provide a systematic picture of the budget, beginning with the broadest perspective of all funds combined and moving to specific information by division and department. The budget is contained in two books, the Operating Budget and the Project and Program Budget Five Year Expenditure Plan.

The Operating Budget is arranged in four sections:

- **Section A – General Manager’s Message:** This section provides an executive summary of the budget, highlighting the status of the District, its accomplishments, and future key initiatives. Performance measures are previewed in the message section and then broken down by division in section C.
- **Section B – Budget Overview:** This section contains the budget summary, tables, graphs, financial information, and other data useful for understanding the intricacies of the District’s budget. The summary tables, such as Budget at a Glance, Total Resources, and Total Uses, are especially helpful in gaining an understanding of the District’s overall budget. Additionally, schedules listing budget by fund, separated by fund type, with an explanation of each fund’s function, is included in this section.
- **Section C – Division Summaries and Objectives:** This section includes a description of each division and department role, service description, and performance measures in the form of key performance indicators and key performance objectives, with anticipated completion dates. Comparative financial and budget data and staffing levels for each division, department, and unit are also included. Section C begins with the Executive & Legislative Division, and then is sorted alphabetically by division, department, unit, and park location (the unit and park location are included only for the Operations Division). Each division begins with a schedule that summarizes the operating and capital fund budgets for the division as a whole, and the funding sources used to support the division’s activities.
- **Section D – Supplemental Information:** This section contains a summary of the District’s key fiscal policies, including the basis of accounting and the budget process. Legal debt limits and California appropriation limit calculation are also included. A description of the District’s partnership with another local special park district is covered, as well as additional information on the District’s volunteer programs. A schedule of personnel by full-time equivalents (FTEs) is contained in Section D, including three years of historical information. The section includes a comprehensive salary schedule for all bargaining and exempt employment groups. A glossary of terms concludes this section.

The Project and Program Budget Five-Year Expenditure Plan includes:

- **Section E – Projects:** Lists individual active projects in process by the District. Includes detailed descriptions, locations, funding sources, and project status.
- **Section F – Programs:** This section outlines the funding status within 10 programmatic areas. Examples of Programs are Habitat Preservation, Wildfire Hazard Reduction, Infrastructure Maintenance, and more.

HOW TO USE THIS BOOK

The Project and Program Budget Five-Year Expenditure Plan continued:

- **Section G** – Public Commitments: Outlines the details of Measure CC, Measure FF, and Measure WW projects that span the timeframe of the voter-approved initiatives.
- **Section H** – Supplemental Information: The supplement includes a list of inactive projects and a glossary of terms specific to projects.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**East Bay Regional Park District
California**

For the Fiscal Year Beginning

January 01, 2023

Christopher P. Morill

Executive Director

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SECTION A
GENERAL MANAGER'S MESSAGE

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GENERAL MANAGER'S MESSAGE

November 15, 2023



2024 BUDGET MESSAGE

To the Board of Directors, East Bay residents, and park visitors from around the globe:

I am pleased to propose a \$316 million Park District budget that allocates funding towards our highest priorities: preserving land, maintaining and improving our existing assets, and creating new park spaces for all to enjoy.

This coming year marks the Park District's 90th anniversary, and as we prepare to usher our parklands into their second century, I am increasingly cognizant of the depth of this responsibility. Maintaining this land requires not only significant financial resources, but also the collective efforts of hundreds of skilled employees. Before describing the many worthy projects and programs that are funded in this budget, I want to take a moment to recognize our East Bay Regional Park District employees who collectively and individually have committed themselves to preserving and stewarding these lands.

This past winter, when frequent storms deluged the East Bay with rain, our frontline park staff's dedication was on clear display. Many of our parks sustained damage from these storms – trails washed out, bridges lost, campgrounds flooded, and large swaths covered in mud. Our park staff were heartbroken to see the extent of the damage, and many of them worked long hours to return these damaged areas to their original state. When I visited the parks following the storms, I observed our park staff hard at work, clearing the debris and ensuring our parks were ready to reopen. Protecting and maintaining this land for the public to enjoy is a source of great pride and a responsibility that our employees take very seriously.

I also want to acknowledge another work group that we rely upon when emergency infrastructure repair is needed. When natural disasters occur, our staff from MAST (Maintenance & Skilled Trades) and DECO (Design & Construction) convene to manage emergency repair projects. They determine the necessary repairs, meet with representatives from FEMA, obtain permits, coordinate with contractors, and supervise reconstruction. While some of the damage that was sustained this past winter will take years to repair, it is thanks to the efforts of MAST, DECO, Finance, and others that many of these infrastructure repair projects are already underway.

In the year ahead, I look forward to working with our staff to implement the many important and exciting projects and programs that are outlined in this budget document.

The 2024 Budget Process

Annually, our Board of Directors participates in a series of Board Study Sessions, which are organized to give the Board an opportunity to articulate their goals for the coming year. Among the diversity of suggestions expressed at those meetings, certain threads and ideas emerged repeatedly. These are the themes around which this budget has been built:

GENERAL MANAGER'S MESSAGE

- The need to continue to maintain and improve existing Park District infrastructure, particularly in the face of global warming and climate change.
- Renewed commitment to trail development.
- Increased emphasis on cultural and environmental resource conservation.
- Continued efforts towards fuel suppression and wildfire prevention.
- Expanding public access to nature for all.
- Continuing strategic land acquisition.

The 2024 budget endeavors to implement these highest priorities and continues implementing projects that are still in progress from prior budget years.

Infrastructure Maintenance

This past year we experienced some of the highest temperatures on record, as well as one of the wettest winters ever recorded. After the winter storms, our MAST and DECO staff needed to realign their work priorities in order to tackle emergency restoration projects. We know that these extremes are just the beginning of what global warming will bring, and for this reason, we must continue to allocate significant resources towards maintaining and preserving our existing facilities and structures. In total, this budget appropriates over \$6 million for projects that repair and improve existing assets, including \$1 million for a new project intended for Emergency Repairs, that can be drawn upon in the event of a natural or man-made disaster. An additional \$1 million has been set aside for swimming facility repairs, as these facilities will become increasingly essential public resources as the climate warms. Additionally, a \$300,000 appropriation is proposed for culvert replacement District-wide, and \$360,000 is allocated to replace flooring at reservable facilities District-wide. Lastly, this budget allocates \$1 million to repair the Lake Anza Dam – a critical piece of infrastructure that was originally constructed in 1939, as part of President Roosevelt's New Deal.

Trail Development

Each year, millions of visitors come to the Park District to hike, bike, jog, walk their dogs, and ride their horses on our trails. While we love that our trails are so well used, this has meant that some of our trails have become over-crowded or worn down from overuse. The Park District is working diligently to expand and improve its trail network, and we have many new trail projects underway. The 2024 budget allocates over \$1 million for trail development, including \$300,000 for a new bike trail at Wildcat Canyon Regional Park, \$370,000 for the continued construction of the Doolittle Drive section of the San Francisco Bay Trail, and a \$100,000 allocation to begin permitting for new trails at Sibley Volcanic Regional Preserve. We are also allocating funds to open new parkland and trails for the growing population in the eastern Contra Costa County area, including \$100,000 for the creation of a Deer Valley staging area and trails, and \$50,000 towards creation of a Preserve Management Plan at Clayton Ranch, which will move us closer to being able to open new trails at this regional preserve.

Additionally, during this past year our Grants Department applied for federal funding for five critical trail corridors in the East Bay through the "RAISE" grant program. While the Park District's application was not funded in 2023, its proposal scored highly and the Park District has been encouraged to reapply in 2024.

GENERAL MANAGER'S MESSAGE

Cultural Resources Conservation

The Park District's mission includes a mandate to preserve the East Bay's cultural and environmental resources, and this 2024 budget allocates millions of dollars to further augment our work in this area. For example, the 2024 budget proposes the creation of a new Cultural Resources Unit, including a new planning position to focus on protecting these precious assets. An additional \$75,000 has been allocated to the Cultural Resources unit to assist in tribal access to sites and consultation.

Additionally, the Park District continues to strongly support the state's 30 X 30 initiative, which aims to conserve 30 percent of California's lands and coastal waters by 2030. The Park District is represented at the highest levels of this Conservation Initiative as part of the 30X30 Partnership Coordinating Committee. In support of these goals, the Park District's 2024 budget allocates over \$3.6 million for projects that improve wildlife habitat and provide environmental restoration improvements. Some of these projects include: \$1.3 million for the environmental restoration project at Coyote Hills, \$613,000 for vegetation management and monitoring at Sibley McCosker, \$600,000 for environmental restoration District-wide, and \$100,000 to maintain our grazing ponds, which provide habitat for endemic and endangered species.

Fuels Management

The Park District's wildfire prevention efforts provide multiple benefits. For example, in addition to addressing community safety, fuels management projects often serve as another facet of our resource preservation work, as removing invasive eucalyptus can allow for native species to take root. Additionally, fuels management projects provide entry-level job opportunities for local youth. This connection is epitomized by the Park District's partnership with the Oakland-based nonprofit Civicorps and the important work they do throughout our parks, which also enhances our workforce pipeline.

Also, thanks to a grant from the State of California, the Park District is pioneering the use of a "Carbonator" to reduce the carbon emissions from its eucalyptus thinning efforts. The Carbonator is able to turn as many as 80 tons of trees and shrubs into biochar in a matter of hours. This biochar can then be used to augment the soil in our parks, by raising the pH and improving its ability to maintain soil moisture. Currently the Carbonator is being used to address the vegetation removed from a massive 365-acre project at Anthony Chabot Regional Park, one of several innovative fuels management projects underway. The 2024 budget allocates over \$3 million for fuels management, including \$2.4 million from the General Fund to continue the work of our fuels crews to clear brush and dead vegetation and reduce the risk of fires in our parks. We are also fortunate to have funding from Measure FF to support the work of our fuels management crews.

Expanding Public Access

As a final important area of focus, the 2024 budget proposes significant funding for new park facilities across the Park District. For example, over \$3 million is being allocated for facility improvements in the West Metro area, including at Martin Luther King Shoreline for the Tidewater Day Use area. Another \$700,000 will be appropriated to improve facilities at Crown Beach. We are also continuing our ongoing efforts to replace old chemical toilets with flush toilets, including a new project to build flush restrooms and showers at the campgrounds at Anthony Chabot's Puma Point. Lastly, this budget proposes funding for one of the flagships of our

GENERAL MANAGER’S MESSAGE

Interpretive & Recreation Department. The Tilden Nature Area’s Environmental Education Center will receive a \$500,000 appropriation to advance design and construction drawings for this completely re-imagined facility.

There are also several new park openings in progress that are worth highlighting. At Las Trampas Regional Preserve, the Podva walk-in entrance and its 1-mile Heritage Pear Trail connection is planned to be open for public access by the beginning of 2024. The 25-car staging area along Bollinger Canyon Road with its 1-mile trail up to Las Trampas Ridge, as well as the 1-mile Calaveras Ridge Trail extension is estimated to begin construction in summer 2025 and will potentially be ready for public access by mid-2026. Additionally, the new Deer Valley / Roddy Ranch public access area is currently in progress, with trail restoration and other recreational amenities scheduled to be open to the public in 2026. Lastly, the Park District continues to develop initial public access improvements at Thurgood Marshall Regional Park, with the anticipation that some trails will be open to the public in early 2027.

Preparing for the Park District’s Future

I am grateful for this opportunity to lead an organization that has stewarded parklands and trails for almost one hundred years. To ensure that these parks flourish for another one hundred years, we are embarking on the creation of a “Second Century Plan” for the Park District.

This long-term, systemwide plan is undertaken approximately every ten years in order to evolve the Park District alongside the community it strives to serve. While we remain grounded in the work that has been done through previous master plans, we must look ahead to envision the new challenges and opportunities that we will face in the years to come. This visioning process will include participation by Park District staff throughout the agency to hear their ideas for the future of our parks. Another critical phase will be to engage with stakeholders from a wide variety of East Bay communities. We will be reaching out to user groups beyond those that we typically hear from, to ensure that we are representing the ideas of the many cultures and interests throughout the areas that we serve. I look forward to the realization of this process as it gets underway in 2024.

Summary of 2024 Budgeted Revenues & Expenditures

The Park District’s 2024 expenditure budget totals \$316.0 million (excluding transfers), and includes \$163.2 million for personnel costs, \$69 million for supplies and services, and \$39.0 million for debt service. An additional 15.25 FTE are added, in areas throughout the Park District, but most notably increasing resources in the field for the Operations Division, growing our Information Services team, and also adding resources to our Design & Construction and Planning departments.

Appropriations	Personnel Costs	Supplies and Services	Intra-District	Inter-agency Agreements	Capital Outlay	Debt Service	Total Appropriations
2024	\$ 163,176,483	\$ 69,124,369	\$ 29,888,406	\$ 1,858,406	\$ 12,902,450	\$ 39,083,330	\$ 316,033,444

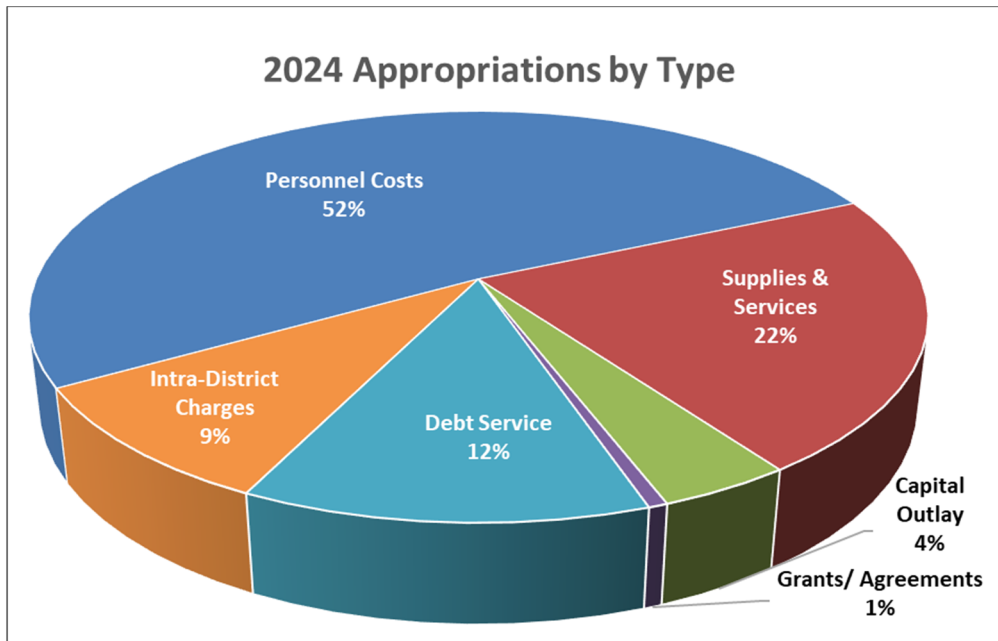
The Park District’s total revenue budget of \$291.9 million (excluding transfers) reflects an approximately 6.0% growth in property tax from 2023. Growth in property tax revenue has long been a stable and growing source of revenue for the Park District, however, this growth is expected to level off in the second half of 2024. The remainder of the Park District’s revenue

GENERAL MANAGER’S MESSAGE

budget is largely unchanged from the prior year, with a slight reduction in charges for services related to the temporary closure of certain swimming facilities that are under repair.

Revenue	Taxes and Assessments	Charges for Services	Property Usage	Miscellaneous	Inter-agency Agreements	Total Revenues
2024	\$ 239,566,153	\$ 45,528,421	\$ 2,458,270	\$ 3,642,520	\$ 703,500	\$ 291,898,864

The chart below reflects the allocation of resources by expenditure type. To provide a well-managed system of open space parklands, the Park District allocates over half (52%) of its annual funding for its workforce. Other major appropriations include supplies & services (22%), capital outlay (4%), debt service on bonds (12%), intra-district charges (9%) and grants & agreements (1%). The 2024 Budget includes an increase of 15.25 full-time equivalent positions (FTEs), bringing the total to over 978.5 FTEs.



Fiscal Pressures Facing the Park District

For the past several years the Park District has benefited from very strong revenue growth, thanks to steadily increasing property values in the East Bay. However, assessed value has begun to slow due to the rising interest rate environment, and the current forecast is for property tax revenue to be in a lower range by the second half of 2024. Additionally, the Park District has many long-term unfunded liabilities to address. Some of these significant fiscal pressures and liabilities include:

1. Managing safe and healthy forests by reducing fire hazards in sensitive areas within the Park District.
2. Fulfilling previous commitments to voters under Bond Measures AA and WW and special tax measure FF, to leverage key property acquisitions and construct park facilities.

GENERAL MANAGER'S MESSAGE

3. Ensuring sufficient future funding to open and operate new parks and trails for public use.
4. Setting aside sufficient funding for constantly increasing construction and land acquisition costs, and especially the cost of environmental permits.
5. Modernizing existing park facilities to meet health and safety codes.
6. Addressing the unfunded long-term costs of environmental mitigation and ecological restoration.
7. Preparing to meet the obligations of employee healthcare costs and pension requirements.
8. Addressing long-term costs of adapting to and mitigating the effects of a changing climate including sea-level rise, drought, flooding and fire.

The Park District has developed strategies over the past years to address these fiscal pressures, prepare for economic downturns, and to address future liabilities, including:

Financial Management

- **Capital Project Prioritization Policy:** Last year the Park District implemented an evaluation system to help prioritize funding allocation for projects, such that limited resources are allocated towards endeavors that will provide the biggest benefit for park users. Projects are scored based on categories such as equity, habitat and resource conservation, public access improvements and climate preparedness, among others.
- **General Reserve Fund Balance Policy:** This Policy establishes clear targets for the retention of prudent reserve fund levels. The policy was reviewed by the Board Finance Committee in 2019, and new targets are to be confirmed every five years after being analyzed under specific criteria by the Park District's Chief Financial Officer. Fund balance surpluses above this target may be considered for one-time appropriations.

Park & Facility Management

- **Opening New Parks -** The Park District forecasts the likely year in which new parklands, trails or facilities will be available to the public, and the cost of staffing and operating these parks and facilities. Each budget cycle, the operational, staffing and maintenance costs for the Pipeline receive priority over other budget requests.
- **Wildfire Hazard Reduction & Resource Management Plan -** The Park District works continuously to prepare for and prevent wildfires. The District maintains its own fire department to respond to emergency situations and has developed a Wildfire Hazard Reduction and Resource Management Plan which includes annual work plans for fuels treatment District-wide, including hand-labor removal, prescribed burns, mowing, weed abatement, animal grazing, and tree thinning.
- **Major Infrastructure Renovation & Replacement Fund –**The Park District has engaged in a process to identify the current maintenance status of all its major facilities, infrastructure, and pavement in order to establish an Internal Service Fund, called the Major Infrastructure Renovation & Replacement (MIRR) Fund. The MIRR Fund establishes dedicated funding for existing facilities to ensure that they are maintained at a certain level, and to ensure that funds are available for necessary repair and replacement.
- **Adapting to Rising Sea Levels –** The Park District has worked with the Bay Conservation and

GENERAL MANAGER'S MESSAGE

Development Commission (BCDC) to conduct climate adaptation planning efforts and studies of risks to natural areas and existing infrastructure. Shoreline park projects incorporate best practices for restoring and enhancing tidal wetlands which are natural buffers to urban areas providing flood water detention and storm water treatment. The Park District's San Francisco Bay Trail projects, such as at Point Molate, are planned and built with consideration for expected sea level rise.

Pension & Retiree Medical Costs:

- In 2007, the Park District established its Other Post-Employment Benefits (OPEB) Trust, setting aside funding for retired Park District employees in order to ensure that retiree medical costs are fully funded for the future.
- An irrevocable pension trust was created to pre-fund growing retirement obligations and establish long-term funding strategies aimed at stabilizing and minimizing pension costs over the next 10 years. This trust is currently being drawn upon to reimburse the District for a portion of its CalPERS Miscellaneous pension costs.

The Park District maintains the highest possible bond rating of AAA from Standards and Poor's (S&P) and Aaa from Moody's Investor Service. We continue to seek best practices to stabilize or reduce future annual costs and implement other long-term strategies. The Park District has received the Distinguished Budget Award and Certificate of Achievement for Financial Reporting, for eighteen and twenty-one consecutive years, respectively.

Final Thoughts

The table on the following page summarizes some Park District statistics, to provide readers with a sense of the large body of work that is underway in our parks each year. In Section C of this book, each Division has provided detailed information regarding their goals and objectives for the coming year, as well as a summary of their completed work from the prior year.

In closing, I would like to express my appreciation for our Board of Directors. They maintain a vision for the entire Park District while simultaneously keeping track of and advocating for the needs of their specific geographic areas. I appreciate the diligence, humor and know-how that they bring to their jobs while balancing the needs of the thousands of park users that they represent in each of their wards.

Respectfully submitted,



Sabrina B. Landreth

General Manager

GENERAL MANAGER’S MESSAGE

DISTRICT-WIDE PERFORMANCE MEASURES 2024

Initiative	Performance Measure	Completed 2023	Goal 2024
Conserve Land for Parks and Resource Protection	<u>Acquisition & Stewardship</u> : The number of acres of land newly acquired to protect open space and habitat	1,308	1,100
Expand Public Access to Parks	<u>Planning</u> : The number of acres newly opened to the public.	2,844	250
Improve Equity and Inclusion	<u>MAST</u> : Number of projects completed addressing accessibility standards of the Americans with Disabilities Act (ADA).	20	20
	<u>Public Affairs</u> : Number of new multi-lingual online maps, brochures and documents available.	17	20
	<u>Interpretation & Recreation (I&R)</u> Number of free I&R programs offered to the public	44,000	44,000
Provide Safe Spaces for Park District Visitors to Recreate	<u>Fire</u> : acres of fire suppression work completed, reducing risks and enhancing safety.	1,331	1,254
	<u>Public Safety</u> : Number of new police officers and dispatchers hired.	15	19
	<u>Lifeguards</u> : Number of free or reduced-fee swim lessons provided	649	1,000
Maintain What We Own	<u>Parks Ops</u> : Completed irrigation system evaluations to improve water-use efficiency at parks.	3	4
	<u>Stewardship Grazing</u> : Miles of fencing added / replaced to ensure grazed land is responsibly managed	11 miles	20 miles
	<u>I&R</u> : Number of in-park volunteer opportunities offered	TBD	400

SECTION B
BUDGET OVERVIEW

IN THIS SECTION

2024 Operating Budget Summary:

General Fund

Special Revenue Funds

Debt Service Funds

Internal Service Funds

Permanent Funds

Project Funds

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BUDGET OVERVIEW

2024 Budget Summary

The East Bay Regional Park District's Proposed 2024 Budget is structurally balanced and in compliance with the Park District's Balanced Budget Policy. This Policy states that financial resources are required to equal or exceed uses at the time of budget adoption. It further states that the fund balance or net assets (amount by which fund assets exceed fund liabilities) in the Special Revenue Funds, Debt Service Funds, Capital Project Funds and Proprietary Funds may be used as a resource to achieve a balanced budget. The General Fund Reserve Fund Balance Policy states that "Board approval is required for the use of the reserve balance. This approval can be obtained as part of the annual budget process... Uses may include...capital and infrastructure needs which lack other funding sources."

The Park District's budgeted revenues (resources) for all funds total \$291.9 million (not including transfers in of \$32.2 million), which is 5.3% more than the 2023 budget. The increase in revenue is primarily attributed to increased taxes and assessments (\$13.3 million), and increased charges for services (\$1.2 million). While residential property values are not growing as quickly as in prior years, they continue to be a strong source of revenue for the Park District. The increased revenue from Charges for Services is primarily related to increased internal service charges for the General Liability Internal Service Fund. The chart below summarizes the Park District's revenues and a complete analysis can be found beginning on page B-18.

Revenue	Taxes and Assessments	Charges for Services	Property Usage	Miscellaneous	Inter-agency Agreements	Total Revenues
2024	\$ 239,566,153	\$ 45,528,421	\$ 2,458,270	\$ 3,642,520	\$ 703,500	\$ 291,898,864
2023	226,231,465	44,279,543	2,442,370	3,530,940	703,500	277,187,818
\$ Change	\$ 13,334,688	\$ 1,248,878	\$ 15,900	\$ 111,580	\$ -	\$ 14,711,046
% Change	5.89%	2.82%	0.65%	3.16%	0.00%	5.31%

The Park District's budgeted appropriations (uses) total \$316.0 million (not including transfers out of \$35.8 million), which is -4.3% lower than the prior year budget. Decreased funding for projects (shown below in Supplies & Services and Capital Outlay) and inter-agency agreements (for Measure WW Local Grants) were offset by increased personnel costs.

Appropriations	Personnel Costs	Supplies and Services	Intra-District	Inter-agency Agreements	Capital Outlay	Debt Service	Total Appropriations
2024	\$ 163,176,483	\$ 69,124,369	\$ 29,888,406	\$ 1,858,406	\$ 12,902,450	\$ 39,083,330	\$ 316,033,444
2023	154,018,159	85,799,264	27,772,606	7,732,000	15,775,073	38,997,004	330,094,106
\$ Change	\$ 9,158,324	\$ (16,674,895)	\$ 2,115,800	\$ (5,873,594)	\$ (2,872,623)	\$ 86,326	\$ (14,060,662)
% Change	5.95%	-19.43%	7.62%	-75.96%	-18.21%	0.22%	-4.26%

The difference between Park District resources and uses will be funded through the planned use of fund balance. The General Fund will use \$8.3 million in unreserved fund balance. The General Fund balance available comes from several sources, including revenues in excess of expenditures from the prior year. Project Funds will utilize \$11.2 million of fund balance. Proceeds from the Park District's Measure WW bonds are recorded in fund balance. These bond proceeds will be used for capital projects and the Measure WW Local Grant Program. Expenditures from Internal Service Funds, Debt Service Funds, Special Revenue Funds, and Permanent Funds are also funded by a planned use of fund balance.

General Fund revenue is budgeted at \$212.8 million, which is \$11.1 million greater than 2023 budgeted revenue. The revenue growth is primarily from increased property tax revenue.

BUDGET OVERVIEW

General Fund appropriations total \$221.2 million (including transfers out of \$19.5 million), which is slightly lower than last year's budget of \$224.0 million. The prior year's budget included significant transfers from the General Fund into the Project Fund. In 2024, transfers out of the General Fund total \$19.5 million, compared to \$33.5 million in the prior year.

Long-term and Current Priorities for the Park District

The Board's priorities which are implemented in this year's budget include:

- Continue to maintain and improve existing Park infrastructure, particularly in the face of global warming and climate change.
- A renewed commitment to trail development.
- Increased emphasis on cultural and environmental resource conservation.
- Continued efforts towards fuel suppression and wildfire prevention.
- Expanding public access to nature for all.

Additionally, this year the Park District is embarking on the creation of a new "Second Century Plan," intended to guide the Park District into its second century of existence. The Park District's current Master Plan was updated in 2013. The Master Plan establishes long-term priorities and goals, and summarizes critical areas of focus that have been identified by the Board of Directors, affirming the role and identity of the Regional Parks, balancing funding priorities, meeting expectations and sound fiscal practices, supporting the shift to green communities, developing productive partnerships, responding to changes in demographics, and creating conservation and management standards for cultural and historic resources.

Short and Long-term Financial Outlook for the Park District:

The Park District's 2024 budget is built on a solid foundation but reflects an anticipation that growth in our main revenue source, property taxes, will be slowing in the coming years. Compared to the prior year's budget, this budget adds fewer new FTE (full-time equivalent positions), but still allocates significant funding to maintaining and improving existing facilities and amenities. Despite the possibility of slowing property tax revenues, the Park District remains well positioned and has sufficient reserves to weather a possible economic recession.

To understand the Park District's 2024 budget, it is helpful to reflect back on the prior year's headline news. For example, high inflation has been a primary economic concern in the United States and across the globe. The Federal Reserve Bank (Fed) raised interest rates 11 times from March to September 2023, with one more rate hike expected before year-end. This year's budget includes some cost increases related to inflationary pressures; however, the most obvious area of inflationary impact is reflected in higher construction costs in project budgets. According to the most recent California Construction Cost Index, project costs are increasing 9.5% per year.

The Park District's 2024 budget also reflects new expenditures and projects that respond to the damages caused by climate change and global warming. Last year's wet weather washed out several Park District trails and parks and flooded one of the Park District's campgrounds. This 2024 budget includes significant funding for projects that respond to the damage caused by the last year's winter storms, as well as setting aside funding for future emergency repairs.

Lastly, the Park District's 2024 budget anticipates the potential for reduced revenue growth in the coming years. The Fed's actions seem to have tamed inflation, but it is well known that "monetary

BUDGET OVERVIEW

policy works with long and variable lags.” Many economists remain unconvinced that the Fed will engineer a soft landing. For this reason, new revenues have been allocated more heavily towards one-time projects than ongoing expenses. Furthermore, the Park District maintains strong reserve levels and is well prepared to endure temporary revenue shortfalls.

A current bright spot in the economy is the national unemployment rate, which as of September 2023 was at 3.8 percent. The labor force participation rate has increased to 62.8%, the highest rate since February 2020, a sign that people are returning to the workforce. Wage growth has also moderated in recent months, with average hourly earnings increasing only 0.2% in August 2023.

California’s Economy

California’s economic growth in 2024 is expected to be on par with rest of the country. The UCLA Anderson September Forecast for California suggests that the state’s strengths continue to be in the areas of science and technology, with job gains in health care and social services. These sectors are buoying the economy and are offsetting economic weakness in other sectors. Additionally, the forecast notes the expectation for real personal income to decline by 0.2% in 2023 and then increase by 1.2% in 2024 and 2.0% in 2025. The forecast notes that as a consequence of a weaker US economy, the forecast for California is less robust than it was three months ago.

The forecast from Beacon Economics says that California state revenues will be below expectations due to a decrease in personal income tax withholdings. California has had a declining population for the last two years, with a -0.7 percent decline in 2021 and -0.5 percent in 2022. Beacon believes that real estate prices will be lower in the coming years, but not significantly, because of the chronic shortage of housing in the state. The Beacon report notes that home prices are reverting to pre-pandemic trends, but not collapsing entirely.

According to the October report of California’s Legislative Analyst Office, the state is looking at a \$10 billion deficit in 2024-25. The state’s uptick in unemployment to 4.6 percent in August 2023 has triggered the “Sahm Rule” which has accurately indicated the prior six economic downturns in California. Also, according to a September Bloomberg article, California is one of 12 states that used federal stimulus monies to cover recurring costs in their general fund in 2022. This could cause problems in future years when those federal stimulus funds expire. Fortunately, California maintains strong budgetary reserves, which should enable funding for programs to remain stable in the event of a minor recession.

East Bay Economic Outlook

The Bay Area economy continues to feel the impact of the 2020 Covid shutdowns, rebounding more slowly than many other urban areas. As of September 2023, the East Bay’s unemployment rate was at 4.5 percent, up from the 4.2 percent rate in July and worse than the 3.9 percent unemployment rate for the US overall. However, the upside of these employment numbers has been a decrease in inflationary pressures. According to the Bureau of Labor Statistics, gasoline prices in the Bay Area decreased -5.3% during the past year, while overall the CPI for urban consumers in the San Francisco Bay area was unchanged in the last two months, and up only 3.4 percent year-over year. The Bay Area saw the largest drop in median income of any big US metro area according to the latest census figures, related primarily to high-income households moving to other parts of the country. According to Axios, household income in the five-county San Francisco Bay Area dropped by -1.6% in the past three years, adjusted for inflation.

BUDGET OVERVIEW

Real property assessed valuation is the key driver of the Park District's economic health. Home prices in the East Bay are continuing to decrease. According to data from the Realtor.com, the approximate year-over-year change in median house sale price in Alameda County had decreased by -7.2% from a year ago, while home sale prices in Contra Costa County declined by -1.3% from the prior year. These decreases are expected to continue in 2024, as mortgage rates rise and the economy cools down. However, most real estate experts believe that this will be a market correction rather than a significant downturn.

Park District Revenue Assumptions and Methodology

Overall, the Park District's outlook is solid for the coming year. The Park District's 2024 Budget responds to inflationary pressure and provides resources for a higher level of services needed at certain heavily used parks. Some staffing expansion is proposed in parks such as Coyote Hills, Crown Beach, and Roberts Park. These additional personnel costs are funded with the projected growth in property taxes.

The Park District uses the firm Beacon Economics to formally forecast the assessed value of properties in Alameda and Contra Costa counties. Projections of General Fund property tax revenue are based upon these expert forecasts, combined with the known increases provided by the two counties for the first half of the year. Beacon Economics' August "baseline" projection forecasts that assessed value (AV) in the East Bay will increase by 2.99% in 2023-24, and will increase only 2.67% in 2024-25. In addition to its baseline forecast, Beacon provides a range of low and high forecasts for AV. Their report states that property tax values could experience a negative -1.1% growth or could be as high as 5.6% in 2024-25.

Charges for Services, the second most important source of Park District revenues, is expected to be relatively unchanged in 2024. Fees and Charges are examined each year and adjustments are recommended to the Board of Directors as needed. Administrative and document fees are generally set to recover costs. Park user fees are set at levels consistent with rates charged by other public agency providers in the Bay Area. During the past year, the Park District began a fee study, to examine the fees that it charges visitors relative to the actual cost of providing services. While this analysis is still underway, changes to certain fees will be examined in the coming year and could impact revenue expectations for 2025.

Lastly, the Park District has significant operating and capital funds which continue to provide stable revenue sources as noted below:

- Special assessments, special taxes, and community facilities district fees, which are not impacted by the real estate market, provide for operating and project funding in specific areas of the Park District;
- The Park District continues to pursue the capital objectives of the Measure WW \$500 million voter-approved debt authorization. In 2022, \$60 million of new Measure WW bonds were issued. Spend-down of these bond funds is not impacted by the economy;
- The remaining proceeds from the 2012 Promissory Notes are earmarked for specific projects for facility replacement and renovation;
- The Park District will continue to seek federal and state grant funding for capital projects;
- Additional funding for the Major Infrastructure Renovation and Replacement Fund provides the resources required to fund current major facility, paving and infrastructure needs.

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The Park District has determined that budgeting investment earnings during the current volatile interest rate environment provides more challenge than benefit. For this reason, investment earnings are no longer budgeted. However, the Park District is actively managing cash and investments to maximize returns within the parameters of the Park District Investment Policy.

Organization-Wide Goals and Policies

The Park District's long-term strategies are articulated in the 2013 Master Plan, Measure AA and WW bond documents, and Measure FF spending plan. Preservation, acquisition, development, maintenance, and stewardship of natural and cultural resources and East Bay land, plus public access and educational opportunities for the citizens of the East Bay, are the long-term goals of the Park District.

Policies for attaining these goals include guidance on resource management, public access, interpretation and recreation, public service, human and financial resources, and the annual budget. The Master Plan financial resource policies include the following:

- FR1: The District's financial planning and management decisions will be based on information and professional projections supporting a transparent system of policies and procedures. The delivery of long-term financial sustainability, solvency and resiliency will be the objectives of this process.
- FR2: The District will continue the practice of developing annual performance management goals, and budgeting to achieve the outcomes. These budgets will incorporate annual performance targets linked to the District's long-term planning goals. Goals will be transparent, outcomes will be measured and results will be communicated to stakeholders.
- FR3: The District is committed to the responsible stewardship of public funds and will operate in accordance with the best practices in the field of accounting and budgeting, and will also maintain a strong system of internal controls to ensure the security of all District assets. The annual external unqualified audit opinion of the District's financial records will be used to verify its fulfillment of this commitment.
- FR4: The District will continue the acquisition and development program and will issue bonds as permitted under law, and as may prove advantageous or necessary within the intent and authority of the District's programs. Where economically advantageous, the District may borrow to make major capital equipment or fixed asset purchases. The District may borrow funds on a short-term basis against anticipated revenue to fund annual operations.
- FR5: Leases of District assets may be negotiated to enhance park activities or value and to maximize revenue to the District. Revenues generated from leases will, at minimum, offset the direct and indirect administration costs of the lease and are expected to provide additional revenue to the General Fund.

BUDGET OVERVIEW

- FR6: The District will continue administering the current benefit assessment districts and related zones of benefit, which support local open space and trail improvements. The District will consider establishing additional special assessment districts in support of local open space or recreational facilities when these areas are congruent with Master Plan objectives.

- FR7: The District will coordinate with and/or provide services to other agencies when the activities are related to the District's mission service agreements will include provision for payments to the District sufficient to support the direct and indirect cost of providing such services.

- FR8: The District will seek opportunities to augment, and act to protect, any and all diversified, equitable, long-term funding sources that support the strategic goals described in this Master Plan.

The Park District continues to demonstrate sound fiscal management, administering its financial resources responsibly and conservatively. Focusing on the future, the Park District's fiscal administration must also be strategic and outcome oriented, providing prudent stewardship of Park District resources and taxpayer funds. Additionally, the Park District has specific fiscal policies approved by the Board of Directors, which are the basis for management decisions. Those policies include: General Fund Reserve (Unassigned) Fund Balance, Park District Investment Policy, EBRPD Retirement Plan Investment Policy, Fraud Prevention, Debt, Capital Assets, Internal Control, Auditing, and Balanced Budget policies.

Long-Term Projections to Inform Operating and Capital Strategies

As part of the Park District's annual operating budget, a five-year projection of estimated revenue and expenditures is conducted.

For revenue projections, current revenue is used as the baseline, and projected future resources trends are analyzed and projected from this baseline. For major resources -- such as property tax and interest revenue -- expert opinions and historical evidence are used to support a five-year projection. Other smaller revenue sources, such as those arising from assessments and leases, are projected based upon existing contracts which can be determined for the next five to ten years. Charges for services revenue fluctuates annually, and this revenue is highly susceptible to the weather; thus, historical trends are used to forecast based on the ten-year average increase.

Projections of the Park District's five-year expenditure needs are completed using the baseline 2023 budget and projected forward based on specific data for each line item. For example, personnel costs use known agreements with the Park District's bargaining groups, and also incorporate macro-economic trends and historical evidence. Expert recommendations are utilized to determine funding requirements that will address the Park District's long-term liabilities for pension costs, retiree health care, and infrastructure. Trends and external information are examined to determine cost trends for items not within the Park District's control, such as inflation, pension and health benefit costs. The Park District takes steps to proactively stabilize certain costs when it is possible, by setting aside additional funds for pension contributions, major equipment replacement, election costs, major infrastructure repair, and wildfire hazard reduction.

BUDGET OVERVIEW

Additionally, the Park District's new parkland and facility opening schedule, called the "Pipeline", tracks upcoming operating requirements, including staffing increases required from the completion of capital projects and acquisitions.

The Park District five-year projections examine the most likely, as well as possible "best-case" and "worst-case" scenarios, utilizing the projected highest and lowest revenue possibilities according to the annual forecast prepared for the Park District by Beacon Economics.

This section not updated for Proposed Budget. The following are the specific assumptions used for the "baseline" Five-Year Revenue & Expenditure forecast.

Assumptions used for revenue projections include:

1. Property Tax increases based upon the mid-line annual forecast for the District's property taxes, as prepared by Beacon Economics. The forecast shows property tax at a low of 3.85% in 2024 and 2025 then rising to a 4.3% rate in 2026. These increases are significantly lower than what has been experienced in recent years.
2. Fees, charges, and other miscellaneous revenue in 2024 are projected to remain steady over the projected time-period, based on the 5-year trend prior to the Covid pandemic.
3. Rents and leases revenue is projected to increase by 4.9% annually beginning in 2023, based on the February 2023 Bay Area CPI-W (Consumer Price Index for Urban Workers) as produced by the Bureau of Labor and Statistics.
4. Transfers into the General Fund are projected to increase over the next two years, and then decrease significantly, reflecting the draw-down of funds from the Park District's Pension Trust.

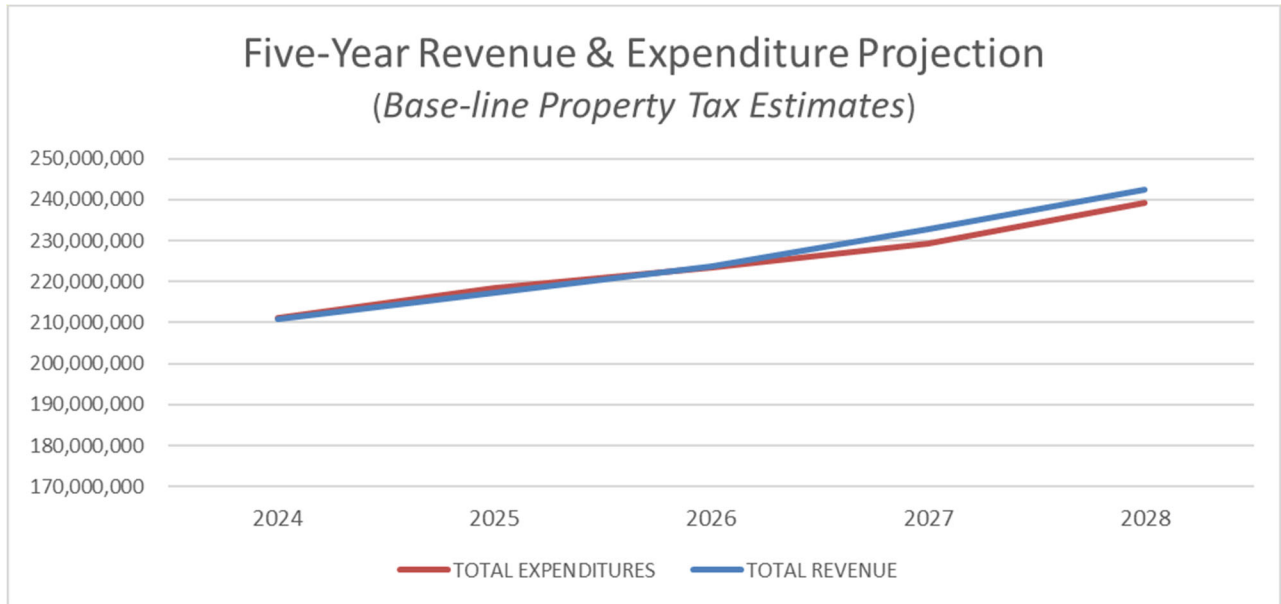
Assumptions used for expenditure projections include:

1. Personnel costs are the most significant costs in the General Fund. Current employee MOU agreements are used for the forecast, including cost of living increases from the current AFSCME MOU. When MOUs are not available, assumptions must be used to estimate cost growth. This model uses a 3% COLA projection for the next five years.
2. The cost of estimated "Pipeline positions" are added based on new parks and facilities being opened to the public in future years. These costs are included in personnel costs.
3. Benefit costs, including medical and retirement, are forecast to increase in 2024 and 2025, based on projections from CalPERS and the Park District's actuaries, while lower rates are expected in years 2026-2028.
4. Supplies & Service costs are forecast to increase by 4.9% annually, based on the February 2023 CPI-W rates.
5. Intra-District Charges, including for the Major Infrastructure Renovation and Replacement (MIRR) Fund are projected to continue at current levels with annual increases based on the February CPI-W rate.
6. Transfers-out include mandatory set-asides and Board directives such as debt service payments, and ADA facility improvements:
 - a. Debt service and inter-agency payments will continue for existing debt covenants and agreements. The model anticipates new debt service beginning in 2024, based on the cost for renovations to the Peralta Oaks North facility.
 - b. The Fuels Management Program is funded with \$1.3 million in 2023 and an increase of \$100,000 annually.
 - c. The Park District has committed \$500,000 annually to ADA improvements.
 - d. Environmental remediation for lands that require assessment and clean-up such as the former Chabot Gun Club site.

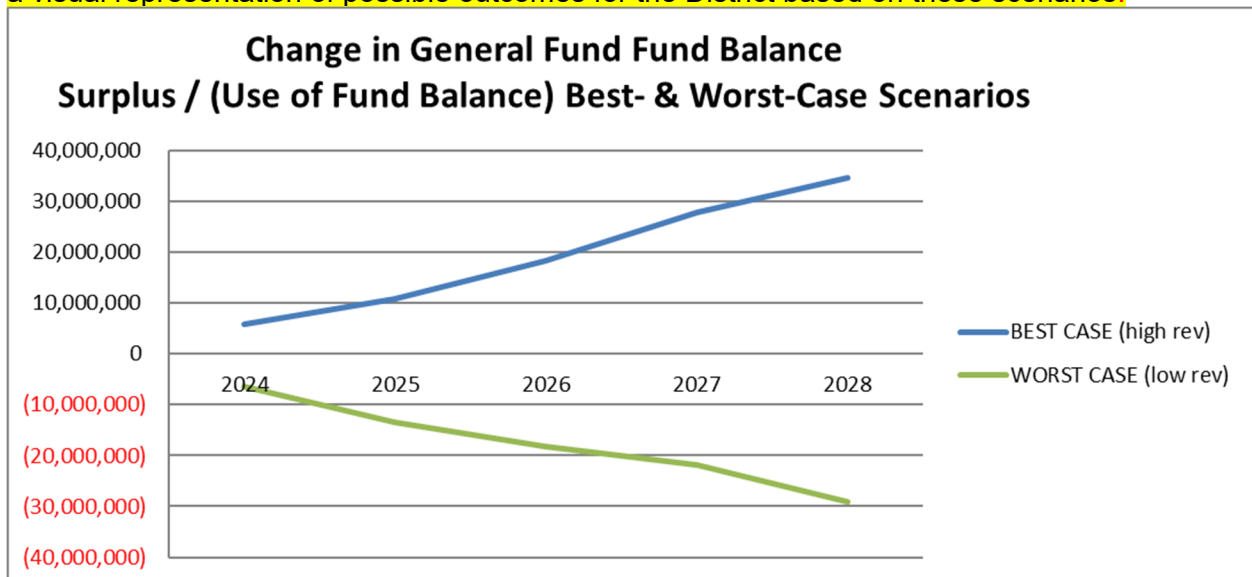
BUDGET OVERVIEW

- e. Infrastructure maintenance for annual needs such as at Black Diamond Mines and for the computer and telephony network.
- f. Funding to support staff working on projects.
- g. Transfers to the Pension Trust are projected to end after 2023.

The chart below provides a visual representation of the baseline outcome for the Park District based on these assumptions.



The Finance Department also creates best-case and worst-case scenarios, utilizing the highest and lowest revenue projections for property taxes. The difference between revenues and expenditures is charted, showing a possible surplus in the case of the best-case scenario. The worst-case scenario shows the difference between revenues and expenditures when using the lowest property tax revenue projection provided by Beacon Economics. The chart below provides a visual representation of possible outcomes for the District based on these scenarios.



BUDGET OVERVIEW

The Projects and Programs Budget

The Park District creates and updates a five-year Project and Program Budget annually. This five-year plan designates funding for land acquisition, construction, major maintenance of facilities, and other projects. Additionally, certain multi-year projects and programs that do not involve capital construction or acquisition are included in the Project and Program Budget. The Park District's second budget volume, 2024 Adopted Project and Program Budget - Five Year Expenditure Plan contains information on these projects.

Performance Management

The 2024 budget continues the use of performance measures, which began in 2011. The Park District's performance measures provide additional information to illustrate how each department's budgeted funds are being used to achieve the Park District's stated goals. Implementation of performance measures is a multi-year process which the Park District continues to refine.

Distinguished Budget Award

The Park District was awarded the Government Finance Officers Association's Distinguished Budget Presentation for the prior year's 2023 Operating, Projects and Program Budget. The Park District has received this award annually since 2005. This award represents a significant achievement by the Park District and reflects the commitment of the Board and staff to meeting the highest principles of governmental budgeting, including the enhanced understanding of the Park District's budget by the average reader.

Concluding Comments

The Park District's ability to serve our growing population and manage our increasing natural resources and lands will require careful planning and projection of long-term financial conditions. Although staff has worked diligently to estimate 2024 revenues and expenditures, external events may affect actual results. Throughout 2024, management will monitor economic conditions and report to the Board of Directors and the public any significant changes that could require the Park District to revise its budget.

BUDGET OVERVIEW

Fund Structure

The Park District's accounting system and budget are organized and operated on a "fund basis." A fund is an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. Several different funds are utilized to account for the Park District's financial resources.

In the Park District's Operating Budget, all funds are presented on the modified accrual basis of accounting. However, in the Park District's Annual Comprehensive Financial Report (ACFR), the government-wide statements are presented using the full accrual basis of accounting, as is prescribed by the Government Accounting Standards Board (GASB). The Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balances financial statements are presented on the modified accrual basis of accounting, consistent with this budget document.

The Proprietary Funds (internal service funds), on the other hand, are presented in the ACFR on full accrual basis of accounting in the Statement of Net Assets and the Statement of Revenues, Expense and Changes in Net Assets, and the Statement of Cash Flow in the financial statements, in contrast to the presentation in the budget document.

Additionally, not all funds are subject to annual appropriation. For example, the Park District OPEB Trust and the Park District's single employer EBRPD Retirement Plan Trust are not included in this document because they contain neither assets nor liabilities of the Park District. These funds are included in the Park District's ACFR, in the Fiduciary Fund section, in compliance with GASB.

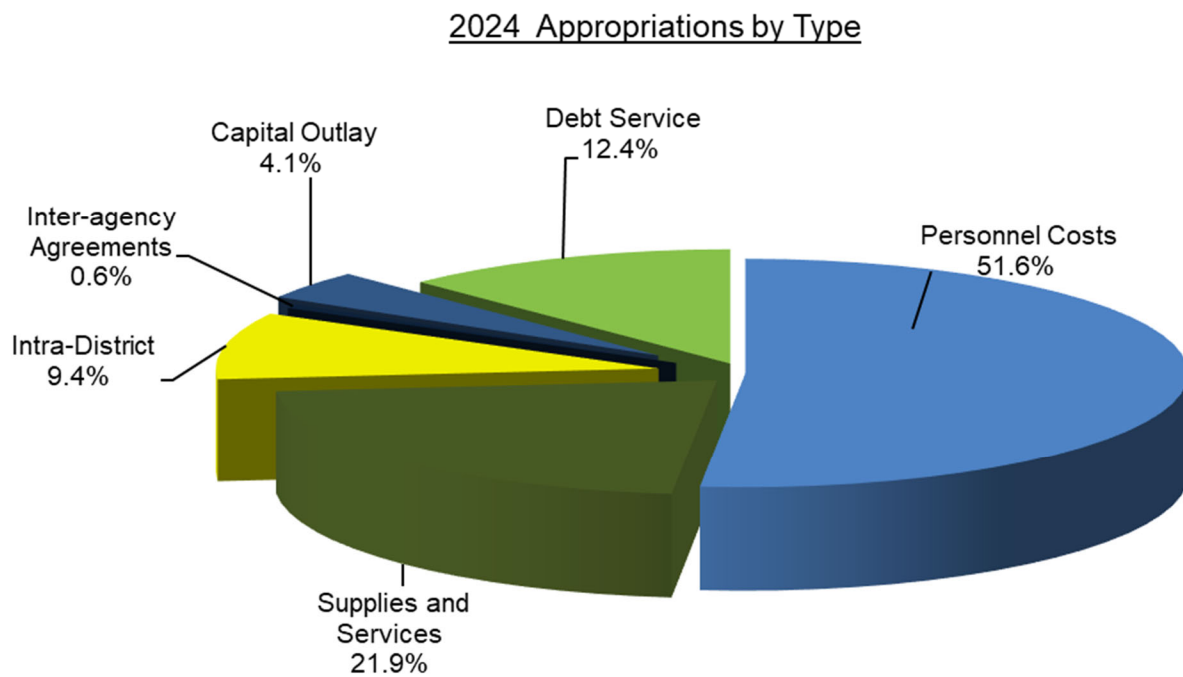
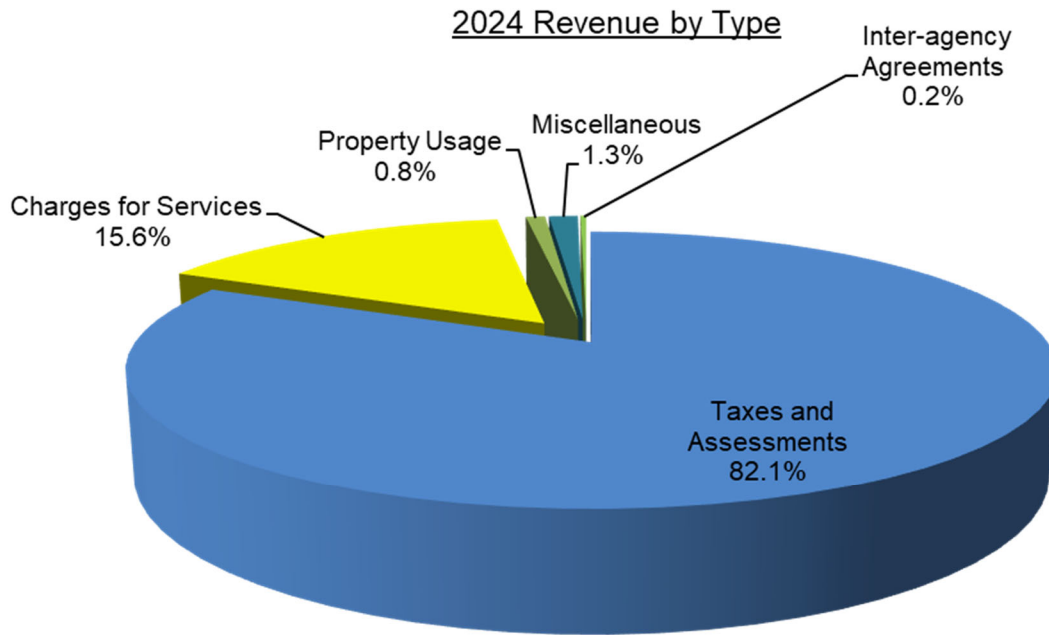
For presentation purposes, the Park District uses fund groupings to summarize budget data in various schedules in the budget. The General Fund and Special Revenues Funds groups are considered "operating funds" by the Park District. The General Fund, the Debt Service Fund and the Project Fund are all major funds under GASB 34. The Special Revenue and Permanent funds are non-major funds. The groupings, and content of each grouping, are as follows:

<u>Fund Group</u>	<u>Fund Number and Name</u>
General Fund	101 – General Fund
Special Revenue Funds	220 – Two County LLD 221 – East Contra Costa County LLD 222 – Five Canyons Zone of Benefit 223 – Dublin Hills Zone of Benefit 224 - Walpert Ridge Zone of Benefit 225 – San Ramon Hills Zone of Benefit 226 – Measure CC 227 – Stone Valley Zone of Benefit 228 – Sibley Gateway Valley Zone of Benefit 230 – Community Facilities District (CFD) C-1 Las Trampas (Podva) 231 – CFD C-2 Las Trampas (Faria) 232 – Measure FF - CFD 253 – Gifts Fund 255 – Martin Luther King, Jr. Intern Program

BUDGET OVERVIEW

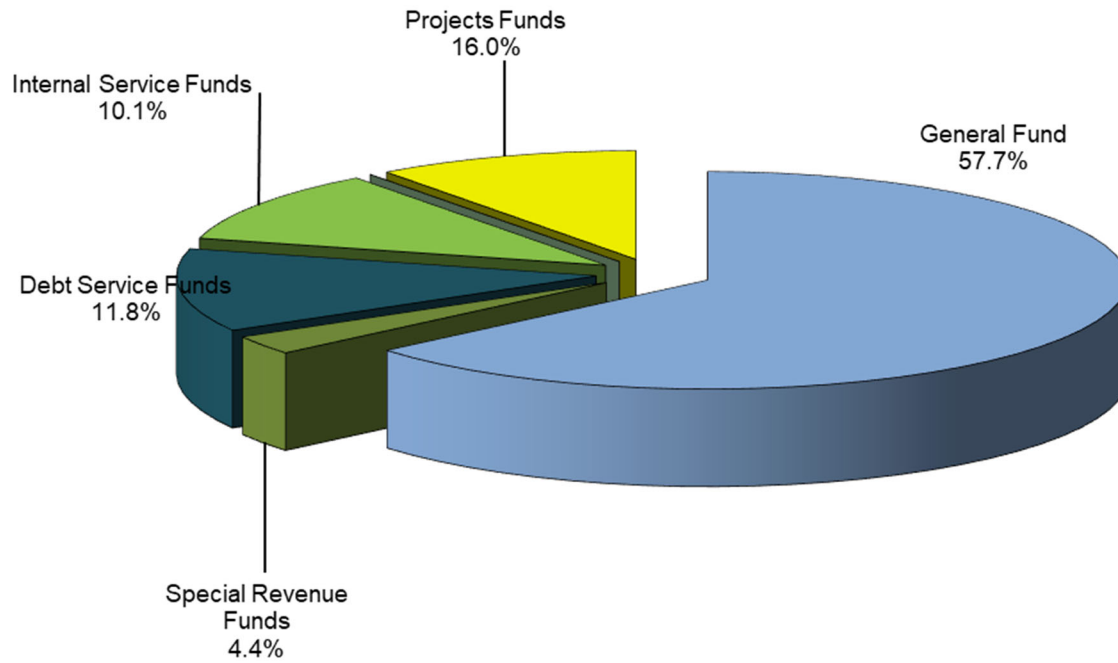
<u>Fund Group</u>	<u>Fund Number and Name</u>
	257 – Mitigation (Resource Enhancement Program)
	258 – McLaughlin Eastshore State Park
	259 – ECCC HCP Properties
	261 – Coyote Hills/Dumbarton Quarry
	270 - Measure WW Local Grants
Debt Service Funds	811 - 2012 Promissory Notes
	812 - Measure AA Bonds
	813 - Measure WW Bonds
Internal Service Funds	552 – Workers’ Compensation
	553 – Major Infrastructure Renovation and Replacement
	554 – Major Equipment Replacement
	555 – General Liability
	556 – Employee Benefits
Permanent Funds	610 – Black Diamond - Fredrickson Open Space
	611 – Black Diamond - Suncrest Homes
	612 – Black Diamond - Moller Ranch
	620 – Brushy Peak-Dyer
	621 – Brushy Peak-Weaver
	630 – McLaughlin Eastshore State Park-Berkeley Meadow Ph I
	631 –McLaughlin Eastshore State Park-Berkeley Meadow Ph II
	640 – Hayward Shoreline/Ora Loma-Port of Oakland
	641 – Hayward Shoreline-Standard Pacific
	650 – Morgan Territory-Elworthy
	651 – Morgan Territory-Elworthy 2
	660 – Podva
	670 – Doolan Canyon-Toyota
	671 – El Charro-Livermore
	680 – MLK Shoreline/Damon Slough-Port of Oakland
Project Funds	333 – Capital Projects
	335 – Measure AA Bond Proceeds
	336 – Other than Asset (OTA) Projects
	337 – Measure WW Bond Proceeds
	338 – 2012 Promissory Note Proceeds

BUDGET OVERVIEW



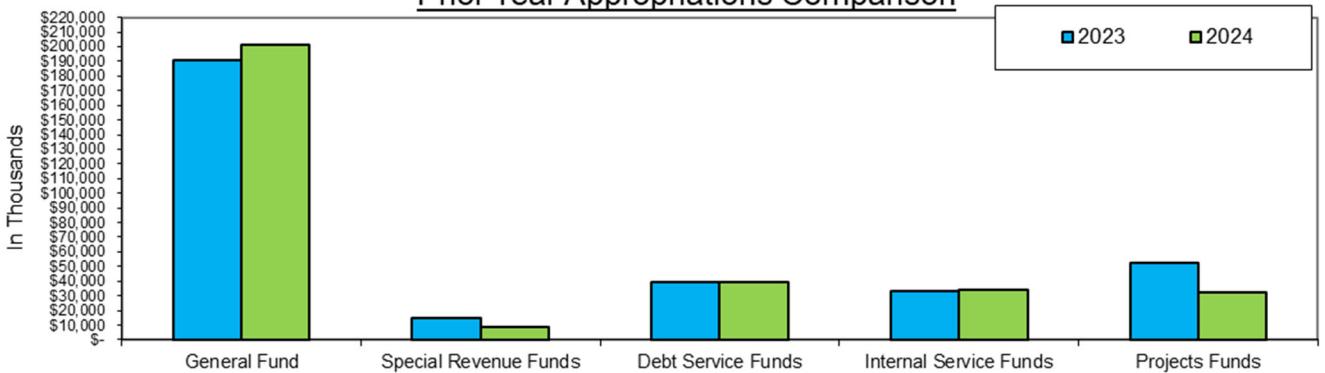
BUDGET OVERVIEW

2024 Appropriations by Fund Group



Appropriations	General Fund	Special Revenue Funds	Debt Service Funds	Internal Service Funds	Projects Funds	Total All Funds
2024	\$ 201,685,648	\$ 8,939,062	\$ 39,093,630	\$ 34,269,907	\$ 32,045,198	\$ 316,033,444
2023	\$ 190,486,230	\$ 14,567,147	\$ 39,014,854	\$ 33,278,294	\$ 52,747,575	\$ 330,094,100
\$ Change	\$ 11,199,418	\$ (5,628,085)	\$ 78,776	\$ 991,613	\$ (20,702,377)	\$ (14,060,656)
% of Total	63.8%	2.8%	12.4%	10.8%	10.1%	100%

Prior Year Appropriations Comparison



BUDGET OVERVIEW

BUDGET AT A GLANCE

RESOURCES	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS
<i>Unreserved Fund Balance expected at 12/31/23</i>	75,174,560	20,230,003	24,082,854
Revenues:			
Taxes & Assessments	\$ 196,100,000	\$ 8,510,170	\$ 34,955,983
Charges for Services	10,691,016	53,000	-
Property Usage	1,981,418	476,852	-
Investment Earnings	-	-	-
Grants/Inter-agency Agreements	703,500	-	-
Miscellaneous	3,361,740	65,780	-
Total Revenues	212,837,674	9,105,802	34,955,983
Other Resources:			
Transfers In	6,000	2,037,239	1,426,105
TOTAL RESOURCES	\$ 212,843,674	\$ 11,143,041	\$ 36,382,088
USES			
Expenditures:			
Personnel Costs	\$ 135,112,357	\$ 6,678,366	\$ -
Supplies	9,108,360	191,480	-
Services	27,074,774	442,810	10,300
Capital Outlay	269,750	-	-
Grants/Inter-agency Agreements	232,000	1,626,406	-
Debt Service	-	-	39,083,330
Intra-District Charges	29,888,407	-	-
Total Expenditures	201,685,648	8,939,062	39,093,630
Other Uses:			
Transfers Out	19,502,959	2,414,369	-
TOTAL USES	221,188,607	11,353,431	39,093,630
Change in Fund Balance /Net Assets	(8,344,933)	(210,390)	(2,711,542)
TOTAL	\$ 212,843,674	\$ 11,143,041	\$ 36,382,088
Projected Ending Fund Balance	66,829,627	20,019,614	21,371,312

BUDGET OVERVIEW

BUDGET AT A GLANCE

RESOURCES	INTERNAL SERVICE FUNDS	PERMANENT FUNDS	PROJECT FUNDS	2024 TOTAL ALL FUNDS
<i>Unreserved Fund Balance expected at 12/31/23</i>	35,382,007	5,384,589	142,206,661	
Revenues:				
Taxes & Assessments	\$ -	\$ -	\$ -	\$ 239,566,153
Charges for Services	34,784,400	-	-	45,528,416
Property Usage	-	-	-	2,458,270
Investment Earnings	-	-	-	-
Grants/Inter-agency Agreements	-	-	-	703,500
Miscellaneous	215,000	-	-	3,642,520
Total Revenues	34,999,400	-	-	291,898,859
Other Resources:				
Transfers In	-	-	28,779,909	32,249,253
TOTAL RESOURCES	\$ 34,999,400	\$ -	\$ 28,779,909	\$ 324,148,112
USES				
Expenditures:				
Personnel Costs	\$ 10,080,484	\$ -	\$ 11,305,276	\$ 163,176,482
Supplies	2,529,893	-	-	11,829,733
Services	19,094,330	-	10,672,422	57,294,637
Capital Outlay	2,565,200	-	10,067,500	12,902,449
Grants/Inter-agency Agreements	-	-	-	1,858,406
Debt Service	-	-	-	39,083,330
Intra-District Charges	-	-	-	29,888,406
Total Expenditures	34,269,907	-	32,045,198	316,033,443
Other Uses:				
Transfers Out	5,735,000	182,880	7,978,044	35,813,252
TOTAL USES	40,004,907	182,880	40,023,242	351,846,695
Change in Fund Balance /Net Assets	(5,005,507)	(182,880)	(11,243,333)	(27,698,583)
TOTAL	\$ 34,999,400	\$ -	\$ 28,779,909	\$ 324,148,117
Projected Ending Fund Balance	30,376,501	5,201,709	130,963,328	

BUDGET OVERVIEW

TOTAL RESOURCES

RESOURCES	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change	Note
Taxes & Assessments:						
Property Taxes	\$ 177,369,148	\$ 178,371,597	\$ 185,000,000	\$ 196,100,000	6.0%	1
Debt Service Levy	10,600,050	24,141,122	32,721,295	34,955,983	6.8%	2
Parcel Taxes	3,509,326	3,003,296	3,299,300	3,299,300	0.0%	3
Assessments	5,468,529	5,305,491	5,210,870	5,210,870	0.0%	4
Subtotal	196,947,053	210,821,507	226,231,465	239,566,153	5.9%	
Charges for District Services:						
Intra-District Charges	18,945,881	23,150,789	33,291,477	34,634,400	4.0%	5
Parking Fees	2,065,311	1,792,988	2,619,750	2,480,750	-5.3%	6
Other Charges	913,784	699,388	900,980	900,980	0.0%	7
Concession Fees	1,299,564	914,087	1,038,100	1,036,900	-0.1%	8
Facility Rental Fees	722,750	1,798,626	1,578,446	1,728,446	9.5%	9
Public Safety Services	2,073,355	1,548,021	1,266,200	1,266,200	0.0%	10
Swimming Fees	313,574	263,693	676,650	534,300	-21.0%	11
Fishing Fees	403,467	324,568	455,050	455,055	0.0%	12
Camping Fees	1,013,182	1,662,735	1,503,540	1,541,040	2.5%	13
Program Fees	76,997	215,365	401,900	401,900	0.0%	14
Other Fees	380,819	523,100	547,450	548,450	0.2%	15
Subtotal	28,208,682	32,893,359	44,279,543	45,528,421	2.8%	
Investment Earnings						
Pooled Investments	3,173,285	(6,017,663)	-	-	0.0%	16
Trustee Investments	488,570	175,897	-	-	0.0%	17
Subtotal	3,661,854	(5,841,766)	-	-	0.0%	
Property Usage						
Communication Site Agreements	803,681	944,571	774,956	829,856	7.1%	18
Grazing Agreements	618,075	655,523	825,000	825,000	0.0%	19
Other Property Usage	794,392	874,268	440,962	401,962	-8.8%	20
District Residences	359,530	379,014	401,452	401,452	0.0%	21
Subtotal	2,575,678	2,853,377	2,442,370	2,458,270	-11.0%	
Grants/Inter-agency Agreement:	16,255,974	18,507,445	703,500	703,500	0.0%	22
Miscellaneous:						
Foundation Support	1,088,131	1,632,340	1,111,650	1,223,230	10.0%	23
Aid from Private Parties	1,106,866	235,206	65,780	65,780	0.0%	24
Other Revenue	5,478,590	8,078,469	2,353,510	2,353,510	0.0%	25
Subtotal	7,673,587	9,946,015	3,530,940	3,642,520	3.2%	
Total Revenues	255,322,829	269,179,936	277,187,818	291,898,864	5.3%	
Other Resources:						
Debt Issuance	-	-	-	-	0.0%	26
Transfers In	45,688,933	121,460,242	57,547,715	32,249,253	-44.0%	27
TOTAL RESOURCES	\$ 301,011,762	\$ 390,640,178	\$ 334,735,533	\$ 324,148,117	-3.2%	

Notes to Total Resources Schedule

Note	Category	Description
1	Property Taxes	<p>General Fund revenue – General property taxes are the primary funding source for the Park District.</p> <p>The budgeted increase of 6.0% above 2023 is based upon the growth determined by the County Assessor’s tax roll for 2023/24 and using the “baseline” forecast as predicted by Beacon Economics for the second half of 2024. The budget also includes conservative estimates for statutory and residual payments from Redevelopment Successor Agencies.</p>
2	Debt Service Levy	<p>Debt Service Fund revenue – This category accounts for restricted property tax revenue levied on the majority of properties within Alameda and Contra Costa counties, which is used to fund annual principal and interest payments on Measure WW bonds. The 6.8% increase in budgeted revenue reflects scheduled payments due for Measure WW. The debt levy rate for 23-24 is set at .0057%, well below the .01% of assessed value threshold established when Measure WW bonds were approved by voters</p>
3	Parcel Taxes	<p>Special Revenue Fund revenue – This restricted special tax revenue is collected in accordance with Measure FF, an extension of Measure CC which was passed by voters in 2018 and applies to properties within the area from Richmond to Oakland. The amount of the tax has been unchanged since 2004. It is \$12 per year for a single-family residential unit and \$8.28 per year for multi-family units. The purpose of the voter-approved Measure is to provide funding for maintenance and operations in some of the Park District’s oldest and most-used parks.</p> <p>The 2024 budgeted revenue of \$3.3 million is on par with the prior year.</p>
4	Assessments	<p>Special Revenue Fund revenue – Restricted special assessment revenue specific to the Park District’s landscape and lighting districts, and seven zones of benefit are collected to provide funding for trail maintenance, facility improvements and minor equipment purchases within the assessment districts. The 2024 budget is on par with the prior year, with adjustments based upon the assessment engineer’s report.</p>
5	Intra-District Charges	<p>Internal Service Fund revenue—Charges assessed and collected by internal service funds support District-wide services such as workers’ compensation, general liability insurance, facility, and equipment replacement. This revenue source grew by 4.0% due to increased insurance costs in the General Liability fund.</p>

Notes to Total Resources Schedule, continued

Note	Category	Description
6	Parking Fees	<p>General Fund revenue – Parking fees are collected at Park District recreation areas and some regional parks.</p> <p>The 2024 budget is slightly lower than 2023 and reflects the continued expected temporary closures of certain swim facilities in 2024 while repairs are made.</p>
7	Other Charges	<p>General Fund revenue (majority) – This category includes encroachment permits, planning/engineering fees, the bus program, merchandise sales, and special event charges.</p> <p>The 2024 budget of \$900,980 is unchanged from the prior year.</p>
8	Concession Fees	<p>General Fund revenue (majority) -- This category accounts for revenues derived from agreements with concessionaires who operate or use Park District facilities. The largest revenue provider is the Tilden Golf Course.</p> <p>The 2024 budget is roughly unchanged from 2023.</p>
9	Facility Rental Fees	<p>General Fund revenue – This category includes revenue from Park District buildings, picnic areas, and youth group overnight camping.</p> <p>The 2024 budget increased 9.5% from the prior year budget, reflecting higher rental usage at facilities such as the Brazilian Room.</p>
10	Public Safety Services	<p>General Fund revenue – This category accounts for revenue from service contracts to provide policing and fire services for other public agencies.</p> <p>The 2024 budget is unchanged from the prior year.</p>
11	Swimming Fees	<p>General Fund revenue – This category accounts for revenue from swimming facilities, swim lessons and other lifeguard services.</p> <p>The 2024 budget is budgeted lower than the prior year, reflecting expectations that the Contra Loma swim lagoon will be closed for repairs in 2024.</p>

Notes to Total Resources Schedule, continued

Note	Category	Description
12	Fishing Fees	<p>General Fund revenue--Fishing permit revenues are used to support the fish planting at eight Park District lakes.</p> <p>The 2024 budget is unchanged from the prior year.</p>
13	Camping Fees	<p>General Fund revenue--This category includes camping, wilderness permits and backpacking fees. The two largest camping sources are Del Valle Regional Park and Anthony Chabot Regional Park, and the new campground at Dumbarton Quarry.</p> <p>The 2024 budget reflects a 2.5% increase from 2023, reflecting increased usage at the Park District's new full-service campground at Dumbarton Quarry on the Bay.</p>
14	Program Fees	<p>General Fund revenue--This category includes naturalist and recreation program revenue and tour fees.</p> <p>The 2024 budget is unchanged from 2023.</p>
15	Other Fees	<p>General Fund revenue--This category includes dogs, boats launch and inspection, and entry fees.</p> <p>The 2024 budget is roughly unchanged from the prior year and is reflective of the water quality issues at some lakes which have continued to reduce revenues.</p>
16	Pooled Investment Earnings	<p>General Fund and Special Revenue Fund revenue - Interest earnings on the Park District's pooled cash and investments.</p> <p>The budget for interest revenue has been budgeted at \$0 in 2024, reflecting the variability of this income source which has been challenging to predict. While the Park District will continue to invest its pooled cash, this revenue source is no longer budgeted.</p>
17	Trustee Investment Earnings	<p>Debt Service Fund revenue--This category includes interest earnings on funds held in trustee accounts for payment of debt service on Park District bond obligations.</p> <p>This revenue source has been budgeted at \$0 in 2024, reflecting the variability of this income which has been challenging to predict. While the Park District's funds will continue to be invested, this revenue source will no longer be budgeted.</p>
18	Communication Site Agreements	<p>General Fund and Special Revenue Fund revenue-This category includes revenue from communication towers and equipment located on Park District property.</p> <p>The 2024 budget is slightly higher than prior year, reflective of actual receipts and an annual CPI increase to certain leases.</p>

Notes to Total Resources Schedule, continued

Note	Category	Description
19	Grazing Agreements	<p>General Fund revenue—This category includes revenue from the Park District’s grazing program, which funds fencing and resource protection needs. The cost per head rate charged is based upon the price of beef (cost of a cow) times the number of months grazing on Park District property.</p> <p>The 2024 budget is unchanged from the prior year, reflective of actual receipts as well as the acreage of land being grazed.</p>
20	Other Property Usage	<p>General Fund and Special Revenue Fund revenue--This category is used to account for other types of leases and tipping fees at Dumbarton Quarry.</p> <p>The 2024 revenue is budgeted -8.8% lower than the prior year, reflecting the cessation of lease rent-back revenues from the Gherini residence.</p>
21	Park District Residences	<p>General Fund revenue—Lease revenue received in connection with residential units located on parklands.</p> <p>The 2024 budget is unchanged from the prior year.</p>
22	Grants / Inter-agency Agreements	<p>General Fund and Project Fund revenue--This category includes: Contra Costa Water District for Contra Loma Lagoon, City of Dublin for Tassajara Creek Trail, City of Alameda for Crown Beach, Pleasanton Township Water District for Pleasant Ridge, and various agencies for Quagga Mussel inspections. It also includes grants received from various agencies.</p> <p>The 2024 budget is unchanged from the prior year, and includes new revenue related to an agreement with the Contra Costa Water District to maintain the swim lagoon at Contra Loma.</p>
23	Foundation Support and Membership	<p>General Fund--Direct aid from the Regional Parks Foundation in support of Park District staff working on Foundation activities.</p> <p>The \$100,000 increase in the 2024 budget reflects increased direct support for interpretive and recreation programs and outreach.</p>

Notes to Total Resources Schedule, continued

Note	Category	Description
24	Aid from Private Parties	<p>Special Revenue, Permanent and Project Funds revenue--mitigation agreement revenue and developer property contributions are major sources of revenue in this category.</p> <p>The budget for this category is unchanged from the prior year.</p>
25	Other Revenue	<p>General Fund revenue (majority)--Included in this category is revenue generated from: sale of assets, fines collected, POST training reimbursement, insurance recoveries, and other minor sources.</p> <p>The 2024 budget of \$2.4 million includes a \$2 million contribution from the Park District's Pension Trust which will be used to reimburse the Park District's CalPERS Miscellaneous pension costs.</p>
26	Debt Issuance	<p>No debt issuance had been budgeted at the time this budget was prepared.</p>
27	Transfers In	<p>All Funds--Details of the Transfers In category are located beginning on page B-93.</p> <p>The 2024 budget is -44.0% lower than the prior year, reflecting transfers to various Park District projects, including \$15.9 million from the General Fund, \$6.7 million from Measure WW bond funds, and \$5.7 million from the Major Infrastructure Renovation & Replacement (MIRR) fund will be transferred into the Projects funds for various projects as listed on page B-91 & 92.</p>

BUDGET OVERVIEW

TOTAL USES

USES	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change	Note
Personnel Services:						
Salaries & Wages	\$ 74,746,164	\$ 81,977,085	\$ 91,761,035	\$ 96,634,804	5.3%	1
Other Personnel Costs	38,418,106	62,573,614	62,257,124	66,541,678	6.9%	2
Subtotal	113,164,270	144,550,700	154,018,159	163,176,483	5.9%	
Supplies & Services:						
Operating Supplies	2,354,576	2,638,106	2,958,886	3,325,870	12.4%	3
Fuel	1,072,588	1,431,409	1,492,430	1,500,680	0.6%	4
Small Equipment	2,707,980	2,144,605	2,408,443	2,397,823	-0.4%	5
Other Supplies	322,814	533,164	1,343,170	1,412,150	5.1%	6
Repair & Maint. Supplies	3,133,972	3,215,421	3,371,860	3,193,210	-5.3%	7
Professional Services	2,017,839	1,567,101	1,639,400	2,088,100	27.4%	8
Operating Services	11,097,533	9,830,139	16,109,815	17,121,847	6.3%	9
Administrative Costs	1,306,618	1,959,532	2,572,374	2,871,260	11.6%	10
Utilities	4,473,591	4,737,567	5,074,242	5,116,562	0.8%	11
Insurance and Claims	7,107,867	7,711,052	9,664,800	11,041,550	14.2%	12
Other Services	17,211,959	22,153,716	39,163,844	19,055,317	-51.3%	13
Election Costs	-	745,815	-	-	0.0%	14
Subtotal	52,807,337	58,667,627	85,799,264	69,124,369	-19.4%	
Intra-District Charges:	13,838,904	17,921,854	27,772,606	29,888,406	7.6%	15
Grants/Inter-agency Agreements						
Inter-agency Agreements	412,162	463,971	232,000	232,000	0.0%	16
Measure WW Local Grant	3,034,900	2,679,309	7,500,000	1,626,406	-78.3%	17
Subtotal	3,447,062	3,143,280	7,732,000	1,858,406	-76.0%	
Capital Outlay/Equipment						
Land	3,836,717	714,690	500,000	-	-100.0%	18
Improvements	28,039,739	24,377,906	11,121,723	10,067,500	-9.5%	19
Equipment	3,472,012	1,668,677	4,153,350	2,834,950	-31.7%	20
Subtotal	35,348,468	26,761,273	15,775,073	12,902,450	-18.2%	
Debt Service:						
Principal	8,225,000	8,595,000	31,415,000	33,000,000	5.0%	21
Interest	5,562,680	5,195,632	7,582,004	6,083,330	-19.8%	22
Subtotal	13,787,680	13,790,632	38,997,004	39,083,330	0.2%	
Total Expenditures	232,393,721	264,835,366	330,094,106	316,033,444	-4.3%	
Other Uses:						
Transfers Out	45,688,933	121,460,242	57,547,715	35,813,252	-37.8%	23
TOTAL USES	278,082,654	386,295,608	387,641,822	351,846,697	-9.2%	
Change in Fund Balance	22,929,108	4,344,571	(52,906,289)	(27,698,580)	-47.6%	24
TOTAL	\$ 301,011,762	\$ 268,179,833	\$ 334,735,533	\$ 324,148,117	-3.2%	

Notes to Total Uses Schedule

Note	Category	Description
1	Salaries & Wages	<p>This category incorporates all Park District salaries and hourly wages, including overtime and other premium pay components, found in the General, Special Revenue, Project and Internal Service Funds appropriations.</p> <p>The 2024 budget includes an overall 5.3% increase in salaries & wages. This budget provides funding for wage adjustments authorized for represented and non-represented employees, as well as an increase of 15.25 full-time equivalent (FTE) positions. This year’s budget includes a 4% vacancy rate, to better reflect attrition and positions that remain unfilled for part of the year. A full list of newly added positions is included in the 2024 New Positions and Changes table on pages B-38.</p>
2	Other Personnel Costs	<p>General Fund, Special Revenue, Project and Internal Service Funds appropriations--This category includes the cost of employer-paid benefits, the largest of which are health insurance, retirement and retiree medical (OPEB) benefits. Also included are charges for the Park District’s self-insured programs, including dental coverage, unemployment and workers’ compensation.</p> <p>The 6.9% increase in 2024 is attributed to the increased cost of medical benefits, in particular an 11% increase in Kaiser medical costs, as well as the addition of new benefited employees and increased pension contributions.</p>
3	Operating Supplies	<p>General Fund and Special Revenue Fund appropriations--This category contains items such as: safety equipment, chemicals, fish, cleaning and janitorial supplies, and sign supplies.</p> <p>The 2024 appropriations reflect a 12.4% increase from prior year, reflecting one-time increases for new 3 stream waste diversion receptacles and safety supplies for Fire Department staff.</p>
4	Fuel	<p>General Fund appropriations—This category includes cost of vehicle, aircraft, boat, and equipment fuels. The 2024 appropriation is roughly unchanged from the prior year.</p>
5	Small Equipment	<p>General Fund, Special Revenue and Project Funds appropriations—This category includes equipment and rolling stock under \$25,000.</p> <p>The 2024 appropriations decreased slightly, after a large increase in purchasing of small rolling stock at certain parks in the prior year.</p>

Notes to Total Uses Schedule, continued

Note	Category	Description
6	Other Supplies	<p>General Fund appropriations—This category includes office supplies, products for resale, event supplies, and inventory adjustments.</p> <p>2024 appropriations are 5.1% higher than the prior year, which is primarily related to supplies for new staff.</p>
7	Repairs and Maintenance Supplies	<p>General Fund, Special Revenue, Projects and Internal Service Funds appropriations—This category includes beach sand, top soil, mulch, equipment parts and other items needed to maintain Park District facilities, equipment and grounds.</p> <p>The 2024 appropriations are -5.3% lower than the prior year's budget and reflecting a return to a more typical budget level after last year's budget included increases for special repair projects at certain parks.</p>
8	Professional Services	<p>General Fund, Special Revenue, Projects and Internal Service Funds appropriations--This category includes legal and audit services.</p> <p>The 2024 appropriations are 27.4% higher than in 2023, primarily reflecting increased costs for legal consultants.</p>
9	Operating Services	<p>General Fund appropriations--This category includes repairs and maintenance services, pest control, support contracts, janitor, veterinarian and other miscellaneous operating services.</p> <p>The 2024 appropriations increased 6.3%, or \$1.0 million above the prior year, reflecting costs of new funding for software licenses.</p>
10	Administrative Costs	<p>General Fund appropriations--This category includes staff training, meetings and travel, bank fees, advertising, reproduction and other miscellaneous administrative costs.</p> <p>The 2024 appropriations are approximately \$300,000 higher than the prior year, reflecting increased budgets for staff training, staff recruitment and agenda management software.</p>
11	Utilities	<p>General Fund (majority) appropriations--This category includes telephone, water, electricity, garbage collection, sewer, and natural gas.</p> <p>The 2024 appropriations are 0.8% higher than prior year, reflecting continued increased costs for garbage, recycling and water service.</p>

Notes to Total Uses Schedule, continued

Note	Category	Description
12	Insurance and Claims	<p>Internal Service Fund appropriations--This category includes the costs for the Park District-wide self-insured Workers' Compensation Fund and General Liability Fund and includes insurance premiums, claims and settlement agreements.</p> <p>The 2024 budget increased by \$1.3 million, reflecting higher general liability insurance premiums and workers comp insurance costs.</p>
13	Other Services	<p>General Fund, Special Revenue, Project and Internal Service Funds appropriations—This category includes all other services including consultant contracts, Civicorps work and other services not included in other professional services above.</p> <p>The 2024 appropriations decreased by -\$20.1 million from the prior year, reflecting reduced project budgets for repair and maintenance projects which require specialized services, such as database management, environmental mitigation, architectural design, engineering, etc.</p>
14	Election Costs	<p>General Fund appropriation – The Park District pays election costs to Alameda and Contra Costa counties when members of the Board of Directors run for office and when the Park District supports an initiative on the local ballot. Election costs are not regularly budgeted due to the difficulty in estimating the costs, which are determined by the counties after the election is held. However, the Park District retains approximately \$2.2 million in reserves (assigned fund balance) for the use when election costs are invoiced.</p>
15	Intra-District Charges	<p>Intra-District charges are an allocation of costs associated with the services provided by the internal service funds that are not collected through the payroll process in the General Fund. The charges are allocated to Park District divisions based upon usage of services and include certain employee benefits and claims, general liability insurance and settlements, and major equipment replacement charges.</p> <p>2024 appropriations increased by \$2.1 million, primarily reflecting increased insurance costs in the General Liability Fund.</p>
16	Inter-agency Agreements	<p>General Fund appropriation--the Park District has an interagency agreement with the Livermore Area Recreation Park District, a neighboring public agency, to provide \$200,000 annual funding for recreation services.</p> <p>The 2024 appropriations are unchanged from 2023.</p>

Notes to Total Uses Schedule, continued

Note	Category	Description
17	Measure WW Local Grant Program	<p>Special Revenue Fund appropriations. This category includes the funding of approved local agency projects from Measure WW funds.</p> <p>Appropriations are -\$5.8 million lower than in 2023, reflecting the allocations for remaining local agencies that have not yet drawn on their Measure WW local grant funds.</p>
18	Land	<p>Project Fund appropriations--This category accounts for land acquisitions, safety and security costs incurred for newly acquired property and studies.</p> <p>The 2024 appropriations are -\$500,000 lower than in 2023. Land acquisition has been funded in prior year budgets and may be allocated to specific land purchases via Board action.</p>
19	Improvements	<p>Project Fund appropriations--This category represents new appropriations for projects with a cost greater than the Park District's capitalization limit of \$100,000. Amounts appropriated for development projects will fluctuate from year to year.</p> <p>The 2024 capital outlay appropriations decreased by more than -\$1.0 million based on lower project appropriations compared to the prior year. Details regarding project appropriations are located on page B-91-92 of the Operating Budget. Additional detail about these projects can be found in the 2024 Projects and Programs Budget.</p>
20	Equipment	<p>General Fund and Internal Service Fund appropriations—This category includes the purchase of vehicles and other equipment with a cost greater than the Park District's capitalization limit for equipment of \$25,000.</p> <p>The 2024 appropriations for equipment are -\$1.3 million below the 2023 budget. Budgets have been allocated for the purchase of a new 3,000 gallon pumper truck for fire suppression, a green climber for vegetation management, and vehicles for new staff.</p>
21	Principal	<p>Debt Service Fund appropriations—This category includes debt service principal as per debt amortization schedules.</p> <p>2024 appropriations are approximately \$1.5 million higher than the prior year as per scheduled debt service payments, including on the Measure WW bonds issued in 2022. Detailed debt service schedules are provided in the Debt Service Fund section of this budget (pages B72 – B74).</p>

Notes to Total Uses Schedule, continued

Note	Category	Description
22	Interest	Debt Service Fund appropriations—This category decreased by - \$1.5 million from the prior year based on debt service interest as calculated from debt amortization schedules.
23	Transfers Out	All Funds—Details of operating transfers out are located at the end of Section B of the budget on pages B95 - 96.
24	Use of Fund Balance	<p>The 2024 budget includes the use of fund balance in the General Fund, Special Revenue funds, Project Fund, Permanent Funds Internal Service Fund, and Debt Service funds.</p> <p>The use of fund balance in the General Fund and Special Revenue Funds is allocating fund balance that had accrued as of the close of the prior year. The appropriation of \$11.2 million in fund balance from the Project Funds is reflecting bond proceeds being used as a resource for current year project expenditures; the use of \$2.7 million in debt service funds collected via prior year property taxes and required for March debt service payments; and the use of \$5.0 million in fund balance in Internal Service Funds reflects draw-down of fund balance for specific MIRR projects, as per the MIRR Policy.</p>

BUDGET OVERVIEW

BUDGET BY FUND

APPROPRIATED FUNDS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	CHANGE
101 General Fund	\$ 151,060,146	\$ 166,156,271	190,486,230	201,685,648	6%
Special Revenue Funds:					
220 Two County LLD	4,101,218	4,008,366	5,079,335	5,240,209	3%
221 East Contra Costa Co LLD	655,311	707,382	715,290	745,945	4%
222 Five Canyon ZB	47,273	32,983	2,715	4,715	74%
223 Dublin Hills ZB	18,378	15,166	14,496	10,385	-28%
224 Walpert Ridge ZB	46,339	35,946	44,791	46,667	4%
225 San Ramon Hills ZB	-	-	500	500	0%
226 Measure CC	-	-	-	-	-
227 Stone Valley ZB	-	-	630	630	0%
228 Sibley Volcanic ZB	43,631	14,797	34,771	36,647	5%
230 Las Trampas Podva CFD	-	3,500	7,300	7,300	0%
231 Las Trampas Faria CFD	-	7,000	80,000	90,000	13%
232 Measure FF CFD	-	-	-	-	-
253 Gifts Fund	8,701	23,393	75,120	75,120	0%
255 MLK Jr. Intern Program	3,943	2,000	7,000	-	-100%
257 Mitigation	-	-	103,880	103,880	0%
258 McLaughlin Eastshore State Park	30,988	17,778	38,041	39,438	4%
259 ECCC HCP Properties	531,775	534,856	464,369	495,386	7%
260 Asset Forfeiture Fund	-	-	-	-	-
261 Coyote Hills/Dumbarton Quarry	-	100,591	-	-	-
270 Measure WW Local Grants	3,366,556	2,796,100	7,898,909	2,037,239	-74%
Special Revenue Funds Total	8,854,113	8,299,857	14,567,147	8,934,062	-39%
Debt Service Funds:					
811 Promissory Note Debt	1,419,280	1,423,930	1,425,630	1,426,105	0%
812 Measure AA Bonds	-	-	-	-	-
813 Measure WW Bonds	12,372,001	18,198,683	37,589,224	37,667,525	0%
Debt Service Funds Total	13,791,281	19,622,613	39,014,854	39,093,630	0%
Internal Service Funds:					
552 Workers' Compensation	3,675,581	3,825,647	4,947,278	5,059,204	2%
553 Major Infrastructure Reno/Repl	2,798,133	3,612,464	7,402,034	7,552,100	2%
554 Major Equipment	-	-	10,499,252	9,850,737	-6%
555 General Liability	3,897,975	4,087,237	5,308,693	6,686,829	26%
556 Employee Benefits	5,852,903	5,960,326	5,121,037	5,121,037	0%
Internal Service Funds Total	16,224,592	17,485,674	33,278,294	34,269,907	3%
Permanent Funds:					
Permanent Funds Total	-	-	-	-	-
Projects Funds:					
333 Capital Projects	21,175,737	26,717,290	12,843,688	10,823,019	-16%
335 Measure AA Bond Proceeds	7,550	7,540	7,620	7,620	0%
336 OTA Projects	21,908,165	26,374,206	39,896,267	21,214,559	-47%
337 Measure WW Bond Proceeds	-	-	-	-	-
338 2012 Promissory Note Proceeds	-	-	-	-	-
Projects Funds Total	43,091,452	53,099,036	52,747,575	32,045,198	-39%
Total Expenditures	233,021,584	264,663,450	330,094,100	316,028,444	-4%
Other Sources/Uses:					
Transfers Out	45,688,933	121,460,242	57,547,715	35,813,252	-38%
TOTAL USES	278,082,654	386,295,608	387,641,815	351,841,696	-9%
Change in Fund Balance/Net Assets	22,929,108	4,344,571	(52,906,282)	(27,693,579)	-48%
TOTAL	\$ 301,011,762	\$ 390,640,178	\$ 334,735,533	\$ 324,148,117	-3%

BUDGET OVERVIEW**BUDGET BY DIVISION**

APPROPRIATED FUNDS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET
OPERATING APPROPRIATIONS				
General Manager's Office	\$ 4,271,613	\$ 5,450,058	\$ 5,948,012	\$ 6,537,731
Acquisition, Stewardship & Development	13,089,994	14,473,507	17,139,540	17,762,549
Finance & Management Services	15,619,530	22,617,574	29,554,431	28,840,899
Human Resources	3,506,983	3,999,270	5,172,367	17,884,746
General Counsel	3,936,360	11,671,137	14,336,470	4,604,507
Operations	82,351,037	93,420,603	117,288,122	118,410,584
Public Affairs	5,873,759	5,975,762	7,218,437	7,505,456
Public Safety	31,219,464	32,742,453	41,212,149	43,177,090
Nondepartmental	13,067,949	26,130,953	42,476,544	27,835,208
Total Operating	172,936,689	216,481,317	280,346,072	272,558,770
DEBT SERVICE				
Nondepartmental	13,787,682	19,612,514	38,997,004	39,083,330
Total Debt Service	13,787,682	19,612,514	38,997,004	39,083,330
PROJECT APPROPRIATIONS				
General Manager's Office	42,693	6,374	1,300,000	-
Acquisition, Stewardship & Development	27,396,573	37,990,545	27,351,474	21,457,912
Finance & Management Services	14,193,567	4,379,113	15,008,300	2,282,682
Human Resources	54,963	33,224	-	-
General Counsel	7,740,597	793,996	-	-
Operations	7,486,366	3,350,950	4,556,112	2,889,942
Public Affairs	103,211	404,250	400,000	182,000
Public Safety	6,170,765	6,142,587	4,124,068	5,406,405
Nondepartmental	14,310,561	12,382,000	15,558,791	7,985,664
Total Project	77,499,296	65,483,039	68,298,745	40,204,605
Subtotal Operating/Debt/Project	264,223,667	301,576,871	387,641,821	351,846,705
TOTAL APPROPRIATIONS BY DIVISION				
General Manager's Office	4,314,306	5,456,432	7,248,012	6,537,731
Acquisition, Stewardship & Development	40,486,567	52,464,052	44,491,014	39,220,461
Finance & Management Services	29,813,097	26,996,687	44,562,731	31,123,581
Human Resources	3,561,946	4,032,494	5,172,367	17,884,746
Legal	11,676,957	12,465,133	14,336,470	4,604,507
Operations	89,837,403	96,771,553	121,844,234	121,300,526
Public Affairs	5,976,970	6,380,012	7,618,437	7,687,456
Public Safety	37,390,229	38,885,040	45,336,217	48,583,495
Nondepartmental	13,787,682	19,612,514	39,484,624	39,085,942
Subtotal by Division	236,845,157	263,063,918	330,094,106	316,028,445
Other Uses:				
Transfers Out	27,378,510	38,512,953	57,547,715	35,813,252
TOTAL USES	264,223,667	301,576,871	387,641,821	351,841,698
Change in Fund Balance/Net Assets	22,929,108	4,344,571	(52,906,282)	(27,693,580)
TOTAL	\$ 287,152,775	\$ 305,921,441	\$ 334,735,539	\$ 324,148,117

Notes to Budget by Division—Significant Changes in Total Appropriations

The General Manager’s Office operating appropriations increased 10%, reflecting increased staffing costs and the transfer of sponsorship budgets from other division budgets into the General Manager’s Office budget.

The Acquisition, Stewardship and Development (ASD) Division operating budget increased by 4% over 2023, reflecting increased staffing costs for 2 new FTE – one Civil Engineer and 1 Principal Planner for the new Cultural Services Unit. ASD project appropriations decreased slightly from the prior year, reflecting funding for Measure WW projects and major infrastructure repair projects. A full listing of all project appropriations can be found on B 91-92.

Finance and Management Services (FMS) Division operating appropriations decreased -3%, reflecting a continued winding down in the Measure WW Local Grant Program. The Division added two positions to the Information Service Department. FMS project appropriations decreased by -\$12.7 million in 2024, as the majority of new project budgets are being allocated to the ASD and Operations MAST division.

The Human Resources Division budget increased by 312%, reflecting the transfer of the Risk Department into HR as well as the addition of two new positions, offset by the decrease of one FTE. HR’s budget also includes new funding for labor relations, investigations and recruitments.

The General Counsel Division budget decreased by -69%, reflecting the transfer of the Risk Department into Human Resources. This was offset by increased budgets for legal services.

Operations Division operating appropriations increased 1%. The primary driver of this increase is the addition of 8.75 FTEs, including upgrading two 9-month positions to full-time. Additional funding was added for new equipment and fleet replacement costs. Project appropriations in 2024 include funds for water filtration treatment, electrical upgrades at Del Valle, and repairs of staff facilities.

The Public Affairs Division’s operating budget increased by 4%. This increase is primarily related to new staffing, including funding to hire a Foundation staff member position for the second half of 2024, which will be 50% funded by the Regional Parks Foundation. Funding is also allocated for the 90th Anniversary celebration, and an appropriation has been made for a new environmental graphics printer.

Public Safety Division operating expenditures increased by 5% compared to the prior year, including the addition of funding for Fire Department safety equipment and mandatory stand-by pay. Increased project funding for Public Safety is primarily related to an additional \$1 million appropriation for fire fuels management.

Non-departmental operating expenditures decreased by -23% from the prior year, primarily related to fewer new project appropriations requiring transfers in 2024.

BUDGET OVERVIEW

FUND MATRIX BY DIVISION

2024 Budgeted Expenditures and Transfers Out by Division					
Fund:	Executive & Legislative	Finance & Management Services	Acquisition, Stewardship and Development	Human Resources	General Counsel
101 General Fund	\$ 6,537,731	\$ 21,423,005	\$ 17,578,829	\$ 6,322,456	\$ 4,420,764
220 Two County LLD	-	56,540	-	-	-
221 ECCC LLD	-	9,000	-	-	-
222 Five Canyon Zone	-	500	-	-	-
223 Dublin Hills Zone	-	-	-	-	-
224 Walpert Ridge Zone	-	500	-	-	-
225 Thomas Ranch Zone	-	-	-	-	-
226 Measure CC	-	-	-	-	-
227 Stone Valley Zone	-	-	-	-	-
228 Gateway Valley Zone	-	-	-	-	-
230 Las Trampas Podva CFD C-1	-	7,300	-	-	-
231 - Las Trampas Faria CFD C-2	-	3,500	76,500	-	-
232 - Measure FF CFD	-	-	-	-	-
253 Gifts	-	-	24,120	-	-
255 MLK Jr Program	-	-	-	-	-
257 Mitigation	-	-	83,100	-	-
258 McLaughlin Eastshore State Park	-	580	-	-	-
259 ECCC HCP Properties	-	8,702	-	-	-
261 Coyote Hill/Dumbarton Quarry	-	-	-	-	-
270 Measure WW Local Grant	-	2,037,239	-	-	-
333 Capital	-	600,000	10,193,019	-	-
335 Meas AA Bond Proceeds	-	-	-	-	-
336 OTA Projects	-	1,683,319	11,264,893	-	-
337 Meas WW Bond Proceeds	-	-	-	-	-
338 2012 Note Proceeds	-	-	-	-	-
552 Workers' Comp	-	-	-	5,059,203	-
553 Major Infrastructure Reno/Repl	-	92,459	-	-	-
554 Major Equip Replacement	-	69,600	-	-	-
555 General Liability	-	-	-	6,686,829	-
556 Employee Benefits	-	5,121,037	-	-	-
610 Black Diamond-Open Space	-	-	-	-	-
611 Black Diamond-Suncrest Homes	-	-	-	-	-
612 Black Diamnd-Moller	-	-	-	-	-
620 Brushy Peak-Dyer	-	-	-	-	-
621 Brushy Peak-Weaver	-	-	-	-	-
640 Hayward Shoreline-Ora Loma	-	-	-	-	-
641 Hayward Shoreline-Any	-	-	-	-	-
650 Morgan Territory-Elsworthy	-	-	-	-	-
811 2012 Promissory Note Dbt Svc	-	3,300	-	-	-
813 Meas WW Debt Svc	-	7,000	-	-	-
Total	\$ 6,537,731	\$ 31,123,581	\$ 39,220,461	\$ 18,068,488	\$ 4,420,764

BUDGET OVERVIEW

FUND MATRIX BY DIVISION

2024 Budgeted Expenditures and Transfers by Division					
Fund:	Operations	Public Affairs	Public Safety	Non-Departmental	Total
101 General Fund	\$ 94,663,323	\$ 7,687,456	43,052,090	19,502,959	221,188,613
220 Two County LLD	5,183,671.00	-	-	-	5,240,211
221 ECCC LLD	736,945.00	-	-	-	745,945
222 Five Canyon Zone	4,215.00	-	-	-	4,715
223 Dublin Hills Zone	10,385.00	-	-	-	10,385
224 Walpert Ridge Zone	46,167.00	-	-	-	46,667
225 Thomas Ranch Zone	500.00	-	-	-	500
226 Measure CC	-	-	-	351,644	351,644
227 Stone Valley Zone	630.00	-	-	-	630
228 Gateway Valley Zone	36,647.00	-	-	-	36,647
230 Las Trampas Podva CFD C-1	-	-	-	-	7,300
231 - Las Trampas Faria CFD C-2	10,000.00	-	-	-	90,000
232 - Measure FF CFD	-	-	-	2,021,752	2,021,752
253 Gifts/Dickson	51,000	-	-	-	75,120
255 MLK Jr Program	5,000	-	-	-	5,000
257 Mitigation	20,780	-	-	40,973	144,853
258 McLaughlin Eastshore State Park	38,858	-	-	-	39,438
259 ECCC HCP Properties	486,684	-	-	-	495,386
261 Coyote Hills/Dumbarton Quarry	-	-	-	-	-
270 Measure WW Local Grant	-	-	-	-	2,037,239
333 Capital	-	-	30,000	308,305	11,131,324
335 Meas AA Bond Proceeds	-	-	-	7,620	7,620
336 OTA Projects	2,889,942	-	5,376,405	937,500	22,152,059
337 Meas WW Bond Proceeds	-	-	-	6,732,239	6,732,239
338 2012 Note Proceeds	-	-	-	-	-
552 Workers' Comp	-	-	-	-	5,059,203
553 Major Infrastructure Reno/Repl	7,459,641	-	-	5,735,000	13,287,100
554 Major Equip Replacement	9,656,138	-	125,000	-	9,850,738
555 General Liability	-	-	-	-	6,686,829
556 Employee Benefits	-	-	-	-	5,121,037
610 Black Diamond-Open Space	-	-	-	-	-
611 Black Diamond-Suncrest Homes	-	-	-	-	-
612 Black Diamond-Moeller	-	-	-	-	-
620 Brushy Peak-Dyer	-	-	-	85,120	85,120
621 Brushy Peak-Weaver	-	-	-	78,260	78,260
640 Hayward Shoreline-Ora Loma	-	-	-	15,000	15,000
641 Hayward Shoreline-Any	-	-	-	2,000	2,000
650 Morgan Territory-Elsworthy	-	-	-	2,500	2,500
811 2012 Promissory Note Debt Svc	-	-	-	1,422,805	1,426,105
813 Meas WW Debt Svc	-	-	-	37,660,525	37,667,525
Total	\$121,300,526	\$ 7,687,456	\$ 48,583,495	\$ 74,904,202	\$ 351,846,704

BUDGET OVERVIEW**2024 ONE-TIME BUDGET INCREASES****One-time Operating Budget Appropriations for 2024 ≥ \$50,000***

Division	Approved for 2024	Department	Description	Fund Source
Acquisition, Stewardship and Design	\$75,000	Planning	Tribal Resource Monitor	General Fund
	\$75,000	Stewardship	BRITT Payment	General Fund
	\$50,000	Stewardship	Conservation Easement Establishment	General Fund
Finance & Management Services	\$100,000	Information Services	Professional services for IT	General Fund
	\$60,000	Information Services	Wi-Fi Improvements for Peralta Oaks	General Fund
	\$50,000	Information Services	CentralSquare consulting	General Fund
Human Resources	\$150,000	Human Resources	HR Legal Counsel	General Fund
Operations Division	\$50,000	Ops Administration	Resource Allocation Study	General Fund
	\$75,000	Grain	Extend Service Yard Fence + Gravel	General Fund
	\$275,000	Sanitation South County	3,000 Gallon pumper truck	General Fund
	\$100,000	Equipment Shop	CCTV Trailer	General Fund
	\$50,000	Martin Luther King Jr	MLK Security fencing	General Fund
Public Affairs	\$182,000	Environmental Graphics	HP Latex R1000 Printer	General Fund
	\$90,000	Public Affairs	90th Anniversary Celebration	General Fund
Public Safety	\$250,000	Fire Operations	Self Cont. Breathing Apparatus	General Fund
	\$50,000	PS Communication	NG911 Phone Systems Equipment	General Fund

* This list does not include one-time appropriations for Projects which are listed beginning on page B-91-92

BUDGET OVERVIEW

2024 BASE BUDGET INCREASES

Base Operating Budget Appropriations for 2024 ≥ \$20,000*

Division	Approved 2024	Department	Description	Fund Source
Acquisition, Stewardship & Design	\$400,000	Design/Construction Admin	Preliminary Project Funding	General Fund
	\$25,000	Trails Program Unit	Automated Trail Counters	General Fund
Board of Directors	\$50,000	Board of Directors	Contributions/Sponsorship	General Fund
Finance & Management Services	\$30,000	Finance	Investment fees	General Fund
	\$20,000	Information Services	Public Meeting Streaming support	General Fund
	\$25,000	Information Services	Netrix Solution	General Fund
	\$50,000	Information Services	Swag-IT Services	General Fund
	\$100,000	Information Services	Cybersecurity monitoring	General Fund
	\$100,000	Information Services	Adobe Software Licenses	General Fund
	\$150,000	Information Services	Microsoft Licenses-Office 365	General Fund
	\$150,000	Information Services	Data Backup Services	General Fund
General Counsel	\$75,000	Information Services	Central Square Maintenance	General Fund
	\$200,000	General Counsel	Professional services	General Fund
	\$300,000	General Counsel	Legal Services	General Fund
General Manager's Office	\$20,000	General Manager	Special Events	General Fund
	\$50,000	Govt & Legislative Affairs	Consultant Services	General Fund
Human Resources	\$20,000	Govt & Legislative Affairs	Membership for Together Bay Area	General Fund
	\$50,000	Risk	District Wide Bay Alarm Contra	General Fund
	\$1,286,750	Risk	General Liability Insurance Premiums	Liability Fund
	\$40,000	Risk	Auto Claims Costs	Liability Fund
	\$20,808	Training	Supplies & Services	General Fund
	\$25,000	Training	Food for Trainings	General Fund
	\$50,000	Workers Comp-Risk Dept	Work Comp Claims	Workers Comp
Operations	\$75,000	Workers Comp-Risk Dept	Taxes/Fees for Workers Comp	Workers Comp
	\$22,000	GF-Delta Unit-Pacheco	Janitorial Services	General Fund
	\$60,000	GF-Delta Unit-Pacheco	Pacheco Corp Yard Rent Incr.	General Fund
	\$25,000	Equipment Administration	Fleet Maintenance	General Fund
	\$120,000	Del Valle	Water Trtmnt Plant Filter 1	MIRR
	\$40,000	Reservations	ActiveNet Service Fee	General Fund
	\$150,000	Sanitation So Cty	100 3-Stream BearSaver Canisters	General Fund
Public Safety	\$40,000	Sanitation So Cty	Compology Software Fees	General Fund
	\$100,000	Fire Operations	Stand-By Pay POA Increase	General Fund
	\$31,000	Fire Operations	Tablet Command - Fire CAD	General Fund
	\$100,000	Police Field Unit	Stand-By Pay POA Increase	General Fund
	\$25,000	PS Communication	Records Unit Audit	General Fund
	\$25,000	PS Communication	EBRCSA Radio Service Increase	General Fund
	\$26,500	Recruitment and Training	Other Services Increase	General Fund
\$20,000	Special Enforcement	Vet/Animal Services	General Fund	

BUDGET OVERVIEW

AUTHORIZED POSITIONS

DIVISIONS AND DEPARTMENTS	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET	2024 CHANGE
General Manager's Office					
Administration	8.00	8.00	8.00	8.00	0.00
Clerk of Board & Board Admin	3.00	3.00	3.00	3.00	0.00
Government & Legislative Affairs	4.00	4.00	4.00	4.00	0.00
Office of Equity	0.00	0.00	2.00	2.00	0.00
Human Resources	23.00	0.00	0.00	0.00	0.00
Subtotal	38.00	15.00	17.00	17.00	0.00
Acquisition, Stewardship & Development Division					
Administration	3.00	4.00	5.50	5.50	0.00
Design & Construction Department	30.00	30.00	30.00	31.00	1.00
Land Acquisition Department	6.00	6.00	6.00	6.00	0.00
Planning / GIS /Trails Department	21.07	21.07	22.07	23.07	1.00
Stewardship Department	23.75	26.25	27.25	27.25	0.00
Subtotal	83.82	87.32	90.82	92.82	2.00
Finance & Management Services Division					
Administration	4.75	4.75	5.00	5.00	0.00
Grants Department	3.00	3.00	3.00	3.00	0.00
Finance Department	20.00	21.00	22.00	22.00	0.00
Information Services Department	12.00	12.00	14.00	16.00	2.00
Office Services Department	10.72	10.72	10.72	10.72	0.00
Subtotal	50.47	51.47	54.72	56.72	2.00
Human Resources Division					
Administration	0.00	10.50	6.75	5.75	-1.00
Benefits	0.00	5.00	5.00	4.00	-1.00
Recruitment & Classification	0.00	4.00	4.00	5.00	1.00
Training	0.00	3.00	3.00	3.00	0.00
Employee and Employer Relations	0.00	2.00	3.00	3.00	0.00
Risk Management	0.00	0.00	0.00	7.00	7.00
Subtotal	0.00	24.50	21.75	27.75	6.00
Legal Division					
Legal	3.00	4.00	5.50	6.50	1.00
Risk	8.45	9.45	6.00	0.00	-6.00
Workers Compensation Backfill	0.00	0.00	3.45	0.00	-3.45**
Subtotal	11.45	13.45	14.95	6.50	-8.45
Operations Division					
Administration	5.00	5.00	6.75	7.75	1.00
Park Operations Department	295.72	307.97	319.22	325.97	6.75
Interpretive & Recreation Services	89.82	93.82	98.46	99.46	1.00
Business Services Department	20.00	20.00	21.00	21.00	0.00
Maintenance & Skilled Trades Dept.	81.97	89.52	96.77	97.77	1.00
Subtotal	492.52	516.31	542.21	551.96	9.75
Public Affairs Division					
Public Affairs	17.00	16.00	17.50	18.00	0.50
Environmental Graphics	5.00	5.00	5.00	5.00	0.00
Exhibit Design	3.00	3.00	3.00	3.00	0.00
Archives	0.00	1.00	2.00	2.00	0.00
Subtotal	25.00	25.00	27.50	28.00	0.50
Public Safety Division					
Administration & Support Services	40.29	43.29	43.54	43.54	0.00
Fire Department	74.20	79.20	80.20	80.20	0.00
Police Department	71.84	71.84	74.05	74.05	0.00
Subtotal	186.33	194.33	197.79	197.79	0.00
Total Funded Positions*	887.58	927.38	966.73	978.54	11.80 *

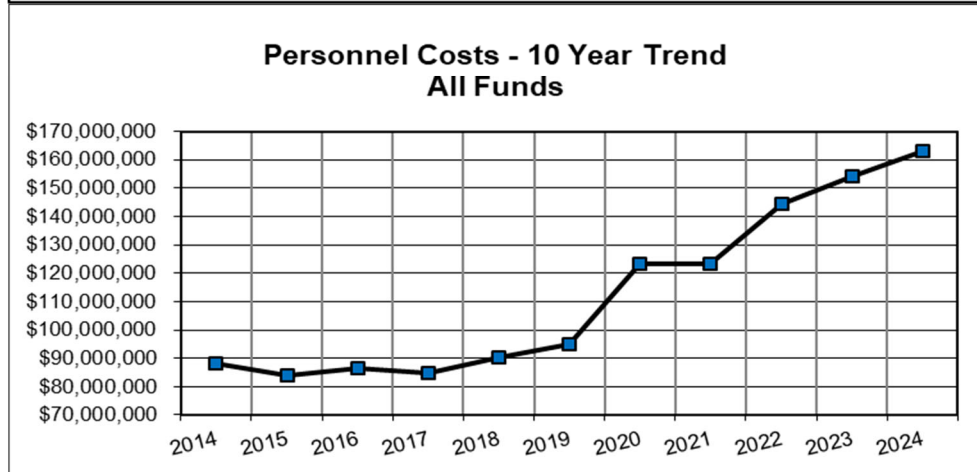
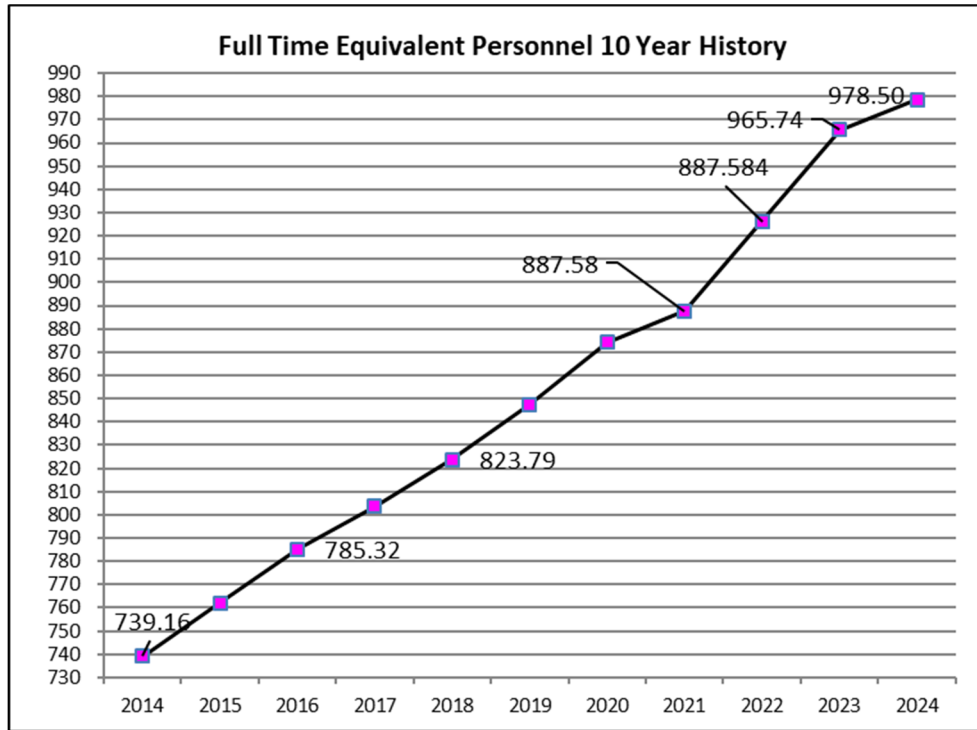
* Positions are authorized and budgeted on a "full-time equivalent" (FTE) basis. The number of FTEs is not the same as the number of staff. For example, an FTE of 1.0 may include two half time positions at 0.50 each.

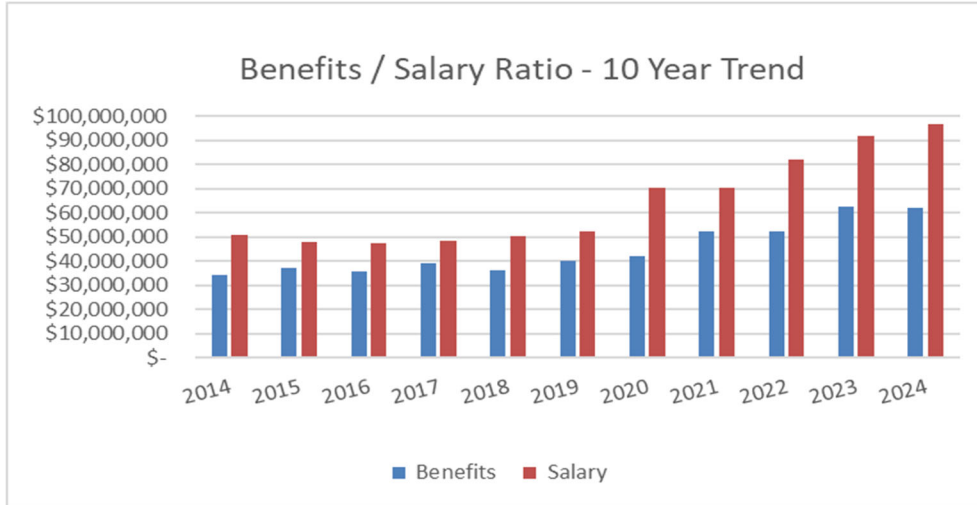
** Workers Comp Backfill positions have been removed from the FTE list in 2024 and converted into a fixed dollar value.

2024 New Positions and Changes

Division	Location	FTE	Description	Fund Source
Acquisition, Steward. & Devel.	Restoration Projects Unit	1.00	Civil Engineer	General Fund
	Cultural Services Unit	1.00	Principal Planner	General Fund
Finance & Management Services	Management Services Administration	-1.00	Administrative Analyst II	General Fund
	Management Services Administration	1.00	Management Analyst	General Fund
	Finance	-1.00	Administrative Analyst I	General Fund
	Finance	1.00	Finance Analyst	General Fund
	Information Services	1.00	Application Manager	General Fund
	Information Services	1.00	Cybersecurity Manager	General Fund
Human Resources	Human Resources Training	-1.00	Recruitment & Training Manager	General Fund
	Human Resources Training	1.00	Talent Acquisition Manager	General Fund
	Human Resources Training	1.00	Training Manager	General Fund
Operations Division	Interp./Recreation Services Admin.	1.00	Administrative Specialist	General Fund
	Coyote Hills	1.00	Park Services Attendant	General Fund
	Crown Beach	1.00	Park Ranger	General Fund
	Roads & Trails	-1.00	Park Craft Specialist	General Fund
	Crown Beach	1.00	Park Craft Specialist	General Fund
	Shadow Cliffs	0.25	Upgrade - Park Ranger (9 to 12 month)	General Fund
	Shadow Cliffs	-0.75	Park Service Attendant	General Fund
	Shadow Cliffs	1.00	Park Service Worker	General Fund
	Kennedy Grove	0.25	Upgrade - Park Ranger (9 to 12 month)	General Fund
	Tilden Nature Area	0.50	Office Assistant	General Fund
	Anthony Chabot	0.50	Office Assistant	General Fund
	Sanitation	1.00	Sanitation Leader	General Fund
	Small Trails Crew	1.00	Small Trails Crew Leader	General Fund
	Small Trails Crew	-1.00	Alternative Work Program Supervisor	General Fund
	Parks Express	1.00	Volunteer Program Supervisor	General Fund
	Public Works Unit Admin #2	1.00	Senior Administrative Specialist	General Fund
	Roberts	1.00	Park Services Worker	General Fund
	East Contra Costa County Trails	1.00	Park Craft Specialist	General Fund
Public Affairs	Public Affairs	0.50	Foundation staff member*	General Fund
	Grand Total All FTE Changes	<u>15.25</u>		

* pending funding approval from the Regional Parks Foundation for 50% of this position.





BUDGET OVERVIEW

TAXES AND ASSESSMENTS

TAXES & ASSESSMENTS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
ALAMEDA COUNTY:					
Property Taxes (1% Countywide Tax)	\$ 100,492,542	\$ 109,101,621	\$ 113,100,000	\$ 121,400,000	7.3%
Measure WW Property Tax (Bonds)	6,235,028	13,424,878	18,200,303	19,466,602	7.0%
Measure CC Parcel Tax	50,253	21,428	-	-	0.0%
Measure FF CFD	2,544,579	2,584,935	1,963,661	2,784,455	41.8%
Total Property Taxes	109,322,403	125,132,862	133,263,964	143,651,057	7.8%
Two County Trail L&LD	2,555,472	2,575,484	2,547,501	2,579,673	1.3%
Five Canyon Zone of Benefit	54,680	56,400	57,400	57,400	0.0%
Dublin Hills Zone of Benefit	24,084	24,888	25,200	25,200	0.0%
Walpert Ridge Zone of Benefit	116,091	125,535	129,400	129,400	0.0%
Total Assessments	2,750,327	2,782,307	2,759,501	2,791,673	1.2%
TOTAL ALAMEDA COUNTY	\$ 112,072,729	\$ 127,915,169	\$ 136,023,465	\$ 146,442,729	7.7%
Percent of Grand Total	61.0%	60.7%	62.9%	61.1%	-2.8%
CONTRA COSTA COUNTY:					
Property Taxes (1% Countywide Tax)	\$ 63,471,402	\$ 69,269,976	\$ 71,900,000	\$ 74,700,000	3.9%
Measure WW Property Tax (Bonds)	4,365,022	10,716,244	4,690,740	15,489,381	230.2%
Measure CC Parcel Tax	5	-	-	-	0.0%
Las Trampas Podva CFD	7,077	7,307	7,300	7,300	0.0%
Las Trampas Faria CFD	115,354	81,620	80,000	80,000	0.0%
Measure FF CFD	1,420,936	396,910	1,248,339	427,545	-65.8%
Total Property Taxes	69,379,796	80,472,057	77,926,379	90,704,226	16.4%
Two County Trail L&LD	1,586,838	1,593,546	1,619,499	1,587,327	-2.0%
East Contra Costa County Trails	778,284	797,805	789,000	789,000	0.0%
San Ramon Hills Zone of Benefit	6,337	6,545	6,350	6,350	0.0%
Stone Valley Zone of Benefit	7,451	7,694	7,520	7,520	0.0%
Gateway Valley Zone of Benefit	27,760	28,667	29,000	29,000	0.0%
Total Assessments	2,406,670	2,434,257	2,451,369	2,419,197	-1.3%
TOTAL CONTRA COSTA COUNTY	\$ 71,786,466	\$ 82,906,314	\$ 80,377,748	\$ 93,123,424	15.9%
Percent of Grand Total	40.8%	39.3%	37.1%	38.9%	4.7%
BOTH COUNTIES COMBINED:					
Property Taxes (1% Countywide Tax)	\$ 163,963,944	\$ 178,371,597	\$ 185,000,000	\$ 196,100,000	6.0%
Measure WW Property Tax (Bonds)	10,600,050	24,141,122	22,891,043	34,955,983	52.7%
Measure CC Parcel Tax	50,258	21,428	-	-	0.0%
Measure FF	3,965,515	2,981,845	3,212,000	3,212,000	0.0%
Las Trampas Podva CFD	7,077	7,307	7,300	7,300	0.0%
Las Trampas Faria CFD	115,354	81,620	80,000	80,000	0.0%
Total Property Taxes	178,702,198	205,604,919	211,190,343	234,355,283	11.0%
Two County Trail L&LD	4,142,310	4,169,030	4,167,000	4,167,000	0.0%
East Contra Costa County Trails	778,284	797,805	789,000	789,000	0.0%
Five Canyon Zone of Benefit	54,680	56,400	57,400	57,400	0.0%
Dublin Hills Zone of Benefit	24,084	24,888	25,200	25,200	0.0%
Walpert Ridge Zone of Benefit	116,091	125,535	129,400	129,400	0.0%
San Ramon Hills Zone of Benefit	6,337	6,545	6,350	6,350	0.0%
Stone Valley Zone of Benefit	7,451	7,694	7,520	7,520	0.0%
Gateway Valley Zone of Benefit	27,760	28,667	29,000	29,000	0.0%
Total Assessments	5,156,997	5,216,564	5,210,870	5,210,870	0.0%
GRAND TOTAL BOTH COUNTIES	\$ 183,859,195	\$ 210,821,483	\$ 216,401,213	\$ 239,566,153	10.7%

Tax & Assessment by County and Tax Rate Area 2023-2024

Alameda County*:	Fremont	Oakland	Livermore
Tax Rate Area	12-013	17-001	16-078
Property Tax	\$ 351.62	\$ 261.06	\$ 360.75
Measure WW Bond	62.49	62.49	62.49
Measure FF Tax	-	12.00	-
Two County Landscape & Lighting Dist.	5.44	5.44	-
TOTAL	\$ 419.56	\$ 340.99	\$ 423.24

Contra Costa County*:	Brentwood	Richmond	Walnut Creek
Tax Rate Area	10001	08003	09000
Property Tax	\$ 0.09	\$ 228.20	\$ 268.46
Measure WW Bond	50.76	50.76	50.76
Measure FF Tax	-	12.00	-
Two County Landscape & Lighting Dist.	-	5.44	5.44
East Contra Costa Landscape & Lighting Dist.	19.70	-	-
TOTAL	\$ 70.55	\$ 296.40	\$ 324.66

** These are amounts for the 2023-24 tax year using median home prices as of March 2023 as per the National Association of Realtors: \$1,077,467 for Alameda County and \$875,183 for Contra Costa County. The 1% property tax rate is allocated according to Tax Rate Area*

Top Ten Property Taxpayers Ranked by Assessed Value*

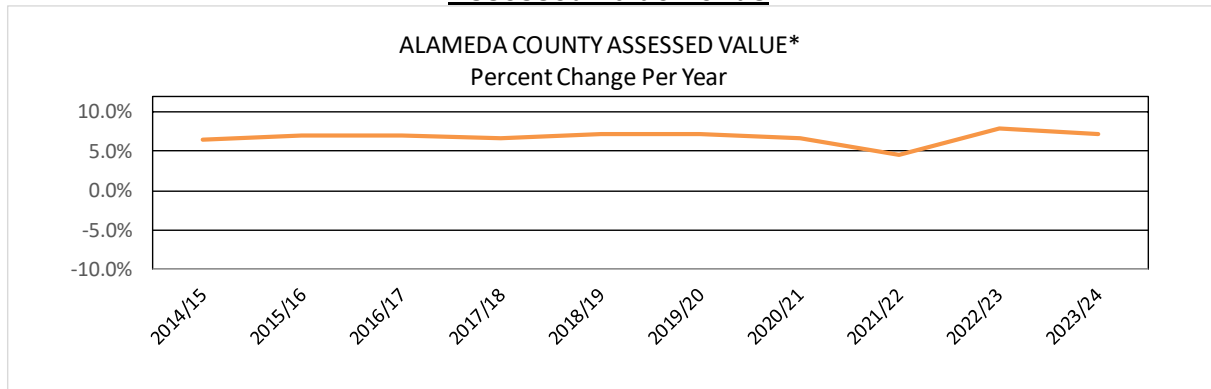
(*In thousands; fiscal year ended June 30, 2022)

Alameda County		Contra Costa County	
Taxpayer	Assessed Value	Taxpayer	Assessed Value
Pacific Gas & Electric	\$2,936,422	Chevron USA	\$3,038,091
Tesla Motors, Inc	2,530,150	Martinez Refining Company LLC	1,054,349
Kaiser Foundation Hospitals	667,902	Golden Rain Foundation of WC	1,023,770
Kaiser Foundation Health Plan Inc	480,453	Philipps 66 Company	895,823
BA2 300 Lakeside LLC	421,220	SDC 7	734,246
BMR Gateway Boulevard LLC	370,443	Sierra Pacific Properties Inc.	595,114
Russell City Energy Company, LLC	364,400	Sunset Land Company	502,705
Sofxi WFO Center 21 LLC	360,505	Tesoro Refining & Marketing	500,584
BRE Properties	359,544	Marsh Landing LLC	406,800
CP VI Franklin LLC	346,135	Macerich Northwest Associates	396,040

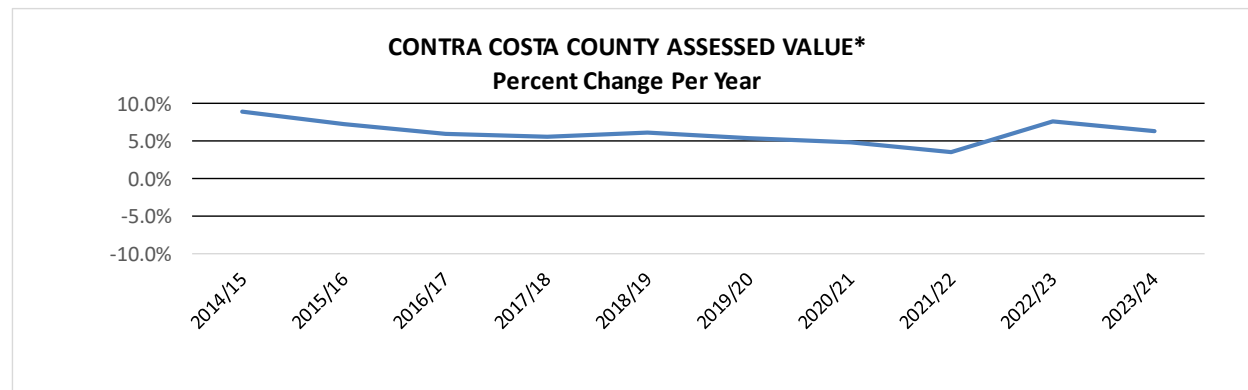
2024 Park District Tax & Assessment Rates

Description	Rate	Basis	Comment
Property Tax	\$28.37	Per \$100,000 of net assessed valuation of secured and unsecured property.	This rate is an average of all properties where the District receives an allocation of the “1% Countywide” tax.
Measure FF Tax (single family unit)	\$12.00	Per equivalent dwelling each.	Richmond to Oakland.
Measure FF Tax (multi-family unit)	\$8.28	Per equivalent dwelling unit.	Richmond to Oakland.
Measure WW Bonds	\$5.70	Per \$100,000 of net assessed valuation of secured and unsecured property.	Rate is applied to all properties within District boundaries except for the “Murray Township” area.
Two County Regional Trail LLD	\$5.44	Per equivalent dwelling unit	Alameda and Contra Costa Counties except for the “Liberty Union High School District” of East Contra Costa County.
East Contra Costa County LLD	\$19.70	Per equivalent dwelling unit.	“Liberty Union High School District” tax areas of east Contra Costa County.
Five Canyon Zone of Benefit	\$56.23	Per equivalent dwelling unit.	1,089 parcels in Castro Valley.
Dublin Hills Zone of Benefit	\$40.70	Per equivalent dwelling unit.	662 parcels in the City of Dublin.
Walpert Ridge Zone of Benefit	\$181.46	Per equivalent dwelling unit.	765 parcels in the ridge land above the City of Hayward.
San Ramon Hills Zone of Benefit	\$50.87	Per equivalent dwelling unit.	140 parcels in the western portion of the City of San Ramon.
Stone Valley Zone of Benefit	\$211.69	Per equivalent dwelling unit.	39 assessable parcels in Contra Costa County.
Sibley Volcanic Regional Preserve Gateway Valley Zone of Benefit	\$125.93	Per equivalent dwelling unit.	245 assessable parcels in Contra Costa County.
CFD C-1 Las Trampas	\$391.24	Per parcel, based on property type	20 parcels within the town of Danville
CFD C-2 Las Trampas	\$38.17 to \$185.78	Per parcel, based on property type	463 parcels within the City of San Ramon.

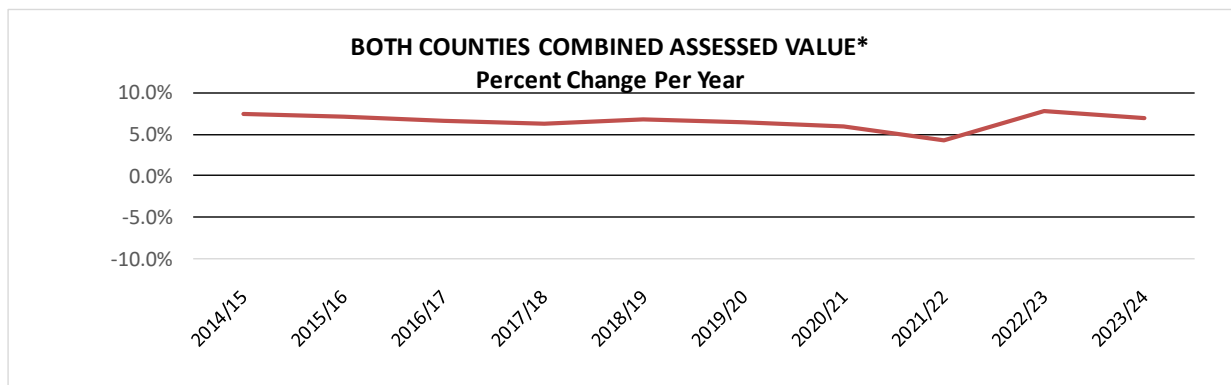
Assessed Value Trends



ALAMEDA COUNTY:		2020/21		2021/22		2022/23		2023/24
Assessed Valuation	\$	342,825,208,625	\$	358,373,737,893	\$	386,312,341,517	\$	414,226,199,297
\$ Change from Prior Year		21,456,328,652		15,548,529,268		27,938,603,624		27,913,857,780
% Change from Prior Year		6.7%		4.5%		7.8%		7.2%



CONTRA COSTA COUNTY:		2020/21		2021/22		2022/23		2023/24
Assessed Valuation	\$	233,346,828,439	\$	241,838,820,348	\$	260,538,637,741	\$	276,968,868,104
\$ Change from Prior Year		10,718,710,891		8,491,991,909		18,699,817,393		16,430,230,363
% Change from Prior Year		4.8%		3.6%		7.7%		6.3%



BOTH COUNTIES COMBINED:		2020/21		2021/22		2022/23		2023/24
Assessed Valuation	\$	576,172,037,064	\$	600,212,558,241	\$	646,850,979,258		691,195,067,401
\$ Change from Prior Year		32,175,039,543		24,040,521,177		46,638,421,017		44,344,088,143
% Change from Prior Year		5.9%		4.2%		7.8%		6.9%

*Total Gross Assessed Valuation

GENERAL FUND
Fund 101 – General Operating Fund

BUDGET OVERVIEW**GENERAL FUND**

The General Fund, the Park District's chief operating fund, is used to account for all financial resources which are not legally, or by sound financial management, required to be accounted for in another fund.

Year-by-Year Comparison

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
RESOURCES					
Revenues:					
Taxes & Assessments	\$ 163,963,944	\$ 178,371,597	\$ 185,000,000	\$ 196,100,000	6.0%
Charges for Services	8,636,582	10,223,281	10,785,066	10,691,016	-0.9%
Property Usage	1,701,247	1,837,226	1,965,518	1,981,418	0.8%
Investment Earnings	(1,126,565)	(6,311,543)	-	-	-
Grants/Inter-agency Agreements	1,023,389	695,388	703,500	703,500	0.0%
Miscellaneous	2,314,024	2,396,873	3,250,160	3,361,740	3.4%
Total Revenues	176,512,621	187,212,821	201,704,244	212,837,674	5.5%
Other Resources:					
Transfers In	214,592	889,714	6,000	6,000	0.0%
Use of Fund Balance	-	-	-	-	-
TOTAL RESOURCES	\$ 176,727,213	\$ 188,102,536	\$ 201,710,244	\$ 212,843,674	5.5%
USES					
Expenditures:					
Personnel Costs	\$ 106,818,776	\$ 117,350,731	\$ 127,308,624	\$ 135,112,357	6.1%
Supplies	8,402,251	8,724,527	9,014,479	9,108,360	1.0%
Services	18,950,343	20,165,430	25,768,770	27,074,774	5.1%
Capital Outlay/Equipment	2,832,145	1,668,677	389,750	269,750	-30.8%
Grants/Inter-agency Agreements	239,566	238,042	232,000	232,000	0.0%
Intra-District Charges	13,817,732	17,721,054	27,772,607	29,888,407	7.6%
Total Expenditures	151,060,813	165,868,461	190,486,230	201,685,648	5.9%
Other Uses:					
Transfers Out	26,212,239	13,642,129	33,534,840	19,502,959	-41.8%
TOTAL USES	177,273,053	179,510,590	224,021,070	221,188,607	-1.3%
Change in Fund Balance	(545,840)	8,591,946	(22,310,826)	(8,344,933)	
TOTAL	\$ 176,727,213	\$ 188,102,536	\$ 201,710,244	\$ 212,843,674	5.5%

General Fund Budgeted Revenue Highlights

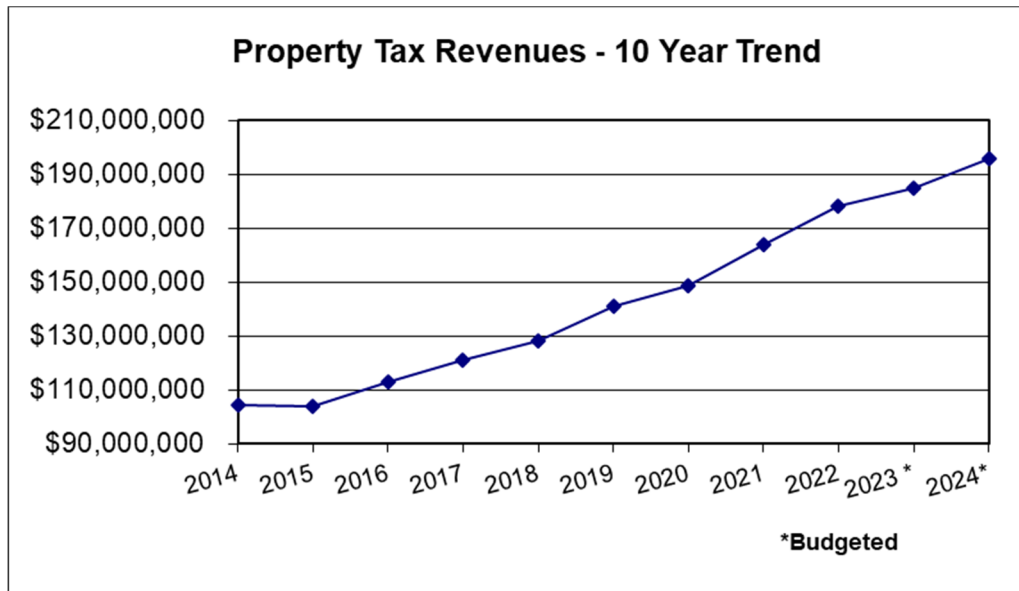
2024 General Fund operating revenues from all sources total \$ 212.8 million, including Property Taxes, Charges for Services, Property Usage, Inter-agency Agreements, Miscellaneous Revenues and Transfers In. The total revenue budget increased by \$11.1 million (5.5%) from the prior year adopted budget. Additional information for each revenue budget category follows.

Taxes & Assessments

Property tax is the Park District's largest General Fund resource, representing 92.1% of all operating revenue. The 2024 Property Tax revenue budget of \$196.1 million includes secured, unsecured, supplemental, successor agency payments, penalties and other taxes, less county

collection fees. The amount received is based on the assessed value (AV) of real and tangible property located within the two counties.

Actual property tax receipts have increased in prior years, attributed to real estate market values in both Alameda and Contra Costa counties, including home sales and property improvements. In 2023-24, properties that were not reassessed due to changing ownership were assessed the maximum 2.0% increase as per the State of California’s Board of Equalization. Property tax revenues are anticipated to increase more slowly in the second half of 2024.

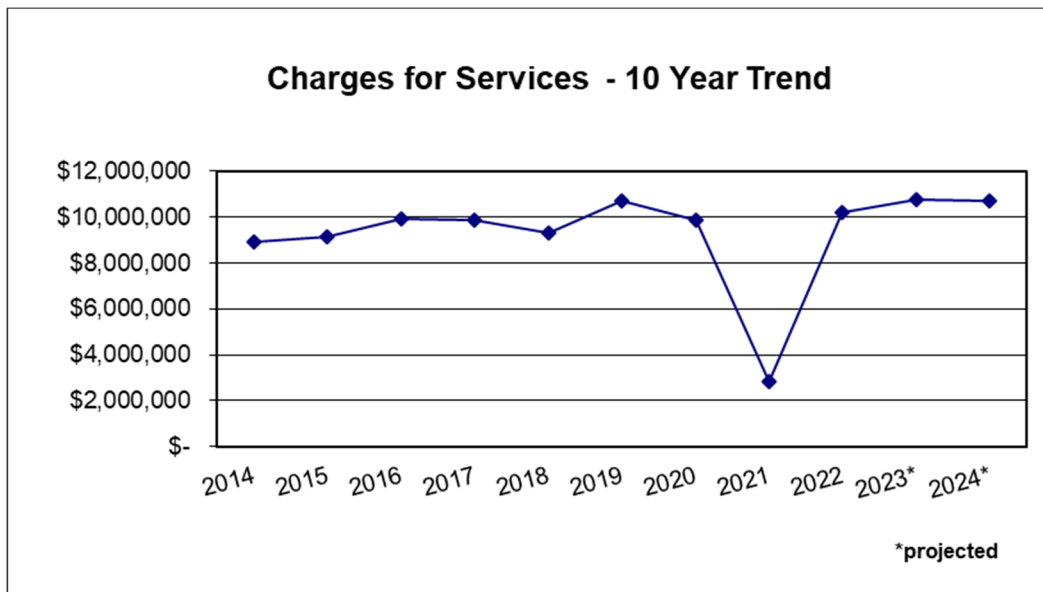
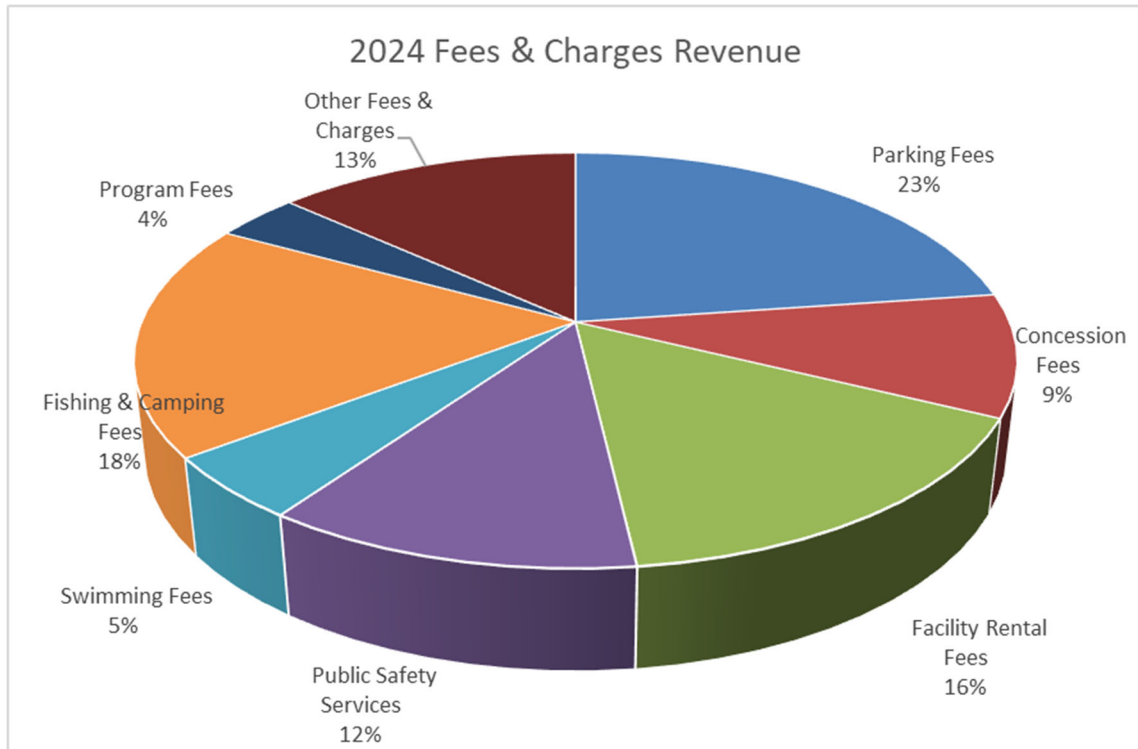


Charges for Services

This category of revenues has experienced variability, sometimes related to weather, temporary facility closures for repairs, and even staffing limitations. This is the second largest revenue source for the General Fund, representing 5.0% of total revenues. The 2024 budgeted revenue is \$10.7 million, or -0.9% less than the prior year budget, primarily due to certain swimming facilities and bodies of water being temporarily closed. Other fee revenue sources include:

- parking fees (\$2.4 million),
- fishing and camping fees (\$2.0 million),
- swimming and other programming (\$1.0 million),
- concession fees (\$1.0 million),
- public safety fees (\$1.3 million), and
- facility rentals (\$1.7 million).

The following chart shows the breakdown of fees by type at the Park District.



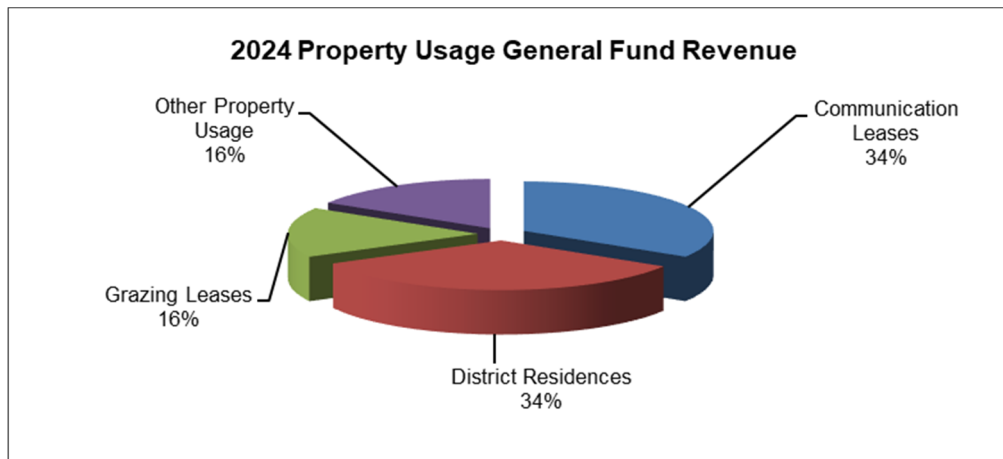
The Park District reviews and updates its park usage and administrative fees annually. Administrative fees are generally set to recover costs. Park user fees are set at levels consistent with rates charged by other public agency providers in the Bay Area. Out-of-District groups receiving programs, and most specialized program offerings with limited community benefit, may have full cost recovery fees. Changes in the Park District Fee Schedule are reviewed and adopted annually by the Board of Directors. The fee schedule is available on the Park District’s website.

Investment Earnings

The Park District does not budget revenues from interest earnings. This has been a volatile revenue source, and difficult to project. However, the Park District continues to invest pooled cash resources that exceed current funding requirements. The Park District follows the Investment Policy adopted annually by the Board of Directors. The Park District's policy is to invest public funds in a prudent manner, providing the highest yield with the maximum security of principal invested, while also meeting daily cash flow requirements. Additionally, the Park District conforms to all applicable federal, state and local statutes governing the investment of public funds.

Property Usage

Revenue of \$2.4.million is expected to be collected from property usage (communication site agreements, grazing agreements, Park District residences and other usages of Park District property). This is approximately 11% less than the prior year, primarily reflecting a cessation in revenues received from the Gherini property leaseback at Las Trampas.



Inter-Agency Agreements

The revenue budgeted in 2024 for Grants and Inter-agency agreements is \$703,500, which is unchanged from 2023. Inter-agency funding is received from Contra Costa Water District to maintain the swim lagoon at Contra Loma, City of Dublin to maintain trails, City of Alameda for Crown Beach sand, and Bay Area Transit Authority for Judge John Sutter Shoreline.

Miscellaneous

Miscellaneous revenue of \$3.6 million is slightly higher than the prior year related to increased funding received from the Regional Parks Foundation for specific programming. This budget also reflects the revenue that will be received when the Park District draws down \$2 million from its Pension Trust, in order to reimburse CalPERS pension costs.

Transfers In

Budgeted transfers into the General Fund total \$6,000. This represents the annual funding for wildlife management transferred from several permanent funds.

General Fund Appropriation Highlights

General Fund operating expenditures for 2024 (excluding transfers out) total \$201.7 million for all uses, including personnel services, supplies, services, intra-District charges, inter-agency payments and equipment. Total General Fund expenses are projected to increase by 5.9% in 2024, due to increased personnel costs, supply & services costs, and expenditures for intra-District charges.

Personnel Costs

Personnel costs are the Park District's largest General Fund expenditure category, representing 61% of all General Fund expenditures. This category includes funding for wages and wage-related benefits. Overall, this category increased 6.1% from the prior year, and includes a 4% vacancy rate, in order to better reflect attrition and positions that remain unfilled for part of the year. The overall increase to personnel costs includes an additional 15.25 General Fund funded full-time equivalent positions (FTEs), increases to wages in accordance with employee agreements, as well as medical and pension cost increases.

Details of all changes in Park District-wide staffing (FTEs) are included in the Authorized Positions pages B-37 of Section B in this budget document and in Section D-2, Personnel by Department/Unit/Location.

Transfers Out

Transfers out to fund long-term liabilities, projects and debt service total \$19.5 million in 2024, which is a decrease of \$14.0 million from the 2023 budget. These transfers are entirely for project and debt related expenditures, including funding for:

- Board initiatives, including \$2.4 million for the fuels management program and \$600,000 for trail projects;
- Scheduled debt service payment of \$1.4 million;
- Specific project and program funding, including \$636,000 for stewardship & restoration, \$500,000 for implementation of the IS Strategic Plan, and \$500,000 for the Tilden Environmental Education Center replacement;
- Ongoing program funding for the technology replacement program, ADA program, Quagga Mussel response program, and staffing charged to projects for Major Maintenance for Design and Construction.

Details of Project Allocations and all General Fund transfers out are included beginning on page B-93.

SPECIAL REVENUE FUNDS

Fund 220 - Two County Regional Trails Landscape & Lighting District (LLD)

Fund 221 - East Contra Costa County Landscape & Lighting (LLD)

Fund 222 - Five Canyons Zone of Benefit

Fund 223 - Dublin Hills Zone of Benefit

Fund 224 - Walpert Ridge Zone of Benefit

Fund 225 - San Ramon Hills Zone of Benefit

Fund 226 - Measure CC

Fund 227 - Stone Valley Zone of Benefit

Fund 228 – Sibley Gateway Volcanic Zone of Benefit

Fund 230 - CFD C-1 Las Trampas (Podva)

Fund 231 - CFD C-2 Las Trampas (Faria)

Fund - 232 Measure FF Community Facilities District (CFD)

Fund - 253 Gifts Fund

Fund 255 - Martin Luther King, Jr. Intern Program

Fund 257 – Mitigation (Resource Enhancement Program)

Fund 258 - McLaughlin Eastshore State Park

Fund 259 - ECCC HCP Properties

Fund 261 - Coyote Hills/Dumbarton Quarry

Fund 270 - Measure WW Local Grants

The Park District’s Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes and include: Landscape and Lighting Districts’ assessments and appropriations, Zones of Benefit’s assessments and appropriations, Measure FF, Community Facilities Districts, private gifts, mitigation funds, McLaughlin Eastshore State Park, Coyote Hills Regional Park, Measure WW local grant program, and East Contra Costa County Habitat Conservancy Program (ECCC HCP) Properties Fund for Vasco/Byron Hills and Black Diamond, in which the wind turbine and cell tower lease revenue generated on the acquired property is restricted, per agreement with the partnering grant agency, the ECCC HCP.

Special Revenue Funds Year-by-Year Comparison

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
RESOURCES					
Revenues:					
Taxes & Assessments	\$ 9,295,202	\$ 8,308,787	\$ 8,510,170	\$ 8,510,170	-
Charges for Services	60,902	62,558	53,000	53,000	-
Property Usage	833,369	1,038,286	476,852	476,852	-
Investment Earnings	229,380	133,279	-	-	-
Miscellaneous	835,296	82,826	65,780	65,780	-
Total Revenues	11,254,149	9,625,736	9,105,802	9,105,802	-
Other Resources:					
Transfers In	3,642,761	3,445,036	7,898,909	2,037,239	-74.2%
TOTAL RESOURCES	\$ 14,896,911	\$ 13,070,772	\$ 17,004,711	\$ 11,143,041	-34.5%
USES					
Expenditures:					
Personnel Services	\$ 5,419,653	\$ 5,243,324	\$ 6,442,857	\$ 6,678,366	3.7%
Supplies	137,903	185,951	188,850	191,480	1.4%
Services	193,751	88,361	435,440	442,810	1.7%
Capital Outlay/Equipment	21,794	10,717	-	-	-
Grants/Inter-agency Agreements	3,081,015	2,544,492	7,500,000	1,626,406	-78.3%
Intra-District Charges	-	-	-	-	-
Total Expenditures	8,854,115	8,072,845	14,567,147	8,939,062	-38.6%
Other Uses:					
Transfers Out	4,530,424	4,015,382	3,255,880	2,414,369	-25.8%
TOTAL USES	13,384,539	12,088,226	17,823,027	11,353,431	-36.3%
Change in Fund Balance	1,512,371	982,546	(818,316)	(210,390)	
TOTAL	\$ 14,896,911	\$ 13,070,772	\$ 17,004,711	\$ 11,143,041	-34.5%

The above schedule combines several individual funds included in the Special Revenue Funds grouping. The following pages provide detailed budget information for each fund.

Special Revenue Funds Detail

RESOURCES	Fund 220	Fund 221	Fund 222	Fund 223
	Two County LLD	East Contra Costa LLD	Five Canyons Zone of Benefit	Dublin Hills Zone of Benefit
Revenues:				
Taxes & Assessments	\$ 4,167,000	\$ 789,000	\$ 57,400	\$ 25,200
Miscellaneous		-	-	-
Total Revenues	4,167,000	789,000	57,400	25,200
TOTAL RESOURCES	\$ 4,167,000	\$ 789,000	\$ 57,400	\$ 25,200
USES				
Expenditures:				
Personnel Services	\$ 4,986,799	\$ 736,945	\$ 965	\$ 8,285
Supplies	89,640	-	3,250	2,100
Services	163,770	9,000	500	-
Capital Outlay/Equipment	-	-	-	-
Total Expenditures	5,240,209	745,945	4,715	10,385
Other Uses:				
Transfers Out	-	-	-	-
TOTAL USES	5,240,209	745,945	4,715	10,385
Change in Fund Balance	(1,073,209)	43,055	52,685	14,815
TOTAL	\$ 4,167,000	\$ 789,000	\$ 57,400	\$ 25,200

Fund 220 – Two County Regional Trails Landscape & Lighting District

In 1993 the Park District formed the Alameda County/Contra Costa County Regional Trails Landscaping and Lighting Assessment District (referred to as the “Two County LLD”) to help augment Park District funding for the operation, maintenance and servicing of trails. The assessment district area includes all of Alameda County, except Murray Township, and all of Contra Costa County, except Liberty Union High School District.

This LLD was formed prior to the passage of Proposition 218, and thus is considered a “grandfathered assessment.” But as required by Proposition 218, 78.5% of voters in Alameda and Contra Costa Counties reaffirmed the continuation of the Two County LLD in 1996. The assessment is \$5.44 per equivalent dwelling unit per year and \$2.72 per multi-family unit. Assessment revenue does not cover the cost of all regional trail maintenance. The balance of appropriations related to trail maintenance is included in the General Fund budget.

Fund 221 – East Contra Costa County Landscape & Lighting District

The eastern portion of Contra Costa County, as defined by the boundaries of the Liberty Union High School District, was annexed by the Park District in 1981. In 1991 the Park District formed the East Contra Costa County Landscape & Lighting Assessment District No. 1 (referred to as the “East Contra Costa County (ECCC LLD) to help augment Park District funding for the operation, maintenance and servicing of parks and trails in this area.

This LLD was formed prior to the passage of Proposition 218, and thus is considered a “grandfathered assessment.” But as required by Proposition 218, 67.8% of voters in the assessment district area in Contra Costa County reaffirmed the continuation of the ECCC LLD in 1996. The assessment is \$19.70 per equivalent dwelling unit per year, \$9.85 per unit for multiple living units (5 or more units per parcel) and \$4.92 per unit for hotels, motels and mobile home parks.

Fund 222 – Five Canyons Zone of Benefit No. 1 Fund

The Alameda County Five Canyons Zone of Benefit was established in 1994, near Don Castro Recreation Area and Highland Estates. There are 1,089 assessable parcels within this zone subject to assessment. The assessment is \$56.23 per year per equivalent dwelling unit.

Fund 223 – Dublin Hills Zone of Benefit No. 2 Fund

The Alameda County Dublin Hills Zone of Benefit was established in 1996 in the City of Dublin and includes Schaefer Estates. There are currently 662 parcels subject to assessment within this zone. The assessment is \$40.70 per year per equivalent dwelling unit.

Special Revenue Funds Detail, Continued

	Fund 224		Fund 225		Fund 226	Fund 227	
	Walpert Ridge		San Ramon Hills		Measure CC	Stone Valley	
	Zone of Benefit		Zone of Benefit			Zone of Benefit	
RESOURCES							
Revenues:							
Taxes & Assessments	\$	129,400	\$	6,350	-	\$	7,520
Investment Earnings		-		-	-		-
Total Revenues		129,400		6,350	-		7,520
Other Resources:							
Transfers In					-		
TOTAL RESOURCES	\$	129,400	\$	6,350	\$	-	\$ 7,520
USES							
Expenditures:							
Personnel Services	\$	36,647	\$	-	-	\$	-
Supplies		9,520		500	-		630
Services		500		-	-		-
Total Expenditures		46,667		500	-		630
Other Uses:							
Transfers Out		-		-	351,644		-
TOTAL USES		46,667		500	351,644		630
Change in Fund Balance		82,733		5,850	(351,644)		6,890
TOTAL	\$	129,400	\$	6,350	\$	-	\$ 7,520

Fund 224 – Walpert Ridge Zone of Benefit No. 3 Fund

The Alameda County Walpert Ridge Zone of Benefit was established in 1998 for parkland in the ridge land above the City of Hayward. There are 765 parcels subject to assessment in this zone. The assessment is \$181.46 per year per equivalent dwelling unit.

Fund 225 – San Ramon Hills Zone of Benefit No. 4 Fund

The Contra Costa County San Ramon Hills (formerly Thomas Ranch) Zone of Benefit was established in 1999 in west City of San Ramon. There are 140 parcels subject to assessment in this zone. The assessment is \$50.87 per year per equivalent dwelling unit.

Fund 226 – Measure CC Fund

The Measure CC Fund was the special excise tax approved by voters in 2004, which sunset in 2020. Measure FF (Fund 232) was approved by voters as a continuation of Measure CC beginning in fiscal year 2020-21.

Fund 227 – Stone Valley Zone of Benefit No. 5 Fund

The Contra Costa County Stone Valley Zone of Benefit was established in 2006 for parkland within Alamo near Stone Valley Road. There are 39 parcels subject to assessment in this zone. The assessment is \$211.69 per year per equivalent dwelling unit.

Special Revenue Funds Detail, Continued

	Fund 228		Fund 230		Fund 231		Fund 232	
	Gateway Valley Zone of Benefit		Podva CFDC-1		Faria CFDC-2		Measure FF	
RESOURCES								
Revenues:								
Taxes & Assessments	\$	29,000	\$	7,300	\$	80,000	\$	3,212,000
Miscellaneous		-		-		-		-
Total Revenues		29,000		7,300		80,000		3,212,000
Other Resources:								
Transfers In		-		-		-		-
TOTAL RESOURCES	\$	29,000	\$	7,300	\$	80,000	\$	3,212,000
USES								
Expenditures:								
Personnel Services	\$	36,647	\$	-	\$	-	\$	-
Services		-		7,300		90,000		-
Total Expenditures		36,647		7,300		90,000		-
Other Uses:								
Transfers Out		-		-		-		2,021,752
TOTAL USES		36,647		7,300		90,000		2,021,752
Change in Fund Balance		(7,647)		-		(10,000)		1,190,248
TOTAL	\$	29,000	\$	7,300	\$	80,000	\$	3,212,000

Fund 228 – Sibley Gateway Valley Zone of Benefit No. 6 Fund

The Contra Costa County Gateway Valley Zone of Benefit was established in 2007 for parkland off Gateway Blvd. near the City of Orinda. There are 245 units subject to assessment in this zone. The assessment is \$125.93 per year per equivalent dwelling unit.

Fund 230 – CFD C-1 Las Trampas (Podva)

This Community Facilities District (CFD) funds the maintenance of 96 acres dedicated to the District. It is located in the Town of Danville at the terminus of Midland road, within Contra Costa County. The development, called Red Hawk, has 20 single family residential lots subject to the special tax, which is collected at the same time as ordinary ad valorem property taxes. The rate for 2023-24 is \$391.24 per single family home.

Fund 231 – CFD C-2 Las Trampas (Faria)

This Community Facilities District (CFD) funds the maintenance of 140 acres and staging area dedicated to the District. It is located within the City of San Ramon, east of Bolinger Canyon Road, within Contra Costa County, and is known as the Faria Preserve. The development currently has 463 parcels and is expected to have 740 residential lots subject to the special tax, which is collected at the same time as ordinary ad valorem property taxes. The tax rates for 2023-24 range from \$38.17 for a Senior Apartment to \$185.78 for a single-family home.

Fund 232 – Measure FF Community Facilities District Fund

The Measure FF Community Facilities District (CFD) Fund is used to account for the tax revenue and appropriations approved by voters in 2018, and first collected in fiscal year 2020-21. The purpose of the parcel tax is to fund public access, wildfire protection, public safety and maintenance in Park District's parks and trails within the assessed area. The Measure FF amount is \$12.00 per single-family residential parcel and \$8.28 per multi-family unit per year and will be levied for 20 years. The tax is collected in the same manner and at the same time as ordinary ad valorem property taxes. This measure is a continuation of Measure CC and has a 20-year sunset.

The CDF boundaries include the incorporated cities of Alameda, Albany, Berkeley, Emeryville, Oakland and Piedmont, as well as some unincorporated areas of Alameda County. The CDF also includes the incorporated cities of Richmond, San Pablo, and El Cerrito, as well as some unincorporated areas of El Sobrante and Kensington in Contra Costa County.

Special Revenue Funds Detail, Continued

	Fund 253	Fund 255	Fund 257	Fund 258
		MLK Jr. Intern Program		McLaughlin Eastshore State Park
	Gifts Fund		Mitigation	
RESOURCES				
Revenues:				
Taxes & Assessments	\$ -	\$ -	\$ -	\$ -
Charges for Services	-	13,000	-	40,000
Miscellaneous	45,000	-	20,780	-
Total Revenues	45,000	13,000	20,780	40,000
Other Resources:				
Transfers In	-	-	-	-
TOTAL RESOURCES	\$ 45,000	\$ 13,000	\$ 20,780	\$ 40,000
USES				
Expenditures:				
Personnel Services	\$ 24,120	\$ -	\$ -	\$ 33,408
Supplies	51,000	2,100	6,050	1,490
Services	-	2,900	97,830	4,540
Grants/Inter-agency Agreements	-	-	-	-
Total Expenditures	75,120	5,000	103,880	39,438
Other Uses:				
Transfers Out	-	-	40,973	-
TOTAL USES	75,120	5,000	144,853	39,438
Change in Fund Balance	(30,120)	8,000	(124,073)	562
TOTAL	\$ 45,000	\$ 13,000	\$ 20,780	\$ 40,000

Fund 253 – Gifts Fund

This fund accounts for gifts made to the Park District by private parties. The use of gift funds is restricted by the terms of the underlying agreements or conditions related to the gift. Major gifts (over \$1 million) made to the Park District, and multiple minor gifts, are accounted for in this fund. Major gifts include:

- Hayward 1900/Walpert Ridge-Garin gift, with a balance of \$1.2 million, which is intended as a funding source for the purchase of real property in that area, and
- OG Property Owner LLC, with balance of \$1.0 million, which is intended as a funding source for public access improvements and management of the McCosker property in Sibley Volcanic Regional Preserve.

None of the gifts included in this fund are permanent endowments.

Fund 255 – Martin Luther King, Jr. Intern Program Fund

This fund accounts for the revenues earmarked for outreach in the urban community, particularly related to the Martin Luther King Jr. Regional Shoreline. This annual award helps fund the East Oakland Multicultural Celebration commemorating the birthday of Dr. Martin Luther King, Jr.

Fund 257 – Mitigation (Resource Enhancement Program) Fund

This fund accounts for resources received by the Park District via mitigation agreements. Expenditure of these funds is restricted by the terms of the agreements. These are not legal endowments, and thus principal and interest earnings can be expended to satisfy resource enhancement requirements of the mitigation agreements. The largest balance, \$1.4 million, is related to the Tosco/Iron Horse Trail-Walnut Creek.

Fund 258 – McLaughlin Eastshore State Park Fund

In 1998 the Park District (11% property owner) and the State of California (89% property owner) formed a JPA related to McLaughlin Eastshore State Park, which stretches 8.5 miles along the San Francisco Bay shorelines of the cities of Oakland, Emeryville, Berkeley, Albany, and Richmond. The JPA was converted to an operating agreement in 2006, wherein the State authorized the Park District to operate, control and maintain McLaughlin Eastshore State Park in conformity with the Eastshore State Park General Plan adopted by the State in 2002, and renewed for an additional 30 years in 2013.

It is the intent of the operating agreement that the Park District use fees generated from the use of the Park, Measure FF funds, grants, donations and other funding sources prior to using the residual funds from the unused remediation deposit towards the future planning, development and operation of the Park. The Park District reports regularly to the State Department of Parks and Recreation the revenue and expenditures from the unused remediation deposit account.

BUDGET OVERVIEW

SPECIAL REVENUE FUNDS

	Fund 259	Fund 261	Fund 270	Total
	ECCC HCP	Coyote Hills Dumbarton	Measure WW Local Grants	Special Revenue Funds
	Properties	Quarry		
RESOURCES				
Revenues:				
Taxes & Assessments	\$ -	\$ -	\$ -	\$ 8,510,170
Charges for Services	-	-	-	53,000
Property Usage	476,852	-	-	476,852
Miscellaneous	-	-	-	65,780
Total Revenues	476,852	-	-	9,105,802
Other Resources:				
Transfers In	-	-	2,037,239	2,037,239
TOTAL RESOURCES	\$ 476,852	\$ -	\$ 2,037,239	\$ 11,143,041
USES				
Expenditures:				
Personnel Services	\$ 428,716	\$ -	\$ 385,833	\$ 6,678,366
Supplies	20,200	-	5,000	\$ 191,480
Services	46,470	-	20,000	442,810
Grants/Inter-agency Agreements	-	-	1,626,406	1,626,406
Total Expenditures	495,386	-	2,037,239	8,939,062
Other Uses:				
Transfers Out	-	-	-	2,414,369
TOTAL USES	495,386	-	2,037,239	11,353,431
Change in Fund Balance	(18,534)	-	-	(210,390)
TOTAL	\$ 476,852	\$ -	\$ 2,037,239	\$ 11,143,041

Fund 259 - ECCC HCP Properties Fund

The Park District has purchased many properties in partnership with the East Contra Costa County Habitat Conservancy Program (ECCC HCP). Some of these properties include lease revenue-generating facilities such as wind turbines, communication towers and residences. Pursuant to the terms of the purchase agreements with the grantor partner, revenues earned from these leases will be used for management of the purchased properties and adjacent properties in the Byron Hills/Vasco area and at Black Diamond Mines Regional Preserve. Consequently, both the revenues and expenditures related to these properties are accounted for in this special revenue fund. The primary revenue generating properties in this area are:

2010	Souza III, Gramma's Quarter, Martin	Communication, wind and residential revenues
2011	Austin/Thomas	Communication revenue
2012	Affinito, Vaquero Farms	Residential revenue
2013	Galvin	Residential revenue

Fund 259 - ECCC HCP Properties Fund, continued

In 2020, a Lease Revenue Allocation Agreement was confirmed between the Park District and the ECCC HCP. Per the agreement, revenue will be divided 60% to operations of HCP land, 25% to an endowment established to maintain HCP lands in the future, when the ECCC HCP sunsets, and the remaining 15% to continued land acquisition in the HCP area.

Fund 261 – Coyote Hills/Dumbarton Quarry Fund

This fund accounts for Dumbarton Quarry tipping fee revenue received by the Park District in accordance with specific agreements between the Park District and Dumbarton Quarry Associates (DQA). These agreements also confirm that DQA shall transfer property, construct a campground and continue to pay tipping fees until the quarry is full, which is estimated to be in 2029. In 2014 the Board transferred \$1.8 million of accumulated revenue from the General Fund and committed this special revenue to be used to upgrade facilities and infrastructure, such as a service yard and other amenities at Coyote Hills Regional Park. Tipping fee revenue is temporarily on hold.

Fund 270 – Measure WW Local Grants Fund

Twenty-five percent (\$125 million) of Measure WW bond proceeds are allocated for use by cities, special park and recreation districts, county service areas and the Oakland Zoo for local park and recreation projects. Fund 270 accounts for the allocation of the \$125 million and the reimbursement to local agencies of approved grant expenditures. Over \$110 million has been disbursed to local agencies as of September 30, 2023, with \$2.2 million budgeted to be spent in 2024.

The table on the following pages report on Measure WW Local Grant funds, using the following abbreviations to indicate current status:

- A - Application was approved.
- C - Project has been closed.
- P – Application is pending approval.

Measure WW Local Grant Funding as of September 30, 2023

Agency	Project Name	Status	Budget	Disbursed	To be Disbursed
Alameda	Alameda Boys & Girls Club Youth Development Center	C	1,000,000	1,000,000	-
Alameda	Estuary Park Athletic Fields	C	500,000	500,000	-
Alameda	Krusi Park Renovation	A	1,592,914	1,592,914	1
Alameda	Tennis Court Resurfacing in Various Parks	C	329,802	329,802	-
Alameda	Tillman Park Play Structure Replacement	C	42,773	42,773	-
Alamo, R-7A	Livorna Park Bocce Courts	A	817,931	817,931	-
Albany	Dartmouth Tot Lot Rubber Surface	C	22,661	22,661	-
Albany	Jewel's Terrace Park Rubber Surface	C	12,917	12,917	-
Albany	Memorial Park Improvements	A	182,613	-	182,613
Albany	Ocean View Park Rubber Surface	C	18,676	18,676	-
Albany	Albany After School Recreation Expansion and Renovation	C	117,982	117,982	-
Albany	Albany Ohlone Greenway Improvements	A	381,000	304,800	76,200
Albany	Albany Waterfront cove Enhancement Project	A	11,515	11,515	-
Albany	Dartmouth Tot Lot Improvements	A	24,000	22,039	1,961
Ambrose	Ambrose Park, Phase 1	C	1,127,177	1,127,177	-
Antioch	Antioch Community Park Synthetic Turf Fields (2) and Field Lighting	C	2,999,745	2,999,745	-
Antioch	Deerfield Park Playground Equipment Replacement	C	73,985	73,985	-
Antioch	Eagleridge Park Playground Equipment Replacement	C	82,808	82,808	-
Antioch	Fishing Pier Pavilion	C	100,020	100,020	-
Antioch	Lone Tree Golf Course Range Light Project	C	241,861	241,861	-
Antioch	Prewett Aquatics Center - Renovation/Repairs	C	420,000	420,000	-
Antioch	Prewett Community Park Eastern Parking Lot and Landscape Renova	C	357,379	357,379	-
Antioch	Security Camera Program	C	311,200	311,200	-
Berkeley	Aquatic Park Habitat Restoration and Planting	A	26,962	13,212	13,750
Berkeley	Becky Temko Tot Park Renovation	C	130,000	130,000	-
Berkeley	Berkeley Rose Garden Renovation Phase 1	C	325,000	325,000	-
Berkeley	Citywide picnic areas improvement project	A	77,959	-	77,959
Berkeley	Grove Park Tennis & Basketball Courts Renovation	C	555,000	555,000	-
Berkeley	James Kenney Park Play Area Renovation Project	C	1,060,274	1,060,274	-
Berkeley	John Hinkel (Lower) Park Improvements	C	465,000	465,000	-
Berkeley	Ohlone Dog Park Renovation Project	C	316,305	316,305	-
Berkeley	San Pablo Park Basketball Courts Renovation	A	379,214	364,000	15,214
Berkeley	Skate Park Construction Joint Replacement	A	72,147	72,147	0
Berkeley	Strawberry Creek Park Court Renovation	C	506,311	506,311	-
Berkeley	Terrace View Park Basketball Courts Renovation	C	413,574	413,574	-
Berkeley	Tom Bates Regional Sports Complex Phase 2A	C	63,121	63,121	-
Berkeley	Virginia McGee Totlot Renovation	C	385,717	385,717	-
Berkeley	Willard Park Play Area Renovation	C	100,000	100,000	-
Brentwood	City-Wide Park Shade Improvements - Phase II	C	48,866	48,866	-
Brentwood	City-Wide Park Shade Improvements - Phase III	C	11,846	11,846	-
Brentwood	City-Wide Parks Shade Project	C	331,850	331,850	-
Brentwood	King Park Dog Area Expansion	C	118,215	118,215	-
Brentwood	Sport Court Lighting	C	93,568	93,568	-
Brentwood	Sport Court Lighting - Phase II	C	166,334	166,334	-
Brentwood	Summerset Commons	C	1,028,536	1,028,536	-
Brentwood	Trail Connection and Landscape	C	73,939	73,939	-
Brentwood	Veterans Park Bocce Court Expansion	C	190,311	190,311	-
Brentwood	Veterans Park Universal Abilities Playground	C	249,848	249,848	-

Measure WW Local Grant Funding as of September 30, 2023 continued

Agency	Project Name	Status	Budget	Disbursed	To be Disbursed
Clayton	Community Park - Parking Lot Expansion	C	492,883	492,883	-
Clyde, M-16	Clyde Parks Improvement Project	C	36,321	36,321	-
Concord	ADA Barrier Removal at Baldwin Park	C	30,437	30,437	-
Concord	Concord Community Pool Mechanical Equipment Replacement	C	230,033	230,033	-
Concord	Construct Bocce Courts at Baldwin Park	C	392,615	392,615	-
Concord	Dog Park at Baldwin Park	C	101,449	101,449	-
Concord	Ellis Lake Park Playground & Park Improvements	C	510,000	510,000	-
Concord	Hillcrest Park Maintenance Building	C	129,756	129,756	-
Concord	Install Shade Structure at Hillcrest Park	C	109,500	109,500	-
Concord	Meadow Homes Park Playground Installation	C	265,000	265,000	-
Concord	Meadow Homes Spray Park & Restroom Replacement	C	1,050,600	1,050,600	-
Concord	New Playground Equipment at Newhall Park	C	247,727	247,727	-
Concord	Pave Loop Road at Camp Concord (Phase II & III)	C	375,927	375,927	-
Concord	Refurbish/Upgrade Camp Concord Family Bathhouse	C	483,000	483,000	-
Concord	Replace Electrical Pull Boxes at Several City Parks	C	150,000	150,000	-
Concord	Replace Irrigation Main Line, Valves and Controller at Sun Terrace Pa	C	30,000	30,000	-
Concord	Replace Pump Systems @ Ellis Lake, Newhall Park, Cambridge Park &	C	535,409	535,409	-
Concord	Replace Tennis courts and Softball Field Lighting at Willow Pass Park	C	496,880	496,880	-
Concord	Replacement of Playground Equip. at Cambridge & Ygnacio Valley Pa	C	309,000	309,000	-
Concord	Resurfacing of Tennis Courts at Willow Pass, Concord Community an	C	90,917	90,917	-
Concord	Willow Pass Sports Field Improvements	C	118,931	118,931	-
Crockett	Crockett Pool Plumbing Replacement	C	207,144	207,144	-
Danville	Veterans Memorial Building	C	1,897,488	1,897,488	-
Discovery Bay	Community Center Acquisition	C	400,000	400,000	-
Discovery Bay	Cornell Park Playground Replacement	C	111,649	111,649	-
Discovery Bay	Tennis Court Conversion to Pickleball Court at Community Center	C	68,804	68,804	-
Dublin	Dublin Sports Grounds Phase IV	C	864,959	864,959	-
Dublin	Fallon Sports Park - Synthetic Turf	C	1,123,610	1,123,610	-
Dublin	Tennis Court Renovation	C	156,549	156,549	-
El Cerrito	Allocation to Gilman Street Sports Fields, Paid to Berkeley	C	13,796	13,796	-
El Cerrito	Cerrito Vista Park Playground Equipment Replacement	C	186,492	186,492	-
El Cerrito	Creekside Park Lighting	C	104,110	104,110	-
El Cerrito	Fairmont Park Improvements Phase 1	C	359,093	359,093	-
El Cerrito	Hillside Natural Area - Madera Property Acquisition	C	120,349	120,349	-
El Cerrito	Hillside Nature Area Trail Entry and Signage Improvements Phase 1	A	83,708	16,353	67,355
El Cerrito	Huber Park Improvements	C	198,292	198,292	-
El Sobrante, R-9	El Sobrante Mini-Park	C	641,740	641,740	-
Emeryville	Joseph Emery Park Skate Spot	C	444,572	444,572	-
Fremont	California Nursery Historical Park President's House Renovation	C	300,000	300,000	-
Fremont	Central Park Boat House Path Conversion from AC to PCC Paving	C	144,000	144,000	-
Fremont	Central Park Sailway Drive Grinding and Repaving	C	127,034	127,034	-
Fremont	Central Park Turf & Poplar Renovation	C	721,999	721,999	-
Fremont	Central Park Volleyball Court Conversion to Multi-Use Courts	C	250,000	250,000	-
Fremont	Citywide Play Area Upgrades	C	2,663,944	2,663,944	-
Fremont	Citywide Wells Rehabilitation	C	734,615	734,615	-
Fremont	Irrigation Controller Replacement and Radio Antenna Installation	C	574,596	574,596	-
Fremont	Irrigation Controller Replacement and Radio Antenna Installation - 2	C	343,919	343,919	-
Fremont	Karl Nordvik Community park Synthetic Turf Renovation	C	435,543	435,543	-
Fremont	Patterson House Rehabilitation	C	556,782	556,782	-
Fremont	Plaza Park Pathway Conversion from AC to PCC Paving	C	211,000	211,000	-
Fremont	Tiny Tots Play Area Upgrades	C	424,163	424,163	-
Fremont	Vargas Plateau, Phase II Construction	A	1,800,000	-	1,800,000
Fremont	Warm Springs Community Park Restroom and Recreation Room Repl	C	470,001	470,001	-

Measure WW Local Grant Funding as of September 30, 2023 continued

Agency	Project Name	Status	Budget	Disbursed	To be Disbursed
Green Valley	Green Valley Pool Fence and Lighting	C	39,341	39,341	-
Green Valley	Green Valley Pool Interior Fence and Gates	C	11,530	11,530	-
HARD	Adobe Art Center Lighting and Security Upgrade	C	25,861	25,861	-
HARD	Birchfield Park ADA Restroom Replacement Project	C	225,000	225,000	-
HARD	Botany Grounds Property Acquisition Project	C	371,650	371,650	-
HARD	Castro Valley ADA Kitchen Project	C	50,107	50,107	-
HARD	Castro Valley Center ADA Tot Play Area	C	21,376	21,376	-
HARD	Castro Valley Center New HVAC Project	C	100,000	100,000	-
HARD	Castro Valley Park ADA Pathway Project	C	75,000	75,000	-
HARD	Castro Valley Swim Center Filter & ADA Project	C	1,489,631	1,489,631	-
HARD	Earl Warren ADA Restroom Replacement Project	C	257,947	257,947	-
HARD	East Avenue Park ADA Restroom	A	147,089	-	147,089
HARD	Hampton Road Dog Park Project	C	247,651	247,651	-
HARD	Hayward Plunge Locker Room Upgrade	C	57,395	57,395	-
HARD	Hayward Plunge Swim Center ADA Restroom Upgrade	C	250,000	250,000	-
HARD	Holland Park Development	C	900,000	900,000	-
HARD	Manchester Property Acquisition	C	319,621	319,621	-
HARD	Meek Park ADA Restroom Replacement Project	C	260,428	260,428	-
HARD	Meek Park West Terrace Project	C	661,000	661,000	-
HARD	Mervin Morris Park ADA Restroom	C	101,296	101,296	-
HARD	Morrisson Theatre ADA Restroom & Seating Project	C	378,076	378,076	-
HARD	San Felipe Center HVAC	C	151,500	151,500	-
HARD	San Lorenzo Community Park ADA Restroom	C	54,867	54,867	-
HARD	San Lorenzo Community Park Phase 1	C	3,792,780	3,792,780	-
HARD	San Lorenzo Community Park Phase 2A	A	1,710,466	-	1,710,466
HARD	Sorensdale Recreation Center - ADA Restroom & Multipurpose Room	C	478,331	478,331	-
HARD	Valle Vista Park Property Acquisition Project	C	362,146	362,146	-
HARD	Via Toledo Property Acquisition	C	146,675	146,675	-
HARD	Weekes Park ADA Tot Time Play Area Project	C	70,790	70,790	-
Hercules	Beechnut Mini Park Renovation	A	60,324	-	60,324
Hercules	EBRPD Acquisition, Rancho El Pinole	C	200,000	200,000	-
Hercules	Hercules Intermodal Bay Trail, East Segment	A	851,404	729,382	122,021
Kensington	Kensington Community Center	C	158,358	158,358	-
Kensington	Kensington Park Restroom	C	100,000	100,000	-
Lafayette	Acalanes Ridge Acquisition APN's 175-060-006 & 175-030-001	C	391,650	391,650	-
Lafayette	Burton Ridge Trail Connector	C	300,000	300,000	-
Lafayette	Lafayette Open Space Nature Park - Purchase of APN 239-100-001	C	149,600	149,600	-
Lafayette	Manzanita Building	C	241,251	241,251	-
Martinez	Waterfront Park Renovation at Martinez Regional Shoreline	C	1,389,461	1,389,461	-
Martinez	West Hill Farm Acquisition	C	262,500	262,500	-
MonTaraBay, M-17	Montalvin and MonTaraBay Park Improvements	C	541,039	541,039	-
Moraga	Camino Pablo Fields	C	578,059	578,059	-
Moraga	Moraga Commons Park Improvements	C	45,000	45,000	-
Moraga	Pavilion Restroom Renovation	C	44,528	44,528	-
Moraga	Rancho Laguna Park Play Structure Replacement	C	70,000	70,000	-
Newark	Lakeshore Park Seawall Project	A	1,288,639	-	1,288,639
Newark	Newark Community Dog Park	A	716,530	-	716,530
Oakland	25th Street Mini Park	C	719,036	719,036	-
Oakland	Astro Park	C	100,672	100,672	-
Oakland	Caldecott Trail Improvement Phase 1	A	506,626	99,740	406,886
Oakland	Central Reservoir	C	350,800	350,800	-
Oakland	Chabot Space & Science Center, Redwood Outdoor Education Facility	C	1,000,000	1,000,000	-
Oakland	Children's Fairyland Entryway Improvements	C	495,771	495,771	-

Measure WW Local Grant Funding as of September 30, 2023, continued

Agency	Project Name	Status	Budget	Disbursed	To be Disbursed
Oakland	City Stables	C	345,929	345,929	-
Oakland	Concordia Park	C	31,201	31,201	-
Oakland	Curt Flood Field	C	100,000	100,000	-
Oakland	De Fremery House/Recreation Center Improvement	C	101,172	101,172	-
Oakland	East Oakland Sports Center	C	5,909,997	5,909,997	-
Oakland	Golden Gate Recreation Center Expansion	C	2,268,300	2,268,300	-
Oakland	Josie de la Cruz Park Improvement	C	180,000	180,000	-
Oakland	Lincoln Square Park Outdoor Activity Terrace/Deck	A	300,000	240,000	60,000
Oakland	Manzanita Recreation Center Improvement	A	50,000	-	50,000
Oakland	Morcom Rose Garden	C	1,573,860	1,573,860	-
Oakland	Oakland Feather River Camp (Camps in Common)	C	492,732	492,732	-
Oakland	Owen Jones Field Improvement	C	953,686	953,686	-
Oakland	Peralta Hacienda de Anza Trail Project	C	239,979	239,979	-
Oakland	Peralta Hacienda Park Improvements	C	170,000	170,000	-
Oakland	Poplar and Brookdale Field Improvements	C	732,558	732,558	-
Oakland	Raimondi Park - Phase 1	C	221,070	221,070	-
Oakland	Rainbow Recreation Center	A	2,164,500	1,731,600	432,900
Oakland Zoo	California Trail Project Phase 2 - Gondola System	C	3,743,807	3,743,807	-
Oakland Zoo	Elephant Barn Addition	C	50,000	50,000	-
Oakland Zoo	Giraffe Barn Construction	C	206,193	206,193	-
Oakley	Civic Center Park Improvements	C	405,841	405,841	-
Oakley	Creekside Park Phase 2	C	1,112,021	1,112,021	-
Orinda	Pine Grove Park	C	652,955	652,955	-
Orinda	Wilder Park Artificial Turf Field 4	C	148,802	148,802	-
Piedmont	Hampton Park Improvements	C	507,325	507,325	-
Pinole	Pinole Community Playhouse Renovation	C	47,204	47,204	-
Pinole	Pinole Senior Fitness Trail	C	35,455	35,455	-
Pinole	Pinole Skate Park	C	293,027	293,027	-
Pinole	Pinole Valley Park Soccer Field Renovation	C	329,284	329,284	-
Pinole	Pinole Valley Tennis Courts Renovation	C	73,247	73,247	-
Pinole	Solar Panel Facilities at the Pinole Swim Center	C	60,000	60,000	-
Pinole	Swim Center ADA Compliant Permanent Lifts	C	15,000	15,000	-
Pinole	Swim Center Heater Replacement	C	24,000	24,000	-
Pittsburg	Central Park All Weather Soccer Field	C	919,058	919,058	-
Pittsburg	Hillview Junior High School Playfield Renovation	C	1,990,156	1,990,156	-
Pleasant Hill RPD	Community Center	C	1,203,985	1,203,985	-
Pleasant Hill RPD	Pool Resurfacing, Isolation & VGB Upgrades	C	392,363	392,363	-
Pleasant Hill RPD	Teen Center	C	150,000	150,000	-
Pleasanton	Dolores Bengston Aquatic Center Renovation	C	3,171,377	3,171,377	-
Port Costa	Port Costa School Phase 2, Electrical Distribution	C	12,138	12,138	-
Richmond	Allocation to Gilman Street Sports Fields, Paid to Berkeley	C	61,275	61,275	-
Richmond	Bay Trail Gap Closure between Ferry Point and Kaiser Shipyard #3	C	295,393	295,393	-
Richmond	Burg Park Restoration	C	350,000	350,000	-
Richmond	Marina Bay Park, Restroom	C	350,510	350,510	-
Richmond	Renovation of the Richmond Natatorium, Phase II	C	3,069,316	3,069,316	-
Richmond	Shields-Reid Park Renovation	C	607,491	607,491	-
Rodeo, R-10	Lefty Gomez Park Improvements	C	456,305	456,305	-

Measure WW Local Grant Funding as of September 30, 2023, continued

Agency	Project Name	Status	Budget	Disbursed	To be Disbursed
San Leandro	All Parks, AC Walkway Rehabilitation	C	591,269	591,269	-
San Leandro	Marina Park Group Picnic Areas	C	988,000	988,000	-
San Leandro	Marina Park Irrigation Improvements	C	622,000	622,000	-
San Leandro	Par Course Improvements	C	568,020	568,020	-
San Leandro	Siempre Verdi Park Rehabilitation	C	14,324	14,324	-
San Leandro	SL Ball Park Locker/Restroom Refurbishment	C	517,542	517,542	-
San Leandro	Stenzel Bleacher Replacement	C	96,000	96,000	-
San Leandro	Stenzel Park Drainage	C	174,895	174,895	-
San Leandro	Toyon Park - Park Pathway Rehabilitation	C	89,315	89,315	-
San Leandro	Toyon Park Play Equipment	C	79,633	79,633	-
San Pablo	Rumrill Sports Park	C	425,538	425,538	-
San Pablo	San Pablo Community Center at Helms	C	1,000,000	1,000,000	-
San Ramon	Athan Downs Playground Renovation	C	305,701	305,701	-
San Ramon	Boone Acres Park Playground Renovation	C	62,221	62,221	-
San Ramon	Central Park Soccer Field Renovation	C	660,000	660,000	-
San Ramon	Forest Home Farms - Bldg. 14 Restoration Education Center & Resurf	C	330,105	330,105	-
San Ramon	Installation of Shade Structure - Bark and Ride	C	18,928	18,928	-
San Ramon	Installation of Shade Structure - Old Ranch Park	C	18,390	18,390	-
San Ramon	Installation of Shade Structure - San Ramon Sports Park and Central F	C	61,790	61,790	-
San Ramon	Old Ranch Park Playground Renovation	C	83,648	83,648	-
San Ramon	Park Restroom Renovations	C	133,944	133,944	-
San Ramon	Red Willow Playground Renovation	C	50,000	50,000	-
San Ramon	Richard Fahey Village Green Playground Renovation	C	96,766	96,766	-
San Ramon	San Ramon Central Park Playground & Participatory Fountain Renova	C	580,000	580,000	-
San Ramon	San Ramon Olympic Pool Replastering Project	C	295,192	295,192	-
Unincorp Alameda	Sunol Glen Playground & Outdoor Recreational Park Project	C	430,722	430,722	-
Unincorp Alameda	Sunol Glen Sports Court Remodeling	C	100,000	100,000	-
Unincorp Contra Cos	Byron Union School District Family Playground	A	600,000	475,385	124,615
Unincorp Contra Cos	Iron Horse Corridor Improvements	A	600,000	467,429	132,571
Unincorp Contra Cos	Las Juntas Elementary Playfield Renovation	C	550,000	550,000	-
Unincorp Contra Cos	Pacheco Creekside Trail	C	50,000	50,000	-
Unincorp Contra Cos	Tice Valley Pocket Park and Pathway	C	623,187	623,187	-
Unincorp Contra Cos	Urban Tilth Roots and Restoration Farm	A	623,187	337,277	285,910
Union City	Replace Restroom Bldg. at Seven Hills, Kennedy, Town Estates, Cont	C	1,204,076	1,204,076	-
Union City	Union City Teen Center Project, Project # 13-11	C	2,150,761	2,150,761	-
Walnut Creek	Acquisition of Acalanes Ridge APN 175-060-006 and 075-030-011	C	391,650	391,650	-
Walnut Creek	All Abilities Playground at Heather Farm Park	C	350,000	350,000	-
Walnut Creek	Larkey Pool Renovation and Splash Pad	C	2,243,160	2,243,160	-
TOTAL			118,552,467	110,779,464	7,773,003

DEBT SERVICE FUNDS

Fund 811 – 2012 Promissory Notes

**Fund 813 – Measure WW Bonds: Series 2009, Series 2013, Series 2017,
Series 2022**

BUDGET OVERVIEW**DEBT SERVICE FUNDS**

The Debt Service Funds are used to account for the collection of resources and payment of interest and principal on the general long-term debt of the Park District.

Debt Service Funds Year-by-Year Comparison

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
RESOURCES					
Revenues:					
Taxes & Assessments	\$ 10,600,050	\$ 24,141,122	\$ 32,721,295	\$ 34,955,983	6.8%
Investment Earnings	5,395	175,897	-	-	-
Total Revenues	10,605,445	24,317,019	32,721,295	34,955,983	6.8%
Other Resources:					
Debt Issuance	-	69,521,867	-	-	-
Transfers In	1,432,930	1,438,630	1,437,380	1,426,105	-0.8%
TOTAL RESOURCES	\$ 12,038,375	\$ 95,277,516	\$ 34,158,675	\$ 36,382,088	6.5%
USES					
Expenditures:					
Services	\$ 3,600	\$ 10,100	\$ 17,850	\$ 10,300	-42.3%
Debt Service	8,225,000	8,615,000	31,415,000	33,000,000	5.0%
Debt Service Interest	5,562,680	10,997,513	7,582,004	6,083,330	-19.8%
Total Expenditures	13,791,280	19,622,613	39,014,854	39,093,630	0.2%
Other Uses:					
Transfers Out	-	60,000,000	-	-	-
TOTAL USES	13,791,280	79,622,613	39,014,854	39,093,630	0.2%
Change in Fund Balance	(1,752,905)	15,654,903	(4,856,179)	(2,711,542)	-44.2%
TOTAL	\$ 12,038,375	\$ 95,277,516	\$ 34,158,675	\$ 36,382,088	6.5%

The above schedule combines several individual funds included in the Debt Service Funds grouping. The following pages provide more detail budget data on each fund. Total debt service schedule for all bonds is also provided. Actuals include resources and uses related to retired debt that had activity during the budget year.

Debt Service Funds Detail

	Fund 811 2012 Promissory Note	Fund 813 Measure WW Bonds	Total Debt Service Funds
RESOURCES			
Revenues:			
Taxes & Assessments	\$ -	\$ 34,955,983	34,955,983
Investment Earnings	-	-	-
Total Revenues	-	34,955,983	34,955,983
Other Resources:			
Transfers In	1,426,105	-	1,426,105
TOTAL RESOURCES	\$ 1,426,105	\$ 34,955,983	\$ 36,382,088
USES			
Expenditures:			
Services	\$ 3,300	\$ 7,000	\$ 10,300
Debt Service Principal	940,000	32,060,000	33,000,000
Debt Service Interest	482,805	5,600,525	6,083,330
Total Expenditures	1,426,105	37,667,525	39,093,630
Other Sources/Uses:			
TOTAL USES	1,426,105	37,667,525	39,093,630
Change in Fund Balance	-	(2,711,542)	(2,711,542)
TOTAL	\$ 1,426,105	\$ 34,955,983	\$ 36,382,088

Fund 811 – 2012 Promissory Notes Fund

In 2012 the Park District issued \$25 million in limited obligation bonds, for the purpose of field and administration facility replacement and renovation. \$21 million of serial bonds mature over 25 years and have an average coupon of 2.79%, with the balance of \$4 million term notes with coupon of 3.5%. \$940,000 principal and \$482,805 in interest payments are due in 2024. The debt service for this promissory note is funded by discretionary funds transferred in from the General Fund through 2037 as required.

Fund 813 – Measure WW Bonds Fund

In November 2008, voters of Alameda and Contra Costa counties approved Measure WW, described as an extension of Measure AA. The extension authorized the issuance of \$500 million of general obligation bonds. \$125 million – 25% of proceeds – are reserved for the local grant program, which supports park and recreation projects by local governmental agencies, and these grants are reflected in Fund 270. The Park District is empowered and externally obligated, to levy ad valorem taxes upon certain property subject to taxation within the Park District to fund the payment of interest and principal.

The first Measure WW series was issued in 2009 in the amount of \$80 million. Debt service due in 2024 is approximately \$0.5 million. The 2009 debt was partially advance refunded in 2017 with the issuance of General Obligation Refunding Bonds, Series 2017B, in the amount of \$44.5

BUDGET OVERVIEW**DEBT SERVICE FUNDS**

million. The advance refunding debt has an average coupon of 4.84% and a final maturity in 2029. The average annual debt service for the 2017B refunding bonds is \$5.1 million; the total amount due in 2024 is \$5.6 million. The remaining \$3.25 million in 2009 debt was refunded in 2022 with final maturity in 2029. The debt has a coupon of 4% and average debt service of \$539,000.

Measure WW Series 2013 was issued in the amount of \$80 million, maturing in 2033. This debt has an average coupon of 3.935% and a balance of \$24,750,000, with \$2.4 million in principal and interest due in 2024.

The third Measure WW series was issued in 2017, as Series 2017A1 and A2 in the amount of \$80 million, maturing in 2037. \$30 million of the issuance was sold as Green Bonds, meaning that the proceeds are designated for environmentally beneficial projects. In aggregate, the 2017A debt has an average coupon of 3.67%, with average annual debt service of \$5.2 million. In 2024, debt service payments of \$3.7 million is due.

The fourth issuance of Measure WW debt was issued in 2022, as Series 2022A1 and 2022A2 in the amount of \$60 million, maturing in 2036. Half of the issuance was sold as Green Bonds. The debt has an average coupon of 3.91%.

Scheduled principal and interest payments on outstanding Park District bonds are as follows:

2012 Promissory Notes			
Year	Principal	Interest	Total
2024	940,000	482,805	1,422,805
2025	960,000	460,230	1,420,230
2026	985,000	434,933	1,419,933
2027	1,015,000	406,410	1,421,410
2028	1,045,000	375,510	1,420,510
2029	1,075,000	343,710	1,418,710
2030	1,110,000	310,936	1,420,936
2031	1,145,000	277,110	1,422,110
2032	1,180,000	241,056	1,421,056
2033	1,220,000	202,351	1,422,351
2034-2037	5,305,000	369,741	5,674,741
Total	\$ 15,980,000	\$ 3,904,792	\$ 19,884,792
Refunding of Measure WW 2009A GO Bonds			
Year	Principal	Interest	Total
2024	430,000	113,400	543,400
2025	445,000	96,200	541,200
2026	460,000	78,400	538,400
2027	480,000	60,000	540,000
2028	495,000	40,800	535,800
2029	525,000	23,000	548,000
Total	\$ 2,835,000	\$ 411,800	\$ 3,246,800

BUDGET OVERVIEW

DEBT SERVICE FUNDS

Scheduled principal and interest payments, continued:

Measure WW Series 2013A			
Year	Principal	Interest	Total
2024	1,540,000	863,425	2,403,425
2025	1,620,000	786,425	2,406,425
2026	1,700,000	705,425	2,405,425
2027	1,785,000	620,425	2,405,425
2028	1,875,000	531,175	2,406,175
2029	1,965,000	437,425	2,402,425
2030	2,055,000	349,000	2,404,000
2031	2,135,000	266,800	2,401,800
2032	2,225,000	181,400	2,406,400
2033	2,310,000	92,400	2,402,400
Total	\$ 19,210,000	\$ 4,833,900	\$ 24,043,900
Measure WW 2017B-1 Non-Green Refunding Bonds			
2024	2,335,000	793,500	3,128,500
2025	2,450,000	676,750	3,126,750
2026	2,575,000	554,250	3,129,250
2027	2,700,000	425,500	3,125,500
2028	2,840,000	290,500	3,130,500
2029	2,970,000	148,500	3,118,500
Total	\$ 15,870,000	\$ 2,889,000	\$ 18,759,000
Measure WW 2017B-2 Green Refunding Bonds			
2024	1,905,000	601,100	2,506,100
2025	2,005,000	505,850	2,510,850
2026	2,105,000	405,600	2,510,600
2027	2,215,000	300,350	2,515,350
2028	2,325,000	189,600	2,514,600
2029	2,415,000	96,600	2,511,600
Total	\$ 12,970,000	\$ 2,099,100	\$ 15,069,100
Measure WW Series 2017A-1 Non-Green Bonds			
Year	Principal	Interest	Total
2024	1,380,000	936,263	2,316,263
2025	1,450,000	867,263	2,317,263
2026	1,525,000	794,763	2,319,763
2027	1,600,000	718,513	2,318,513
2028	1,680,000	638,513	2,318,513
2029	1,750,000	571,313	2,321,313
2030	1,815,000	501,313	2,316,313
2031	1,890,000	428,713	2,318,713
2032	1,945,000	372,013	2,317,013
2033	2,005,000	316,094	2,321,094
2034-2037	8,615,000	655,650	9,270,650
Total	\$ 25,655,000	\$ 6,800,406	\$ 32,455,406

BUDGET OVERVIEW

DEBT SERVICE FUNDS

Scheduled principal and interest payments, continued:

Measure WW Series 2017A-2 Green Bonds			
Year	Principal	Interest	Total
2024	830,000	562,038	1,392,038
2025	870,000	520,538	1,390,538
2026	915,000	477,038	1,392,038
2027	960,000	431,288	1,391,288
2028	1,010,000	383,288	1,393,288
2029	1,050,000	342,888	1,392,888
2030	1,090,000	300,888	1,390,888
2031	1,135,000	257,288	1,392,288
2032	1,170,000	223,238	1,393,238
2033	1,200,000	189,600	1,389,600
2034-2037	5,170,000	393,450	5,563,450
Total	\$ 15,400,000	\$ 4,081,538	\$ 19,481,538
Measure WW Series 2022A1 Bonds			
Year	Principal	Interest	Total
2024	11,800,000	839,775	12,639,775
2025	470,000	249,775	719,775
2026	485,000	230,975	715,975
2027	505,000	211,575	716,575
2028	525,000	191,375	716,375
2029	545,000	170,375	715,375
2030	565,000	148,575	713,575
2031	590,000	125,975	715,975
2032	610,000	102,375	712,375
2033	635,000	77,975	712,975
2034-2036	2,040,000	101,975	2,141,975
Total	\$ 18,770,000	\$ 2,450,725	\$ 21,220,725
Measure WW Series 2022A2 Green Bonds			
Year	Principal	Interest	Total
2024	11,800,000	849,325	12,649,325
2025	470,000	259,325	729,325
2026	485,000	235,825	720,825
2027	505,000	211,575	716,575
2028	525,000	191,375	716,375
2029	545,000	170,375	715,375
2030	565,000	148,575	713,575
2031	590,000	125,975	715,975
2032	610,000	102,375	712,375
2033	635,000	77,975	712,975
2034-2036	2,040,000	101,975	2,141,975
Total	\$ 18,770,000	\$ 2,474,675	\$ 21,244,675
Grand Total Debt Service			
Year	Principal	Interest	Total
2024	32,960,000	6,041,630	39,001,630
2025	10,740,000	4,422,355	15,162,355
2026	11,235,000	3,917,208	15,152,208
2027	11,765,000	3,385,635	15,150,635
2028	12,320,000	2,832,135	15,152,135
2029	12,840,000	2,304,185	15,144,185
2030	10,035,000	1,759,286	11,794,286
2031	7,485,000	1,481,860	8,966,860
2032	7,740,000	1,222,456	8,962,456
2033	8,005,000	956,395	8,961,395
2034-2037	23,170,000	1,622,791	24,792,791
Grand Total	\$148,295,000	\$ 29,945,935	\$178,240,935

INTERNAL SERVICE FUNDS

Fund 552 – Workers’ Compensation Fund

Fund 553 – Major Infrastructure Renovation and Replacement Fund

Fund 554 – Major Equipment Replacement Fund

Fund 555 – General Liability Fund

Fund 556 – Employee Benefits Fund

BUDGET OVERVIEW**INTERNAL SERVICE FUNDS**

Internal Service Funds were established to account for special activities and services performed by a designated program or department for Park District-wide purposes on a cost reimbursement basis.

Internal Service Funds Year-by-Year Comparison

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
RESOURCES					
Revenues:					
Charges for Services	\$ 19,219,084	\$ 23,291,969	\$ 33,441,477	\$ 34,784,400	4.0%
Investment Earnings	611,814	275,426	-	-	-
Miscellaneous	471,642	356,665	215,000	215,000	0.0%
Total Revenues	20,302,541	23,924,061	33,656,477	34,999,400	4.0%
Other Resources:					
Transfers In	3,007,102	310,908	-	-	-
TOTAL RESOURCES	\$ 23,309,643	\$ 24,234,969	\$ 33,656,477	\$ 34,999,400	4.0%
USES					
Expenditures:					
Personnel Services	\$ 5,991,233	\$ 6,225,260	\$ 9,659,284	\$ 10,080,484	4.4%
Supplies	99,171	148,780	2,370,830	2,529,893	6.7%
Services	10,134,657	11,111,634	17,484,580	19,094,330	9.2%
Capital Outlay/Equipment	-	-	3,763,600	2,565,200	-31.8%
Total Expenditures	16,225,061	17,485,674	33,278,294	34,269,907	3.0%
Other Uses:					
Transfers Out	11,071,718	8,479,953	4,971,219	5,735,000	15.4%
TOTAL USES	27,296,778	25,965,627	38,249,513	40,004,907	4.6%
Change in Net Assets	(3,987,136)	(1,730,658)	(4,593,036)	(5,005,507)	9.0%
TOTAL	\$ 23,309,643	\$ 24,234,969	\$ 33,656,477	\$ 34,999,400	4.0%

The above schedule combines several individual funds included in the Internal Service Funds grouping. The following pages provide more detail budget data on each fund.

Internal Service Funds Detail, continued

RESOURCES	Fund 553 Major Infrastructure Renovation & Replacement			Fund 554 Major Equipment Replacement
	Fund 552 Worker's Compensation			
Revenues:				
Charges for Services	\$ 3,458,558	\$	10,000,000	\$ 10,506,252
Miscellaneous	-		-	175,000
Total Revenues	3,458,558		10,000,000	10,681,252
Other Resources:				
Transfers In	-		-	-
TOTAL RESOURCES	\$ 3,458,558	\$	10,000,000	\$ 10,681,252
USES				
Expenditures:				
Personnel Services	\$ 836,884	\$	520,830	\$ 4,307,434
Supplies	600		55,130	2,468,663
Services	4,221,720		6,976,140	509,440
Capital Outlay/Equipment	-		-	2,565,200
Total Expenditures	5,059,204		7,552,100	9,850,737
Other Uses:				
Transfers Out	-		5,735,000	-
TOTAL USES	5,059,204		13,287,100	9,850,737
Change in Net Assets	(1,600,646)		(3,287,100)	830,515
TOTAL	\$ 3,458,558	\$	10,000,000	\$ 10,681,252

Fund 552 - Workers' Compensation Fund

This fund provides for the risk financing activity related to workers' compensation. It accounts for claims, administrative costs, insurance premiums, staffing as needed to temporarily replace injured workers, and personnel costs related to the administration of this fund. Estimated payroll charges of \$3.5 million will be collected during 2024 to fund this activity. The workers' compensation rate charged via payroll will be 3.5%. Actual revenue may vary from the budgeted amount depending on actual wages paid.

Beginning in 2012, the Board of Directors committed \$2 million of General Fund unassigned fund balance for workers' compensation claim contingency, to be used in the event of an unusually large claim. This allows for a reasonable annual payroll charge, while providing assurance of adequate funding in the event of an extraordinary occurrence.

Fund 553 – Major Infrastructure Renovation and Replacement Fund

This fund, formed in 2012, was created to fund major infrastructure repair, renovation or replacement of Park District facilities, utilities, transportation systems, structures, etc. The Park District worked with consultants VFA, to create an Asset Management Inventory. The program provides a review of the status of current Park District facilities and provides replacement

estimates and suggested timelines. This facility assessment program provides cost estimates and recommend amounts for future funding of renovation and replacement. To date, 100% of Park District facilities have been assessed using VFA software with an overall facility condition assessment (FCI) of 67 out of 100. In 2024, the budget includes \$10.0 million in internal service charges to fund this program, as recommended by the Board policy.

Fund 554 – Major Equipment Replacement Fund

This fund accounts for the maintenance and replacement of all equipment items, including park vehicles, mowers and weed-abatement equipment, police vehicles, fire suppression apparatus, helicopters, heavy equipment and machinery. Annual purchases are based upon a long-term schedule of equipment eligible for replacement. For large equipment, the cost of each piece of equipment is amortized over its useful life and charged annually, in advance, to ensure adequate resources to fund replacement equipment purchases as scheduled.

The \$10.5 million in budgeted revenue is received from departments (mostly from the Operations and Public Safety Divisions) via internal service charges. The corresponding appropriation in the General Fund is a component of intra-district charges. Details of 2024 planned major equipment replacements are as follows:

Internal Service Funds Detail, continued

	Fund 555	Fund 556	Total Internal
	General Liability	Employee Benefits	Service Funds
RESOURCES			
Revenues:			
Charges for Services	\$ 5,698,553	\$ 5,121,037	\$ 34,784,400
Investment Earnings	-	-	-
Miscellaneous	40,000	-	215,000
Total Revenues	5,738,553	5,121,037	34,999,400
Other Resources:			
Transfers In	-	-	-
TOTAL RESOURCES	\$ 5,738,553	\$ 5,121,037	\$ 34,999,400
USES			
Expenditures:			
Personnel Services	\$ 815,779	\$ 3,599,557	\$ 10,080,484
Supplies	5,500	-	2,529,893
Services	5,865,550	1,521,480	19,094,330
Capital Outlay/Equipment	-	-	2,565,200
Total Expenditures	6,686,829	5,121,037	34,269,907
Other Uses:			
Contributions to Another	-	-	-
Transfers Out	-	-	5,735,000
TOTAL USES	6,686,829	5,121,037	40,004,907
Change in Net Assets	(948,276)	-	(5,005,507)
TOTAL	\$ 5,738,553	\$ 5,121,037	\$ 34,999,400

Fund 555 – General Liability Fund

This fund accounts for the payment of the Park District’s insurance premiums, general liability claims and related legal expenses. Additionally, personnel costs related to the administration of this fund are included in appropriations. Intra-District charges, which fund this activity, are allocated to divisions per the discretion of General Counsel, based upon the history of claims experience, with 60% charged to Operations, 30% charged to Public Safety and 10% charged to General Counsel.

Fund 556 – Employee Benefits Fund

This fund accounts for resources and uses related to general employee benefits that are not allocated to specific departments, including self-insured dental claims and administration, self-insured unemployment claims and administration, single-employer closed pension plan contributions, and annual vacation payouts. Revenue generated through payroll-based charges and intra-District charges, will total \$5.1 million in 2024.

Allocation of Intra-District Charges by Division

Intra-District Charges	Fund 552 Workers' Compensation	Fund 553 Major Infrastructure Renovation & Replacement	Fund 554 Major Equipment Replacement	Fund 555 General Liability	Fund 556 Employee Benefits	Total Internal Service Funds
Payroll Generated	\$ 3,458,558	\$ -	\$ -	\$ -	1,546,236	\$ 5,004,794
Acq., Stwrtd. & Develop.	-	671,325	545,974	-	393,224	1,610,523
Finance/Management Svc	-	1,686,616	303,319	-	214,490	2,204,425
Legal	-	503,326	-	569,853	71,493	1,144,672
General Manager's Office	-	456,510	80,885	-	178,744	716,139
Operations	-	4,497,930	7,958,374	3,417,230	1,787,405	17,660,939
Public Affairs	-	308,719	80,885	-	107,240	496,844
Public Safety	-	1,875,575	1,536,815	1,711,470	822,204	5,946,064
Total Intra-District Charges	\$ 3,458,558	\$ 10,000,000	\$ 10,506,252	\$ 5,698,553	\$ 5,121,036	\$ 34,784,399

PERMANENT FUNDS

Fund 610 -- Black Diamond – Fredrickson Open Space

Fund 611 – Black Diamond – Suncrest Homes

Fund 612 – Black Diamond – Moller Ranch

Fund 620 – Brushy Peak - Dyer

Fund 621 – Brushy Peak - Weaver

Fund 630 – McLaughlin East Shore State Park - Berkeley Meadow Phase I

Fund 631 – McLaughlin East Shore State Park - Berkeley Meadow Phase II

Fund 640 – Hayward Shoreline/Ora Loma – Port of Oakland

Fund 641 – Hayward Shoreline – Standard Pacific

Fund 650 – Morgan Territory - Elworthy

Fund 651 – Morgan Territory – Elworthy 2

Fund 660 - Podva

Fund 670 – Doolan Canyon – Toyota

Fund 671 –El Charro – Livermore

Fund 680 – MLK Jr Shoreline/Damon Slough – Port of Oakland

The Park District is the recipient of permanent endowments from third parties related to their federal and state mitigation obligations corresponding to land use/development activities. Additionally, non-wasting endowments may be received in connection with the acceptance of a real property donation. When the initial funds received are non-expendable, meaning that they are legally restricted to the extent that only earnings, and not principal, can be used to permanently manage mitigation properties and restoration projects, the funds are recorded in a Permanent Fund. Interest earnings are periodically transferred out to the operating or project funds for expenditure.

Permanent Funds Year-by-Year Comparison

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
RESOURCES					
Revenues:					
Investment Earnings	\$ 70,194	\$ 38,310	\$ -	\$ -	
Miscellaneous	-	-	-	-	
Total Revenues	70,194	38,310	-	-	0.0%
TOTAL RESOURCES	\$ 70,194	\$ 38,310	\$ -	\$ -	0.0%
USES					
Expenditures:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	
Total Expenditures	-	-	-	-	
Other Uses:					
Transfers Out	6,000	11,488	234,605	182,880	
TOTAL USES	6,000	11,488	234,605	182,880	-22.0%
Change in Fund Balance	64,194	26,822	(234,605)	(182,880)	-22.0%
TOTAL	\$ 70,194	\$ 38,310	\$ 234,605	\$ 182,880	-22.0%

The above schedule combines several individual funds included in the Internal Service Funds grouping. The following pages provide more detail budget data on each fund.

Fund 610 – Black Diamond-Fredrickson Open Space

In 2004 the Park District received an \$180,000 endowment from Black Diamond Estates, the interest from which is to be used for the long-term maintenance of the open space dedicated by the Black Diamond Estates project in Antioch.

Fund 611 – Black Diamond-Suncrest Homes

In 2006, the Park District agreed to accept 134.52 acres at Black Diamond Mines Regional Preserve from Suncrest Homes as mitigation for anticipated impacts to Alameda whipsnake, California red-legged frog and California tiger salamander as a result of their housing project. Suncrest Homes provided the Park District with a \$340,266 endowment which had been held in an escrow account to fund the Park District’s perpetual management of the property.

Permanent Funds Detail

	Fund 610 Black Diamond- Frederickson	Fund 611 Black Diamond- Suncrest Homes	Fund 612 Black Diamond - Moller	Fund 620 Brushy Peak-Dyer	Fund 621 Brushy Peak- Weaver
RESOURCES					
Revenues:					
Investment Earnings	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Total Revenues	-	-	-	-	-
Other Resources:					
Transfers In	-	-	-	-	-
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	\$ -
USES					
Expenditures:					
Total Expenditure	\$ -	\$ -	\$ -	\$ -	\$ -
Other Uses:					
Transfers Out	\$ -	\$ -	\$ -	\$ 85,120	\$ 78,260
TOTAL USES	-	-	-	85,120	78,260
Change in Fund Balance	-	-	-	(85,120)	(78,260)
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Fund 612 – Black Diamond—Moller

An October 2017 Board resolution 2017-10-285 accepted \$448,551 from Aviano Farms LLC/DeNova Homes in relation to the acquisition of the 191.45± acre Moller Ranch. This funding was authorized to be placed into a new permanent non-wasting fund, with interest earnings intended to support the long-term resource management of the property.

Fund 620 – Brushy Peak-Dyer

In 2000, part of the Gale Ranch Development in San Ramon included an MOU between the developer and the Park District, with the provision of a \$500,250 endowment to be funded by Shapell Industries of Northern California. In conjunction with the funding of the Dyer property acquisition, the Park District received the endowment to manage the Dyer property, which was purchased to mitigate the impacts of the development upon the environment.

Fund 621 – Brushy Peak-Weaver

In 2001, the Park District received a \$426,650 endowment from Republic Services Vasco Road Landfill, in addition to funds to purchase a 290-acre conservation easement on the former Bosley/Weaver property in Brushy Peak Regional Preserve. The easement purchase and endowment were conditions of land use permits required by Alameda County before approval was granted for the expansion of the landfill operation. An additional condition was the requirement that Republic construct improvements on the property and provide maintenance for five years. Following the initial five years, the Park District assumed maintenance responsibility, which is funded with the earnings from the endowment.

Permanent Funds Detail, continued

	Fund 630	Fund 631	Fund 640	Fund 641	Fund 650
	ESSP-Berkeley	ESSP-Berkeley	Hayward Shoreline	Hayward	Morgan Territory-
	Meadow Ph1	Meadow Ph2	Ora Loma	Shoreline	Elworthy
RESOURCES					
Revenues:					
Investment Earnings	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Total Revenues	-	-	-	-	-
Other Resources:					
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	\$ -
USES					
Expenditures:					
Total Expenditures	\$ -	-	-	-	-
Other Uses:					
Transfers Out	\$ 15,000	\$ -	\$ -	\$ 2,000	\$ 2,500
TOTAL USES	15,000	-	-	2,000	2,500
Change in Fund Balance	(15,000)	-	-	(2,000)	(2,500)
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Fund 630 – McLaughlin Eastshore State Park (ESSP)-Berkeley Meadow Phase 1

Cherokee Simeon Venture II LLC constructed improvements on mitigation property at Eastshore State Park, and provided \$77,835 to the Park District for habitat maintenance in compliance with development requirements for the Hegenberger Gateway project.

Fund 631 – McLaughlin Eastshore State Park (ESSP)-Berkeley Meadow Phase 2

In 2007, Bailey Estates LLC, in relationship to mitigation for Bailey Estates Residential Development in City of Pittsburg, paid the Park District \$382,030 for the long-term management and maintenance of mitigation land in Eastshore State Park, as required by regulatory approvals obtained from the FWS, RWQCB, and ACOE.

Fund 640 – Hayward Shoreline/Ora Loma-Port of Oakland

In 2006, the Park District accepted a \$650,215 perpetual management endowment from Port of Oakland to operate and maintain parkland and fund administrative costs at Hayward Regional Shoreline. This was mitigation for impacts to wetlands resulting from development at the Oakland Airport.

Fund 641 – Hayward Shoreline-Standard Pacific

In 2004, the Park District accepted \$60,000 from Standard Pacific for the management of wetland mitigation land at Hayward Shoreline related to the Eden Shores Project, as required by the RWQCB and the ACOE.

Fund 650 – Morgan Territory- Elworthy

In 2002, the Park District accepted \$391,575 from Shapell Industries for the Morgan Territory resource enhancement project located on 320 acres of the former Elworthy property, interest from which is to be used to fund staff management and administrative costs of that project.

Permanent Funds Detail, continued

	Fund 651	Fund 660	Fund 670	Fund 671	Fund 680	Fund 690	Total
	Morgan	Trampas	Doolan	El Charro	MLK Jr	Vasco-	Permanent
	Territory - Day	Podva	Canyon -	Livermore	Shore /	Souza Lyon	Funds
			Toyota		Damon		
					Slough		
RESOURCES							
Revenues:							
Investment Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	-	-	-	-	-	-	-
Other Resources:							
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
USES							
Expenditures:							
Total Expenditure	-	-	-	-	-	-	-
Other Uses:							
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 182,880
TOTAL USES	-	-	-	-	-	-	182,880
Change in Fund Balance	-	-	-	-	-	-	(182,880)
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Fund 651 – Morgan Territory- Elworthy 2

Subsequently, in 2006, an additional \$193,151 was provided by Shapell Industries to manage an additional 160 acres in Morgan Territory.

Fund 660 – Las Trampas - Podva

In 2018, \$197,378 was provided by Ponderosa Homes, to manage a 96-acre parcel granted to the Park District as part of the Redhawk (Podva) Project in Danville, near Las Trampas.

Fund 670 – Doolan Canyon- Toyota

In May 2012, the Park District received \$28,000 from Livermore Toyota for the Livermore Toyota Project. Interest revenue is anticipated to be negligible in the current market.

Fund 671 –El Charro-Livermore

In March 2012, the Park District received \$500,000 in connection with MOU dated July 2009 between City of Livermore and the Park District for the mitigation for El Charro Business Park Specific Plan projects.

Fund 680 – MLK Jr. Shoreline/Damon Slough-Port of Oakland

In 2012, the Park District received \$317,520 in connection with the Oakland International Airport Runway Project impact on wetlands mitigation project, in consideration for the acceptance by the Park District of the real property and the associated management obligations at Damon Slough.

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PROJECTS FUNDS

Fund 333 – Capital Projects Fund

Fund 335 – Measure AA Bond Proceeds

Fund 336 – Other Than Assets (OTA) Projects Fund

Fund 337 - Measure WW Bond Proceeds

Fund 338 – 2012 Promissory Note Proceeds

Project Funds include capital projects, which are major improvements undertaken by the Park District that are not recurring, and “Other Than Asset” (OTA) projects that are multi-year endeavors which do not meet the definition or threshold for capital assets. Projects can be funded by a variety of revenue sources, including grants, bond and debt proceeds, Measure FF parcel taxes, Major Infrastructure Renovation and Replacement Fund and the Park District’s General Fund. Bond proceeds are included in the project funds and are reflected as use of fund balance. The appropriations reflected here are only 2024 amounts. For detailed schedules of projects and total project budgets, please refer to the annual Projects & Programs Budget and the list of all project appropriations at the end of this section.

Projects Funds Year-by-Year Comparison

	2021		2022		2023		2024		Change
	ACTUAL		ACTUAL		BUDGET		BUDGET		
RESOURCES									
Revenues:									
Charges for Services	\$ 24,264	\$	87,006	\$	-	\$	-		-
Property Usage	14,436		57,016		-		-		-
Investment Earnings	27,113		(153,134)		-		-		-
Grants/Inter-agency Agreements	15,384,042		16,903,028		-		-		-
Miscellaneous	2,885,387		1,054,283		-		-		-
Total Revenues	18,335,242		17,948,199		-		-		-
Other Resources:									
Transfers In	47,961,054		92,446,665		48,205,425		28,779,909		-40.3%
TOTAL RESOURCES	\$ 66,296,296	\$	110,394,863	\$	48,205,425	\$	28,779,909		-40.3%
USES									
Expenditures:									
Personnel Services	\$ 7,659,827	\$	8,253,767	\$	10,607,387	\$	11,305,276		6.6%
Supplies	952,601		903,447		-		-		-
Services	13,776,616		17,090,326		30,518,464		10,672,422		-65.0%
Capital Outlay/Equipment	20,575,924		26,460,292		11,621,724		10,067,500		-13.4%
Grants/Inter-agency Agreements	-		360,746		-		-		-
Debt Service	126,482		30,456		-		-		-
Total Expenditures	43,091,450		53,099,036		52,747,575		32,045,198		-39.2%
Other Uses:									
Transfers Out	14,438,057		12,382,002		15,551,171		7,978,044		-48.7%
TOTAL USES	57,529,508		65,481,037		68,298,746		40,023,242		-41.4%
Change in Fund Balance	8,766,788		44,913,826		(20,093,320)		(11,243,333)		-44.0%
TOTAL	\$ 66,296,296	\$	110,394,863	\$	48,205,425	\$	28,779,909		-40.3%

The above schedule combines several individual funds included in the Project Funds grouping. The following pages provide more detail budget data on each fund.

Projects Funds Detail			
	Fund 333	Fund 335	Fund 336
	Capital Projects	Measure AA Project Funds	Other Than Asset Projects
RESOURCES			
Revenues:			
Miscellaneous	-	-	-
Total Revenues	-	-	-
Other Resources:			
Transfers In	9,557,500	-	19,222,409
TOTAL RESOURCES	\$ 9,557,500	\$ -	\$ 19,222,409
USES			
Expenditures:			
Personnel Services	\$ 1,265,519	\$ -	\$ 10,039,757
Services	-	7,620	10,664,802
Capital Outlay/Equipment	9,557,500	-	510,000
Grants/Inter-agency Agreements	-	-	-
Total Expenditures	10,823,019	7,620	21,214,559
Other Sources/Uses:			
Transfers Out	308,305	-	937,500
TOTAL USES	11,131,323	7,620	22,152,059
Change in Fund Balance	(1,573,823)	(7,620)	(2,929,650)
TOTAL	\$ 9,557,500	\$ -	\$ 19,222,409

Fund 333 – Capital Projects Fund

This fund accounts for acquisition of land, rights of way, and capital outlays used to develop and improve parks and trails. Appropriations to capital projects fluctuate from year to year depending upon planned activity in each project. The 2024 budget includes funding for some significant capital projects, including the Coyote Hills Access & Habitat project, the Tilden Environmental Education Center, the MLK Shoreline Tidewater Day Use Area, and Diablo Foothills Picnic Area among many others.

Fund 335 – Measure AA (Bond Proceeds) Fund

When Measure AA bonds were issued, the bond proceeds were recorded in Fund 335. As they are required for capital and Other Than Asset (OTA) projects, the proceeds are transferred out of the Measure AA Project Fund (335) into the Capital Projects Fund (333) or OTA Fund (336).

Fund 336 – Other Than Asset (OTA) Projects Fund

The OTA fund accounts for multi-year programs and projects, including projects which improve existing Park District facilities, projects related to large-scale maintenance, project feasibility or land studies, and other multi-year projects and programs which do not meet the Park District’s asset capitalization limit. The 2024 budget includes funds for the Del Valle Electrical Service Upgrade, the Crown Beach McKay Utilities, Pt. Pinole Shores Trail, and the Second Century Master Plan.

Projects Funds Detail, continued

	Fund 337	Fund 338	
	Measure WW Project Funds	2012 Promissory Note Funds	Total Projects Funds
RESOURCES			
Revenues:			
Grants/Inter-agency Agreements	-	-	-
Miscellaneous	-	-	-
Total Revenues	-	-	-
Other Resources:			
Transfers In	-	-	28,779,909
TOTAL RESOURCES	\$ -	\$ -	\$ 28,779,909
USES			
Expenditures:			
Personnel Services	\$ -	\$ -	\$ 11,305,276
Services	-	-	10,672,422
Capital Outlay/Equipment	-	-	10,067,500
Total Expenditures	-	-	32,045,198
Other Sources/Uses:			
Transfers Out	6,732,239	-	7,978,044
TOTAL USES	6,732,239	-	40,023,242
Change in Fund Balance	(6,732,239)	-	(11,243,333)
TOTAL	\$ -	\$ -	\$ 28,779,909

Fund 337 – Measure WW Bond Proceeds

The first series of Measure WW bonds was issued in 2009. The second series was issued in 2013, the third series in 2017, and the fourth in 2022. Bond proceeds are recorded in the Measure WW Bond Proceeds Fund (337). As they are required for the local grant program, capital and OTA projects, the proceeds are transferred out of Fund 337 into the Measure WW Local Grants Fund (270), the Capital Projects Fund (333) or the OTA Fund (336).

Fund 338 – 2012 Promissory Note Proceeds

Promissory notes in the amount of \$25 million were issued in 2012. Proceeds are to be used for field and administrative facility replacement and renovation. Once projects are identified, funding is provided via transfer of proceeds out of the 2012 Promissory Note Proceeds Fund (338) to project funds. In October 2014, the Board of Directors committed the remaining proceeds to fund the replacement of Public Safety Headquarters. In 2019, the Park District acquired the “Peralta Oaks North” building which will serve as a new Administration Building & Public Safety Headquarters once tenant improvements are completed.

Summary of 2024 Project Budget Appropriations

Project Location / Name	Maj. Infr Rep (MIRR)	Measure WW	Measure FF	General Fund	Other	Total
District Wide Preliminary Design Project				6,239,854		6,239,854
District Wide Fire Fuels Management Project				1,400,000		1,400,000
District Wide Emergency Repairs				1,000,000		1,000,000
District Wide Fire Fuels Management Project				1,000,000		1,000,000
Point Pinole Develop Service Yard				1,000,000		1,000,000
District Wide IS Strategic Plan				666,659		666,659
District Wide Stewardship Restoration				636,000		636,000
Sibley McCosker Creek Restoration				619,375		619,375
MLK Shoreline Upgrade Deck Picnic Area				600,000		600,000
District Wide Second Century Plan				500,000		500,000
Tilden Replace Environ Edu Ctr				500,000		500,000
Lake Chabot Landslide Repair				375,000		375,000
MLK Shoreline SF Bay Trail Doolittle Trail				370,000		370,000
District Wide Whole Park Access A3 & A4				300,000		300,000
Wildcat Develop Bike Trail				300,000		300,000
Miller Knox Improve Keller Beach				250,000		250,000
District Wide Computer Network Infrastructure				225,000		225,000
Point Pinole Repair Pinole Shores Trail				200,000		200,000
Point Isabel Restore and Stabilize Area				200,000		200,000
District Wide Finance/HR Systems				160,000		160,000
District Wide Grazing Infrastructure Development				140,000		140,000
District Wide Mitigation Monitoring for TCP				135,000		135,000
Black Diamond Repair Mine Shaft Access				130,000		130,000
Tilden Wildcat Creek Bank Repair				112,500		112,500
District Wide Camping and Rec Systems				100,000		100,000
District Wide Improve Infrastructure				100,000		100,000
District Wide Quagga Mussel Response				100,000		100,000
District Wide Whole Park Access				100,000		100,000
District Wide Whole Park Access A1 Priorities				100,000		100,000
Lafayette Moraga Trail - Replace Two Bridges				100,000		100,000
Sibley Construct McCosker Trails				100,000		100,000
District Wide Telephone Replacement				77,000		77,000
Pleasanton Ridge Mitigate for Tyler Area				75,000		75,000
Del Valle Repair Dog Run Trail				50,000		50,000
District Wide Resource Allocation study				50,000		50,000
SF Bay Trail Develop Martinez Bay Trail				50,000		50,000
District Wide Communication Improvement				30,000		30,000
District Wide Implement Drone Program				10,000		10,000
558700 to 561700 Resource Allocation study				-50,000		-50,000
558800DS10 trail planning to 1576 Martinez BT				-50,000		-50,000
558800 trail planning to 561300 Tyler Mit				-75,000		-75,000
527100DS10 to Lafayette Bridges 55800				-100,000		-100,000
537400 to 521700 grazing infr development				-100,000		-100,000
558800 trail plng to 1679 McCosker Trails				-100,000		-100,000

Summary of 2024 Project Budget Appropriations, Continued

Project Location / Name	Maj. Infr Rep (MIRR)	Measure WW	Measure FF	General Fund	Other	Total
537400 to 162100 Wildcat Bank Rep				-112,500		-112,500
to IS Strategic Plan 55700DS10				-166,659		-166,659
558500 to 1678 Wildcat trail				-300,000		-300,000
537400DS10 to 1677 Lk Chabot landslide				-375,000		-375,000
558700 to 557300 Master Plan				-500,000		-500,000
537400DS10 to 542600 Alder Creek restor				-619,375		-619,375
537400DS10 to 5621 Emerg repairs				-1,000,000		-1,000,000
Coyote Hills Improve Access & Habitat	1,300,000					1,300,000
District Wide Aquatic Facility Improvements	1,000,000					1,000,000
Tilden Repair Lake Anza Dam	1,000,000					1,000,000
Lake Chabot Construct Restroom	600,000					600,000
District Wide Replace Flooring	360,000					360,000
District Wide Replace Culverts	300,000					300,000
Roberts Renovate Pool	300,000					300,000
District Wide Improve Service Yards	230,000					230,000
Little Hills Retaining Wall and Dance Floor	200,000					200,000
Tilden Stabilize Bot Garden Banks	195,000					195,000
Arroyo Del Valle Paint Dining Hall and Cabins	150,000					150,000
Del Valle Upgrade Electrical Service	100,000					100,000
MLK Shoreline Tidewater Day Use Area		3,095,000				3,095,000
Crown Beach Renovate McKay Ave Utilities		700,000				700,000
Anthony Chabot Replace Campground Sewer		300,000				300,000
Diablo Foothills Renovate Castle Rock Picnic Area		300,000				300,000
Briones Upgrade Staging Area & Restroom		150,000				150,000
Deer Valley Develop Public Access		100,000				100,000
Clayton Ranch Preserve Management Plan		50,000				50,000
District Wide Safe Healthy Forest FD – FF			415,595			415,595
Temescal Improve Water Quality			400,000			400,000
District Wide Fuels Management - CC			351,644			351,644
McLaughlin Eastshore Expand Park Personnel - FF			257,912			257,912
District Wide Fuels Management - CC			187,623			187,623
Fuels Management Plan - FF			170,000			170,000
MLK Shoreline Incr Park Personnel - FF			144,097			144,097
Rienhardt Redwood Regrade Stream Trail			120,682			120,682
District Wide Public Safety Personnel - FF			107,130			107,130
District Wide Enhance conservation Stew FF			100,000			100,000
Tilden Remove Crossing at Brook Road			100,000			100,000
District Wide Stewardship Natural Veg - FF			84,934			84,934
District Wide Staff Vistor Ctr Sup Nat - FF			52,963			52,963
District Wide Public Safety Personnel - FF			48,698			48,698
District Wide Public Safety Personnel - FF			48,698			48,698
District Wide Staff Visitor Ctr Nat - FF			44,506			44,506
Sibley / Claremont / Huckleberry Increase Park Personnel - FF			43,219			43,219
McLaughlin Eastshore Burrowing Owl Mitigation Proj			4,000			4,000
Reinhardt Redwod Grade Trail & Install Waterline			-120,682			-120,682
Claremont Canyon Remove Park Office			-187,623			-187,623
Brushy Peak Manage Dyer Mitigation Land					83,620	83,620
Brushy Peak Manage Weaver Mitigation					76,260	76,260
Thurgood Marshall Manage P66 Land					40,973	40,973
Hayward Shoreline Manage Oro Loma Mitigation					15,000	15,000
Hayward Shoreline Manage Eden Shore Wetlands					2,000	2,000
TOTAL APPROPRIATION	5,735,000	4,695,000	2,373,396	14,552,854	217,853	27,574,103

BUDGET OVERVIEW

BUDGETED TRANSFERS

<u>Transfers In</u>			
<u>To Fund</u>	<u>From Fund</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Permanent Funds:		
	Brushy Peak-Dyer	\$ 1,500	Feral Pig Management
	Brushy Peak-Weaver	2,000	Feral Pig Management
	Morgan Territory-Elworthy 1	2,500	Feral Pig Management
		6,000	Total Permanent Funds
Measure WW Local Grants	Measure WW Project Funds	2,037,239	Total WW Local Grants Fund
Debt Service Funds: 2012 Promissory Note Measure WW bonds	General Fund	1,426,105	Debt Service and admin fees
		1,426,105	Total Debt Service Funds
Capital Projects	General Fund	1,000,000	Point Pinole Develop Service Yard
		250,000	Miller Knox Improve Keller Beach
		30,000	District Wide Communication Improvement
		1,280,000	Subtotal General Fund
	OTA	375,000	Lake Chabot Landslide Repair
		300,000	Wildcat Develop Bike Trail
		112,500	Tilden Wildcat Creek Bank Repair
		100,000	Sibley Construct McCosker Trails
		50,000	SF Bay Trail Develop Martinez Bay Trail
		937,500	Subtotal OTA
	MIRR	1,300,000	Coyote Hills Improve Access & Habitat
		1,000,000	Tilden Repair Lake Anza Dam
		600,000	Lake Chabot Construct Restroom
		300,000	Roberts Renovate Pool
		200,000	Little Hills Retaining Wall and Dance Floor
		195,000	Tilden Stabilize Bot Garden Banks
		3,595,000	Subtotal MIRR
	Measure WW	3,095,000	MLK Shoreline Tidewater Day Use Area
		300,000	Diablo Foothills Renovate Castle Rock Picnic Area
		150,000	Briones Upgrade Staging Area & Restroom
100,000		Deer Valley Develop Public Access	
3,645,000		Subtotal Measure WW	
Measure FF	100,000	Tilden Remove Crossing at Brook Road	
	100,000	Subtotal Measure FF	
		9,557,500	Total Capital Project Funds
Other Than Assets	Measure WW	700,000	Crown Beach Renovate McKay Ave Utilities
		300,000	Anthony Chabot Replace Campground Sewer
		50,000	Clayton Ranch Preserve Management Plan
		1,050,000	Subtotal Measure WW
Capital Projects	187,623	District Wide Fuels Management - CC	
	120,682	Rienhardt Redwood Regrade Stream Trail	
	308,305	Subtotal Capital Projects	
MIRR	1,000,000	District Wide Aquatic Facility Improvements	
	360,000	District Wide Replace Flooring	
	300,000	District Wide Replace Culverts	
	230,000	District Wide Improve Service Yards	
	150,000	Arroyo Del Valle Paint Dining Hall and Cabins	
	100,000	Del Valle Upgrade Electrical Service	
	2,140,000	Subtotal MIRR	

Transfers In Continued

To Fund	From Fund	Amount	Purpose
	General Fund	6,239,854	District Wide Preliminary Design Project
		1,400,000	District Wide Fire Fuels Management Project
		1,000,000	District Wide Fire Fuels Management Project
		500,000	District Wide IS Strategic Plan
		636,000	District Wide Stewardship Restoration
		600,000	MLK Shoreline Upgrade Deck Picnic Area
		500,000	Tilden Replace Environ Edu Ctr
		370,000	MLK Shoreline SF Bay Trail Doolittle Trail
		300,000	District Wide Whole Park Access A3 & A4
		225,000	District Wide Computer Network Infrastructure
		200,000	Point Pinole Repair Pinole Shores Trail
		200,000	Point Isabel Restore and Stabilize Area
		160,000	District Wide Finance/HR Systems
		135,000	District Wide Mitigation Monitoring for TCP
		130,000	Black Diamond Repair Mine Shaft Access
		100,000	District Wide Camping and Rec Systems
		100,000	District Wide Improve Infrastructure
		100,000	District Wide Quagga Mussel Response
		100,000	District Wide Whole Park Access
		100,000	District Wide Whole Park Access A1 Priorities
		77,000	District Wide Telephone Replacement
		50,000	Del Valle Repair Dog Run Trail
		10,000	District Wide Implement Drone Program
		<u>13,232,854</u>	Subtotal General Fund
	Measure FF & Measure CC	415,595	District Wide Safe Healthy Forest FD – FF
		400,000	Temescal Improve Water Quality
		351,644	District Wide Fuels Management - CC
		257,912	McLaughlin Eastshore Expand Park Personnel - FF
		170,000	Fuels Management Plan - FF
		144,097	MLK Shoreline Incr Park Personnel - FF
		107,130	District Wide Public Safety Personnel - FF
		100,000	Oakland Zoo annual appropriation Stew FF
		84,934	District Wide Stewardship Natural Veg - FF
		52,963	District Wide Staff Vistor Ctr Sup Nat - FF
		48,698	District Wide Public Safety Personnel - FF
		48,698	District Wide Public Safety Personnel - FF
		44,506	District Wide Staff Visitor Ctr Nat - FF
		43,219	Sibley / Claremont / Huckleberry Park Personnel - FF
		4,000	McLaughlin Eastshore Burrowing Owl Mitigation Proj
		<u>2,273,396</u>	Subtotal Measure FF & Measure CC
	Mitigation Funds	40,974	Thurgood Marshall, Manage P66 Land
	<u>Permanent Funds</u>		
	Black Diamond-Fredrickson	83,620	Brushy Peak Manage Dyer Mitigation Land
	Eastshore Berk Meadows	76,260	Brushy Peak Manage Weaver Mitigation
	Eastshore Berk Meadows	15,000	Hayward Shoreline Manage Oro Loma Mitigation
	MLK Damon Slough	2,000	Hayward Shoreline Manage Eden Shore Wetlands
		<u>176,880</u>	SubTotal Permanent Funds
		19,222,409	Total Other Than Assets
		<u>\$ 32,249,253</u>	Total Transfers In

BUDGET OVERVIEW

BUDGETED TRANSFERS

<u>Transfers Out</u>			
<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Debt Service Funds:		
	Promissory Notes	1,426,105	Debt Service and admin fees
		<u>1,426,105</u>	Subtotal
	Other Than Assets	6,239,854	District Wide Preliminary Design Project
		2,400,000	District Wide Fire Fuels Management Project
		500,000	District Wide IS Strategic Plan
		636,000	District Wide Stewardship Restoration
		600,000	MLK Shoreline Upgrade Deck Picnic Area
		500,000	Tilden Replace Environmental Education Ctr.
		370,000	MLK Shoreline SF Bay Trail Doolittle Dr.
		300,000	District Wide Whole Park Access A3 & A4
		225,000	District Wide Computer Network Infrastructure
		200,000	Point Pinole Repair Pinole Shores Trail
		200,000	Point Isabel Restore and Stabilize Area
		160,000	District Wide Finance/HR Systems
		135,000	District Wide Mitigation Monitoring for TCP
		130,000	Black Diamond Repair Mine Shaft Access
		100,000	District Wide Camping and Rec Systems
		100,000	District Wide Improve Infrastructure
		100,000	District Wide Quagga Mussel Response
		100,000	District Wide Whole Park Access
		100,000	District Wide Whole Park Access A1 Priorities
		77,000	District Wide Telephone Replacement
		50,000	Del Valle Repair Dog Run Trail
		10,000	District Wide Implement Drone Program
		<u>13,232,854</u>	Subtotal OTA
	Capital Project Fund	1,000,000	Point Pinole Develop Service Yard
		250,000	Miller Knox Improve Keller Beach
		<u>30,000</u>	District Wide Communication Improvement
		1,280,000	Subtotal Capital Project fund
		15,938,959	Total General Fund
Other Than Assets	Capital Projects	375,000	Lake Chabot Landslide Repair
		300,000	Wildcat Develop Bike Trail
		112,500	Tilden Wildcat Creek Bank Repair
		100,000	Sibley Construct McCosker Trails
		50,000	SF Bay Trail Develop Martinez Bay Trail
		<u>937,500</u>	Total Other Than Assets
Measure WW Project Funds	Measure WW Local Grants	2,037,239	Subtotal WW Local Grants Fund
	Capital Projects	3,095,000	MLK Shoreline Tidewater Day Use Area
		300,000	Diablo Foothills Renovate Castle Rock Picnic Area
		150,000	Briones Upgrade Staging Area & Restroom
		100,000	Deer Valley Develop Public Access
		<u>3,645,000</u>	Subtotal Capital Projects
	Other Than Assets	700,000	Crown Beach Renovate McKay Ave Utilities
		300,000	Anthony Chabot Replace Campground Sewer
		50,000	Clayton Ranch Preserve Management Plan
		<u>1,050,000</u>	Subtotal Other Than Assets
		6,732,239	Total Measure WW Funds

BUDGET OVERVIEW

BUDGETED TRANSFERS

<u>Transfers Out</u>				
<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>	<u>Purpose</u>	
Major Infrastructure Renovation & Replacement	Other Than Assets	1,000,000	District Wide Aquatic Facility Improvements	
		360,000	District Wide Replace Flooring	
		300,000	District Wide Replace Culverts	
		230,000	District Wide Improve Service Yards	
		150,000	Arroyo Del Valle Paint Dining Hall and Cabins	
		100,000	Del Valle Upgrade Electrical Service	
		<u>2,140,000</u>	Subtotal Other Than Assets	
	Capital Projects	1,300,000	Coyote Hills Improve Access & Habitat	
		1,000,000	Tilden Repair Lake Anza Dam	
		600,000	Lake Chabot Construct Restroom	
		300,000	Roberts Renovate Pool	
200,000		Little Hills Retaining Wall and Dance Floor		
	<u>195,000</u>	Tilden Stabilize Botanic Garden Banks		
	<u>3,595,000</u>	Subtotal Capital Projects		
	5,735,000	Total MIRR		
Mitigation Fund	Other than Assets	40,973	Thurgood Marshall Manage P66 Land	
Permanent Funds:	Other Than Asset	83,620	Brushy Peak Manage Dyer Mitigation Land	
		76,260	Brushy Peak Manage Weaver Mitigation	
		15,000	Hayward Shoreline Manage Oro Loma Mitigation	
		2,000	Hayward Shoreline Manage Eden Shore Wetlands	
		1,500	Feral Pig Management	
		2,500	Feral Pig Management	
		2,000	Feral Pig Management	
	<u>182,880</u>	Total Permanent Funds		
Measure FF/Measure CC	Other Than Asset	415,595	District Wide Safe Healthy Forest FD – FF	
		400,000	Temescal Improve Water Quality	
		351,644	District Wide Fuels Management - CC	
		257,912	McLaughlin Eastshore Expand Park Personnel - FF	
		170,000	Fuels Management Plan - FF	
		144,097	MLK Shoreline Incr Park Personnel - FF	
		107,130	District Wide Public Safety Personnel - FF	
		100,000	District Wide Enhance conservation Stew FF	
		84,934	District Wide Stewardship Natural Veg - FF	
		52,963	District Wide Staff Visitor Ctr Sup Nat - FF	
		48,698	District Wide Public Safety Personnel - FF	
		48,698	District Wide Public Safety Personnel - FF	
		44,506	District Wide Staff Visitor Ctr Nat - FF	
		43,219	Sibley / Claremont / Huckleberry Park Personnel - FF	
		4,000	McLaughlin Eastshore Burrowing Owl Mitigation Proj	
			<u>2,273,396</u>	Subtotal Other Than Asset
			Capital	100,000
			2,373,396	Total Measure FF
	Capital Projects	Other than Assets	187,623	District Wide Fuels Management - CC
120,682			Rienhardt Redwood Regrade Stream Trail	
<u>308,305</u>			Subtotal Capital Projects	
		<u>32,249,252</u>	Total Transfers Out	

Projected Beginning/Ending Fund Balances
NOT UPDATED FOR PROPOSED

FUND GROUPS	2023			2023		2023 % CHANGE IN NET ASSETS / FUND BALANCE
	ESTIMATED BEGIN FUND BALANCE/NET ASSETS	SOURCES	2023 USES	PROJECTED END FUND BALANCE/NET ASSETS	PROJECTED FUND BALANCE/NET ASSET CHANGE	
General Fund:						
Nonspendable inventory	\$ 667,000	\$ -	\$ -	\$ 667,000	\$ -	
Nonspendable prepaids	178,000	-	-	178,000	-	
Restricted encumbrances	4,580,279	-	-	4,580,279	-	
Restricted per contract/agreement	392,000	-	-	392,000	-	
Restricted first quarter expenditures	31,827,156	-	-	31,827,156	-	
Restricted future pension	9,947,411	-	-	9,947,411	-	
Committed workers' comp claim	2,000,000	-	-	2,000,000	-	
Committed revenue take-away	17,200,000	-	-	17,200,000	-	
Assigned election costs	2,200,000	-	-	2,200,000	-	
Assigned legal contingency	989,136	-	-	989,136	-	
Assigned first quarter expenditures	15,794,402	-	-	15,794,402	-	
Unassigned	83,519,492	201,710,244	(224,021,070)	61,208,666	(22,310,826)	
General Fund Total	\$ 169,294,875	\$ 201,710,244	\$ (224,021,070)	\$ 146,984,049	\$ (22,310,826)	-13%
Special Revenue Funds:						
220 Two County LLD	\$ 1,957,102	\$ 4,167,000	\$ (5,079,335)	\$ 1,044,767	\$ (912,335)	-47%
221 East Contra Costa County LLD	758,596	789,000	(865,290)	682,306	(76,290)	-10%
222 Five Canyon ZB	107,951	57,400	(2,715)	162,636	54,685	51%
223 Dublin Hills ZB	77,362	25,200	(14,496)	88,066	10,704	14%
224 Walpert Ridge ZB	149,130	129,400	(44,791)	233,739	84,609	57%
225 San Ramon ZB	26,984	6,350	(500)	32,834	5,850	22%
226 Measure CC	174,522	-	-	174,522	-	0%
227 Stone Valley ZB	79,646	7,520	(630)	86,536	6,890	9%
228 Sibley Volcanic ZB	43,894	29,000	(34,771)	38,123	(5,771)	-13%
230 Podva CFD	25,656	7,300	(7,300)	25,656	-	0%
231 Faria CFD	189,968	80,000	(80,000)	189,968	-	0%
232 Measure FF CFD	2,372,319	3,212,000	(3,105,880)	2,478,439	106,120	4%
253 Gifts	4,134,963	45,000	(75,120)	4,104,843	(30,120)	-1%
255 MLK Jr. Intern Program	213,431	13,000	(7,000)	219,431	6,000	3%
257 Mitigation	5,235,712	20,780	(103,880)	5,152,612	(83,100)	-2%
258 McLaughlin Eastshore State Park	3,841,226	40,000	(38,041)	3,843,185	1,959	0%
259 ECCC HCP Properties	840,929	476,852	(464,369)	853,412	12,483	1%
260 Asset Seizure & Forfeiture	72,351	-	-	72,351	-	0%
261 Coyote Hills/Dumbarton Quarry	127,556	-	-	127,556	-	0%
*270 Measure WW Local Grant	11,097	7,898,909	(7,898,909)	11,097	-	0%
Special Revenue Funds Total	\$ 20,440,395	\$ 17,004,711	\$ (17,823,027)	\$ 19,622,079	\$ (818,316)	
811 2012 Promissory Note	\$ 3,300	\$ 1,422,580	\$ (1,425,630)	250	(3,050)	-92%
812 Measure AA Bonds	66,900	-	-	66,900	-	0%
813 Measure WW Bonds	26,724,196	32,736,095	(37,589,224)	21,871,067	(4,853,129)	-18%
Debt Service Funds Total	\$ 26,794,396	\$ 34,158,675	\$ (39,014,854)	\$ 21,938,217	\$ (4,856,179)	
Internal Service Funds:						
552 Workers' Compensation	\$ 12,383,832	\$ 4,122,635	\$ (4,947,278)	\$ 11,559,189	\$ (824,643)	-7%
553 Major Infrastructure Renov./Replac	11,347,846	10,000,000	(12,373,253)	8,974,593	(2,373,253)	-21%
554 Major Equipment Replacement	12,395,092	10,674,252	(10,499,252)	12,570,092	175,000	1%
555 General Liability	4,857,095	3,738,553	(5,308,693)	3,286,955	(1,570,140)	-32%
556 Employee Benefits	1,403,649	5,121,037	(5,121,037)	1,403,649	-	0%
Internal Service Funds Total	\$ 42,387,514	\$ 33,656,477	\$ (38,249,513)	\$ 37,794,478	\$ (4,593,036)	

Projected Beginning/Ending Fund Balances, continued
NOT UPDATED FOR PROPOSED

FUND GROUPS	2023 ESTIMATED BEGIN FUND BALANCE/NET ASSETS			2023 PROJECTED END FUND BALANCE/NET ASSETS		2023 PROJECTED FUND BALANCE/NET ASSET CHANGE		2023 % CHANGE IN NET ASSETS / FUND BALANCE
	2023 SOURCES	2023 USES						
Permanent Funds:								
610 Black Diamond Open Space	\$ 267,074	\$ -	\$ (87,170)	\$ 179,904	\$ (87,170)			-32.6%
611 Black Diamond Suncrest Homes	412,432	-	-	412,432	-			0.0%
612 Black Diamond Moeller	497,219	-	-	497,219	-			0.0%
620 Brushy Peak-Dyer	580,268	-	(1,500)	578,768	(1,500)			-0.3%
621 Brushy Peak-Weaver	499,806	-	(2,000)	497,806	(2,000)			-0.4%
630 ESSP-Berkeley Meadows Phase 1	91,957	-	(13,494)	78,463	(13,494)			-14.7%
631 ESSP Berkeley Meadows Phase 2	460,572	-	(79,363)	381,209	(79,363)			-17.2%
640 Hayward Shore-Ora Loma	808,439	-	-	808,439	-			0.0%
641 Hayward-Corp Yard	77,211	-	-	77,211	-			0.0%
650 Morgan Territory-Elworthy I	455,270	-	(2,500)	452,770	(2,500)			-0.5%
651 Morgan Territory-Elworthy II	229,895	-	-	229,895	-			0.0%
660 Trampas Podva	207,733	-	-	207,733	-			0.0%
670 Doolan Canyon-Toyota	34,467	-	-	34,467	-			0.0%
671 El Charro-Livermore	579,165	-	-	579,165	-			0.0%
680 MLK Jr Shore/Damon Slough-Port	365,961	-	(48,578)	317,383	(48,578)			-13.3%
Permanent Funds Total	\$ 5,567,469	\$ -	\$ (234,605)	\$ 5,332,864	\$ (234,605)			-4.2%
Projects Funds:								
333 Capital Projects	\$ 14,887,053	\$ 11,906,102	\$ (13,128,067)	\$ 13,665,088	\$ (1,221,965)			-8.2%
Committed for Land Acq & Development	7,757,479	-	-	7,757,479	-			0.0%
Committed Fire Fuel Mgmt Grant Match	380,245	-	-	380,245	-			0.0%
335 Measure AA Project Funds	9,923,692	-	(7,620)	9,916,072	(7,620)			-0.1%
336 Other Than Assets Projects	37,865,990	36,299,323	(40,596,267)	33,569,046	(4,296,944)			-11.3%
337 Measure WW Project Funds	76,780,418	-	(14,566,792)	62,213,626	(14,566,792)			-19.0%
338 2012 Promissory Note Project Funds	5,855,117	-	-	5,855,117	-			0.0%
Projects Funds Total	153,449,994	48,205,425	(68,298,746)	133,356,674	(20,093,320)			-13.1%

Fund balance changes > 10%

- 220 Special Revenue Fund, excess fund balance being spent through project / personnel appropriations.
- 222 Special revenue fund excess fund balance being spent through project / personnel appropriations.
- 223 Special revenue fund excess fund balance being spent through project / personnel appropriations.
- 224 Special Revenue Fund, excess fund balance to be spent through future appropriations.
- 225 Special Revenue Fund, excess fund balance to be spent through future appropriations.
- 228 Special Revenue Fund, excess fund balance being spent through project / personnel appropriations.
- 811 Debt Service Fund, fund balance being drawn for debt service payments
- 813 Debt Service Fund, fund balance being drawn for debt service payments
- 553 Internal Service Fund, reduced fund balance due to increased transfers for project appropriations.
- 555 Internal Service Fund, excess fund balance being spent on personnel appropriations.
- 610 Permanent Fund, interest earnings being drawn for environmental restoration work
- 630 Permanent Fund, interest earnings being drawn for environmental restoration work
- 631 Permanent Fund, interest earnings being drawn for environmental restoration work
- 680 Permanent Fund, interest earnings being drawn for environmental restoration work
- 336 Project Fund, fund balance being drawn based on anticipated project completion
- 337 Project Fund, fund balance being drawn based on anticipated project completion

SECTION C
DIVISION SUMMARIES WITH PERFORMANCE MEASURES

IN THIS SECTION

General Manager's Office

Acquisition, Stewardship & Development Division

Finance & Management Services Division

Human Resources Division

Legal Division

Operations Division

Public Affairs Division

Public Safety Division

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GENERAL MANAGER'S OFFICE

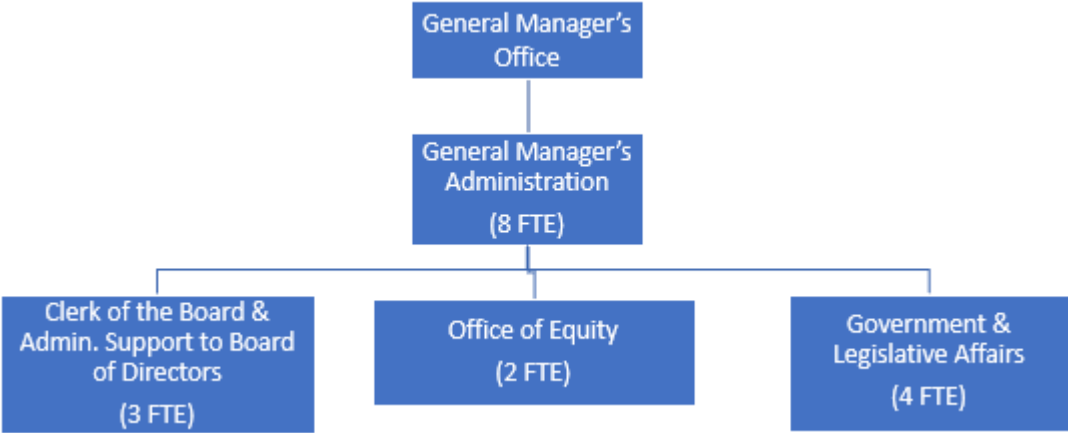
	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 3,092,554	\$ 3,456,934	\$ 3,475,906	\$ 4,199,375	20.8%
Supplies	38,301	54,880	104,000	122,250	17.5%
Contingency	-	-	642,690	642,690	0.0%
Services	676,694	1,337,228	1,009,277	857,277	-15.1%
Intra-District Charges	464,064	601,016	716,139	716,139	0.0%
Subtotal	\$ 4,271,613	\$ 5,450,058	\$ 5,948,012	\$ 6,537,731	9.9%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	1,125	1,777	-	-	0.0%
Services	900	1,677	1,300,000	-	-100.0%
Capital Outlay/Equip	40,668	2,920	-	-	0.0%
Subtotal	\$ 42,693	\$ 6,374	\$ 1,300,000	\$ -	-100.0%
Total Operating/Project	\$ 4,314,306	\$ 5,456,432	\$ 7,248,012	\$ 6,537,731	-9.8%
DEPARTMENTS:					
General Manager	\$ 3,796,887	\$ 3,936,831	\$ 4,546,673	\$ 3,793,061	-16.6%
Clerk of the Board & Support	517,419	1,519,601	944,648	1,006,678	6.6%
Government & Legislative	-	-	1,276,687	1,295,073	1.4%
Office of Equity	-	-	480,004	442,919	-7.7%
Total	\$ 4,314,306	\$ 5,456,432	\$ 7,248,012	\$ 6,537,731	-9.8%
FUNDING SOURCES:					
101 General Fund	\$ 4,271,613	\$ 5,450,058	\$ 5,948,012	\$ 6,537,731	9.9%
333 Capital	40,668	2,920	-	-	0.0%
336 OTA Projects	2,025	3,454	1,300,000	-	-100.0%
Total	\$ 4,314,306	\$ 5,456,432	\$ 7,248,012	\$ 6,537,731	-9.8%
STAFFING:					
Regular/Permanent	32.00	15.00	16.00	16.00	-
Seasonal/Temporary	6.00	-	1.00	1.00	-
Total	38.00	15.00	17.00	17.00	-

GENERAL MANAGER'S OFFICE

EXECUTIVE AND LEGISLATIVE DIVISION

GENERAL MANAGER'S OFFICE

The General Manager's Administration, Clerk of the Board and Board of Directors Administrative Support, Government and Legislative Affairs and the Office of Equity comprise the General Manager's Office (GMO). Together the Division provides the policy and leadership direction needed to promote the Park District's Vision, Mission and Values, within and outside of the organization.



GENERAL MANAGER'S ADMINISTRATION

The General Manager's Administration provides executive leadership to Park District staff to achieve the Park District's Mission and Vision Statements, as guided by the Master Plan. The General Manager's Administration develops organizational structure and strategy to accomplish policy goals.

CLERK OF THE BOARD AND BOARD OF DIRECTORS ADMINISTRATIVE SUPPORT

The activities of the Clerk of the Board ensure an open and inclusive public process. The Clerk of the Board manages the Board meeting agenda process, facilitates Board meetings, and serves as a conduit for communication between the staff, Board members and the general public. This team also supports the elected seven-member Board of Directors who serve as the legislative body of the Park District. The Board provides policy direction and leadership to advance the Park District's Mission, Vision, Values, and Master Plan.

GOVERNMENT AND LEGISLATIVE AFFAIRS

The Government and Legislative Affairs staff monitor, analyze and make strategic recommendations about proposed federal, state and local legislation and administrative policies affecting Park District lands, parks, facilities, operations and budgets and provide leadership and administrative support for the Park Advisory Committee. Government and Legislative Affairs works closely with the Grants Department and analyzes ballot measures to align funding opportunities with District need.

OFFICE OF EQUITY

The Office of Equity staff works to carry out the work plan identified in the Board of Directors' resolution on denouncing systemic racism and establishing a more inclusive Park District.

GENERAL MANAGER'S OFFICE

General Manager's Office Performance Objectives for 2024:

Advocate for amendments to the California Environmental Quality Act (CEQA) to improve service delivery of natural ecosystem restoration work.
Support improvements to procurement and contracting processes to enhance efficiency and transparency.*
Establish a pathway to lean into the best-available science and tap into technical subject matter expertise to advise the East Bay Regional Park District Board of Directors on policy decisions related to climate mitigation and resiliency.
Activate state partners through strategic engagement and advocacy to support a permanent fire crew facility at Las Trampas Regional Park.
Provide continued support to the Parks Advisory Committee to activate refined role statement.*
Increase capacity to accelerate fuel vegetation management work through funding and permit streaming.
Digitize all permanent Board of Directors actions and resolutions and develop procedures to facilitate access to those documents by staff and the public and reduce paper consumption. *
Explore opportunities to improve the permit and grant processes of the Federal Emergency Management Agency (FEMA) disaster recovery program to better support project advancement and limit habitat impact.
Advocate for language in Federal legislation directing the relevant entities to advance clean-up and transfer of future parkland at Judge John Sutter Regional Shoreline.
Expand opportunities for grassland wildfire mitigation through engaging with elected offices, providing opportunities to learn more about conservation grazing and seek the introduction of Federal legislation.
Engage in discussions and formal application processes to advance direct funding allocations through Specified Grants by State Legislators and Federal Community Benefit Project applications.
Support efforts for district-wide employee and community engagement to have direct input on the Second Century District Plan through employee working groups, community surveys, and on-going engagement with the Park Advisory Committee.
Through an interdivisional effort, continue to leverage State-wide funding from the 30x30 Conservation Initiative as well as funding from the federal government's similar initiatives to advance land conservation.

GENERAL MANAGER’S OFFICE

General Manager’s Office Completed Objectives from 2023:

Of East Bay community members surveyed, 94% indicated they view the Park District as a valuable public resource.
In partnership with the Legal Division and the Clerk of the Board, the Park District’s Records Retention Policy underwent a comprehensive update and staff training as a good governance practice.
Updated agenda management processes and implemented agenda management software for public meeting development to ensure a more efficient and consistent meeting process to better serve the public.
Implemented new practices for streaming and recording public meetings to enhance transparency.
Established and implemented a policy and guidelines for the Park District’s sponsorship of community events and partners to enhance fiscal transparency and community engagement.
Established an Office of Equity to build the necessary infrastructure for meaningful organizational culture change to advance racial equity in mission delivery, increase workforce diversity, and build a sense of belonging at the workplace.
Developed an equity impact assessment framework for public services and program to identify any inequities and gaps in mission delivery.
Established an Employee Appreciation Committee under the General Manager to honor and acknowledge public service and accomplishments of Park District staff.
Implemented new priority-setting process for the Board of Directors to provide direct input into the budget process.
Launched district-wide employee engagement initiative related to the 30x30 Conservation Movement.
Hosted the first annual Board Retreat to provide an opportunity for the Board and staff to discuss roles, reflect on effective governance practices, and enhance communication and teamwork.
Launched Briones Pilot Project in April 2023 to test trail management strategies in an effort to expand recreational trail access, improve trail user experience, and reduce potential conflicts conflict between trail user types.
Administered a scientific voter survey to continue longitudinal assessment of parcel tax measure possibility in the East Bay for Park District services and facilities.
Successfully hosted 10 external events engaging nine elected officials and 37 elected office staff from nine Federal offices, 18 state offices and five local/regional offices.
Hosted seven elected officials and 23 elected office staff at Hayward Regional Shoreline to discuss the impact of sea level rise on ecosystems and park access in support of the future Hayward Marsh Restoration and Access Project.
In support of permanent California Conservation Corps facilities in the East Bay, successfully engaged the full East Bay delegation during the 2023 State Advocacy Conference and through follow-up discussions regarding the project and budget needs.

GENERAL MANAGER'S OFFICE

Through an interdivisional effort, leveraged State-wide funding from the 30x30 Conservation Initiative as well as funding from the federal government's similar initiatives to advance land conservation.

General Manager's Office 2024 Proposed Sponsorship Budget:

#	Organization	Event	Amount
1	Save Mount Diablo	Moonlight on the Mountain	\$ 10,000
2	Save the Redwoods League	"Take Me to the Trees" Annual Celebration	7,500
3	John Muir Land Trust	Annual Gala	5,000
4	TOGETHER Bay Area	Annual Conference	5,000
5	California Association of Recreation and Park Districts	Annual Conference	3,000
6	Bay Nature Institute	Local Hero Awards Dinner	2,500
7	California Trails Conference Foundation	Annual California Trails &	2,500
8	Greenbelt Alliance	Annual Hidden Heroes of the Greenbelt Event	2,500
9	Save the Bay SF Bay Area	Bay Day	2,500
		TOTAL	\$ 40,500

GENERAL MANAGER'S ADMINISTRATION SERVICE DESCRIPTION & BUDGET

The General Manager's Administration facilitates direct and open communication District-wide, both internally and externally. The Administration produces an annual State of the Park District report, which is presented to the Board and staff, outlining accomplishments of the previous year, as well as priorities and initiatives for the coming year.

The General Manager's Administration develops internal policy recommendations and ensures that policy recommendations are reviewed by the Executive Team Members and by Board Committee before being adopted by the full Board of Directors. The General Manager's Administration provides leadership on Board Study Sessions to establish budget priorities and encourages open and transparent communication between the Board of Directors and staff. The Administration also provides leadership, administrative and policy support for the Park Advisory Committee.

The General Manager's Administration provides leadership in the area of organizational development and staff workforce planning, including oversight of labor agreement negotiations.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 2,650,648	\$ 2,800,564	\$ 1,745,604	\$ 2,288,492	31%
Supplies	35,868	32,859	50,900	61,400	21%
Contingency			542,690	542,690	0%
Services	603,614	496,018	191,340	184,340	-4%
Intra-District Charges	464,064	601,016	716,139	716,139	0%
Subtotal	\$ 3,754,194	\$ 3,930,457	\$ 3,246,673	\$ 3,793,061	17%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	0%
Supplies	1,125	1,777	-	-	0%
Services	900	1,677	1,300,000	-	-100%
Capital Outlay/Equip	40,668	2,920	-	-	0%
Subtotal	\$ 42,693	\$ 6,374	\$ 1,300,000	\$ -	-100%
Total Operating/Project	\$ 3,796,887	\$ 3,936,831	\$ 4,546,673	\$ 3,793,061	-17%
DEPARTMENTS:					
General Manager	\$ 3,796,887	\$ 3,936,831	\$ 4,546,673	\$ 3,793,061	-17%
Total	\$ 3,796,887	\$ 3,936,831	\$ 4,546,673	\$ 3,793,061	-17%
FUNDING SOURCES:					
101 General Fund	\$ 3,754,194	\$ 3,930,457	\$ 3,246,673	\$ 3,793,061	17%
333 Capital	40,668	2,920	-	-	0%
336 OTA Projects	2,025	3,454	1,300,000	-	-100%
Total	\$ 3,796,887	\$ 3,936,831	\$ 4,546,673	\$ 3,793,061	-17%
STAFFING:					
Regular/Permanent	12.00	12.00	7.00	7.00	-
Seasonal/Temporary	0.00	0.00	1.00	1.00	-
Total	12.00	12.00	8.00	8.00	-

**CLERK OF THE BOARD & ADMIN SUPPORT TO BOARD OF DIRECTORS
DESCRIPTION & BUDGET**

The Clerk of the Board provides and coordinates administrative and office support for the Board of Directors and acts as the official custodian of all District records. This Department is tasked with the performance of the District’s statutory administrative duties so that these responsibilities are carried out in a timely, proficient and lawful manner.

Each year this Department schedules all Board and Committee meetings, facilitates the election of Board Officers and Committee assignments, and coordinates field trips. The Department also coordinates the preparation, production, and timely distribution of Board meeting agendas and materials necessary to comply with the requirements of the Brown Act.

The Clerk of the Board works with election officers from Alameda and Contra Costa counties in preparation for ward elections, as needed.

This team also provides administrative support for the Park District’s Board of Directors.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 441,906	\$ 656,370	\$ 649,411	\$ 703,691	8%
Supplies	2,433	22,021	27,100	34,850	29%
Contingency	-		100,000	100,000	0%
Services	73,080	841,210	168,137	168,137	0%
Subtotal	\$ 517,419	\$ 1,519,601	\$ 944,648	\$ 1,006,678	7%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	0%
Subtotal	\$ -	\$ -	\$ -	\$ -	0%
Total Operating/Project	\$ 517,419	\$ 1,519,601	\$ 944,648	\$ 1,006,678	7%
DEPARTMENTS:					
Clerk of the Board & Support	\$ 517,419	\$ 1,519,601	\$ 944,648	\$ 1,006,678	7%
Total	\$ 517,419	\$ 1,519,601	\$ 944,648	\$ 1,006,678	7%
FUNDING SOURCES:					
101 General Fund	\$ 517,419	\$ 1,519,601	\$ 944,648	\$ 1,006,678	7%
Total	\$ 517,419	\$ 1,519,601	\$ 944,648	\$ 1,006,678	7%
STAFFING:					
Regular/Permanent	3.00	3.00	3.00	3.00	-
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	3.00	3.00	3.00	3.00	-

GOVERNMENT & LEGISLATIVE AFFAIRS DESCRIPTION & BUDGET

Government and Legislative Affairs provides strategic leadership in the area of external policy to ensure productive relationships with federal, state, and local government representatives, for-profit and non-governmental organizations, and community and special interest groups. The Government and Legislative staff work to advance Park District budget, policy and project priorities and objectives by proactively maintaining relationships and meeting with individual Board members, legislative delegates in Sacramento and Washington, D.C., as well as developing relationships with federal, state local agency executives. This team also provides staff support on any Park District sponsored legislation or ballot measures and engages on external policy program development for grants, regional and statewide ballot measures, and policy changes.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ -	\$ -	\$ 765,887	\$ 814,273	6%
Supplies	-	-	14,000	14,000	0%
Services	-	-	496,800	466,800	-6%
Subtotal	\$ -	\$ -	\$ 1,276,687	\$ 1,295,073	1%
PROJECT BUDGET:					
Subtotal	\$ -	\$ -	\$ -	\$ -	0%
Total Operating/Project	\$ -	\$ -	\$ 1,276,687	\$ 1,295,073	1%
DEPARTMENTS:					
Government & Leg Affairs	\$ -	\$ -	\$ 1,276,687	\$ 1,295,073	1%
Total	\$ -	\$ -	\$ 1,276,687	\$ 1,295,073	1%
FUNDING SOURCES:					
101 General Fund			\$ 1,276,687	\$ 1,295,073	1%
Total	\$ -	\$ -	\$ 1,276,687	\$ 1,295,073	1%
STAFFING:					
Regular/Permanent	0.00	0.00	4.00	4.00	-
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	0.00	0.00	4.00	4.00	-

OFFICE OF EQUITY SERVICE DESCRIPTION & BUDGET

The Office of Equity works to carry out the work plan identified in the Board of Directors’ resolution on denouncing systematic racism and establishing a more inclusive Park District. This team was newly established in the 2023 budget.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ -	\$ -	\$ 315,004	\$ 392,919	25%
Supplies	-	-	12,000	12,000	0%
Services	-	-	153,000	38,000	-75%
Subtotal	\$ -	\$ -	\$ 480,004	\$ 442,919	-8%
PROJECT BUDGET:					
Subtotal	\$ -	\$ -	\$ -	\$ -	0%
Total Operating/Project	\$ -	\$ -	\$ 480,004	\$ 442,919	-8%
DEPARTMENTS:					
Office of Equity	\$ -	\$ -	\$ 480,004	\$ 442,919	-8%
Total	\$ -	\$ -	\$ 480,004	\$ 442,919	-8%
FUNDING SOURCES:					
101 General Fund	\$ -	\$ -	\$ 480,004	\$ 442,919	-8%
Total	\$ -	\$ -	\$ 480,004	\$ 442,919	-8%
STAFFING:					
Regular/Permanent	0.00	0.00	2.00	2.00	-
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	0.00	0.00	2.00	2.00	-

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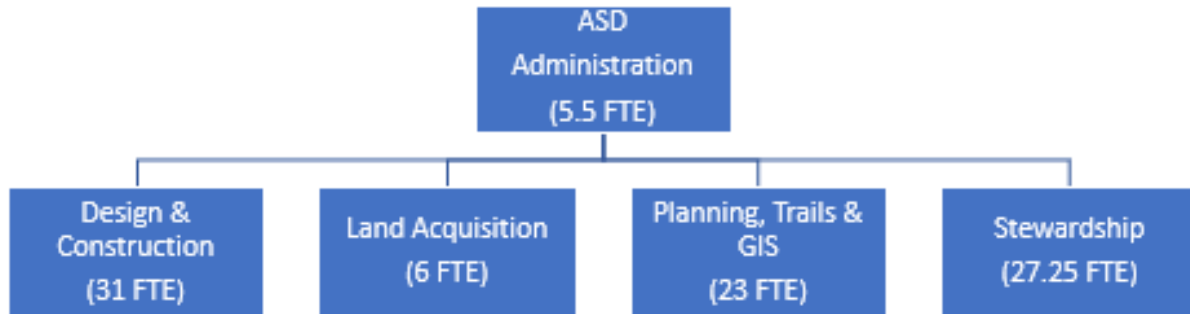
ACQUISITION, STEWARDSHIP AND DEVELOPMENT

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 9,245,961	\$ 10,091,473	\$ 10,634,017	\$ 11,375,056	7.0%
Supplies	756,342	721,037	824,800	836,800	1.5%
Services	2,225,243	2,578,779	4,070,200	3,940,170	-3.2%
Equipment	33,144	29,919	-	-	0.0%
Intra-District Charges	829,304	1,052,299	1,610,523	1,610,523	0.0%
Subtotal	\$ 13,089,994	\$ 14,473,507	\$ 17,139,540	\$ 17,762,549	3.6%
PROJECT BUDGET:					
Personnel Services	\$ 5,128,898	\$ 6,152,359	\$ 6,975,227	\$ 7,531,559	8.0%
Supplies	14,770	84,243	-	-	0.0%
Services	7,522,916	9,874,379	10,569,523	4,998,853	-52.7%
Capital Outlay/Equip	14,729,989	21,849,108	9,806,724	8,927,500	-9.0%
Debt Service/Leases	-	30,456	-	-	0.0%
Subtotal	\$ 27,396,573	\$ 37,990,545	\$ 27,351,474	\$ 21,457,912	-21.5%
Total Operating/Project	\$ 40,486,567	\$ 52,464,052	\$ 44,491,014	\$ 39,220,461	-11.8%
DEPARTMENTS:					
Administration	\$ 1,481,259	\$ 1,731,277	\$ 2,607,129	\$ 2,584,117	-0.9%
Design and Construction	20,337,302	33,851,042	23,323,081	19,659,839	-15.7%
Planning / GIS	7,122,715	5,408,826	7,103,043	6,107,254	-14.0%
Land Acquisition	3,257,238	1,786,774	1,869,051	1,419,714	-24.0%
Stewardship	8,288,053	9,686,133	9,588,710	9,449,537	-1.5%
Total	\$ 40,486,567	\$ 52,464,052	\$ 44,491,014	\$ 39,220,461	-11.8%
FUNDING SOURCES:					
101 General Fund	\$ 13,089,994	\$ 14,472,504	\$ 16,955,820	\$ 17,578,829	3.7%
231 - Las Trampas Faria CFD C-	-	-	76,500	76,500	0.0%
253 Gifts	-	1,003	24,120	24,120	0.0%
257 Mitigation	-	-	83,100	83,100	0.0%
333 Capital	15,240,607	22,160,063	11,028,688	10,193,019	-7.6%
336 OTA Projects	12,155,966	15,831,482	16,322,786	11,264,893	-31.0%
Total	\$ 40,486,567	\$ 52,465,052	\$ 44,491,014	\$ 39,220,461	-11.8%
STAFFING:					
Regular/Permanent	83.32	86.82	88.82	90.82	2.00
Seasonal/Temporary	0.50	0.50	2.00	2.00	-
Total	83.82	87.32	90.82	92.82	2.00

ACQUISITION, STEWARDSHIP & DEVELOPMENT DIVISION

ACQUISITION, STEWARDSHIP & DEVELOPMENT DIVISION

The Acquisition, Stewardship & Development (ASD) Division acquires new parklands, plans new parks and open space, develops regional park and trail facilities, and protects and enhances the sensitive natural resources throughout the District’s parklands.



ASD ADMINISTRATION

The ASD Administration staff provides leadership and support for the functions and activities of the departments within Acquisition, Stewardship & Development. Staff members include the Assistant General Manager (AGM) and administrative staff. The department also supports the selection, development and retention of well-trained, dedicated, productive employees.

DESIGN & CONSTRUCTION

The Design & Construction Department leads major capital improvement development projects that expand and maintain the Districts’ assets as well as improve ecosystem functions while integrating compatible public access. Additionally, the department supports non-capital projects by providing design and survey services as needed.

LAND ACQUISITION

The Land Acquisition Department develops and implements strategies to acquire and preserve significant biologic, geologic, scenic, recreational and historic properties and resources, and to improve public access to parks and trails in accordance with the District’s Master Plan.

PLANNING, TRAILS, & GIS

The Planning, Trails, & GIS Department reviews and provides input on land use decisions of East Bay governments that relate to the District, working with public agencies, the private sector, and key stakeholders to pursue strategies that will ensure the fiscal and geographic health of the District. The Department provides trails development, land use planning, mapping, geographic information system, and graphic support services, to acquire, manage, maintain, and restore District parklands and regional trail network.

STEWARDSHIP

The Stewardship Department protects natural resources by identifying and guiding projects and programs that restore and enhance wetlands, riparian corridors, native vegetation, and habitat throughout the District’s park lands. The Department also provides resource management services to guide the development and management of District parklands to ensure the long-term protection of natural resources, including designing avoidance measures and monitoring impacts on vegetation, wildlife and water to ensure that natural parkland ecosystems are maintained in a healthy and productive condition.

ACQUISITION, STEWARDSHIP & DEVELOPMENT DIVISION

Acquisition, Stewardship & Development Division Performance Objectives for 2024:

DECO: Improve restroom, and picnic facilities at Contra Loma Regional Recreation Area, to provide fully accessible recreational amenities.
DECO: Repair the service yard and stables at Vasco Hills damaged by the July 2020 fire so that Park staff have the supplies and spaces needed to successfully manage the park. *
DECO: Complete Contra Loma Swim Lagoon assessment and determine next steps for repair and construction.
DECO: Finalize plans and specifications for the Keller Beach improvement project, to upgrade and provide accessible recreational amenities.
DECO: Break ground on Point Pinole Service Yard, to provide adequate facilities to operate and manage the park.
Planning: Formally open the McCosker property providing new access to 250 acres within Sibley Volcanic Regional Preserve and access to restored San Leandro Creek site.
Stewardship: Complete the Wildfire Risk Mapping associated with the Fine Scale Vegetation Map for Alameda and Contra Costa County.
Stewardship: Renew and extend Routine Maintenance permits with the resource agencies and work with Operations and Design and Construction to streamline the process for identification and permitting of routine maintenance projects.
Stewardship: Restore and Protect grassland habitat in Sibley Volcanic Regional Park and implement oak woodland restoration to address impacts from the fire at Carquinez Regional Shoreline projects

ASD 2024 Proposed Budget Requests Above \$100,000:

Request	Amount
Design & Construction: New Project Contract Funds	\$ 400,000
1.0 FTE Engineer -Design & Construction, Trails, Creeks & Ponds and Federal Emergency Management Agency	\$ 252,400
1.0 FTE Cultural Services Coordinator	\$ 211,700

ACQUISITION, STEWARDSHIP & DEVELOPMENT DIVISION

ADMINISTRATION

ASD ADMINISTRATION DEPARTMENT SERVICE DESCRIPTION & BUDGET

The Administration Department's staff supports all departments within the Acquisition, Stewardship & Development Division. The Department provides strategic direction in the areas of long-range planning, funding, and direction in fulfilling goals for parkland acquisition, land use planning, environmental compliance, interagency planning coordination, GIS, design, construction, stewardship, project management, and regional trails development. This Department also facilitates direct and open communication District-wide.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 619,500	\$ 650,736	\$ 899,666	\$ 878,154	-2%
Supplies	3,126	4,510	10,000	10,000	0%
Services	12,685	61,832	86,940	85,440	-2%
Equipment	33,144	-	-	-	0%
Intra-District Charges	812,804	1,014,199	1,610,523	1,610,523	0%
Subtotal	\$ 1,481,259	\$ 1,731,277	\$ 2,607,129	\$ 2,584,117	-1%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	0%
Supplies	-	-	-	-	0%
Services	-	-	-	-	0%
Capital Outlay/Equip	-	-	-	-	0%
Subtotal	\$ -	\$ -	\$ -	\$ -	0%
Total Operating/Project	\$ 1,481,259	\$ 1,731,277	\$ 2,607,129	\$ 2,584,117	-1%
DEPARTMENTS:					
Administration	\$ 1,481,259	\$ 1,731,277	\$ 2,607,129	\$ 2,584,117	-1%
Total	\$ 1,481,259	\$ 1,731,277	\$ 2,607,129	\$ 2,584,117	-1%
FUNDING SOURCES:					
101 General Fund	\$ 1,481,259	\$ 1,731,277	\$ 2,607,129	\$ 2,584,117	-1%
333 Capital	-	-	-	-	0%
336 OTA Projects	-	-	-	-	0%
Total	\$ 1,481,259	\$ 1,731,277	\$ 2,607,129	\$ 2,584,117	-1%
STAFFING:					
Regular/Permanent	3.00	4.00	4.00	4.00	-
Seasonal/Temporary	0.00	0.00	1.50	1.50	-
Total	3.00	4.00	5.50	5.50	-

ACQUISITION, STEWARDSHIP & DEVELOPMENT DIVISION

DESIGN & CONSTRUCTION

DESIGN & CONSTRUCTION DEPARTMENT SERVICE DESCRIPTION & BUDGET

The Design & Construction Department is comprised of five units. The Administrative Unit provides management oversight and administers the District’s capital improvement program. The Survey and Construction Inspection Unit provides topographic and boundary line mapping and survey support and administers construction contract documentation and provides construction management and inspection. The Design Unit provides design services and prepares plans and specifications for capital projects and major maintenance projects. The Project Management Unit provides schematic plans and project management services for the execution of capital projects. The Restoration Projects Unit delivers major restoration projects that improve ecosystem functions while integrating compatible public access. Design and Construction works with Land Acquisition to identify and acquire rights of way; with Grants to develop project scopes and funding applications; with Finance to prepare budgets and track expenditures; with Planning to assess feasibility of Land Use Plans; and with Stewardship to prepare permit applications and monitor implementation of permit conditions. Design and Construction staff facilitate scoping, scheduling and funding for stakeholders, including Operations, Police, and Fire. The Department confers with District Counsel regarding laws, regulations, and codes that may affect projects. The Department also assists with design review and inspection of projects managed by other departments, outside agencies and developers.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 640,180	\$ 64,761	\$ -	\$ -	0%
Supplies	39,506	14,899	36,130	36,130	0%
Services	85,318	61,153	547,270	647,270	18%
Equipment	-	-	-	-	0%
Intra-District Charges	16,500	28,100	-	-	0%
Subtotal	\$ 781,504	\$ 168,913	\$ 583,400	\$ 683,400	17%
PROJECT BUDGET:					
Personnel Services	\$ 4,910,864	\$ 5,903,155	\$ 6,361,579	\$ 6,903,939	9%
Supplies	2,810	13,151	-	-	0%
Services	5,344,744	7,197,531	8,546,378	3,595,000	-58%
Capital Development /Equip	9,297,380	20,568,292	7,831,724	8,477,500	8%
Subtotal	\$ 19,555,798	\$ 33,682,129	\$ 22,739,681	\$ 18,976,439	-17%
Total Operating/Project	\$ 20,337,302	\$ 33,851,042	\$ 23,323,081	\$ 19,659,839	-16%
DEPARTMENTS:					
Design & Construction	\$ 20,337,302	\$ 33,851,042	\$ 23,323,081	\$ 19,659,839	-16%
Total	\$ 20,337,302	\$ 33,851,042	\$ 23,323,081	\$ 19,659,839	-16%
FUNDING SOURCES:					
101 General Fund	781,504	168,913	500,300	600,300	20%
257 Mitigation	-	-	83,100	83,100	0%
333 Capital	9,762,958	20,828,254	8,858,081	9,547,956	8%
336 OTA Projects	9,792,840	12,853,875	13,881,600	9,428,483	-32%
Total	\$ 20,337,302	\$ 33,851,042	\$ 23,323,081	\$ 19,659,839	-16%
STAFFING:					
Regular/Permanent	30.00	30.00	30.00	31.00	1.00
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	30.00	30.00	30.00	31.00	1.00

ACQUISITION, STEWARDSHIP & DEVELOPMENT DIVISION

LAND ACQUISITION

LAND ACQUISITION DEPARTMENT SERVICE DESCRIPTION & BUDGET

The Land Acquisition Department is charged with determining acquisition priorities and providing all services to obtain the necessary property rights to implement the capital development, regional trails, and natural and cultural resource conservation programs. The Department also provides real estate support to other divisions that lease or license facilities for their operations. Land Acquisition continues to work with the East Contra Costa County Habitat Conservancy, local land trusts, other public agencies, and the private sector to promote land conservation as opportunities arise.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 906,884	\$ 1,054,104	\$ 1,045,179	\$ 1,098,672	5.1%
Supplies	2,687	1,740	6,480	6,480	0.0%
Services	140,149	133,347	141,250	139,250	-1.4%
Subtotal	\$ 1,049,720	\$ 1,189,191	\$ 1,192,909	\$ 1,244,402	4.3%
PROJECT BUDGET:					
Personnel Services	\$ 45,610	\$ 50,406	\$ 176,142	\$ 175,312	-0.5%
Supplies	-	1,001	-	-	0.0%
Services	60,399	9,351	-	-	0.0%
Capital Land Outlay/Equip	2,101,509	506,369	500,000	-	-100.0%
Debt Service/Leases	-	30,456	-	-	0.0%
Subtotal	\$ 2,207,518	\$ 597,583	\$ 676,142	\$ 175,312	-74.1%
Total Operating/Project	\$ 3,257,238	\$ 1,786,774	\$ 1,869,051	\$ 1,419,714	-24.0%
DEPARTMENTS:					
Land Acquisition	\$ 3,257,238	\$ 1,786,774	\$ 1,869,051	\$ 1,419,714	-24.0%
Total	\$ 3,257,238	\$ 1,786,774	\$ 1,869,051	\$ 1,419,714	-24.0%
FUNDING SOURCES:					
101 General Fund	\$ 1,049,720	\$ 1,189,191	\$ 1,192,909	\$ 1,244,402	4.3%
333 Capital	2,147,363	556,775	676,142	175,312	-74.1%
336 OTA Projects	60,155	40,808	-	-	0.0%
Total	\$ 3,257,238	\$ 1,786,774	\$ 1,869,051	\$ 1,419,714	-24.0%
STAFFING:					
Regular/Permanent	6.00	6.00	6.00	6.00	-
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	6.00	6.00	6.00	6.00	-

ACQUISITION, STEWARDSHIP & DEVELOPMENT DIVISION

PLANNING / TRAILS / GIS

PLANNING, TRAILS, & GIS DEPARTMENT SERVICE DESCRIPTION & BUDGET

The Planning, Trails, & Geographic Information Systems (GIS) Department helps guide planning and land use decisions of two counties, 33 cities, and other East Bay governments that relate to the District. The Department establishes and maintains partnerships with public agencies, the private sector, and key stakeholders to protect and enhance the planning and land use goals of the District. The Department also facilitates the planning, acquisition and development of regional trails contained in the District’s Master Plan, as well as natural surface trails within parklands. The Department provides staffing for acquisition planning and evaluations, and pursues opportunities to create long term operational maintenance funding mechanisms such as Community Facilities Districts to ensure the fiscal health of the District. The Department prepares trail plans, land use plans, and provides mapping, geographic information system, and graphic support services, to acquire, manage, maintain, and restore District parklands.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 3,410,671	\$ 3,930,384	\$ 4,137,297	\$ 4,531,969	9.5%
Supplies	12,837	26,556	26,120	48,120	84.2%
Services	230,545	198,920	426,520	376,020	-11.8%
Subtotal	\$ 3,654,053	\$ 4,155,860	\$ 4,589,937	\$ 4,956,109	8.0%
PROJECT BUDGET:					
Personnel Services	\$ 1,705	\$ 2,828	\$ 34,101	\$ 33,292	-2.4%
Supplies	-	37,861	-	-	0.0%
Services	373,463	460,252	1,004,005	667,853	-33.5%
Capital Outlay/Equip	3,093,494	752,025	1,475,000	450,000	-69.5%
Subtotal	\$ 3,468,662	\$ 1,252,966	\$ 2,513,106	\$ 1,151,145	-54.2%
Total Operating/Project	\$ 7,122,715	\$ 5,408,826	\$ 7,103,043	\$ 6,107,254	-14.0%
DEPARTMENTS:					
Planning / GIS	\$ 7,122,715	\$ 5,408,826	\$ 7,103,043	\$ 6,107,254	-14.0%
Total	\$ 7,122,715	\$ 5,408,826	\$ 7,103,043	\$ 6,107,254	-14.0%
FUNDING SOURCES:					
101 General Fund	\$ 3,654,053	\$ 4,154,857	\$ 4,489,317	\$ 4,855,489	8.2%
231 - Las Trampas Faria CFD (-	-	76,500	76,500	0.0%
253 Gifts/Dickson	-	1,003	24,120	24,120	0.0%
333 Capital	3,092,680	752,612	1,494,439	469,725	-68.6%
336 OTA Projects	375,982	500,354	1,018,667	681,420	-33.1%
Total	\$ 7,122,715	\$ 5,408,826	\$ 7,103,043	\$ 6,107,254	-14.0%
STAFFING:					
Regular/Permanent	21.07	21.07	22.07	23.07	1.00
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	21.07	21.07	22.07	23.07	1.00

ACQUISITION, STEWARDSHIP & DEVELOPMENT DIVISION

STEWARDSHIP

STEWARDSHIP DEPARTMENT SERVICE DESCRIPTION & BUDGET

The objective of the Stewardship Department is to protect and enhance the District's natural resources while working with other District departments to facilitate recreational access in a manner that does not impact the intrinsic habitat values of District lands. Stewardship participates in partnership with other agencies and organizations to develop, plan and construct resource enhancement and restoration projects which share ownership, management, or mutual goals. The Department maintains inventories of the District's natural resources and prescribes best management practices to ensure their protection; secures project permits; and represents the District in matters affecting resource management with local, state, and federal agencies.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 3,668,726	\$ 4,391,488	\$ 4,551,875	\$ 4,866,261	6.9%
Supplies	698,186	673,332	746,070	736,070	-1.3%
Services	1,756,546	2,123,527	2,868,220	2,692,190	-6.1%
Capital Equipment	-	29,919	-	-	0.0%
Intra-District Charges	-	10,000	-	-	0.0%
Subtotal	\$ 6,123,458	\$ 7,228,266	\$ 8,166,165	\$ 8,294,521	1.6%
PROJECT BUDGET:					
Personnel Services	\$ 170,719	\$ 195,970	\$ 403,405	\$ 419,016	3.9%
Supplies	11,960	32,230	-	-	0.0%
Services	1,744,310	2,207,245	1,019,140	736,000	-27.8%
Capital Outlay/Equip	237,606	22,422	-	-	0.0%
Subtotal	\$ 2,164,595	\$ 2,457,867	\$ 1,422,545	\$ 1,155,016	-18.8%
Total Operating/Project	\$ 8,288,053	\$ 9,686,133	\$ 9,588,710	\$ 9,449,537	-1.5%
DEPARTMENTS:					
Stewardship	\$ 8,288,053	\$ 9,686,133	\$ 9,588,710	\$ 9,449,537	-1.5%
Total	\$ 8,288,053	\$ 9,686,133	\$ 9,588,710	\$ 9,449,537	-1.5%
FUNDING SOURCES:					
101 General Fund	\$ 6,123,458	\$ 7,228,266	\$ 8,166,165	\$ 8,294,521	1.6%
333 Capital	237,606	22,422	26	26	0.0%
336 OTA Projects	1,926,989	2,436,445	1,422,519	1,154,990	-18.8%
Total	\$ 8,288,053	\$ 9,687,133	\$ 9,588,710	\$ 9,449,537	-1.5%
STAFFING:					
Regular/Permanent	23.25	25.75	26.75	26.75	-
Seasonal/Temporary	0.50	0.50	0.50	0.50	-
Total	23.75	26.25	27.25	27.25	-

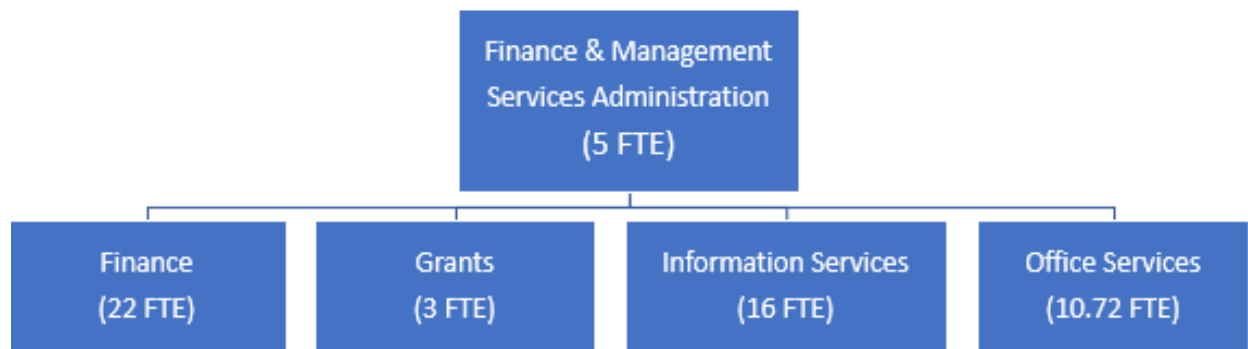
FINANCE & MANAGEMENT SERVICES

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 8,213,784	\$ 13,886,238	\$ 13,014,486	\$ 13,846,626	6.4%
Supplies	419,764	265,395	956,030	1,008,830	5.5%
Services	2,508,932	4,072,769	5,627,740	9,902,862	76.0%
Grants/Inter-agency Agreements	3,208,418	2,618,562	7,700,000	1,826,406	-76.3%
Equipment	-	-	51,750	51,750	0.0%
Intra-District Charges	1,268,632	1,774,610	2,204,425	2,204,425	0.0%
Subtotal	\$ 15,619,530	\$ 22,617,574	\$ 29,554,431	\$ 28,840,899	-2.4%
PROJECT BUDGET:					
Personnel Services	\$ 8,068,874	\$ -	\$ -	\$ -	0.0%
Supplies	322,362	392,148	-	-	0.0%
Services	4,325,489	1,809,143	14,708,300	1,682,682	-88.6%
Grants to Other Agencies	126,482	360,746	-	-	0.0%
Capital Outlay/ Equip	1,350,360	1,817,076	300,000	600,000	100.0%
Subtotal	\$ 14,193,567	\$ 4,379,113	\$ 15,008,300	\$ 2,282,682	-84.8%
Total Operating/Project	\$ 29,813,097	\$ 26,996,687	\$ 44,562,731	\$ 31,123,581	-30.2%
DEPARTMENTS:					
Administration	\$ 6,604,930	\$ 6,694,761	\$ 18,223,469	\$ 4,743,959	-74.0%
Grants Department	3,672,987	3,338,798	7,942,921	2,326,024	-70.7%
Finance Department	13,624,303	10,302,146	9,491,357	9,559,087	0.7%
Information Services	3,667,038	4,335,785	6,342,338	8,113,987	27.9%
Office Services	2,243,839	2,325,197	2,562,646	6,380,524	149.0%
Total	\$ 29,813,097	\$ 26,996,687	\$ 44,562,731	\$ 31,123,581	-30.2%
FUNDING SOURCES:					
101 General Fund	\$ 12,265,528	\$ 13,722,000	\$ 16,371,954	\$ 21,423,005	30.9%
220 Two County LLD	26,400	26,500	35,000	56,540	61.5%
221 ECCC LLD	2,000	1,975	9,000	9,000	0.0%
222 Five Canyon Zone	250	215	500	500	0.0%
224 Walpert Ridge Zone	250	210	500	500	0.0%
230 Las Trampas Podva CFD C-1	-	3,500	7,300	7,300	0.0%
231 - Las Trampas Faria CFD C-2	-	7,000	3,500	3,500	0.0%
270 Measure WW Local Grant	3,366,556	2,796,100	7,898,909	2,037,239	-74.2%
333 Capital	1,502,453	1,817,076	300,000	600,000	100.0%
335 Meas AA Bond Proceeds	7,550	7,540	-	-	0.0%
336 OTA Projects	2,879,662	2,554,497	14,708,300	1,683,319	-88.6%
553 Major Infrastructure Reno/Rep	78,308	89,648	88,881	92,459	4.0%
554 Major Equip Replacement	-	-	-	69,600	0.0%
556 Employee Benefits	5,852,903	5,960,326	5,121,037	5,121,037	0.0%
811 2012 Prom Note Debt Svc	700	3,150	3,050	3,300	8.2%
813 Meas WW Debt Svc	2,900	6,950	14,800	7,000	-52.7%
Total	\$ 25,985,460	\$ 26,996,687	\$ 44,562,731	\$ 31,123,581	-30.2%
STAFFING:					
Regular/Permanent	49.75	50.75	53.75	55.75	2.00
Seasonal/Temporary	0.72	0.72	0.97	0.97	-
Total	50.47	51.47	54.72	56.72	2.00

FINANCE & MANAGEMENT SERVICES DIVISION

FINANCE AND MANAGEMENT SERVICES DIVISION

The Finance and Management Services Division (FMS) provides strategic financial and operational management with a long-term view on fiscal sustainability and stability. The Division emphasizes prudent stewardship of resources including: development and administration of accounting, financial planning and reporting systems; developing and maintaining the District's technology and communication systems; maintenance of administrative headquarters and centralized office services; capital finance management and grant administration. The Division has overall responsibility managing the District's operating, capital project and program budgets.



FMS ADMINISTRATION DEPARTMENT

The FMS Administration Department provides leadership to the Division as well as financial oversight and guidance to the Board Finance Committee, the General Manager, and to other divisions. The Department includes support to the District's capital finance asset management and voter approved programs such as for Measures AA, CC, FF and WW.

FINANCE DEPARTMENT

The Finance Department provides sound fiscal management and stewardship of the District's financial assets, ensuring stability and solvency for the achievement of District goals, while demonstrating accountability, transparency and trustworthiness in the management of financial resources. The Department participates in the stewardship of resources through internal controls, by increasing process efficiencies, forecasting and monitoring revenues and costs.

GRANTS DEPARTMENT

The Grants Department pursues activities that ensure fiscal health of the District by maximizing additional financing sources for projects. The Grants Department tracks financial awards, funding agreements, resources to/from other agencies, including audit compliance, progress reports, reimbursement requests, and grant close out procedures. Through this Department's efforts, the District acquires resources to maintain and construct park facilities. The Department provides a link between the District and its funding partners, facilitating the accomplishment of mutual goals.

INFORMATION SERVICES DEPARTMENT

The Information Services Department facilitates interactions between District staff and technology. The Department provides District-wide hardware and software procurement that supports over 1,000 employees and PCs, servers, and supports critical applications including District-Wide communications, the Enterprise Resource Planning system and Computer Aided Dispatch for Public Safety.

FINANCE & MANAGEMENT SERVICES DIVISION

OFFICE SERVICES DEPARTMENT

The Office Services Department manages Administration Buildings, Central Stores, reception services, copy and mail services, and the Trudeau Training Center. This Department provides internal support for all District divisions through stores orders and deliveries.

Finance & Management Services Performance Objectives for 2024:

Begin implementation of priority projects included in the Five-Year Strategic Information Technology Plan for the District.
Continue to enhance network connectivity and security for rural park locations.
Enhance backup and recovery systems for all District IS applications.
Assist with transition to newly approved Deferred Compensation Plan Administrator, Empower Personal Wealth, LLC.

Finance & Management Services Completed Performance Objectives from 2023:

Completed the Five-Year Strategic Information Technology Plan for the District, including recommendations and implementation plan for the Park District.
Standardized and increased capacity on our metropolitan network for District employees and service applications.
Enabled the addition of a new operating site for the Park Foundation with adequate and secure IS functions.
Successfully transitioned District finances and system to new managing bank, Bank of Montreal.

Finance & Management Services 2024 Proposed Budget Requests Above \$100,000:

Request	Amount
1.0 FTE Application Manager	\$ 259,540
1.0 FTE Cybersecurity Manager	\$ 259,540
Data Backup Services	\$ 150,000
Microsoft Licenses-Office 365	\$ 150,000
Professional Services for IT	\$ 100,000
Adobe Software	\$ 100,000
Cybersecurity Monitoring	\$ 100,000

FINANCE & MANAGEMENT SERVICES DIVISION

ADMINISTRATION

ADMINISTRATION DEPARTMENT SERVICE DESCRIPTION & BUDGET

The Administration Department provides strategic direction, integrating current and future interests into a long-term, forward-looking strategy. The Assistant General Manager provides leadership in financial and policy planning. Staff coordinates intra- and inter-divisional projects, activities, schedules and assignments and facilitates communication District-wide. The Department annually: coordinates Board Study Sessions on strategic issues to inform the Board and achieve consensus on District-wide strategies and funding goals; Schedules and chairs six Capital Project Group meetings, where recommendations for uses of funds are established, capital priorities are set, and operational impacts of new acquisitions and projects are identified; Accommodates base budget changes related to benefits and labor costs, "Pipeline" operating cost increases, and funding for vehicles, equipment and infrastructure; Constructs the draft budget for Measure CC and receives Board approval of Measure CC, Community Facilities Districts, and Landscape & Lighting District special tax reports; Tracks the Measure WW program, monitoring cash-flow and legal compliance, ensuring timely expenditure on appropriate projects, and overseeing the Local Grant Program; Serves as staff liaison to other agencies, as necessary, maintaining effective communications and attending to the District's interests; Works with redevelopment and successor agencies to represent the District's interests; Directs and oversees Finance, Information Systems, Grants, and Office Services managers.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 1,015,924	\$ 1,203,526	\$ 1,120,794	\$ 1,170,602	4.4%
Supplies	1,944	3,210	4,930	4,930	0.0%
Services	55,559	17,074	43,320	43,320	0.0%
Grants/Inter-agency Agreements	200,000	200,000	200,000	200,000	0.0%
Intra-District Charges	1,268,632	1,774,610	2,204,425	2,204,425	0.0%
Subtotal	\$ 2,542,059	\$ 3,198,420	\$ 3,573,469	\$ 3,623,277	1.4%
PROJECT BUDGET:					
Personnel Services	\$ 84,539	\$ -	\$ -	\$ -	0.0%
Supplies	22,956	94,981	-	-	0.0%
Services	2,485,614	1,489,909	14,350,000	520,682	-96.4%
Grants/Inter-agency Agreements	100,000	100,000	-	-	0.0%
Capital Outlay/Equip	1,369,762	1,811,451	300,000	600,000	100.0%
Subtotal	\$ 4,062,871	\$ 3,496,341	\$ 14,650,000	\$ 1,120,682	-92.4%
Total Operating/Project	\$ 6,604,930	\$ 6,694,761	\$ 18,223,469	\$ 4,743,959	-74.0%
DEPARTMENTS:					
Administration	\$ 6,604,930	\$ 6,694,761	\$ 18,223,469	\$ 4,743,959	-74.0%
Total	\$ 6,604,930	\$ 6,694,761	\$ 18,223,469	\$ 4,743,959	-74.0%
FUNDING SOURCES:					
101 General Fund	\$ 2,477,257	\$ 3,044,062	\$ 3,411,604	\$ 3,454,519	1.3%
270 Measure WW Local Grant	64,802	64,710	72,984	76,299	4.5%
333 Capital	1,370,530	1,811,451	300,000	600,000	100.0%
336 OTA Projects	2,614,033	1,684,890	14,350,000	520,682	-96.4%
553 Major Infrastructure Reno/Repl	78,308	89,648	88,881	92,459	4.0%
Total	\$ 6,604,930	\$ 6,694,761	\$ 18,223,469	\$ 4,743,959	-74.0%
STAFFING:					
Regular/Permanent	4.75	4.75	4.75	4.75	-
Seasonal/Temporary	0.00	0.00	0.25	0.25	-
Total	4.75	4.75	5.00	5.00	-

FINANCE DEPARTMENT SERVICE DESCRIPTION

The Finance Department manages the processing, accounting and reporting of all financial activities of the District: financial reporting and projections, budget monitoring, internal audit, payroll, accounts payable, general ledger, accounts receivable, financial software management, debt administration and treasury management. These essential services are provided to all divisions to enable them to achieve their goals.

The Department prepares the Annual Comprehensive Financial Report (ACFR), obtaining an unqualified audit opinion from its independent auditors, and the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting. This award demonstrates that the District's financial reports are transparent and in compliance with best practices in governmental accounting and financial reporting.

The Department develops the District's annual operating budget with performance measures and a five-year project and program budget. The District's budget annually receives the GFOA Distinguished Budget Presentation Award, demonstrating that its budget documents meet guidelines established by the National Advisory Council on State and Local Budgeting and GFOA best practices. The Department also prepares the Budget Brief, an abbreviated document containing highlights of the annual budget, to provide condensed financial information to District stakeholders.

Department responsibilities include advocating for a strong control environment, assessing financial risk, designing internal control policies and procedures, communicating control requirements, and monitoring compliance and effectiveness of controls, all with the aim of safeguarding District assets and ensuring the reliability of accounting information.

The Finance Department Budget is shown on the following page.

FINANCE DEPARTMENT BUDGET

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 3,464,455	\$ 8,522,132	\$ 7,412,327	\$ 7,553,107	1.9%
Supplies	7,740	8,244	4,700	9,500	102.1%
Contingency	-	-	-	-	0.0%
Services	392,778	1,727,346	2,023,030	1,996,480	-1.3%
Subtotal	\$ 3,864,973	\$ 10,257,722	\$ 9,440,057	\$ 9,559,087	1.3%
PROJECT BUDGET:					
Personnel Services	\$ 7,984,341	\$ -	\$ -	\$ -	0.0%
Supplies	7,740	-	-	-	0.0%
Services	1,767,249	44,424	51,300	-	-100.0%
Subtotal	\$ 9,759,330	\$ 44,424	\$ 51,300	\$ -	-100.0%
Total Operating/Project	\$ 13,624,303	\$ 10,302,146	\$ 9,491,357	\$ 9,559,087	0.7%
DEPARTMENTS:					
Finance	\$ 13,624,303	\$ 10,302,146	\$ 9,491,357	\$ 9,559,087	0.7%
Total	\$ 13,624,303	\$ 10,302,146	\$ 9,491,357	\$ 9,559,087	0.7%
FUNDING SOURCES:					
101 General Fund	\$ 3,864,973	\$ 4,232,908	\$ 4,245,370	\$ 4,371,950	3.0%
220 Two County LLD	26,400	26,500	35,000	35,000	0.0%
221 ECCC LLD	2,000	1,975	9,000	9,000	0.0%
222 Five Canyon Zone	250	215	500	500	0.0%
224 Walpert Ridge Zone	250	210	500	500	0.0%
230 Las Trampas Podva	-	3,500	7,300	7,300	0.0%
231 Las Trampas Faria CD	-	7,000	3,500	3,500	0.0%
270 Measure WW Local Grant	12,554	14,988	-	-	0.0%
335 Meas AA Bond Proceeds	7,550	7,540	-	-	0.0%
336 OTA Projects	26,186	36,884	51,300	-	-100.0%
556 Employee Benefits	5,852,903	5,960,326	5,121,037	5,121,037	0.0%
811 2012 Promissory Note Del	700	3,150	3,050	3,300	8.2%
813 Meas WW Debt Svc	2,900	6,950	14,800	7,000	-52.7%
Total	\$ 9,796,666	\$ 10,302,146	\$ 9,491,357	\$ 9,559,087	0.7%
STAFFING:					
Regular/Permanent	20.00	21.00	22.00	22.00	-
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	20.00	21.00	22.00	22.00	-

FINANCE & MANAGEMENT SERVICES DIVISION

GRANTS

GRANTS DEPARTMENT SERVICE DESCRIPTION & BUDGET

The Grants Department explores grant funding sources and develops knowledge of granting agency requirements. Staff prepares grant applications; oversees grant contracts and administration; monitors record keeping, accounting and required reporting; completes grant invoicing; and fosters quality relationships with granting organizations. The Grants Department is charged with management of the District granting activities, including the Measure WW Local Grant Program.

The Department submits grant applications, including applications to State Parks, Coastal Conservancy, Alameda County Transportation Commission, San Francisco Bay Restoration Authority, FEMA, Contra Costa Transportation Authority, Wildlife Conservation Board, and Department of Boating and Waterways.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 555,231	\$ 491,466	\$ 531,921	\$ 568,618	6.9%
Supplies	264	209	6,000	6,000	0.0%
Services	9,972	23,775	25,000	25,000	0.0%
Grants/Inter-agency Agreements	3,008,418	2,418,562	7,500,000	1,626,406	-78.3%
Subtotal	\$ 3,573,885	\$ 2,934,012	\$ 8,062,921	\$ 2,226,024	-72.4%
PROJECT BUDGET:					
Personnel Services	\$ (6)		\$ -	\$ -	0.0%
Supplies	-		-	-	0.0%
Services	72,626	138,415	(120,000)	100,000	0.0%
Grants/Inter-agency Agreements	26,482	260,746	-	-	0.0%
Capital Outlay/Equip	-	5,625	-	-	0.0%
Subtotal	\$ 99,102	\$ 404,786	\$ (120,000)	\$ 100,000	0.0%
Total Operating/Project	\$ 3,672,987	\$ 3,338,798	\$ 7,942,921	\$ 2,326,024	-70.7%
DEPARTMENTS:					
Grants Dept	\$ 3,672,987	\$ 3,338,798	\$ 7,942,921	\$ 2,326,024	-70.7%
Total	\$ 3,672,987	\$ 3,338,798	\$ 7,942,921	\$ 2,326,024	-70.7%
FUNDING SOURCES:					
101 General Fund	\$ 284,685	\$ 217,610	\$ 236,996	\$ 265,084	11.9%
270 Measure WW Local Grant	3,289,200	2,716,402	7,825,925	1,960,940	-74.9%
333 Capital	-	5,625	-	-	0.0%
336 OTA Projects	99,102	399,161	(120,000)	100,000	0.0%
Total	\$ 3,672,987	\$ 3,338,798	\$ 7,942,921	\$ 2,326,024	-70.7%
STAFFING:					
Regular/Permanent	3.00	3.00	3.00	3.00	-
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	3.00	3.00	3.00	3.00	-

FINANCE & MANAGEMENT SERVICES DIVISION

INFORMATION SERVICES

INFORMATION SERVICES DEPARTMENT SERVICE DESCRIPTION & BUDGET

The Information Services Department manages, maintains, updates, and monitors the computer network infrastructure, telecommunications infrastructure, personal computers, printers, communications equipment, and a variety of application environments serving all District divisions.

The Department's personnel keep current on new systems and technologies and provide internal service and assistance to District staff related to the equipment, software and networks they manage. Each year the Department chairs six Business Process Team Meetings.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 1,898,180	\$ 2,217,797	\$ 2,557,328	\$ 3,093,977	21.0%
Supplies	267,317	100,275	751,450	799,450	6.4%
Services	1,361,572	1,584,151	2,580,250	3,132,250	21.4%
Equipment	-	-	26,310	26,310	0.0%
Subtotal	\$ 3,527,069	\$ 3,902,223	\$ 5,915,338	\$ 7,051,987	19.2%
PROJECT BUDGET:					
Supplies	\$ 291,294	\$ 297,167	\$ -	\$ -	0.0%
Services	-	136,395	427,000	1,062,000	148.7%
Capital Outlay/Equip	(151,325)	-	-	-	0.0%
Subtotal	\$ 139,969	\$ 433,562	\$ 427,000	\$ 1,062,000	148.7%
Total Operating/Project	\$ 3,667,038	\$ 4,335,785	\$ 6,342,338	\$ 8,113,987	27.9%
DEPARTMENTS:					
Information Services	\$ 3,667,038	\$ 4,335,785	\$ 6,342,338	\$ 8,113,987	27.9%
Total	\$ 3,667,038	\$ 4,335,785	\$ 6,342,338	\$ 8,113,987	27.9%
FUNDING SOURCES:					
101 General Fund	\$ 3,527,069	\$ 3,902,223	\$ 5,915,338	\$ 7,051,987	19.2%
336 OTA Projects	139,969	433,562	427,000	1,062,000	148.7%
Total	\$ 3,667,038	\$ 4,335,785	\$ 6,342,338	\$ 8,113,987	27.9%
STAFFING:					
Regular/Permanent	12.00	12.00	14.00	16.00	2.00
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	12.00	12.00	14.00	16.00	2.00

FINANCE & MANAGEMENT SERVICES DIVISION

OFFICE SERVICES

OFFICE SERVICES DEPARTMENT SERVICE DESCRIPTION & BUDGET

The Office Services Department manages the District's administration building facility, the Richard C. Trudeau Training Center and the District's Central Stores function. Additional internal services provided include:

- Reprographics
- U.S. Postal Service and interoffice mail
- Switchboard and reception
- Administration of the District's pool vehicle program
- Management of outside services including:
 - Energy and utility contracts
 - Janitorial and landscaping services
 - Record destruction and storage
 - District-wide hazardous waste disposal
- Conducting annual inventory review process
- Monitoring usage patterns and work with staff on print/copy reduction options
- Diverting waste by educating staff and providing desk side recycling and organic waste containers.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 1,279,994	\$ 1,451,317	\$ 1,392,116	\$ 1,460,322	4.9%
Supplies	142,499	153,457	188,950	188,950	0.0%
Services	689,051	720,423	956,140	4,705,812	392.2%
Equipment	-	-	25,440	25,440	0.0%
Subtotal	\$ 2,111,544	\$ 2,325,197	\$ 2,562,646	\$ 6,380,524	149.0%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	372	-	-	-	0.0%
Services	-	-	-	-	0.0%
Capital Outlay/Equip	131,923	-	-	-	0.0%
Subtotal	\$ 132,295	\$ -	\$ -	\$ -	0.0%
Total Operating/Project	\$ 2,243,839	\$ 2,325,197	\$ 2,562,646	\$ 6,380,524	149.0%
DEPARTMENTS:					
Office Services	\$ 2,243,839	\$ 2,325,197	\$ 2,562,646	\$ 6,380,524	149.0%
Total	\$ 2,243,839	\$ 2,325,197	\$ 2,562,646	\$ 6,380,524	149.0%
FUNDING SOURCES:					
101 General Fund	\$ 2,111,544	\$ 2,325,197	\$ 2,562,646	\$ 6,279,465	145.0%
220 Two County LLD	-	-	-	21,540	0.0%
258 McLaughlin Eastshore Sta	-	-	-	580	0.0%
259 ECCC HCP Properties	-	-	-	8,702	0.0%
333 Capital	131,923	-	-	-	0.0%
336 OTA Projects	372	-	-	637	0.0%
554 Major Equip Replacement	-	-	-	69,600	0.0%
Total	\$ 2,243,839	\$ 2,325,197	\$ 2,562,646	\$ 6,380,524	149.0%
STAFFING:					
Regular/Permanent	10.00	10.00	10.00	10.00	-
Seasonal/Temporary	0.72	0.72	0.72	0.72	-
Total	10.72	10.72	10.72	10.72	-

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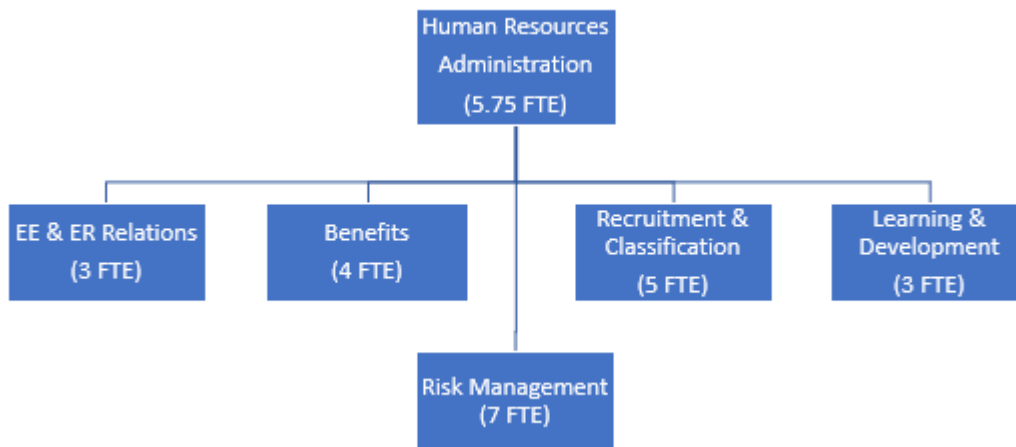
HUMAN RESOURCES

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 2,834,047	\$ 3,141,208	\$ 3,569,054	\$ 5,912,305	65.7%
Supplies	14,053	19,502	26,220	184,320	603.0%
Services	658,883	838,560	805,425	11,788,121	1363.6%
Subtotal	\$ 3,506,983	\$ 3,999,270	\$ 4,400,699	\$ 17,884,746	306.4%
PROJECT BUDGET:					
Supplies	\$ -	\$ -	\$ -	\$ -	0.0%
Services	54,963	33,224	-	-	0.0%
Subtotal	\$ 54,963	\$ 33,224	\$ -	\$ -	0.0%
Total Operating/Project	\$ 3,561,946	\$ 4,032,494	\$ 4,400,699	\$ 17,884,746	306.4%
DEPARTMENTS:					
Human Resources Admin	\$ 3,561,946	\$ 4,032,494	\$ 1,548,685	\$ 1,315,290	-15.1%
Benefits	-	-	883,474	1,367,856	54.8%
Recruitment & Classification	-	-	785,339	1,192,197	51.8%
Training	-	-	738,731	1,036,606	40.3%
Employee & Labor Relations	-	-	431,317	1,047,414	142.8%
Risk	-	-	-	11,562,290	0.0%
Safety	-	-	-	363,093	0.0%
Total	\$ 3,561,946	\$ 4,032,494	\$ 4,387,546	\$ 17,884,746	307.6%
FUNDING SOURCES:					
101 General Fund	\$ 3,506,983	\$ 3,999,270	\$ 4,387,546	\$ 6,322,456	44.1%
336 OTA Projects	54,963	33,224	-	-	0.0%
552 Workers' Comp	-	-	-	4,967,332	0.0%
555 General Liability	-	-	-	6,594,958	0.0%
Total	\$ 3,561,946	\$ 4,032,494	\$ 4,387,546	\$ 17,884,746	307.6%
STAFFING:					
Regular/Permanent	17.00	18.50	20.50	27.50	7.00
Seasonal/Temporary	6.00	6.00	0.25	0.25	-
Total	23.00	24.50	20.75	27.75	7.00

HUMAN RESOURCES DIVISION

HUMAN RESOURCES DIVISION

The Human Resources Division recruits, develops, and maintains a talented and diverse workforce of excellence with the goal of reflecting the communities we serve. The Division is responsible for employee-labor relations and negotiations, job training and career development, workforce diversity, performance management, and classification and compensation review. The Division also oversees and administers employee benefits, including those for retirees, and maintains the central archive for employee records, personnel transactions, and position control. The Division also serves as the Park District's Equal Employment Opportunity (EEO) Officer. We value equity, professional growth, and building a strong, committed workforce. As an internal service division, we take pride in our customer service, problem solving and employee recognition capacity. We strive to be a model for human resource services in the public sector by demonstrating exceptional professionalism, responsiveness, and integrity.



HR ADMINISTRATION

Human Resources Administration provides leadership to the Division as well as guidance to the General Manager's office and to all other Divisions on personnel/human resources issues; oversees the Park District's Equal Employment Opportunity processes; develops and facilitates the implementation of plans to address current and future Park District human resources needs.

EMPLOYEE AND LABOR RELATIONS

Employee Relations serves as the Park District's labor representative and provides support and advice to Park District staff on personnel matters involving represented and unrepresented employees; negotiates on behalf of the Park District with the Board of Director's authorization to set wages, hours, and other conditions of employment; assists Park District management staff in the interpretation of labor contracts; provides advice and counsel on a myriad of employment issues, including progressive discipline and corrective action, and investigates and resolves grievances.

HUMAN RESOURCES DIVISION

BENEFITS

Benefits manages all employee and retiree benefits programs, including medical, dental, vision, life, flexible spending accounts, tax-deferred savings accounts, etc. and maintains the central archive for employee records, personnel transactions, and position control.

RECRUITMENT AND CLASSIFICATION

Recruitment and Classification is responsible for all aspects of recruiting and for retaining the most qualified candidates for employment. It maintains a competitive classification and compensation system; recruits local, statewide, and national candidates who reflect the Park District's mission values and diversity objectives.

LEARNING AND DEVELOPMENT

Learning and Development aims to foster a culture of learning by providing training and development opportunities to all Park District staff. The Learning and Development team is responsible for the administration of a robust Learning Management System, Summit, in addition to training compliance, as well as the administration of the career related, job related, and job required benefits.

RISK MANAGEMENT

Risk Management Department focuses on managing potential liabilities, including controlling and preventing injuries and accidents through trainings and practices in compliance with Cal/OSHA safety regulations. The District minimizes exposure to major losses related to general liability, property, earthquake, workers' compensation, watercraft, aviation, crime, and cyber liability through participation in insurance programs. Trainings for District staff are offered and or required on topics such as ladder safety, heat illness prevention, wildfire smoke protection, hearing conservation, respirator use, bloodborne pathogens, CPR and First Aid, hot work, and prevention of vector borne diseases like Lyme disease.

The Risk Management Department also manages the District's insurance policies to prevent against adverse financial impacts from excessive unanticipated or catastrophic losses. Risk Management Department staff manage the District's unemployment claims process and manage the workers' compensation program to reduce the impact of work-related injuries and illnesses.

Human Resources Division Performance Objectives for 2024:

Offer a revised Supervisor Academy for new or newly promoted managers and supervisors.
Implement an updated Performance Management module in Summit for represented groups.
Publish an electronic training catalog detailing course descriptions and availability.
Continue to strengthen collaboration with Park District labor partners and engage in collective bargaining with AFSCME Local 2428 for a new agreement.
Implement new Leave Administration Program
Implement new E-Forms through NeoGov for off-boarding and qualifying events
Provide more Apprenticeship opportunities to position the Park District as an employer of choice.

HUMAN RESOURCES DIVISION

Develop a more efficient system for electronic Personnel Change Forms (PCFs).
Reduce frequency of workers' compensation claims by identifying common risk factors and providing additional safety trainings and implementing safe practices to prevent injury and continued utilization of new nurse triage services available to employees.
Explore efficacy of alternative self-insured models to reduce Park District costs while maintaining and/or improving our levels of coverage.
Update the Park District's Safety Manual after completion of the Injury & Illness Prevention Program.
Collaborate with Legal to implement updates to standard contract agreements to streamline the contract insurance review workflow process.
Provide necessary updates to job classifications districtwide to maintain accurate classifications that attract a talented and diverse workforce.

Human Resources Division Completed Performance Objectives from 2023:

Restarted the Leadership Academy for new or newly promoted managers and supervisors.
Offered Diversity Equity Inclusion (DEI) courses – Implicit Bias, Tools for Creating More Inclusive Spaces, etc.
Continued coordination & collaboration with the new Employee Appreciation Committee to recognize employees' valuable contributions, dedication, and commitment to the Park District.
Reinstated the full Internship Program to continue providing job opportunities for students and increase upward mobility amongst new hires.
Enhanced customer service to Park District retirees by partnering with a third-party administrator to oversee and manage all retiree benefits.
Continued to update and develop HR policies to communicate Park District values and vision while also providing guidance on expectations to staff.
Continued efforts to strengthen collaboration with Park District labor partners regarding best practices for labor and employee relations.
Empowered employees by providing them with information regarding Park District policies and benefits through a more robust HR SharePoint site, intra-net and/or HR Dashboard.
Continued evaluating the contract insurance review process to improve cross-divisional efficiencies and approval workflows.
Reduced frequency of workers' compensation claims by identifying common risk factors and providing additional safety trainings and implementing safe practices to prevent injury.
Improved cost control strategies by identifying causal factors of injuries and accidents and implement District-wide strategies to prevent and minimize District losses (e.g., driver safety program, protective footwear program, resp protection study)

HUMAN RESOURCES DIVISION

Successfully held the return of the annual Health & Safety Fair with attendance of 400 employees and 40+ benefit providers, safety exhibitors, and internal and affiliated Park District exhibitors
Completed an updated silica exposure study for Black Diamond Mines and any regulatory Cal/OSHA safety program requirements and/or best practices for employees safety.
Implemented On Call Firefighter occupational health standards consistent with regular Firefighters exposed to the same hazards.

Human Resources Division 2024 Proposed Budget Requests Above \$100,000

Request	Amount
General Liability & Ancillary Insurance Premium	\$ 1,286,750
1.0 FTE Talent Acquisition Manager	\$ 259,540
HR Consulting	\$ 150,000

RISK MANAGEMENT SERVICE DESCRIPTION & BUDGET

The Risk Management Department protects the District's assets and limits exposure to liability by identifying, assessing, prioritizing, and mitigating risks. Loss control is accomplished through the implementation of safety programs, procedures, and training; pursuit of recoverable costs; monitoring of insurance compliance; maintaining a comprehensive insurance program; and management of reported claims.

In 2023, the Risk Management Department's activities continued to include COVID-19 prevention and response and adapting to public health exposure guidance, implementing critical Cal/OSHA safety regulatory updates, and addressing employee safety concerns across the District. The Risk Department has led an effort to inspect all District work sites for COVID-19 compliance, implement worksite safety inspections and occupational health services necessary for employee safety, reinvigorate the charge of the joint labor-management Central Safety Committee and District-wide, conduct and coordinate risk and safety trainings for employees through the annual Safety Academy and on site at park locations in response to occupational hazards, and continued to partner with Human Resources Benefits on industrial accommodations and the return-to-work program under the District's new ADA Accommodations Policy.

In 2024, the Risk Management Department intends to work on the implementation of an online safety training suite that establishes required safety trainings for all classifications, implement an updated Safety Manual including a refreshed Injury & Illness Prevention Program, and additional safety programs for District employees. The Risk Department will continue to make improvements to the District's Workers' Compensation Program (WC) and implementing changes with the new WC third party administrator to enhance employee treatment and care for industrial injury and illness.

Risk Management and Safety budget follows on next page.

Risk Management Budget

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ -	\$ 1,084,146	\$ 1,614,351	\$ 1,468,920	-9.0%
Supplies	1,539	29,196	94,100	112,100	19.1%
Services	120,618	6,999,019	8,896,180	10,344,363	16.3%
Subtotal	\$ 122,157	\$ 8,112,361	\$ 10,604,631	\$ 11,925,383	12.5%
PROJECT BUDGET:					
Personnel Services	\$ 1,021,216.00	\$ -	\$ -	\$ -	0.0%
Supplies	27,154	-	-	-	0.0%
Services	6,589,647	-	-	-	0.0%
Capital Outlay/Equip	(469)	-	-	-	0.0%
Subtotal	\$ 7,637,548	\$ -	\$ -	\$ -	0.0%
Total Operating/Project	\$ 7,759,705	\$ 8,112,361	\$ 10,604,631	\$ 11,925,383	12.5%
DEPARTMENTS:					
Risk Management	\$ 7,573,556	\$ 7,912,885	\$ 10,255,971	\$ 11,562,290	12.7%
Safety	186,149	199,476	348,660	363,093	4.1%
Total	\$ 7,759,705	\$ 8,112,361	\$ 10,604,631	\$ 11,925,383	12.5%
FUNDING SOURCES:					
101 General Fund	\$ 122,157	\$ 199,476	\$ 348,660	\$ 363,093	4.1%
336 OTA Projects	63,992	-	-	-	0.0%
552 Workers' Comp	3,675,581	3,825,647	4,947,278	4,967,332	0.4%
555 General Liability Fund	3,897,975	4,087,238	5,308,693	6,594,958	24.2%
Total	\$ 7,759,705	\$ 8,112,361	\$ 10,604,631	\$ 11,925,383	12.5%
STAFFING:					
Regular/Permanent	5.00	6.00	6.00	7.00	1.00
Seasonal/Temporary	3.45	3.45	3.45	0.00	(3.45)
Total	8.45	9.45	9.45	7.00	(2.45)

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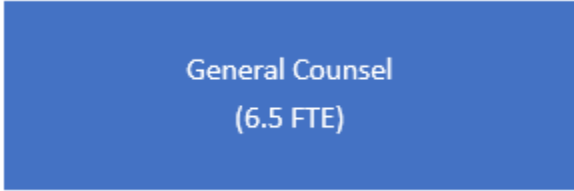
LEGAL DIVISION

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 894,142	\$ 2,178,580	\$ 3,228,517	\$ 1,780,835	-44.8%
Supplies	2,982.00	32,976.01	100,820.00	7,720	-92.3%
Services	2,354,732.00	8,552,657.56	10,062,460.00	1,671,280	-83.4%
Intra-District Charges	684,504.00	906,923.68	944,673.00	1,144,672	21.2%
Subtotal	\$ 3,936,360	\$ 11,671,137	\$ 14,336,470	\$ 4,604,507	-67.9%
PROJECT BUDGET:					
Personnel Services	\$ 1,021,216.00	\$ -	\$ -	\$ -	0.0%
Supplies	27,154	-	-	-	0.0%
Services	6,589,647	-	-	-	0.0%
Capital Outlay/Equip	102,580	793,996	-	-	0.0%
Subtotal	\$ 7,740,597	\$ 793,996	\$ -	\$ -	0.0%
Total Operating/Project	\$ 11,676,957	\$ 12,465,133	\$ 14,336,470	\$ 4,604,507	-67.9%
DEPARTMENTS:					
Legal	\$ 3,917,252	\$ 4,352,772	\$ 3,731,839	\$ 4,604,507	23.4%
Risk Management	7,573,556	7,912,885	10,255,971	-	-100.0%
Safety	186,149	199,476	348,660	-	-100.0%
Total	\$ 11,676,957	\$ 12,465,133	\$ 14,336,470	\$ 4,604,507	-67.9%
FUNDING SOURCES:					
101 General Fund	\$ 3,936,360	\$ 3,657,662	\$ 4,080,499	\$ 4,604,507	12.8%
261 Coyote Hills/Dumbarton Qu	-	100,590.50	-	-	0.0%
333 Capital	103,049.00	793,996.25	-	-	0.0%
336 OTA Projects	63,992.00	-	-	-	0.0%
552 Workers' Comp	3,675,581.00	3,825,647.00	4,947,278	-	-100.0%
555 General Liability Fund	3,897,975.00	4,087,238.00	5,308,693	-	-100.0%
Total	\$ 11,676,957	\$ 12,465,133	\$ 14,336,470	\$ 4,604,507	-67.9%
STAFFING:					
Regular/Permanent	8.00	10.00	11.00	6.00	(5.00)
Seasonal/Temporary	3.45	3.45	3.95	0.50	(3.45)
Total	11.45	13.45	14.95	6.50	(8.45)

LEGAL DIVISION

LEGAL DIVISION

The Legal Division provides legal advice and counsel to all District divisions and represents the District in administrative proceedings and litigation. The Legal Division prepares or reviews contracts and other legal agreements; manages and monitors all claims and lawsuits; and helps manage costs and potential liabilities through proactive risk management. The Legal Division also renders advice regarding emergent safety issues and related federal, state and local regulations. The work of the Legal Division helps promote the preservation of parklands and safe public access to recreation while protecting employees and ensuring the fiscal health of the District.



General Counsel
(6.5 FTE)

GENERAL COUNSEL'S OFFICE

The General Counsel's office provides legal advice to the Board of Directors, General Manager, and other division managers. The General Counsel's office is responsible for overseeing all legal issues that affect the District.

In 2023, the General Counsel's office implemented new e-discovery software, assisted with numerous property acquisitions, including Harvey Ranch and Dumbarton Quarry Phase I, and assisted with the Southern Las Trampas Environmental Impact Report. Other highlights included supporting the Briones Pilot Project, assisting with Ordinance 38 revisions to allow Class I and II e-bikes on certain park district trails, and assisting with obtaining a California Public Utilities Permit for an at-grade crossing at Niles Canyon Road. The Legal Division also supported staff from various divisions in formulating a number of new policies, including the Records Retention Policy, the Sponsorship Policy, the Design-Build Policy, and the Administrative Citation Policy. The General Counsel's office also conducted several important trainings to Park District staff and managers, including trainings covering ethics, sexual harassment, contracts, and the Brown Act. Finally, the General Counsel's office was instrumental in implementation of the requirements of AB 2449 following the termination of the COVID-19 state of emergency.

The General Counsel's Office also managed an active litigation caseload; prepared or reviewed numerous land and multi-agency agreements; reviewed over 600 contracts for services; and responded to numerous complex Public Records Act requests.

In 2024, the Legal Department will continue providing legal support for all Park District divisions and continue to defend the Park District against claims and lawsuits.

LEGAL DIVISION

Legal Division Performance Objectives for 2024:

Update Conflict of Interest Policy for Board review and adoption.
Update District Contracting Guidelines and Contract Checklist to ensure consistent practices across Divisions.

Legal Division Completed Performance Objectives from 2023:

Administrative Citation and Nuisance Abatement Ordinance adopted by the Board. (Accompanying ordinance fees are expected to be set in 2024.)
Records Retention Policy adopted by the Board.

Legal Division 2024 Proposed Budget Requests Above \$100,000:

Request	Amount
Increase in Legal Services	\$ 300,000
Professional Services	\$ 200,000

GENERAL COUNSEL SERVICE DESCRIPTION & BUDGET

The General Counsel is appointed by the Board of Directors and serves as attorney for the District. The Legal Division provides legal guidance and represents the District in all legal issues affecting the District. General Counsel selects, assesses performance and billing practices of outside legal counsel and consultants on legal matters including claims, lawsuits, contracts, licenses and easement agreements. General Counsel also reviews all draft legal documents, including contracts, leases, ordinances, and agreements, etc. for legality and clarity and provides advice on the legal consequences and potential opportunities of District activities. The General Counsel coordinates with the General Manager and the District’s legislative advocates on draft legislation and legal positions on statutory and regulatory issues at the State and Federal levels.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 894,142	\$ 1,094,434	\$ 1,614,166	\$ 1,780,835	10.3%
Supplies	1,443	3,780	6,720	7,720	14.9%
Services	2,234,114	1,553,639	1,166,280	1,671,280	43.3%
Intra-District Charges	684,504	906,924	944,673	1,144,672	21.2%
Subtotal	\$ 3,814,203	\$ 3,558,776	\$ 3,731,839	\$ 4,604,507	23.4%
PROJECT BUDGET:					
Services	\$ -	\$ -	\$ -	\$ -	0.0%
Capital Outlay/Equip	103,049	793,996	-	-	0.0%
Subtotal	\$ 103,049	\$ 793,996	\$ -	\$ -	-100.0%
Total Operating/Project	\$ 3,917,252	\$ 4,352,772	\$ 3,731,839	\$ 4,604,507	23.4%
DEPARTMENTS:					
Legal	\$ 3,917,252	\$ 4,352,772	\$ 3,731,839	\$ 4,604,507	23.4%
Total	\$ 3,917,252	\$ 4,352,772	\$ 3,731,839	\$ 4,604,507	23.4%
FUNDING SOURCES:					
101 General Fund	\$ 3,814,203	\$ 3,458,185	\$ 3,731,839	\$ 4,604,507	23.4%
261 Coyote Hills/Dumbarton Qt	-	100,591	-	-	0.0%
333 Capital	103,049	793,996	-	-	0.0%
Total	\$ 3,917,252	\$ 4,352,772	\$ 3,731,839	\$ 4,604,507	23.4%
STAFFING:					
Regular/Permanent	3.00	4.00	5.00	6.00	1.00
Seasonal/Temporary	0.00	0.00	0.50	0.50	-
Total	3.00	4.00	5.50	6.50	1.00

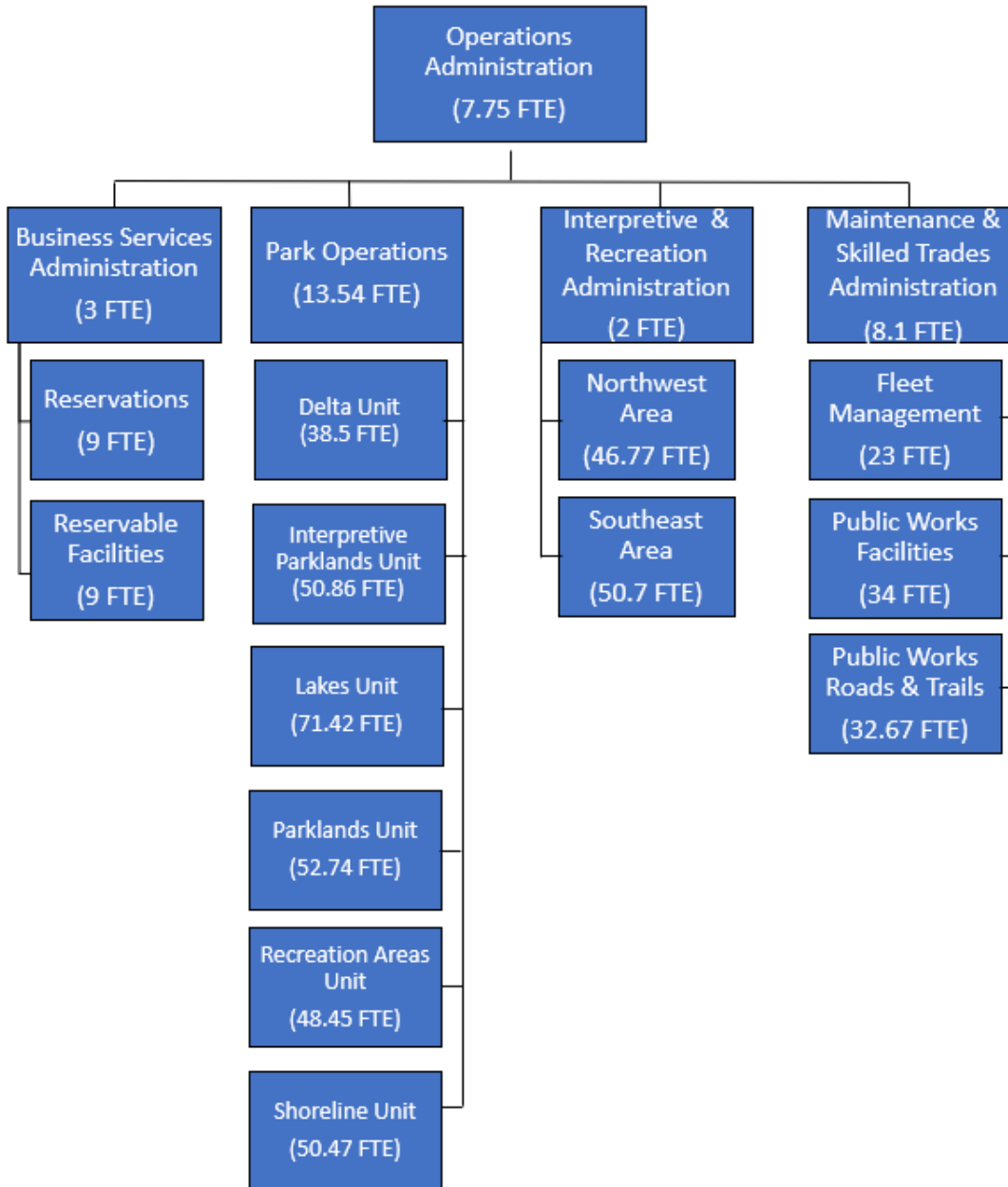
OPERATIONS DIVISION

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 58,824,592	\$ 65,386,069	\$ 72,175,095	\$ 77,244,348	7.0%
Supplies	6,129,439	6,258,988	7,624,680	7,027,303	-7.8%
Services	7,596,151	10,994,031	17,194,360	13,892,993	-19.2%
Equipment	2,667,050	1,439,475	3,839,380	2,485,550	-35.3%
Intra-District Charges	7,133,805	9,342,040	16,454,607	17,760,390	7.9%
Subtotal	\$ 82,351,037	\$ 93,420,603	\$ 117,288,122	\$ 118,410,584	1.0%
PROJECT BUDGET:					
Personnel Services	\$ 1,660,932	\$ 1,170,507	\$ 1,524,282	\$ 1,516,579	-0.5%
Supplies	581,478	306,352	-	-	0.0%
Services	3,372,036	1,281,383	2,131,830	863,363	-59.5%
Capital Outlay/Equip	1,871,920	592,708	900,000	510,000	-43.3%
Subtotal	\$ 7,486,366	\$ 3,350,950	\$ 4,556,112	\$ 2,889,942	-36.6%
Total Operating/Project	\$ 89,837,403	\$ 96,771,553	\$ 121,844,234	\$ 121,300,526	-0.4%
DEPARTMENTS:					
Administration	\$ 6,053,840	\$ 7,385,712	\$ 7,891,985	\$ 8,050,325	2.0%
Park Operations	47,969,371	51,250,421	61,737,150	61,211,486	-0.9%
Interpretive & Recreation	10,968,372	11,956,431	15,673,455	15,597,741	-0.5%
Maintenance & Trades	21,721,156	22,490,220	32,960,959	32,122,551	-2.5%
Business Services	3,124,664	3,688,769	3,580,685	4,318,423	20.6%
Total	\$ 89,837,403	\$ 96,771,553	\$ 121,844,234	\$ 121,300,526	-0.4%
FUNDING SOURCES:					
101 General Fund	\$ 76,897,505	\$ 84,537,029	\$ 93,171,999	\$ 94,663,323	1.6%
220 Two County LLD	4,074,818	3,981,866	5,044,335	5,183,671	2.8%
221 ECCC LLD	653,311	705,407	706,290	736,945	4.3%
222 Five Canyon Zone	47,023	32,768	2,215	4,215	90.3%
223 Dublin Hills Zone	18,378	15,165	14,496	10,385	-28.4%
224 Walpert Ridge Zone	46,089	35,736	44,291	46,167	4.2%
225 San Ramon Hills Zone	-	-	500	500	0.0%
227 Stone Valley Zone	-	-	630	630	0.0%
228 Gateway Valley Zone	43,631	14,796	34,771	36,647	5.4%
231 - Las Trampas Faria CFD C-2	-	-	-	10,000	0.0%
253 Gifts	7,643	22,390	51,000	51,000	0.0%
255 MLK Jr Program	3,943	2,000	7,000	5,000	-28.6%
257 Mitigation	-	-	20,780	20,780	0.0%
258 McLaughlin Eastshore State Park	30,988	17,778	38,041	38,858	2.1%
259 ECCC HCP Properties	531,775	534,856	464,369	486,684	4.8%
333 Capital	1,809,025	592,706	900,000	-	-100.0%
336 OTA Projects	2,957,516	2,756,239	3,656,112	2,889,942	-21.0%
553 Major Infrastructure Reno/Repl	2,719,825	3,522,817	7,313,153	7,459,641	2.0%
554 Major Equip Replacement	-	-	10,374,252	9,656,138	-6.9%
Total	\$ 89,841,470	\$ 96,771,553	\$ 121,844,234	\$ 121,300,526	-0.4%
STAFFING:					
Regular/Permanent	446.07	465.40	495.30	506.05	10.75
Seasonal/Temporary	46.45	47.51	45.91	45.91	-
Total	492.52	512.91	541.21	551.96	10.75

OPERATIONS DIVISION

OPERATIONS DIVISION

The Operations (OPS) Division assumes a lead role in managing, maintaining, and restoring the District's parklands in order to retain their important scenic, natural, and cultural values. *



* This organization chart does not reflect the plan to transition to a geographically based Park Operations Division, which will be implemented in 2024

OPERATIONS DIVISION

OPERATIONS ADMINISTRATION

Operations Administration provides executive management and administrative support to the Division's three large departments: Park Operations, Interpretive & Recreation Services, and Maintenance and Skilled Trades, as well as Board Operations Committee. Staff negotiates agreements with agencies, prepares agendas and manages regularly scheduled intra- and inter-division meetings to ensure coordination with Stewardship, Planning, and construction projects.

BUSINESS SERVICES UNIT

The Business Services Department provides the necessary link between the District's concessions, special use agreements, communication site leases, contracts for services, residence agreements, and the Park Operations and Finance Departments. Its staff manage Reservations and Reservable Facilities and Camp Arroyo maintenance.

PARKS OPERATIONS

The Park Operations Department operates and maintains the majority of park units, open space and recreational facilities in the field. Park Operations provides a diversified system of regional parklands, trails, and parkland-related services that offer outstanding opportunities and experiences in the outdoors. These include swimming, fishing, hiking, biking, horseback riding, boating, and family and large group picnicking, camping, special events, and numerous other specialized recreational activities. It is the department's goal to provide recreational development that fosters appropriate use of parklands while preserving their remoteness and intrinsic value.

DELTA UNIT

The Delta Unit manages three regional trail systems, four East Contra Costa County parks, and two County Sheriff's Office Work Alternative Programs. The Unit's mission is to provide safe, accessible trails and parks to promote healthy and inclusive outdoor activities. The Regional Trails Unit encompasses The Iron Horse Trail, Contra Costa Canal Trail, Lafayette-Moraga Trail, California Hiking and Riding Trail, Briones and Las Trampas to Mt. Diablo Trails, and the Delta de Anza Trail. Parks include Briones, Carquinez Strait, Crockett Hills, Waterbird, Big Break Shoreline, Antioch/Oakley Shoreline, Radke Martinez Shoreline and Bay Point Shoreline. The Regional Trail system provides valuable links for recreation and non-vehicular travel throughout the East Bay and Delta area. The Alternative Work Program engages with established county sheriff departments' work release programs to perform labor-intensive projects throughout the Park District. Staff conduct trail maintenance, vegetation management, and resource protection. The Unit also partners with public agencies, neighbors, and volunteers.

INTERPRETIVE PARKLANDS UNIT

The Interpretive Parklands Unit manages fifteen interpretive and natural resources-based wilderness areas, preserves, and park areas, including Morgan Territory Regional Preserve, Round Valley Regional Preserve, Bishop Ranch Regional Preserve, Calaveras Ridge Regional Trail, Las Trampas Regional Wilderness, Sycamore Valley Open Space Regional Preserve, Pleasanton Ridge Regional Park, Deer Valley Regional Park, Dublin Hills Regional Park, Mission Peak Regional Preserve, Sunol-Ohlone Regional Wilderness, Garin-Dry Creek Pioneer Regional Park, Vasco Caves Regional Preserve, Brushy Peak Regional Preserve Vargas Plateau Regional Park and Black Diamond Regional Preserve and Black Diamond Mining Operations. Black Diamond Mines Regional Preserve develops and maintains underground public use facilities, in cooperation with the Interpretive and Recreation Services Department, to provide educational and interpretive programs, and provides technical assistance to organizations and District departments. Mining Operations is responsible for the Regional Preserve's mine safety program,

OPERATIONS DIVISION

and obtains donations of funds, equipment, materials and services that support the Unit. These parks, generally large wildland open space areas, represent the District's success in scenic, cultural, and natural resource preservation balanced with appropriate recreational opportunities.

LAKES UNIT

The Lakes Unit provides outstanding year-round recreation at seven District facilities: Del Valle Regional Park, Lake Chabot Regional Park, Quarry Lakes Regional Recreation Area, Shadow Cliffs Regional Recreation Area, Coyote Hills Regional Park, Alameda County Trails, and Little Hills Ranch. These parks include year round water and trail related recreation including fishing, boating, water fowl and wildlife viewing, camping, hiking, group reservable facilities and a variety of special events that serve the recreational and educational needs of the public. The Lakes Unit parks are staffed by skilled and caring public service-oriented employees. Their goals are to support cultural diversity, improve accessibility to all and balance environmental protection with recreational opportunities.

PARKLAND UNIT

The Parkland Unit includes ten of the District's urban interface parks and connecting trails. The park facilities are Anthony Chabot Regional Park, the Regional Parks Botanic Garden, Claremont Canyon Regional Preserve, Huckleberry Botanic Regional Preserve, Leona Canyon Regional Preserve, Redwood Regional Park, Sibley Volcanic Regional Preserve, Tilden Regional Park, including the group camps in the Tilden Nature Area, and Wildcat Canyon Regional Park, including the Alvarado area. The Parkland Unit is home to a wide variety of visitor-serving recreational use facilities, including a family campground, three equestrian centers, a golf course, a merry-go-round, two scale model railroads, and two food service concessions. The Parkland Unit's mission is to protect, preserve, and enhance natural resources, while providing the public with a safe recreational environment. The staff's work encompasses the maintenance of facilities and trails, vegetation management, and resource protection.

RECREATION AREAS UNIT

The Recreation Areas Unit strives to provide a diverse public with a variety of high quality, active and passive recreational opportunities and experiences within a responsibly managed park environment. While the Unit's focus is on intensive recreation and visitor services, it is balanced with an appreciation of the need to preserve and protect the parks' natural resources. Staff especially recognizes and appreciates their role in giving many urban area patrons their first recreational experience in a regional park setting. The Unit accomplishes the District's mission through effective management and operation of seven District facilities: Contra Loma Regional Park, Cull Canyon Regional Recreation Area, Diablo Foothills Regional Park/Castle Rock Recreation Area, Don Castro Regional Recreation Area/Five Canyons Open Space, Kennedy Grove Regional Recreation Area/Sobrante Ridge Regional Preserve, Roberts Regional Recreation Area, and the Temescal Regional Recreation Area.

SHORELINE UNIT

The Shoreline Unit borders San Francisco Bay, which provides a stunning backdrop to the Bay Trail, beaches, marshes, staging areas, and parks that comprise the Unit. Boundaries of the Unit extend from Bay Trail access on both sides of the San Mateo Bridge to west of the Carquinez Bridge. Unit parks and staging areas include Alameda Point/Encinal Beach and Trail, Dotson Family Marsh, Brooks Island, Robert W. Crown Memorial State Beach, Eden Landing Bay Trail, McLaughlin Eastshore State Park, Hayward Shoreline, Martin Luther King, Jr. Shoreline, Miller/Knox, Keller Beach, Oyster Bay, Point Isabel, Point Pinole, San Pablo Bay (Wilson Point,

OPERATIONS DIVISION

Pinole Shores, Gately property, Bayfront Park, Hercules, Lone Tree Point, Claeys Beach, and Selby), Wildcat Creek Trail, and the new Judge John Shutter Regional Shoreline.

INTERPRETIVE & RECREATION SERVICES ADMINISTRATION

The Interpretive and Recreation Services Department provides a wide range of services and strives to be a leader in science, historical, and cultural interpretation, outdoor recreation programming, community outreach, and volunteer opportunities. The department provides a broad range of public programs, school field trips, teacher training opportunities, and outdoor recreation instruction and activities. Under leadership from Docent Coordinators and the Community Volunteer Programs Unit, volunteers assist staff with projects and programs, help to connect visitors to enriching new experiences. The Department also serves special populations and low-income residents through deliberate partnership programs. Community Outreach efforts strive to develop meaningful connections between historically underrepresented communities and their parks. Where appropriate the Unit offers a variety of revenue generating programs and market-driven outdoor recreation for the general public. Staff collects participant feedback, assesses offerings, and studies industry trends to adapt, develop and provide relevant, effective and rewarding programming.

SOUTHEAST AND NORTHWEST INTERPRETIVE AND RECREATION SERVICES UNITS

The Southeast Interpretive and Recreation Services Unit operates Ardenwood Historic Farm and visitor centers at Black Diamond Mines Regional Preserve, Sunol-Ohlone Regional Wilderness, Big Break Regional Shoreline, Del Valle Regional Park, Mobile Visitor Center II with the Parks to People Program as well as the District-wide volunteer program, and the subsidized bus transportation program for groups serving seniors, individuals with disabilities, and low-income community members

The Northwest Interpretive and Recreation Services Unit operates Tilden Nature Area, the Doug Siden Visitor Center at Crab Cove, Coyote Hills Regional Park's Visitor Center, Tidewater Boating Center, and region-wide mobile education program utilizing a mobile visitor center and a mobile fish exhibit.

MAST ADMINISTRATION

The Maintenance and Skilled Trades Department (MAST) maintains and makes upgrades to the District's roads, trails, equipment, buildings and utilities year-round in support of the District's mission to provide suitable and safe facilities for both the public and District employees. In support of that mission, the Department is guided by and adheres to building and health codes, environmental regulations, and District policy.

Within MAST, the Maintenance Administration Unit provides management and direction for policies and practices relating to maintenance, contracting and encroachments. The unit administers and prioritizes work requests, maintains a database of completed work to provide task and cost analyses for each job, maintains a database of District structures for condition assessment and maintenance planning, ensures open and inclusive public processes by issuing encroachment permits to park neighbors, private entities and public agencies, contracts out major maintenance work, and provides maintenance and construction advice to District staff.

FLEET MANAGEMENT UNIT

The Fleet Management Unit has District-wide responsibilities and duties. The services provided by Fleet Management are an integral part of the District's core mission to manage and maintain a high quality, diverse system of interconnected parklands. It assists other departments by

OPERATIONS DIVISION

providing the full range of fleet services, including purchasing and compliance with laws and rules which regulate the automotive industry and repair facilities. The Unit manages and services a fleet of nearly 850 units comprised of vehicles, landscaping equipment, trailers, heavy equipment, police vehicles, boats, and fire apparatus.

PUBLIC WORKS UNIT 1 AND 2

The Public Works Unit has District-wide responsibilities and duties in four major areas. These two areas are split amongst two work units: Skilled Trades Maintenance and Water Utilities (Unit 1) and Roads and Trails Maintenance, and Sanitation Services/Recycling (Unit 2).

Operations Division Performance Objectives for 2024:

Interpretive & Recreation: Complete study in partnership with San Francisco State University to review current methods of reporting on participant demographics, as well outline potential methods for collecting additional data for Interpretive and Recreation Services programs.
Maintenance & Skilled Trades: Improve Facility Condition Index (FCI) score for District Facilities
Park Operations: Water Conservation-Climate Resiliency
Business Services: Implementation of Fee Study Recommendations

Operations Division Completed Performance Objectives from 2023:

I&R: Created partnership with local non-profit organization, People Who Care, for a deep engagement youth program near Thurgood Marshall Regional Park.
MAST: Successfully implemented new Permit Management Software Clariti to route and track the number of Annual Permits issued by the District.
Park OPS: Conduct an analysis and design to update and implement water conservation projects.
Bus. Serv.: Initiated Districtwide Cost Allocation Plan and Fee Study to review the efficiency of the District's schedule of fees.

OPERATIONS DIVISION

Operations Division 2024 Proposed Budget Requests Above \$100,000:

Request	Amount
3,000 Gallon pumper truck	\$ 275,000
1.0 FTE Senior Administrative Specialist	\$ 188,700
1.0 FTE NEW Sanitation Leader	\$ 187,200
1.0 FTE Park Craft Specialist	\$ 166,200
1.0 FTE Equipment Mechanic	\$ 161,100
1.0 FTE Park Ranger	\$ 153,800
100 3-Stream BearSaver	\$ 150,000
1.0 FTE Admin Specialist	\$ 149,100
1.0 FTE Public Service Worker	\$ 132,400
1.0 FTE Public Service Assistant	\$ 121,000
Water Treatment Plant Filter 1	\$ 120,000
CCTV Trailer	\$ 100,000

**OPERATIONS DIVISION-
PARK OPERATIONS**

ADMINISTRATION

OPERATIONS ADMINISTRATION SERVICE DESCRIPTION & BUDGET

The Operations Administration Unit provides executive level management and administrative support to the Division’s three large departments (Park Operations, Interpretive and Recreation Services, and Maintenance and Skilled Trades) and the Board Operations Committee. Operations Administration negotiates operating agreements with other agencies, and prepares agendas and manages numerous regularly scheduled intra- and inter-division meetings to ensure coordination of inter-related park operation, stewardship, planning and construction projects, large scale District sponsored events as well as various employee support functions such as training. Operations Administration is also charged with evaluating fee waiver requests for use of district facilities and services based on current board policy.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 1,015,881	\$ 978,393	\$ 1,066,949	\$ 1,225,289	14.8%
Supplies	22,597	6,558	11,770	11,770	0.0%
Services	416,766	452,769	527,930	527,930	0.0%
Intra-District Charges	4,598,596	5,947,992	6,285,336	6,285,336	0.0%
Subtotal	\$ 6,053,840	\$ 7,385,712	\$ 7,891,985	\$ 8,050,325	2.0%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	0.0%
Services	-	-	-	-	0.0%
Subtotal	\$ -	\$ -	\$ -	\$ -	0.0%
Total Operating/Project	\$ 6,053,840	\$ 7,385,712	\$ 7,891,985	\$ 8,050,325	2.0%
DEPARTMENTS:					
Administration	\$ 6,053,840	\$ 7,385,712	\$ 7,891,985	\$ 8,050,325	2.0%
Total	\$ 6,053,840	\$ 7,385,712	\$ 7,891,985	\$ 8,050,325	2.0%
FUNDING SOURCES:					
101 General Fund	\$ 6,053,840	\$ 7,385,712	\$ 7,891,985	\$ 8,050,325	2.0%
Total	\$ 6,053,840	\$ 7,385,712	\$ 7,891,985	\$ 8,050,325	2.0%
STAFFING:					
Regular/Permanent	5.00	5.00	5.00	6.00	1.00
Seasonal/Temporary	0.00	0.00	1.75	1.75	-
Total	5.00	5.00	6.75	7.75	1.00

**OPERATIONS DIVISION-
PARK OPERATIONS**

ADMINISTRATION

Operations Administration Budget by Unit/Park Location

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
OPERATIONS ADMINISTRATION						
Administration						
Budget 2023	\$ 1,066,949	\$ 11,770	\$ 62,230	\$ -	\$ 6,285,336	\$ 7,426,285
Budget 2024	\$ 1,225,289	\$ 11,770	\$ 62,230	\$ -	\$ 6,285,336	\$ 7,584,625
% Change	14.8%	0.0%	0.0%	0.0%	0.0%	2.1%
Community Resources						
Budget 2023	\$ -	\$ -	\$ 465,700	\$ -	\$ -	\$ 465,700
Budget 2024	\$ -	\$ -	\$ 465,700	\$ -	\$ -	\$ 465,700
% Change	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total Operations Administration Department						
Budget 2023	\$ 1,066,949	\$ 11,770	\$ 527,930	\$ -	\$ 6,285,336	\$ 7,891,985
Budget 2024	\$ 1,225,289	\$ 11,770	\$ 527,930	\$ -	\$ 6,285,336	\$ 8,050,325
% Change	14.8%	0.0%	0.0%	0.0%	0.0%	2.0%

PARK OPERATIONS DEPARTMENT

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 34,405,625	\$ 38,101,394	\$ 39,958,853	\$ 43,114,818	7.9%
Supplies	2,856,835	2,510,353	3,249,284	2,450,390	-24.6%
Services	4,626,002	4,658,929	5,867,998	2,834,232	-51.7%
Equipment	1,692,582	715,140	200,780	-	-100.0%
Intra-District Charges	2,216,985	3,109,898	10,169,271	11,444,004	12.5%
Subtotal	\$ 45,798,029	\$ 49,095,714	\$ 59,446,186	\$ 59,843,444	0.7%
PROJECT BUDGET:					
Personnel Services	\$ 921,747	\$ 914,729	\$ 1,057,594	\$ 1,034,432	-2.2%
Supplies	120,245	124,403	-	-	0.0%
Services	621,211	920,387	933,370	333,610	-64.3%
Capital Outlay/Equip	508,139	195,188	300,000	-	-100.0%
Subtotal	\$ 2,171,342	\$ 2,154,707	\$ 2,290,964	\$ 1,368,042	-40.3%
Total Operating/Project	\$ 47,969,371	\$ 51,250,421	\$ 61,737,150	\$ 61,211,486	-0.9%
UNITS:					
Administration	\$ 3,514,738	\$ 3,684,705	\$ 12,058,175	\$ 13,309,317	10.4%
Interpretive Parklands	7,760,911	8,086,954	8,444,763	8,331,240	-1.3%
Lakes	8,672,525	9,438,073	9,762,092	9,803,483	0.4%
Parklands	7,469,855	8,183,776	8,391,645	7,919,563	-5.6%
Recreation Areas	7,293,163	7,702,682	7,849,420	7,350,646	-6.4%
Delta Unit	5,590,362	5,860,885	6,284,214	6,318,576	0.5%
Shoreline	7,667,817	8,293,346	8,946,841	8,178,661	-8.6%
Total	\$ 47,969,371	\$ 51,250,421	\$ 61,737,150	\$ 61,211,486	-0.9%
FUNDING SOURCES:					
101 General Fund	\$ 40,985,272	\$ 44,264,997	\$ 53,902,649	\$ 54,192,357	0.5%
220 Two County LLD	3,437,986	3,451,826	4,166,154	4,208,276	1.0%
221 ECCC LLD	653,311	705,407	706,290	736,945	4.3%
222 Five Canyon Zone	47,023	32,768	2,215	4,215	90.3%
223 Dublin Hills Zone	18,378	15,165	14,496	10,385	-28.4%
224 Walpert Ridge Zone	46,089	35,736	44,291	46,167	4.2%
225 San Ramon Hills Zone	-	-	500	500	0.0%
227 Stone Valley Zone	-	-	630	630	0.0%
228 Gateway Valley Zone	43,631	14,796	34,771	36,647	5.4%
231 - Las Trampas Faria CFD	-	-	-	10,000	0.0%
253 Gifts	7,643	22,390	51,000	51,000	0.0%
257 Mitigation	-	-	20,780	20,780	0.0%
258 McLaughlin Eastshore Stat	30,988	17,778	38,041	38,858	2.1%
259 ECCC HCP Properties	531,775	534,856	464,369	486,684	4.8%
333 Capital	445,244	195,186	300,000	-	-100.0%
336 OTA Projects	1,726,098	1,959,516	1,990,964	1,368,042	-31.3%
554 Major Equip Replacement	-	-	-	-	0.0%
Total	\$ 47,973,438	\$ 51,250,421	\$ 61,737,150	\$ 61,211,486	-0.9%
STAFFING:					
Regular/Permanent	268.63	277.63	294.03	300.78	6.75
Seasonal/Temporary	27.09	26.93	25.19	25.19	-
Total	295.72	304.56	319.22	325.97	6.75

**OPERATIONS DIVISION-
PARK OPERATIONS**

OPERATIONS ADMINISTRATION

PARK OPERATIONS ADMINISTRATION SERVICE DESCRIPTION & BUDGET

Park Operations Administration has a workforce of approximately 370 permanent and seasonal employees at 44 work locations, managing over 125,000 acres of parklands and 1,200 miles of public trails. The Department manages public use of parks and facilities, collects park user fees at numerous sites, controls opening and closure of facilities, performs routine maintenance of grounds and buildings, and provides emergency response to police, fire and environmental emergencies. The Department performs natural resources management activities such as vegetation management and soil conservation to manage, maintain and restore the parklands and retain their important scenic, natural, and cultural values. Administrative staff provide budget administration, leadership and support for units that manage the District's parklands and recreational facilities.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 417,281	\$ 460,237	\$ 1,022,559	\$ 1,079,368	5.6%
Supplies	147,796	85,561	135,270	130,270	-3.7%
Services	502,513	510,736	629,780	629,780	0.0%
Intra-District Charges	1,789,592	2,217,897	10,169,271	11,368,604	11.8%
Subtotal	\$ 2,857,182	\$ 3,274,431	\$ 11,956,880	\$ 13,208,022	10.5%
PROJECT BUDGET:					
Personnel Services	\$ 417,382	\$ 192,877	\$ 1,295	\$ 1,295	0.0%
Supplies	79,647	25,829	-	-	0.0%
Services	160,527	191,568	100,000	100,000	0.0%
Subtotal	\$ 657,556	\$ 410,274	\$ 101,295	\$ 101,295	0.0%
Total Operating/Project	\$ 3,514,738	\$ 3,684,705	\$ 12,058,175	\$ 13,309,317	10.4%
UNIT:					
Administration	\$ 3,514,738	\$ 3,684,705	\$ 12,058,175	\$ 13,309,317	10.4%
Total	\$ 3,514,738	\$ 3,684,705	\$ 12,058,175	\$ 13,309,317	10.4%
FUNDING SOURCES:					
101 General Fund	\$ 2,857,182	\$ 3,253,115	\$ 11,909,880	\$ 13,161,022	10.5%
253 Gifts	4,067	21,316	47,000	47,000	0.0%
336 OTA Projects	657,556	410,274	101,295	101,295	0.0%
Total	\$ 3,518,805	\$ 3,684,705	\$ 12,058,175	\$ 13,309,317	10.4%
STAFFING:					
Regular/Permanent	5.25	11.75	3.00	3.00	-
Seasonal/Temporary	10.54	10.54	10.54	10.54	-
Total	15.79	22.29	13.54	13.54	-

**OPERATIONS DIVISION-
PARK OPERATIONS**

OPERATIONS ADMINISTRATION

Park Operations Budget by Unit/Park Location

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
PARK OPERATIONS DEPARTMENT						
Administration						
Budget 2023	\$ 1,023,854	\$ 135,270	\$ 729,780	\$ -	\$ 10,169,271	\$ 12,058,175
Budget 2024	\$ 1,080,662	\$ 130,270	\$ 929,780	\$ -	\$ 11,368,604	\$ 13,509,316
% Change	5.5%	-3.7%	27.4%	0.0%	11.8%	12.0%

INTERPRETIVE PARKLANDS UNIT SERVICE DESCRIPTION

Staff operate and maintain parklands, facilities and trails to protect scenic, cultural, and natural resources, and ensure safe public use. Direct communication, efficiency, productivity, and morale is promoted. Supervisors communicate District goals through meetings, written communication, and training. Feedback from staff and visitors is provided to management. Staff work with property owners, agencies and concessionaires to ensure high quality customer service, serve the District's mission, and adhere to contract agreements. Staff maintain and enhance the diverse natural and historic resources in coordination with Planning and Stewardship and I & R Departments. Staff adhere to Grazing Operating Guidelines and meet with Wildland Vegetation staff and grazing lessees periodically. They work collaboratively to identify and achieve resource management, infrastructure, public safety, and aesthetic goals. Mining Operations staff design, construct and maintain the mines and assist Interpretive Unit with interpretive services. They make the mines available for research, provide training in underground safety, and assist in mining-related matters.

Interpretive Parkland unit service budget follows on next page.

**OPERATIONS DIVISION-
PARK OPERATIONS**

INTERPRETIVE PARKLANDS

Interpretive Parklands Budget

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 6,056,237	\$ 6,672,916	\$ 7,125,793	\$ 7,422,594	4.2%
Supplies	552,545	421,265	392,150	319,650	-18.5%
Services	423,652	420,816	606,040	448,296	-26.0%
Equipment	99,628	106,730	20,780	-	-100.0%
Intra-District Charges	127,749	204,679		10,700	0.0%
Subtotal	\$ 7,259,811	\$ 7,826,406	\$ 8,144,763	\$ 8,201,240	0.7%
PROJECT BUDGET:					
Personnel Services	\$ 12,089	\$ -	\$ -	\$ -	0.0%
Supplies	11,360	4,006	-	-	0.0%
Services	202,078	199,095	150,000	130,000	-13.3%
Capital Outlay/Equip	275,573	57,447	150,000	-	-100.0%
Subtotal	\$ 501,100	\$ 260,548	\$ 300,000	\$ 130,000	-56.7%
Total Operating/Project	\$ 7,760,911	\$ 8,086,954	\$ 8,444,763	\$ 8,331,240	-1.3%
UNIT:					
Interpretive Parklands	\$ 7,760,911	\$ 8,086,954	\$ 8,444,763	\$ 8,331,240	-1.3%
Total	\$ 7,760,911	\$ 8,086,954	\$ 8,444,763	\$ 8,331,240	-1.3%
FUNDING SOURCES:					
101 General Fund	\$ 6,059,786	\$ 6,441,510	\$ 6,777,834	\$ 6,774,972	0.0%
220 Two County LLD	473,823	646,868	687,087	706,352	2.8%
221 ECCC LLD	126,384	151,198	130,776	140,770	7.6%
223 Dublin Hills Zone	18,378	15,165	14,496	10,385	-28.4%
224 Walpert Ridge Zone	46,089	35,736	44,291	46,167	4.2%
225 San Ramon Hills Zone	-	-	500	500	0.0%
227 Stone Valley Zone	-	-	630	630	0.0%
231 - Las Trampas Faria CFC	-	-	-	10,000	0.0%
253 Gifts/Dickson	3,576	1,074	4,000	4,000	0.0%
257 Mitigation	-	-	20,780	20,780	0.0%
259 ECCC HCP Properties	531,775	534,856	464,369	486,684	4.8%
333 Capital	284,589	57,446	150,000	-	-100.0%
336 OTA Projects	216,511	203,101	150,000	130,000	-13.3%
Total	\$ 7,760,911	\$ 8,086,954	\$ 8,444,763	\$ 8,331,240	-1.3%
STAFFING:					
Regular/Permanent	44.75	45.25	49.25	49.25	-
Seasonal/Temporary	1.61	1.61	1.61	1.61	-
Total	46.36	46.86	50.86	50.86	-

**OPERATIONS DIVISION-
PARK OPERATIONS**

INTERPRETIVE PARKLANDS

Interpretive Parklands Budget by Unit/Park Location

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
INTERPRETIVE PARKLANDS UNIT						
Administration						
Budget 2023	\$ 354,875	\$ 3,970	\$ 3,640	\$ -	\$ -	\$ 362,485
Budget 2024	\$ 385,154	\$ 3,970	\$ 3,525	\$ -	\$ -	\$ 392,649
% Change	8.5%	0.0%	-3.2%	0.0%	0.0%	8.3%
Black Diamond Mines						
Budget 2023	\$ 781,492	\$ 42,770	\$ 26,180	\$ -	\$ -	\$ 850,442
Budget 2024	\$ 804,415	\$ 42,770	\$ 27,790	\$ -	\$ -	\$ 874,975
% Change	2.9%	0.0%	6.1%	0.0%	0.0%	2.9%
Black Diamond Mines Regional Preserve						
Budget 2023	\$ 842,802	\$ 42,850	\$ 103,540	\$ 150,000	\$ -	\$ 1,139,192
Budget 2024	\$ 863,923	\$ 42,850	\$ 194,285	\$ -	\$ -	\$ 1,101,058
% Change	2.5%	0.0%	87.6%	-100.0%	0.0%	-3.3%
Brushy Peak						
Budget 2023	\$ 152,811	\$ 5,040	\$ 1,290	\$ -	\$ -	\$ 159,141
Budget 2024	\$ 161,395	\$ 5,040	\$ 1,290	\$ -	\$ -	\$ 167,725
% Change	5.6%	0.0%	0.0%	0.0%	0.0%	5.4%
Calaveras Ridge Trail						
Budget 2023	\$ 91,238	\$ 9,150	\$ 3,000	\$ -	\$ -	\$ 103,388
Budget 2024	\$ 91,755	\$ 9,150	\$ 3,000	\$ -	\$ -	\$ 103,905
% Change	0.6%	0.0%	0.0%	0.0%	0.0%	0.5%
Deer Valley Regional Park						
Budget 2023	\$ 257,864	\$ -	\$ 6,470	\$ -	\$ -	\$ 264,334
Budget 2024	\$ 284,164	\$ -	\$ 3,970	\$ -	\$ -	\$ 288,134
% Change	10.2%	0.0%	-38.6%	0.0%	0.0%	9.0%
Dry Creek Pioneer Regional Park						
Budget 2023	\$ 279,285	\$ 22,210	\$ 23,750	\$ -	\$ -	\$ 325,245
Budget 2024	\$ 291,526	\$ 19,710	\$ 5,650	\$ -	\$ -	\$ 316,886
% Change	4.4%	-11.3%	-76.2%	0.0%	0.0%	-2.6%
Dublin Hills						
Budget 2023	\$ 48,099	\$ 2,100	\$ 500	\$ -	\$ -	\$ 50,699
Budget 2024	\$ 32,392	\$ 2,100	\$ -	\$ -	\$ -	\$ 34,492
% Change	-32.7%	0.0%	-100.0%	0.0%	0.0%	-32.0%
Garin Regional Park						
Budget 2023	\$ 784,361	\$ 104,470	\$ 42,140	\$ -	\$ -	\$ 930,971
Budget 2024	\$ 855,091	\$ 34,470	\$ 80,485	\$ -	\$ -	\$ 970,046
% Change	9.0%	-67.0%	91.0%	0.0%	0.0%	4.2%

**OPERATIONS DIVISION-
PARK OPERATIONS**

INTERPRETIVE PARKLANDS

Interpretive Parklands Budget by Unit/Park Location, continued

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
Las Trampas Wilderness Regional Preserve						
Budget 2023	\$ 691,990	\$ 38,600	\$ 110,670	\$ -	\$ -	\$ 841,260
Budget 2024	\$ 678,970	\$ 38,600	\$ 83,548	\$ -	\$ 5,550	\$ 806,668
% Change	-1.9%	0.0%	-24.5%	0.0%	0.0%	-4.1%
Las Trampas to Mt. Diablo						
Budget 2023	\$ -	\$ 630	\$ -	\$ -	\$ -	\$ 630
Budget 2024	\$ -	\$ 630	\$ -	\$ -	\$ -	\$ 630
% Change	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Mission Peak Regional Preserve						
Budget 2023	\$ 240,583	\$ 6,990	\$ 168,220	\$ -	\$ -	\$ 415,793
Budget 2024	\$ 269,761	\$ 6,990	\$ 12,890	\$ -	\$ 5,150	\$ 294,791
% Change	12.1%	0.0%	-92.3%	0.0%	0.0%	-29.1%
Morgan Territory Regional Preserve						
Budget 2023	\$ 140,359	\$ 4,750	\$ 12,500	\$ -	\$ -	\$ 157,609
Budget 2024	\$ 148,582	\$ 4,750	\$ 11,720	\$ -	\$ -	\$ 165,052
% Change	5.9%	0.0%	-6.2%	0.0%	0.0%	4.7%
Pleasanton Ridge Regional Park						
Budget 2023	\$ 888,943	\$ 37,320	\$ 77,320	\$ -	\$ -	\$ 1,003,583
Budget 2024	\$ 908,786	\$ 37,320	\$ 62,750	\$ -	\$ -	\$ 1,008,856
% Change	2.2%	0.0%	-18.8%	0.0%	0.0%	0.5%
Round Valley Regional Preserve						
Budget 2023	\$ 130,776	\$ 5,780	\$ 3,800	\$ -	\$ -	\$ 140,356
Budget 2024	\$ 140,770	\$ 5,780	\$ 2,820	\$ -	\$ -	\$ 149,370
% Change	7.6%	0.0%	-25.8%	0.0%	0.0%	6.4%
Sunol/Ohlone Regional Wilderness						
Budget 2023	\$ 853,680	\$ 27,430	\$ 40,060	\$ -	\$ -	\$ 921,170
Budget 2024	\$ 891,009	\$ 27,430	\$ 16,720	\$ -	\$ -	\$ 935,159
% Change	4.4%	0.0%	-58.3%	0.0%	0.0%	1.5%
Sycamore Valley Open Space Regional Preserve						
Budget 2023	\$ 125,581	\$ 2,210	\$ 3,300	\$ -	\$ -	\$ 131,091
Budget 2024	\$ 130,899	\$ 2,210	\$ 3,300	\$ -	\$ -	\$ 136,409
% Change	4.2%	0.0%	0.0%	0.0%	0.0%	4.1%
Vargas Plateau						
Budget 2023	\$ 126,052	\$ 6,720	\$ 18,000	\$ -	\$ -	\$ 150,772
Budget 2024	\$ 131,369	\$ 6,720	\$ 8,000	\$ -	\$ -	\$ 146,089
% Change	4.2%	0.0%	-55.6%	0.0%	0.0%	-3.1%

**OPERATIONS DIVISION-
PARK OPERATIONS**

INTERPRETIVE PARKLANDS

Interpretive Parklands Budget by Unit/Park Location, continued

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
Vasco Caves						
Budget 2023	\$ 1,584	\$ 8,100	\$ 95,430	\$ -	\$ -	\$ 105,114
Budget 2024	\$ 1,584	\$ 8,100	\$ 38,650	\$ -	\$ -	\$ 48,334
% Change	0.0%	0.0%	-59.5%	0.0%	0.0%	-54.0%
Vasco Hills (formerly Vasco Corridor)						
Budget 2023	\$ 333,418	\$ 21,060	\$ 37,010	\$ -	\$ -	\$ 391,488
Budget 2024	\$ 351,045	\$ 21,060	\$ 17,903	\$ -	\$ -	\$ 390,008
% Change	5.3%	0.0%	-51.6%	0.0%	0.0%	-0.4%
Total Interpretive Parklands Unit						
Budget 2023	\$ 7,125,793	\$ 392,150	\$ 776,820	\$ 150,000	\$ -	\$ 8,444,763
Budget 2024	\$ 7,422,591	\$ 319,650	\$ 578,296	\$ -	\$ 10,700	\$ 8,331,237
% Change	4.2%	-18.5%	-25.6%	-100.0%	0.0%	-1.3%

OPERATIONS DIVISION- PARK OPERATIONS

LAKES UNIT

LAKES UNIT SERVICE DESCRIPTION & BUDGET

Lakes Unit staff will provide outstanding customer service in all aspects of park operations. Uniformed staff will make public contact with a personal introduction and be prepared to respond to the public as needed. There is active participation with local water districts and water contractors to stay informed and involved in water delivery issues that affect lake levels, water quality and impacts on water recreation and its effect on public accessibility. There is commitment to work with water district contractors (Department of Water Resources, Zone 7, Alameda County Water District, EBMUD and Santa Clara Water District) to continue the Quagga/Zebra mussel boat inspection program in order to preserve and protect valued water recreation resources. Staff maintain a clean, safe standard throughout the Lakes Unit by maintaining a consistent standard for park maintenance, annual tree hazard evaluation, and annual safety inspections as well as practicing good fiscal responsibility by committing to the District's greening initiative through the use of sustainable products and recycling collection in park and work locations.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 6,846,333	\$ 7,646,125	\$ 7,889,381	\$ 8,493,402	7.7%
Supplies	522,565	448,426	436,040	431,040	-1.1%
Services	594,340	772,121	902,339	285,289	-68.4%
Equipment	568,024	165,141	-	-	0.0%
Intra-District Charges	99,000	143,800	-	10,400	0.0%
Subtotal	\$ 8,630,262	\$ 9,175,613	\$ 9,227,760	\$ 9,220,131	-0.1%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ 260,961	\$ 534,332	\$ 483,352	-9.5%
Supplies	-	1,499	-	-	0.0%
Services	42,263	-	-	100,000	0.0%
Capital Outlay/Equip	-	-	-	-	0.0%
Subtotal	\$ 42,263	\$ 262,460	\$ 534,332	\$ 583,352	9.2%
Total Operating/Project	\$ 8,672,525	\$ 9,438,073	\$ 9,762,092	\$ 9,803,483	0.4%
UNIT:					
Lakes	\$ 8,672,525	\$ 9,438,073	\$ 9,762,092	\$ 9,803,483	0.4%
Total	\$ 8,672,525	\$ 9,438,073	\$ 9,762,092	\$ 9,803,483	0.4%
FUNDING SOURCES:					
101 General Fund	\$ 8,066,103	\$ 8,580,961	\$ 8,577,469	\$ 8,559,620	-0.2%
220 Two County LLD	564,159	594,652	650,291	660,511	1.6%
336 OTA Projects	42,263	262,460	534,332	583,352	9.2%
554 Major Equip Replacement	-	-	-	-	0.0%
Total	\$ 8,672,525	\$ 9,438,073	\$ 9,762,092	\$ 9,803,483	0.4%
STAFFING:					
Regular/Permanent	57.10	58.60	66.10	67.60	1.50
Seasonal/Temporary	4.32	4.16	3.82	3.82	-
Total	61.42	61.42	69.92	71.42	1.50

**OPERATIONS DIVISION-
PARK OPERATIONS**

LAKES UNIT

Lakes Unit Budget by Unit/Park Location

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
PARK OPERATIONS DEPARTMENT						
LAKES UNIT						
Administrative						
Budget 2023	\$ 358,020	\$ 2,030	\$ 2,860	\$ -	\$ -	\$ 362,910
Budget 2024	\$ 385,817	\$ 2,030	\$ 2,860	\$ -	\$ -	\$ 390,707
% Change	7.8%	0.0%	0.0%	0.0%	0.0%	7.7%
Alameda County Trails						
Budget 2023	\$ 607,431	\$ 33,580	\$ 24,280	\$ -	\$ -	\$ 665,291
Budget 2024	\$ 624,481	\$ 33,580	\$ 7,450	\$ -	\$ -	\$ 665,511
% Change	2.8%	0.0%	-69.3%	0.0%	0.0%	0.0%
Coyote Hills Regional Park						
Budget 2023	\$ 914,166	\$ 49,980	\$ 84,870	\$ -	\$ -	\$ 1,049,016
Budget 2024	\$ 1,094,101	\$ 44,980	\$ 24,485	\$ -	\$ -	\$ 1,163,566
% Change	19.7%	-10.0%	-71.1%	0.0%	0.0%	10.9%
Del Valle Regional Park						
Budget 2023	\$ 2,374,457	\$ 141,550	\$ 268,790	\$ -	\$ -	\$ 2,784,797
Budget 2024	\$ 2,471,923	\$ 141,550	\$ 204,070	\$ -	\$ 5,300	\$ 2,822,843
% Change	4.1%	0.0%	-24.1%	0.0%	0.0%	1.4%
Dumbarton Quarry						
Budget 2023	\$ 612,156.00	\$ 19,700.00	\$ 97,800.00	\$ -	\$ -	\$ 729,656
Budget 2024	\$ 659,895.40	\$ 19,700.00	\$ 10,351.25	\$ -	\$ -	\$ 689,947
% Change	7.8%	0.0%	-89.4%	0.0%	0.0%	-5.4%
Lake Chabot Regional Park						
Budget 2023	\$ 1,223,914	\$ 56,030	\$ 100,251	\$ -	\$ -	\$ 1,380,195
Budget 2024	\$ 1,269,935	\$ 56,030	\$ 12,080	\$ -	\$ -	\$ 1,338,045
% Change	3.8%	0.0%	-88.0%	0.0%	0.0%	-3.1%
Quarry Lakes						
Budget 2023	\$ 1,109,944	\$ 55,080	\$ 122,118	\$ -	\$ -	\$ 1,287,142
Budget 2024	\$ 1,160,343	\$ 50,080	\$ 31,360	\$ -	\$ 5,100	\$ 1,246,883
% Change	4.5%	-9.1%	-74.3%	0.0%	0.0%	-3.1%
Redwood Canyon Golf Course						
Budget 2023	\$ -	\$ 1,760	\$ 55,720	\$ -	\$ -	\$ 57,480
Budget 2024	\$ -	\$ 1,760	\$ 45,720	\$ -	\$ -	\$ 47,480
% Change	0.0%	0.0%	-17.9%	0.0%	0.0%	-17.4%
Shadow Cliffs						
Budget 2023	\$ 1,223,625	\$ 79,070	\$ 145,050	\$ -	\$ -	\$ 1,447,745
Budget 2024	\$ 1,310,257	\$ 79,070	\$ 46,313	\$ -	\$ -	\$ 1,435,640
% Change	7.1%	0.0%	-68.1%	0.0%	0.0%	-0.8%

**OPERATIONS DIVISION-
PARK OPERATIONS**

LAKES UNIT

Lakes Unit Budget by Unit/Park Location, continued

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
PARK OPERATIONS DEPARTMENT						
Tassajara Creek Trail						
Budget 2023	\$ -	\$ 2,260	\$ 600	\$ -	\$ -	\$ 2,860
Budget 2024	\$ -	\$ 2,260	\$ 600	\$ -	\$ -	\$ 2,860
% Change	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total Lakes Unit						
Budget 2023	\$ 8,423,713	\$ 436,040	\$ 902,340	\$ -	\$ -	\$ 9,762,093
Budget 2024	\$ 8,976,752	\$ 431,040	\$ 385,289	\$ -	\$ 10,400	\$ 9,803,482
% Change	6.6%	-1.1%	-57.3%	0.0%	0.0%	0.4%

OPERATIONS DIVISION- PARK OPERATIONS

PARKLAND UNIT

PARKLAND UNIT SERVICE DESCRIPTION & BUDGET

Parkland staff allocate resources to operate and maintain parks, trails, and the Botanic Garden safely and efficiently for public use. They achieve a high standard of safety, cleanliness, and maintenance of park facilities. Staff undertake vegetation management projects and practices to support the Tree Hazard Assessment and Wildland Vegetation Management Programs. They implement the District's Good Neighbor Policy to maintain positive relationships with adjacent property owners. They administer operating agreements for twelve concessions and work to ensure compliance with agreements to guarantee high level of service to the public. Communication with the public is a priority. Staff keep information panels updated with relevant material, and respond quickly to phone calls, letters, and e-mails. They develop strategies with the Unit's Park Supervisors to implement ADA upgrades. Staff are aware of District sustainability goals, and implement sustainable work practices.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 5,736,547	\$ 6,574,382	\$ 6,911,131	\$ 7,241,424	4.8%
Supplies	358,819	331,443	473,410	328,850	-30.5%
Services	673,811	643,547	929,524	270,273	-70.9%
Equipment	396,103	152,350	-	-	0.0%
Intra-District Charges	31,612	62,560	-	41,500	0.0%
Subtotal	\$ 7,196,892	\$ 7,764,282	\$ 8,314,065	\$ 7,882,047	-5.2%
PROJECT BUDGET:					
Personnel Services	\$ 52,637	\$ 38,249	\$ 35,620	\$ 37,516	5.3%
Supplies	13,644	30,273	-	-	0.0%
Services	77,326	262,568	41,960	-	-100.0%
Capital Outlay/Equip	129,356	88,404	-	-	0.0%
Subtotal	\$ 272,963	\$ 419,494	\$ 77,580	\$ 37,516	-51.6%
Total Operating/Project	\$ 7,469,855	\$ 8,183,776	\$ 8,391,645	\$ 7,919,563	-5.6%
DEPARTMENTS:					
Parklands	\$ 7,469,855	\$ 8,183,776	\$ 8,391,645	\$ 7,919,563	-5.6%
Total	\$ 7,469,855	\$ 8,183,776	\$ 8,391,645	\$ 7,919,563	-5.6%
FUNDING SOURCES:					
101 General Fund	\$ 6,908,921	\$ 7,436,664	\$ 7,902,368	\$ 7,449,119	-5.7%
220 Two County LLD	244,340	312,822	376,926	396,281	5.1%
228 Gateway Valley Zone	43,631	14,796	34,771	36,647	5.4%
333 Capital	129,356	88,404	-	-	0.0%
336 OTA Projects	143,607	331,090	77,580	37,516	-51.6%
554 Major Equip Replacement	-	-	-	-	0.0%
Total	\$ 7,469,855	\$ 8,183,776	\$ 8,391,645	\$ 7,919,563	-5.6%
STAFFING:					
Regular/Permanent	43.25	44.25	48.50	49.50	1.00
Seasonal/Temporary	3.49	3.49	3.24	3.24	-
Total	46.74	47.74	51.74	52.74	1.00

**OPERATIONS DIVISION-
PARK OPERATIONS**

PARKLAND UNIT

Parkland Unit Budget by Unit/Park Location

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
PARK OPERATIONS DEPARTMENT						
PARKLAND UNIT						
Administrative						
Budget 2023	\$ 471,158	\$ 6,020	\$ 149,320	\$ -		\$ 626,498
Budget 2024	\$ 457,892	\$ 3,520	\$ 2,720	\$ -		\$ 464,132
% Change	-2.8%	-41.5%	-98.2%	0.0%	0.0%	-25.9%
Anthony Chabot Regional Park						
Budget 2023	\$ 1,512,112	\$ 102,390	\$ 174,191	\$ -		\$ 1,788,693
Budget 2024	\$ 1,568,883	\$ 76,390	\$ 69,860	\$ -		\$ 1,715,133
% Change	3.8%	-25.4%	-59.9%	0.0%	0.0%	-4.1%
Botanic Garden						
Budget 2023	\$ 1,073,482	\$ 28,660	\$ 24,400	\$ -		\$ 1,126,542
Budget 2024	\$ 1,137,546	\$ 27,600	\$ 68,080	\$ -		\$ 1,233,226
% Change	6.0%	-3.7%	179.0%	0.0%	0.0%	9.5%
Leona Canyon						
Budget 2023	\$ -	\$ 3,180	\$ -	\$ -	\$ -	\$ 3,180
Budget 2024	\$ -	\$ 3,180	\$ -	\$ -	\$ -	\$ 3,180
% Change	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Redwood Regional Park						
Budget 2023	\$ 830,671	\$ 92,910	\$ 150,427	\$ -		\$ 1,074,008
Budget 2024	\$ 871,812	\$ 32,910	\$ 12,962	\$ -	\$ 4,200	\$ 921,884
% Change	5.0%	-64.6%	-91.4%	0.0%	0.0%	-14.2%
Sibley/Claremont/Huckleberry Regional Preserves						
Budget 2023	\$ 806,614	\$ 111,200	\$ 66,030	\$ -		\$ 983,844
Budget 2024	\$ 858,290	\$ 36,200	\$ 10,630	\$ -	\$ 14,300	\$ 919,420
% Change	6.4%	-67.4%	-83.9%	0.0%	0.0%	-6.5%
Tilden Regional Park						
Budget 2023	\$ 1,483,504	\$ 102,120	\$ 369,336	\$ -		\$ 1,954,960
Budget 2024	\$ 1,616,950	\$ 102,120	\$ 98,494	\$ -	\$ 17,900	\$ 1,835,464
% Change	9.0%	0.0%	-73.3%	0.0%	0.0%	-6.1%
Wildcat Canyon/Alvarado Regional Parks						
Budget 2023	\$ 769,210	\$ 26,930	\$ 37,780	\$ -		\$ 833,920
Budget 2024	\$ 767,565	\$ 46,930	\$ 7,527	\$ -	\$ 5,100	\$ 827,122
% Change	-0.2%	74.3%	-80.1%	0.0%	0.0%	-0.8%
Total Parkland Unit						
Budget 2023	\$ 6,946,751	\$ 473,410	\$ 971,484	\$ -	\$ -	\$ 8,391,645
Budget 2024	\$ 7,278,938	\$ 328,850	\$ 270,273	\$ -	\$ 41,500	\$ 7,919,561
% Change	4.8%	-30.5%	-72.2%	0.0%	0.0%	-5.6%

**OPERATIONS DIVISION-
PARK OPERATIONS**

RECREATION AREAS UNIT

RECREATION AREAS UNIT SERVICE DESCRIPTION & BUDGET

The Unit promotes increased customer satisfaction and loyalty through efficient and effective park operations. The Unit provides outstanding customer service in all aspects of park operations through public contacts that result in satisfied park visitors. The Unit operates and maintains park facilities at the highest standards for public use within available resources and manages the District's "Good Neighbor" policy to maintain positive relations with adjacent property owners and outside agencies. Concessionaire agreements are managed to ensure a high quality of customer service and maximum financial return to the District. The Unit enhances efficiency, productivity, and self-esteem through training and team building techniques; and ensures that work sites are clean, safe, secure, and functional for staff efficiency.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 5,671,612	\$ 6,048,264	\$ 6,312,520	\$ 6,577,517	4.2%
Supplies	498,877	588,304	518,440	461,440	-11.0%
Services	917,388	867,071	1,018,460	307,489	-69.8%
Equipment	88,917	118,029	-	-	0.0%
Intra-District Charges	49,580	68,750	-	4,200	0.0%
Subtotal	\$ 7,226,374	\$ 7,690,418	\$ 7,849,420	\$ 7,350,646	-6.4%
PROJECT BUDGET:					
Personnel Services	\$ 89	\$ 731	\$ -	\$ -	0.0%
Supplies	-	4,033	-	-	0.0%
Services	66,700	7,500	-	-	0.0%
Capital Outlay/Equip	-	-	-	-	0.0%
Subtotal	\$ 66,789	\$ 12,264	\$ -	\$ -	0.0%
Total Operating/Project	\$ 7,293,163	\$ 7,702,682	\$ 7,849,420	\$ 7,350,646	-6.4%
DEPARTMENTS:					
Recreation Areas	\$ 7,293,163	\$ 7,702,682	\$ 7,849,420	\$ 7,350,646	-6.4%
Total	\$ 7,293,163	\$ 7,702,682	\$ 7,849,420	\$ 7,350,646	-6.4%
FUNDING SOURCES:					
101 General Fund	\$ 7,179,351	\$ 7,657,694	\$ 7,847,205	\$ 7,346,431	-6.4%
220 Two County LLD	-	(43)	-	-	0.0%
222 Five Canyon Zone	47,023	32,768	2,215	4,215	90.3%
336 OTA Projects	66,789	12,263	-	-	0.0%
Total	\$ 7,293,163	\$ 7,702,682	\$ 7,849,420	\$ 7,350,646	-6.4%
STAFFING:					
Regular/Permanent	40.33	41.58	43.23	44.48	1.25
Seasonal/Temporary	5.12	5.12	3.97	3.97	-
Total	45.45	46.70	47.20	48.45	1.25

**OPERATIONS DIVISION-
PARK OPERATIONS**

RECREATION AREAS UNIT

Recreation Areas Budget by Unit/Park Location

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
PARK OPERATIONS DEPARTMENT						
RECREATION AREAS UNIT						
Administrative						
Budget 2023	\$ 321,396	\$ 3,440	\$ 9,920	\$ -		\$ 334,756
Budget 2024	\$ 345,203	\$ 3,440	\$ 8,840	\$ -		\$ 357,483
% Change	7.4%	0.0%	-10.9%	0.0%	0.0%	6.8%
Alternative Work Program Supervisor						
Budget 2023	\$ 164,646	\$ 5,000	\$ 14,860	\$ -	\$ -	\$ 184,506
Budget 2024	\$ 172,761	\$ 5,000	\$ 14,860	\$ -	\$ -	\$ 192,621
% Change	4.9%	0.0%	0.0%	0.0%	0.0%	4.4%
Cull Canyon Regional Recreation Area						
Budget 2023	\$ 740,889	\$ 49,020	\$ 111,965		\$ -	\$ 901,874
Budget 2024	\$ 759,307	\$ 64,020	\$ 18,875		\$ -	\$ 842,202
% Change	2.5%	30.6%	-83.1%	0.0%	0.0%	-6.6%
Contra Loma Regional Park						
Budget 2023	\$ 1,359,434	\$ 147,840	\$ 174,360	\$ -	\$ -	\$ 1,681,634
Budget 2024	\$ 1,394,197	\$ 130,840	\$ 29,090	\$ -	\$ -	\$ 1,554,127
% Change	2.6%	-11.5%	-83.3%	0.0%	0.0%	-7.6%
Diablo Foothills Regional Park						
Budget 2023	\$ 605,021	\$ 89,650	\$ 51,170	\$ -		\$ 745,841
Budget 2024	\$ 644,467	\$ 37,650	\$ 21,829	\$ -		\$ 703,946
% Change	6.5%	-58.0%	-57.3%	0.0%	0.0%	-5.6%
Don Castro Regional Recreation Area						
Budget 2023	\$ 839,424	\$ 97,610	\$ 125,741	\$ -		\$ 1,062,775
Budget 2024	\$ 884,642	\$ 94,610	\$ 13,860	\$ -		\$ 993,112
% Change	5.4%	-3.1%	-89.0%	0.0%	0.0%	-6.6%
Kennedy Grove Regional Recreation Area						
Budget 2023	\$ 588,494	\$ 28,780	\$ 61,396	\$ -	\$ -	\$ 678,670
Budget 2024	\$ 642,922	\$ 28,780	\$ 6,833	\$ -	\$ -	\$ 678,535
% Change	9.2%	0.0%	-88.9%	0.0%	0.0%	0.0%
Roberts Regional Recreation Area						
Budget 2023	\$ 821,332	\$ 55,900	\$ 135,199	\$ -		\$ 1,012,431
Budget 2024	\$ 982,546	\$ 55,900	\$ 30,490	\$ -	\$ 4,200	\$ 1,073,136
% Change	19.6%	0.0%	-77.4%	0.0%	0.0%	6.0%
Temescal Regional Recreation Area						
Budget 2023	\$ 871,884	\$ 41,200	\$ 333,849	\$ -	\$ -	\$ 1,246,933
Budget 2024	\$ 751,474	\$ 41,200	\$ 162,812	\$ -	\$ -	\$ 955,486
% Change	-13.8%	0.0%	-51.2%	0.0%	0.0%	-23.4%
Total Recreation Areas Unit						
Budget 2023	\$ 6,312,520	\$ 518,440	\$ 1,018,460	\$ -	\$ -	\$ 7,849,420
Budget 2024	\$ 6,577,518	\$ 461,440	\$ 307,488	\$ -	\$ 4,200	\$ 7,350,647
% Change	4.2%	-11.0%	-69.8%	0.0%	0.0%	-6.4%

OPERATIONS DIVISION- PARK OPERATIONS

DELTA UNIT

DELTA UNIT SERVICE DESCRIPTION & BUDGET

Delta Unit staff are highly motivated and dedicated, and provide the public with a safe and well-maintained trail system thus enhancing their experience along the 100 miles of multi-use Regional Trails. The Unit utilizes Measure J and other available funding to make repairs in specific areas and maintain the trail system to the highest safety standards. They monitor the many operating agreements with other agencies to ensure that regulatory practices and operating agreements conditions are followed, thereby ensuring public safety and providing the highest level of service to the public. They maintain regular contact with the Sheriff's Alternative Work Program (AWP) staff in Alameda and Contra Costa Counties to provide unskilled labor on a variety of project work, which frees park staff to focus attention on the daily operations of the Regional Trails and other District parks.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 4,417,515	\$ 4,729,189	\$ 4,686,928	\$ 5,470,143	16.7%
Supplies	275,634	258,468	831,884	256,370	-69.2%
Services	604,358	455,819	765,402	592,063	-22.6%
Equipment	249,290	88,175	-	-	0.0%
Intra-District Charges	30,372	281,882	-	-	0.0%
Subtotal	\$ 5,577,169	\$ 5,813,533	\$ 6,284,214	\$ 6,318,576	0.5%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	13,193	8,696	-	-	0.0%
Services	-	-	-	-	0.0%
Capital Outlay/Equip	-	38,656	-	-	0.0%
Subtotal	\$ 13,193	\$ 47,352	\$ -	\$ -	0.0%
Total Operating/Project	\$ 5,590,362	\$ 5,860,885	\$ 6,284,214	\$ 6,318,576	0.5%
DEPARTMENTS:					
Reg Trails/Alt Work Programs	\$ 5,590,362	\$ 5,860,885	\$ 6,284,214	\$ 6,318,576	0.5%
Total	\$ 5,590,362	\$ 5,860,885	\$ 6,284,214	\$ 6,318,576	0.5%
FUNDING SOURCES:					
101 General Fund	\$ 3,156,228	\$ 3,581,385	\$ 3,667,210	\$ 3,644,145	-0.6%
220 Two County LLD	1,894,014	1,677,940	2,041,490	2,078,256	1.8%
221 ECCC LLD	526,927	554,209	575,514	596,175	3.6%
333 Capital	-	38,655	-	-	0.0%
336 OTA Projects	13,193	8,696	-	-	0.0%
Total	\$ 5,590,362	\$ 5,860,885	\$ 6,284,214	\$ 6,318,576	0.5%
STAFFING:					
Regular/Permanent	33.50	32.50	36.75	37.75	1.00
Seasonal/Temporary	0.75	0.75	0.75	0.75	-
Total	34.25	33.25	37.50	38.50	1.00

OPERATIONS DIVISION- PARK OPERATIONS

DELTA UNIT

Delta Unit Budget by Park / Trail Location

Unit/Location	Personnel						Total
	Services	Supplies	Services	Equipment	Inter-Agency		
PARK OPERATIONS DEPARTMENT							
DELTA UNIT							
Administrative							
Budget 2023	\$ 394,357	\$ 11,150	\$ 410,740	\$ -		\$ -	\$ 816,247
Budget 2024	\$ 361,269	\$ 11,150	\$ 458,640	\$ -		\$ -	\$ 831,059
% Change	-8.4%	0.0%	11.7%	0.0%		0.0%	1.8%
Alternative Work Program - Alameda County							
Budget 2023	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget 2024	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
% Change	0.0%	0.0%	0.0%	0.0%		0.0%	0.0%
Alternative Work Program - Contra Costa County							
Budget 2023	\$ 2,293	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,293
Budget 2024	\$ 2,304	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,304
% Change	0.5%	0.0%	0.0%	0.0%		0.0%	0.5%
Antioch-Oakley Regional Shoreline							
Budget 2023	\$ 144,749	\$ 24,570	\$ 36,150	\$ -	\$ -	\$ -	\$ 205,469
Budget 2024	\$ 153,068	\$ 24,570	\$ 2,530	\$ -	\$ -	\$ -	\$ 180,168
% Change	5.7%	0.0%	-93.0%	0.0%		0.0%	-12.3%
Bay Point Regional Shoreline							
Budget 2023	\$ 111,168	\$ 6,950	\$ 4,120	\$ -	\$ -	\$ -	\$ 122,238
Budget 2024	\$ 95,262	\$ 6,950	\$ 2,740	\$ -	\$ -	\$ -	\$ 104,952
% Change	-14.3%	0.0%	-33.5%	0.0%		0.0%	-14.1%
Big Break Regional Shoreline							
Budget 2023	\$ 291,463	\$ 41,350	\$ 68,630	\$ -	\$ -	\$ -	\$ 401,443
Budget 2024	\$ 308,771	\$ 41,350	\$ 43,863	\$ -	\$ -	\$ -	\$ 393,984
% Change	5.9%	0.0%	-36.1%	0.0%		0.0%	-1.9%
Briones Regional Park							
Budget 2023	\$ 991,918	\$ 35,130	\$ 33,680	\$ -	\$ -	\$ -	\$ 1,060,728
Budget 2024	\$ 1,063,686	\$ 35,130	\$ 17,950	\$ -	\$ -	\$ -	\$ 1,116,766
% Change	7.2%	0.0%	-46.7%	0.0%		0.0%	5.3%
CA State Riding & Hiking Trail							
Budget 2023	\$ -	\$ 1,210	\$ -	\$ -	\$ -	\$ -	\$ 1,210
Budget 2024	\$ -	\$ 1,210	\$ -	\$ -	\$ -	\$ -	\$ 1,210
% Change	0.0%	0.0%	0.0%	0.0%		0.0%	0.0%
Carquinez Strait Regional Shoreline							
Budget 2023	\$ 411,906	\$ 12,770	\$ 29,270	\$ -	\$ -	\$ -	\$ 453,946
Budget 2024	\$ 441,194	\$ 12,770	\$ 1,100	\$ -	\$ -	\$ -	\$ 455,064
% Change	7.1%	0.0%	-96.2%	0.0%		0.0%	0.2%
Concord Hills							
Budget 2023	\$ 250,280	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 255,280
Budget 2024	\$ 257,558	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 262,558
% Change	2.9%	0.0%	0.0%	0.0%		0.0%	2.9%

OPERATIONS DIVISION- PARK OPERATIONS

DELTA UNIT

Delta Unit Budget by Unit/Park Location, continued

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
Contra Costa Trails						
Budget 2023	\$ 1,086,123	\$ 43,150	\$ 21,020	\$ -	\$ -	\$ 1,150,293
Budget 2024	\$ 1,109,367	\$ 43,150	\$ 16,420	\$ -	\$ -	\$ 1,168,937
% Change	2.1%	0.0%	-21.9%	0.0%	0.0%	1.6%
Crockett Hills Regional Park						
Budget 2023	\$ 253,528	\$ 13,520	\$ 5,740	\$ -	\$ -	\$ 272,788
Budget 2024	\$ 256,565	\$ 13,520	\$ 2,290	\$ -	\$ -	\$ 272,375
% Change	1.2%	0.0%	-60.1%	0.0%	0.0%	-0.2%
Delta Access						
Budget 2023	\$ -	\$ 5,000	\$ 13,000	\$ -	\$ -	\$ 18,000
Budget 2024	\$ -	\$ 5,000	\$ 13,000	\$ -	\$ -	\$ 18,000
% Change	0.0%	0%	0%	0%	0%	0%
Delta de Anza Trail						
Budget 2023	\$ 49,144	\$ 5,020	\$ 5,710	\$ -	\$ -	\$ 59,874
Budget 2024	\$ 20,198	\$ 5,020	\$ 5,710	\$ -	\$ -	\$ 30,928
% Change	-58.9%	0.0%	0.0%	0.0%	0.0%	-48.3%
East Contra Costa Trails						
Budget 2023	\$ 608,909	\$ 21,790	\$ 26,720	\$ -	\$ -	\$ 657,419
Budget 2024	\$ 799,675	\$ 21,790	\$ 13,620	\$ -	\$ -	\$ 835,085
% Change	31.3%	0.0%	-49.0%	0.0%	0.0%	27.0%
Marsh Creek Trail						
Budget 2023	\$ 104,584	\$ 3,240	\$ -	\$ -	\$ -	\$ 107,824
Budget 2024	\$ 88,663	\$ 3,240	\$ -	\$ -	\$ -	\$ 91,903
% Change	-15.2%	0.0%	0.0%	0.0%	0.0%	-14.8%
(Radke) Martinez Regional Shoreline						
Budget 2023	\$ 562,020	\$ 20,610	\$ 99,842	\$ -	\$ -	\$ 682,472
Budget 2024	\$ 512,560	\$ 20,610	\$ 4,390	\$ -	\$ -	\$ 537,560
% Change	-8.8%	0.0%	-95.6%	0.0%	0.0%	-21.2%
Iron Horse Trail						
Budget 2023	\$ -	\$ 3,000	\$ 8,310	\$ -	\$ -	\$ 11,310
Budget 2024	\$ -	\$ 3,000	\$ 7,340	\$ -	\$ -	\$ 10,340
% Change	0.0%	0.0%	-11.7%	0.0%	0.0%	-8.6%
Water Bird Regional Preserve						
Budget 2023	\$ -	\$ 2,910	\$ 2,470	\$ -	\$ -	\$ 5,380
Budget 2024	\$ -	\$ 2,910	\$ 2,470	\$ -	\$ -	\$ 5,380
% Change	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total Delta Unit						
Budget 2023	\$ 5,262,442	\$ 256,370	\$ 765,402	\$ -	\$ -	\$ 6,284,214
Budget 2024	\$ 5,470,142	\$ 256,370	\$ 592,063	\$ -	\$ -	\$ 6,318,575
% Change	3.9%	0.0%	-22.6%	0.0%	0.0%	0.5%

OPERATIONS DIVISION- PARK OPERATIONS

SHORELINE UNIT

SHORELINE UNIT SERVICE DESCRIPTION & BUDGET

The Shoreline Unit strives to maintain parks to the highest standard by setting expectations and following through with staff. Coordinating equipment, materials, and resources encourages sharing of knowledge and experience, which results in greater efficiency and safe, well maintained facilities. The Shoreline Unit seeks to ensure satisfied park visitors through outstanding customer service in all aspects of daily operation. Current information is provided to park visitors via employee contacts, information panels, and brochures. Staff monitors operating agreements with California State Parks, Department of Fish and Wildlife, Waste Management, cities, counties and agencies that encompass the parks, and both commercial and private park neighbors.

The Shoreline Unit management team participates in BCDC's Adapting to Rising Tides project to learn and give input on the impacts of future sea-level rise. Staff trains with other agencies twice annually to maintain proficiency in oil spill boom deployment. They also participate in oil spill drills sponsored by the California Department of Fish & Wildlife Office of Spill Prevention and Response (OSPR), the United States Coast Guard, and refineries that are located near our parks. Staff is proud of the many miles of Bay Trail maintained by the unit. Shoreline parks are important to the Bay Water Trail and we continually seek to add sites on the District's shoreline to the Trail. Staff works to improve greening and recycling efforts for park visitors and staff. The Park Supervisors collaborate with other District departments on projects involving cultural resources, water quality, wildlife protection, habitat enhancements, volunteer opportunities, and trails.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 5,260,100	\$ 5,970,281	\$ 6,010,541	\$ 6,830,370	13.6%
Supplies	500,599	376,886	462,090	522,770	13.1%
Services	909,940	988,819	1,016,453	301,042	-70.4%
Equipment	290,620	84,715	180,000	-	-100.0%
Intra-District Charges	89,080	130,330	-	8,600	0.0%
Subtotal	\$ 7,050,339	\$ 7,551,031	\$ 7,669,084	\$ 7,662,782	-0.1%
PROJECT BUDGET:					
Personnel Services	\$ 439,550	\$ 421,911	\$ 486,347	\$ 512,269	5.3%
Supplies	2,401	50,067	-	-	0.0%
Services	72,317	259,656	641,410	3,610	-99.4%
Capital Outlay/Equip	103,210	10,681	150,000	-	-100.0%
Subtotal	\$ 617,478	\$ 742,315	\$ 1,277,757	\$ 515,879	-59.6%
Total Operating/Project	\$ 7,667,817	\$ 8,293,346	\$ 8,946,841	\$ 8,178,661	-8.6%
UNIT:					
Shoreline	\$ 7,667,817	\$ 8,293,346	\$ 8,946,841	\$ 8,178,661	-8.6%
Total	\$ 7,667,817	\$ 8,293,346	\$ 8,946,841	\$ 8,178,661	-8.6%
FUNDING SOURCES:					
101 General Fund	\$ 6,757,701	\$ 7,313,668	\$ 7,220,683	\$ 7,257,048	0.5%
220 Two County LLD	261,650	219,587	410,360	366,876	-10.6%
258 McLaughlin Eastshore State	30,988	17,778	38,041	38,858	2.1%
333 Capital	31,299	10,681	150,000	-	-100.0%
336 OTA Projects	586,179	731,632	1,127,757	515,879	-54.3%
554 Major Equip Replacement	-	-	-	-	0.0%
Total	\$ 7,667,817	\$ 8,293,346	\$ 8,946,841	\$ 8,178,661	-8.6%
STAFFING:					
Regular/Permanent	44.45	43.70	47.20	49.20	2.00
Seasonal/Temporary	1.27	1.27	1.27	1.27	-
Total	45.72	44.97	48.47	50.47	2.00

**OPERATIONS DIVISION-
PARK OPERATIONS**

SHORELINE UNIT

Shoreline Unit Budget by Park Location

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
PARK OPERATIONS DEPARTMENT						
SHORELINE UNIT						
Administrative						
Budget 2023	\$ 381,758	\$ 2,940	\$ 9,740	\$ -		\$ 394,438
Budget 2024	\$ 414,807	\$ 2,940	\$ 4,740	\$ -		\$ 422,487
% Change	8.7%	0.0%	-51.3%	0.0%	0.0%	7.1%
Judge John Sutter						
Budget 2023	\$ 303,508	\$ 9,500	\$ 53,640	\$ -		\$ 366,648
Budget 2024	\$ 315,807	\$ 9,500	\$ 1,892	\$ -		\$ 327,199
% Change	100.0%	100.0%	-96.5%	0.0%	0.0%	-10.8%
Crown Regional Shoreline						
Budget 2023	\$ 1,211,211	\$ 105,940	\$ 401,793	\$ 40,000		\$ 1,758,944
Budget 2024	\$ 1,576,701	\$ 116,620	\$ 60,990	\$ -		\$ 1,754,311
% Change	30.2%	10.1%	-84.8%	-100.0%	0.0%	-0.3%
Eastshore State Park						
Budget 2023	\$ 696,860	\$ 135,100	\$ 503,430	\$ 150,000	\$ -	\$ 1,485,390
Budget 2024	\$ 755,432	\$ 135,100	\$ 28,360	\$ -	\$ -	\$ 918,892
% Change	8.4%	0.0%	-94.4%	-100.0%	0.0%	-38.1%
Hayward Regional Shoreline						
Budget 2023	\$ 547,768	\$ 19,450	\$ 32,030	\$ -	\$ -	\$ 599,248
Budget 2024	\$ 565,579	\$ 19,450	\$ 18,190	\$ -	\$ -	\$ 603,219
% Change	3.3%	0.0%	-43.2%	0.0%	0.0%	0.7%
Martin Luther King Jr. Regional Shoreline						
Budget 2023	\$ 944,273	\$ 37,280	\$ 118,439	\$ -	\$ -	\$ 1,099,992
Budget 2024	\$ 982,815	\$ 87,280	\$ 14,360	\$ -	\$ -	\$ 1,084,455
% Change	4.1%	134.1%	-87.9%	0.0%	0.0%	-1.4%
Miller/Knox Regional Shoreline						
Budget 2023	\$ 890,694	\$ 21,050	\$ 212,631	\$ 140,000	\$ -	\$ 1,264,375
Budget 2024	\$ 1,180,457	\$ 21,050	\$ 54,035	\$ -	\$ -	\$ 1,255,542
% Change	32.5%	0.0%	-74.6%	-100.0%	0.0%	-0.7%
Oyster Bay Regional Shoreline						
Budget 2023	\$ 373,776	\$ 9,400	\$ 21,110	\$ -		\$ 404,286
Budget 2024	\$ 393,138	\$ 9,400	\$ 1,150	\$ -		\$ 403,688
% Change	5.2%	0.0%	-94.6%	0.0%	0.0%	-0.1%
Point Isabel Regional Shoreline						
Budget 2023	\$ -	\$ 56,460	\$ 47,570	\$ -	\$ -	\$ 104,030
Budget 2024	\$ -	\$ 56,460	\$ 15,460	\$ -	\$ -	\$ 71,920
% Change	0.0%	0.0%	-67.5%	0.0%	0.0%	-30.9%
Point Pinole Regional Shoreline						
Budget 2023	\$ 1,147,040	\$ 64,640	\$ 244,980	\$ -		\$ 1,456,660
Budget 2024	\$ 1,157,905	\$ 64,640	\$ 95,975	\$ -	\$ 8,600	\$ 1,327,120
% Change	0.9%	0.0%	-60.8%	0.0%	0.0%	-8.9%

**OPERATIONS DIVISION-
PARK OPERATIONS**

SHORELINE UNIT

Shoreline Unit Budget by Park Location, continued

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
San Pablo Bay Regional Shoreline						
Budget 2023	\$ -	\$ 330	\$ 12,500	\$ -	\$ -	\$ 12,830
Budget 2024	\$ -	\$ 330	\$ 9,500	\$ -	\$ -	\$ 9,830
% Change	0.0%	0.0%	-24.0%	0.0%	0.0%	-23.4%
Total Shoreline Unit						
Budget 2023	\$ 6,496,888	\$ 462,090	\$ 1,657,862	\$ 330,000	\$ -	\$ 8,946,840
Budget 2024	\$ 7,342,641	\$ 522,770	\$ 304,652	\$ -	\$ 8,600	\$ 8,178,663
% Change	13.0%	13.1%	-81.6%	-100.0%	0.0%	-8.6%

INTERPRETIVE / RECREATION SERVICES DEPARTMENT

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 9,618,581	\$ 10,226,644	\$ 12,708,692	\$ 13,114,078	3.2%
Supplies	450,993	517,033	827,516	749,970	-9.4%
Services	708,713	1,019,707	1,773,962	1,574,417	-11.2%
Equipment	4,688	29,779	-	-	0.0%
Intra-District Charges	29,200	29,200	-	-	0.0%
Subtotal	\$ 10,812,175	\$ 11,822,363	\$ 15,310,170	\$ 15,438,465	0.8%
PROJECT BUDGET:					
Personnel Services	\$ 136,991	\$ 76,050	\$ 144,825	\$ 159,276	10.0%
Supplies	106	-	-	-	0.0%
Services	4,800	43,000	218,460	-	-100.0%
Capital Outlay/Equip	14,300	15,018	-	-	0.0%
Subtotal	\$ 156,197	\$ 134,068	\$ 363,285	\$ 159,276	-56.2%
Total Operating/Project	\$ 10,968,372	\$ 11,956,431	\$ 15,673,455	\$ 15,597,741	-0.5%
UNITS:					
Administration	\$ 527,790	\$ 597,111	\$ 710,047	\$ 677,908	-4.5%
Southeast Region	5,601,702	6,595,935	7,930,473	7,941,691	0.1%
Northwest Region	4,838,880	4,763,385	7,032,935	6,978,142	-0.8%
Total	\$ 10,968,372	\$ 11,956,431	\$ 15,673,455	\$ 15,597,741	-0.5%
FUNDING SOURCES:					
101 General Fund	\$ 10,808,232	\$ 11,822,363	\$ 15,303,170	\$ 15,433,465	0.9%
255 MLK Jr Program	3,943	2,000	7,000	5,000	-28.6%
333 Capital	14,300	15,018	-	-	0.0%
336 OTA Projects	141,897	117,050	363,285	159,276	-56.2%
Total	\$ 10,968,372	\$ 11,956,431	\$ 15,673,455	\$ 15,597,741	-0.5%
STAFFING:					
Regular/Permanent	70.47	73.25	79.50	80.50	1.00
Seasonal/Temporary	19.35	20.57	18.96	18.96	-
Total	89.82	90.82	98.46	99.46	1.00

**OPERATIONS DIVISION-
INTERPRETIVE & RECREATION SERVICES**

ADMINISTRATION

INTERPRETIVE & RECREATION ADMINISTRATIVE SERVICES UNIT SERVICE DESCRIPTION

The Department seeks to produce outstanding environmental education programs and outdoor activities through direct services and significant community outreach. It is also responsible for self-guided learning experiences through interpretive publications, wayside panels, and visitor center exhibits. Staff provides support for the District’s mission of educating the public about natural and cultural resources, ecological dependence, environmental responsibility, and healthy recreational uses of parklands. The Department continues to develop programs to increase public awareness of the East Bay Regional Park District.

INTERPRETIVE & RECREATION ADMIN SERVICES UNIT BUDGET

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 415,606	\$ 413,425	\$ 445,727	\$ 396,988	-10.9%
Supplies	40,739	29,230	54,270	70,870	30.6%
Services	42,245	123,256	210,050	210,050	0.0%
Equipment	-	-	-	-	0.0%
Intra-District Charges	29,200	29,200	-	-	0.0%
Subtotal	\$ 527,790	\$ 595,111	\$ 710,047	\$ 677,908	-4.5%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ 2,000	\$ -	\$ -	0.0%
Subtotal	\$ -	\$ 2,000	\$ -	\$ -	0.0%
Total Operating/Project	\$ 527,790	\$ 597,111	\$ 710,047	\$ 677,908	-4.5%
UNIT:					
Administration	\$ 527,790	\$ 597,111	\$ 710,047	\$ 677,908	-4.5%
Total	\$ 527,790	\$ 597,111	\$ 710,047	\$ 677,908	-4.5%
FUNDING SOURCES:					
101 General Fund	\$ 523,847	\$ 595,111	\$ 703,047	\$ 672,908	-4.3%
255 MLK Jr Program	3,943	2,000	7,000	5,000	-28.6%
Total	\$ 527,790	\$ 597,111	\$ 710,047	\$ 677,908	-4.5%
STAFFING:					
Regular/Permanent	2.00	2.00	2.00	2.00	-
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	2.00	2.00	2.00	2.00	-

**OPERATIONS DIVISION-
INTERPRETIVE & RECREATION SERVICES**

SOUTHEAST UNIT

SOUTHEAST INTERPRETIVE & RECREATION SERVICES UNIT SERVICE DESCRIPTION

The South/East Interpretive and Recreation Services Unit provides a wide range of programs and strives to be a leader in science and social studies education; offering park and field experiences for nearly 32,000 students from 1,102 classrooms and training opportunities for teachers by collaborating with school districts and educational organizations. Staff collects feedback from participants and incorporates new industry standards to maintain a rating of “highly satisfied” for interpretive and recreation programs as well as applies evaluation and assessment results towards program development. Docent coordinators enhance programming with assistance and knowledge from docents, as well as enrich the visitor’s experience, and connect residents to new park experiences. The Unit also serves the needs of special populations and low-income residents as well as offering a variety of revenue generating programs and market-driven outdoor recreation for the general public.

SOUTHEAST INTERPRETIVE & RECREATION SERVICES BUDGET

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 4,837,732	\$ 5,557,981	\$ 6,436,005	\$ 6,646,716	3.3%
Supplies	247,147	301,427	422,576	364,400	-13.8%
Contingency	-	-	-	-	0.0%
Services	497,184	691,730	1,071,892	930,575	-13.2%
Equipment	539	29,779	-	-	0.0%
Subtotal	\$ 5,582,602	\$ 6,580,917	\$ 7,930,473	\$ 7,941,691	0.1%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	0.0%
Services	4,800	-	-	-	0.0%
Capital Outlay/Equip	14,300	15,018	-	-	0.0%
Subtotal	\$ 19,100	\$ 15,018	\$ -	\$ -	0.0%
Total Operating/Project	\$ 5,601,702	\$ 6,595,935	\$ 7,930,473	\$ 7,941,691	0.1%
DEPARTMENTS:					
Southeast Region	\$ 5,601,702	\$ 6,595,935	\$ 7,930,473	\$ 7,941,691	0.1%
Total	\$ 5,601,702	\$ 6,595,935	\$ 7,930,473	\$ 7,941,691	0.1%
FUNDING SOURCES:					
101 General Fund	\$ 5,582,602	\$ 6,580,917	\$ 7,930,473	\$ 7,941,691	0.1%
333 Capital	14,300	15,018	-	-	0.0%
336 OTA Projects	4,800	-	-	-	0.0%
Total	\$ 5,601,702	\$ 6,595,935	\$ 7,930,473	\$ 7,941,691	0.1%
STAFFING:					
Regular/Permanent	35.47	38.25	40.50	41.50	1.00
Seasonal/Temporary	9.20	9.41	9.20	9.20	-
Total	44.66	44.66	49.70	50.70	1.00

**OPERATIONS DIVISION-
INTERPRETIVE & RECREATION SERVICES**

SOUTHEAST UNIT

I & R Southeast Unit Budget by Location

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
INTERPRETIVE & RECREATION SERVICES DEPARTMENT						
Administrative						
Budget 2023	\$ 445,727	\$ 54,270	\$ 210,050			\$ 710,047
Budget 2024	\$ 396,988	\$ 70,870	\$ 210,050			\$ 677,908
% Change	-10.9%	30.6%	0.0%	0.0%	0.0%	-4.5%
SOUTHEAST UNIT						
Administrative						
Budget 2023	\$ 241,101	\$ 21,600	\$ 139,180	\$ -	\$ -	\$ 401,881
Budget 2024	\$ 220,547	\$ 41,100	\$ 244,930	\$ -	\$ -	\$ 506,577
% Change	-8.5%	90.3%	76.0%	0.0%	0.0%	26.1%
Ardenwood Historic Farm Regional Preserve						
Budget 2023	\$ 2,074,925	\$ 176,466	\$ 364,164	\$ -	\$ -	\$ 2,615,555
Budget 2024	\$ 2,143,031	\$ 109,390	\$ 237,674	\$ -	\$ -	\$ 2,490,095
% Change	3.3%	-38.0%	-34.7%	0.0%	0.0%	-4.8%
Big Break Visitor Center						
Budget 2023	\$ 668,486	\$ 37,150	\$ 64,020	\$ -	\$ -	\$ 769,656
Budget 2024	\$ 720,827	\$ 36,650	\$ 43,104	\$ -	\$ -	\$ 800,581
% Change	7.8%	-1.3%	-32.7%	0.0%	0.0%	4.0%
Black Diamond Mines Interpretive Center						
Budget 2023	\$ 1,171,166	\$ 22,240	\$ 46,000	\$ -	\$ -	\$ 1,239,406
Budget 2024	\$ 1,156,501	\$ 22,240	\$ 31,000	\$ -	\$ -	\$ 1,209,741
% Change	-1.3%	0.0%	-32.6%	0.0%	0.0%	-2.4%
Del Valle Visitor Center						
Budget 2023	\$ 604,616	\$ 52,000	\$ 102,500	\$ -	\$ -	\$ 759,116
Budget 2024	\$ 644,337	\$ 46,000	\$ 19,592	\$ -	\$ -	\$ 709,929
% Change	6.6%	-11.5%	-80.9%	0.0%	0.0%	-6.5%
Sunol Interpretive Center						
Budget 2023	\$ 840,369	\$ 38,970	\$ 104,940	\$ -	\$ -	\$ 984,279
Budget 2024	\$ 902,755	\$ 38,870	\$ 98,187	\$ -	\$ -	\$ 1,039,812
% Change	7.4%	-0.3%	-6.4%	0.0%	0.0%	5.6%
Community/Volunteer Program						
Budget 2023	\$ 435,790	\$ 65,940	\$ 35,108	\$ -	\$ -	\$ 536,838
Budget 2024	\$ 432,639	\$ 61,940	\$ 46,108	\$ -	\$ -	\$ 540,687
% Change	-0.7%	-6.1%	31.3%	0.0%	0.0%	0.7%
Park Express						
Budget 2023	\$ 399,552	\$ 8,210	\$ 209,980	\$ -	\$ -	\$ 617,742
Budget 2024	\$ 426,079	\$ 8,210	\$ 209,980	\$ -	\$ -	\$ 644,269
% Change	6.6%	0.0%	0.0%	0.0%	0.0%	4.3%
Total Southeast Unit						
Budget 2023	\$ 6,436,005	\$ 422,576	\$ 1,071,892	\$ -	\$ -	\$ 7,930,473
Budget 2024	\$ 6,646,716	\$ 364,400	\$ 930,575	\$ -	\$ -	\$ 7,941,691
% Change	3.3%	-13.8%	-13.2%	0.0%	0.0%	0.1%

**OPERATIONS DIVISION-
INTERPRETIVE & RECREATION SERVICES**

NORTHWEST UNIT

NORTHWEST INTERPRETIVE & RECREATION SERVICES UNIT SERVICE DESCRIPTION

The North/West Interpretive and Recreation Services Unit provides a wide range of programs and strives to be a leader in science and environmental education; offering park and field experiences for nearly 34,000 students of all ages from 1,279 classrooms, and training opportunities for teachers by collaborating with school districts and educational organizations. Staff collects feedback from participants and incorporates new industry standards to maintain a rating of “highly satisfied” for interpretive and recreation programs as well as applies evaluation and assessment results towards program development. Docent coordinators enhance programming with assistance and knowledge from docents, as well as enrich the visitor’s experience, and connect residents to new park experiences. The Unit also serves the needs of special populations and low-income, underrepresented residents, as well as offering a variety of revenue generating programs and market-driven outdoor recreation for the general public.

NORTHWEST INTERPRETIVE & RECREATION SERVICES UNIT BUDGET

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 4,365,243	\$ 4,255,238	\$ 5,826,960	\$ 6,070,374	4.2%
Supplies	163,107	186,376	350,670	314,700	-10.3%
Contingency	-	-	-	-	0.0%
Services	169,284	204,721	492,020	433,792	-11.8%
Equipment	4,149	-	-	-	0.0%
Subtotal	\$ 4,701,783	\$ 4,646,335	\$ 6,669,650	\$ 6,818,866	2.2%
PROJECT BUDGET:					
Personnel Services	\$ 136,991	\$ 74,050	\$ 144,825	\$ 159,276	10.0%
Supplies	106	-	-	-	0.0%
Services	-	43,000	218,460	-	-100.0%
Capital Outlay/Equip	-	-	-	-	0.0%
Subtotal	\$ 137,097	\$ 117,050	\$ 363,285	\$ 159,276	-56.2%
Total Operating/Project	\$ 4,838,880	\$ 4,763,385	\$ 7,032,935	\$ 6,978,142	-0.8%
DEPARTMENTS:					
Northwest Region	\$ 4,838,880	\$ 4,763,385	\$ 7,032,935	\$ 6,978,142	-0.8%
Total	\$ 4,838,880	\$ 4,763,385	\$ 7,032,935	\$ 6,978,142	-0.8%
FUNDING SOURCES:					
101 General Fund	\$ 4,701,783	\$ 4,646,335	\$ 6,669,650	\$ 6,818,866	2.2%
336 OTA Projects	137,097	117,050	363,285	159,276	-56.2%
Total	\$ 4,838,880	\$ 4,763,385	\$ 7,032,935	\$ 6,978,142	-0.8%
STAFFING:					
Regular/Permanent	33.00	33.00	37.000	37.000	-
Seasonal/Temporary	10.16	11.16	9.77	9.77	-
Total	43.16	44.16	46.77	46.77	-

**OPERATIONS DIVISION-
INTERPRETIVE & RECREATION SERVICES**

NORTHWEST UNIT

Northwest I & R Unit Budget by Unit/Park Location

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
INTERPRETIVE & RECREATION SERVICES						
NORTHWEST UNIT						
Administrative						
Budget 2023	\$ 218,925	\$ 2,290	\$ 24,610	\$ -	\$ -	\$ 245,825
Budget 2024	\$ 239,319	\$ 39,790	\$ 148,410	\$ -	\$ -	\$ 427,519
% Change	9.3%	1637.6%	503.0%	0.0%	0.0%	73.9%
Outdoor Recreation						
Budget 2023	\$ 1,160,907	\$ 78,320	\$ 250,250	\$ -	\$ -	\$ 1,489,477
Budget 2024	\$ 1,192,045	\$ 53,120	\$ 113,122	\$ -	\$ -	\$ 1,358,287
% Change	2.7%	-32.2%	-54.8%	0.0%	0.0%	-8.8%
Tilden Nature Area Center						
Budget 2023	\$ 1,743,095	\$ 77,100	\$ 58,340	\$ -	\$ -	\$ 1,878,535
Budget 2024	\$ 1,849,958	\$ 77,100	\$ 19,390	\$ -	\$ -	\$ 1,946,448
% Change	6.1%	0.0%	-66.8%	0.0%	0.0%	3.6%
Crab Cove Interpretive Center						
Budget 2023	\$ 974,420	\$ 46,830	\$ 224,280	\$ -	\$ -	\$ 1,245,530
Budget 2024	\$ 1,024,856	\$ 31,530	\$ 28,210	\$ -	\$ -	\$ 1,084,596
% Change	5.2%	-32.7%	-87.4%	0.0%	0.0%	-12.9%
Coyote Hills Interpretive Center						
Budget 2023	\$ 957,923	\$ 61,530	\$ 85,340	\$ -	\$ -	\$ 1,104,793
Budget 2024	\$ 973,132	\$ 43,410	\$ 84,630	\$ -	\$ -	\$ 1,101,172
% Change	1.6%	-29.4%	-0.8%	0.0%	0.0%	-0.3%
Mobile Education Program						
Budget 2023	\$ 916,515	\$ 84,600	\$ 67,660	\$ -	\$ -	\$ 1,068,775
Budget 2024	\$ 950,339	\$ 69,750	\$ 40,030	\$ -	\$ -	\$ 1,060,119
% Change	3.7%	-17.6%	-40.8%	0.0%	0.0%	-0.8%
Total Northwest Unit						
Budget 2023	\$ 5,971,785	\$ 350,670	\$ 710,480	\$ -	\$ -	\$ 7,032,935
Budget 2024	\$ 6,229,649	\$ 314,700	\$ 433,792	\$ -	\$ -	\$ 6,978,141
% Change	4.3%	-10.3%	-38.9%	0.0%	0.0%	-0.8%

BUSINESS SERVICES UNIT SERVICE DESCRIPTION & BUDGET

The Business Services Unit prepares requests for proposals, reviews proposals, selects operators, and negotiates new agreements with service providers, concessionaires, and security residents. These agreements, as well as renewal agreements, are reviewed by the Board Operations Committee and submitted for approval to the Board of Directors. This Unit works closely with Operations Division staff to provide support and training for park-based fee collection and customer service activities as well as budget preparation and analysis support. The Unit also works with other departments to provide excellent public use facilities within the District. The Unit also manages the reservable facilities, which include the Brazil Room, Fern Cottage, Martin Luther King Jr. Shoreline Center, Temescal Beach House and Camp Arroyo. In addition, provides customer service for camping, picnic, special event and facility reservations and program registration through the District’s online registration system and reservations staff.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 2,491,394	\$ 2,943,975	\$ 2,881,425	\$ 3,139,770	9.0%
Supplies	81,614	116,805	89,030	89,030	0.0%
Contingency	-	-	-	-	0.0%
Services	534,602	618,539	610,230	543,870	-10.9%
Equipment	424	-	-	36,000	0.0%
Subtotal	\$ 3,108,034	\$ 3,679,319	\$ 3,580,685	\$ 3,808,670	6.4%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	\$ 9,806	\$ 5,532	-	-	0.0%
Services	6,824	3,918	-	(247)	0.0%
Capital Outlay/Equip	-	-	-	510,000	0.0%
Subtotal	\$ 16,630	\$ 9,450	\$ -	\$ 509,753	0.0%
Total Operating/Project	\$ 3,124,664	\$ 3,688,769	\$ 3,580,685	\$ 4,318,423	20.6%
UNIT:					
Business Services	\$ 3,124,664	\$ 3,688,769	\$ 3,580,685	\$ 4,318,423	20.6%
Total	\$ 3,124,664	\$ 3,688,769	\$ 3,580,685	\$ 4,318,423	20.6%
FUNDING SOURCES:					
101 General Fund	\$ 3,108,034	\$ 3,679,319	\$ 3,580,685	\$ 3,808,670	6.4%
336 OTA Projects	16,630	9,450	-	509,753	0.0%
Total	\$ 3,124,664	\$ 3,688,769	\$ 3,580,685	\$ 4,318,423	20.6%
STAFFING:					
Regular/Permanent	20.00	20.00	21.00	21.00	-
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	20.00	20.00	21.00	21.00	-

Business Services Unit Budget by Unit/Location

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
BUSINESS SERVICES DEPARTMENT						
Administrative						
Budget 2023	\$ 599,038	\$ 21,080	\$ 86,760	\$ -	\$ -	\$ 706,878
Budget 2024	\$ 624,486	\$ 21,080	\$ 36,513	\$ -	\$ -	\$ 682,079
% Change	4.2%	0.0%	-57.9%	0.0%	0.0%	-3.5%
Reservations						
Budget 2023	\$ 1,197,869	\$ 1,370	\$ 352,970	\$ -	\$ -	\$ 1,552,209
Budget 2024	\$ 1,252,357	\$ 1,370	\$ 403,830	\$ -	\$ -	\$ 1,657,557
% Change	4.5%	0.0%	14.4%	0.0%	0.0%	6.8%
Recreation Facilities						
Budget 2023	\$ 1,084,518	\$ 66,580	\$ 170,500	\$ -	\$ -	\$ 1,321,598
Budget 2024	\$ 1,262,927	\$ 66,580	\$ 103,280	\$ 546,000	\$ -	\$ 1,978,787
% Change	16.5%	0.0%	-39.4%	0.0%	0.0%	49.7%
Total Business Services Department						
Budget 2023	\$ 2,881,425	\$ 89,030	\$ 610,230	\$ -	\$ -	\$ 3,580,685
Budget 2024	\$ 3,139,770	\$ 89,030	\$ 543,623	\$ 546,000	\$ -	\$ 4,318,423
% Change	9.0%	0.0%	-10.9%	0.0%	0.0%	20.6%

MAINTENANCE & SKILLED TRADE DEPARTMENT

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 11,293,111	\$ 13,135,663	\$ 15,559,176	\$ 16,650,393	7.0%
Supplies	2,717,400	3,108,239	3,447,080	3,726,143	8.1%
Services	1,310,068	4,244,087	8,414,240	8,412,544	0.0%
Equipment	969,356	694,556	3,638,600	2,449,550	-32.7%
Intra-District Charges	289,024	254,950	-	31,050	0.0%
Subtotal	\$ 16,578,959	\$ 21,437,495	\$ 31,059,096	\$ 31,269,680	0.7%
PROJECT BUDGET:					
Personnel Services	\$ 602,194	\$ 179,728	\$ 321,863	\$ 322,871	0.3%
Supplies	451,321	176,417	-	-	0.0%
Services	2,739,201	314,078	980,000	530,000	-45.9%
Capital Outlay/Equip	1,349,481	382,502	600,000	-	-100.0%
Subtotal	\$ 5,142,197	\$ 1,052,725	\$ 1,901,863	\$ 852,871	-55.2%
Total Operating/Project	\$ 21,721,156	\$ 22,490,220	\$ 32,960,959	\$ 32,122,551	-2.5%
UNITS:					
Administration	\$ 4,959,048	\$ 4,493,224	\$ 9,521,213	\$ 8,951,642	-6.0%
Fleet Management	6,287,418	6,915,286	10,374,252	9,804,547	-5.5%
Public Works #1	5,577,019	6,220,423	6,444,538	6,851,211	6.3%
Public Works #2	4,897,671	4,861,287	6,620,956	6,515,151	-1.6%
Total	\$ 21,721,156	\$ 22,490,220	\$ 32,960,959	\$ 32,122,551	-2.5%
FUNDING SOURCES:					
101 General Fund	\$ 15,942,127	\$ 17,384,638	\$ 12,493,510	\$ 13,178,506	5.5%
220 Two County LLD	636,832	530,040	878,181	975,395	11.1%
333 Capital	1,349,481	382,502	600,000	-	-100.0%
336 OTA Projects	1,072,891	670,223	1,301,863	852,871	-34.5%
553 Major Infrastructure Reno/Repl	2,719,825	3,522,817	7,313,153	7,459,641	2.0%
554 Major Equip Replacement	-	-	10,374,252	9,656,138	-6.9%
Total	\$ 21,721,156	\$ 22,490,220	\$ 32,960,959	\$ 32,122,551	-2.5%
STAFFING:					
Regular/Permanent	81.97	90.52	96.77	97.77	1.00
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	81.97	90.52	96.77	97.77	1.00

OPERATIONS DIVISION- MAINTENANCE & SKILLED TRADES

ADMINISTRATION

MAST ADMINISTRATION UNIT SERVICE DESCRIPTION & BUDGET

The Unit is decentralized and operates out of the District's main office and the North and South County Corporation Yards. It is divided into three units: Maintenance Administration, Fleet Management, and Public Works.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 521,292	\$ 861,403	\$ 1,530,143	\$ 1,639,722	7.2%
Supplies	2,512	133,552	67,420	64,920	-3.7%
Services	50,296	2,957,555	6,843,650	6,937,650	1.4%
Capital Outlay	-	-	-	9,350	0.0%
Subtotal	\$ 574,100	\$ 3,952,510	\$ 8,441,213	\$ 8,651,642	2.5%
PROJECT BUDGET:					
Personnel Services	\$ 208,783	\$ -	\$ -	\$ -	0.0%
Supplies	\$ 72,016	\$ 4,356		\$ -	0.0%
Services	2,661,807	253,558	480,000	300,000	-37.5%
Capital Outlay/Equip	1,442,342	282,800	600,000	-	-100.0%
Subtotal	\$ 4,384,948	\$ 540,714	\$ 1,080,000	\$ 300,000	-72.2%
Total Operating/Project	\$ 4,959,048	\$ 4,493,224	\$ 9,521,213	\$ 8,951,642	-6.0%
UNIT:					
Administration	\$ 4,959,048	\$ 4,493,224	\$ 9,521,213	\$ 8,951,642	-6.0%
Total	\$ 4,959,048	\$ 4,493,224	\$ 9,521,213	\$ 8,951,642	-6.0%
FUNDING SOURCES:					
101 General Fund	\$ 574,100	\$ 683,869	\$ 1,405,818	\$ 1,484,920	5.6%
333 Capital	1,442,342	282,800	600,000	-	-100.0%
336 OTA Projects	423,999	257,914	480,000	300,000	-37.5%
553 Major Infrastructure Reno/Rc	2,518,607	3,268,641	7,035,395	7,166,722	1.9%
Total	\$ 4,959,048	\$ 4,493,224	\$ 9,521,213	\$ 8,951,642	-6.0%
STAFFING:					
Regular/Permanent	4.10	5.10	8.10	8.10	-
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	4.10	5.10	8.10	8.10	-

**OPERATIONS DIVISION-
MAINTENANCE & SKILLED TRADES**

ADMINISTRATION

Maintenance & Skilled Trades Budget by Unit/Location

Unit/Location	Personnel					Inter-Agency	Total
	Services	Supplies	Services	Equipment			
MAINTENANCE & SKILLED TRADES DEPARTMENT							
Administrative							
Budget 2023	\$ 1,530,143	\$ 12,290	\$ 395,510	\$ 600,000	\$ -	\$ -	\$ 2,537,943
Budget 2024	\$ 1,639,723	\$ 9,790	\$ 969,510	\$ -	\$ 9,350	\$ -	\$ 2,628,373
% Change	7.2%	-20.3%	145.1%	-100.0%	0.0%	0.0%	3.6%
Buildings							
Budget 2023	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
Budget 2024	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
% Change	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Major Maintenance							
Budget 2023	\$ -	\$ 55,130	\$ 2,678,140	\$ -	\$ -	\$ -	\$ 2,733,270
Budget 2024	\$ -	\$ 55,130	\$ 2,498,140	\$ -	\$ -	\$ -	\$ 2,553,270
% Change	0.0%	0.0%	222.4%	0.0%	0.0%	0.0%	198.1%
Pavement							
Budget 2023	\$ -	\$ -	\$ 3,500,000	\$ -	\$ -	\$ -	\$ 3,500,000
Budget 2024	\$ -	\$ -	\$ 3,500,000	\$ -	\$ -	\$ -	\$ 3,500,000
% Change	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Utilities and Communications							
Budget 2023	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Budget 2024	\$ -	\$ -	\$ 620,000	\$ -	\$ -	\$ -	\$ 620,000
% Change	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total Maintenance & Skilled Trades Administration							
Budget 2023	\$ 1,530,143	\$ 67,420	\$ 7,323,650	\$ 600,000	\$ -	\$ -	\$ 9,521,213
Budget 2024	\$ 1,639,723	\$ 64,920	\$ 7,837,650	\$ -	\$ 9,350	\$ -	\$ 9,551,643
% Change	7%	-4%	7%	-100%	0%	0%	0%

**OPERATIONS DIVISION-
MAINTENANCE & SKILLED TRADES**

FLEET MANAGEMENT

FLEET MANAGEMENT UNIT SERVICE DESCRIPTION & BUDGET

Fleet Management provides an array of services to parks, departments, and staff. These services include, but are not limited to:

- Vehicle and equipment acquisition
- Registration and licensing
- Maintenance and repairs
- Eleven fueling stations and administration of fuel credit cards
- Regulatory compliance
- Administering the disposal of surplus assets through public auction.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 3,117,347	\$ 3,699,030	\$ 3,946,612	\$ 4,455,844	12.9%
Supplies	1,817,989	2,164,265	2,309,600	2,468,663	6.9%
Services	475,673	456,429	479,440	439,840	-8.3%
Equipment	843,494	582,162	3,638,600	2,440,200	-32.9%
Intra-District Charges	13,400	13,400	-	-	0.0%
Subtotal	\$ 6,267,903	\$ 6,915,286	\$ 10,374,252	\$ 9,804,547	-5.5%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	118,110	-	-	-	0.0%
Services	-	-	-	-	0.0%
Capital Outlay/Equip	(98,595)	-	-	-	0.0%
Subtotal	\$ 19,515	\$ -	\$ -	\$ -	0.0%
Total Operating/Project	\$ 6,287,418	\$ 6,915,286	\$ 10,374,252	\$ 9,804,547	-5.5%
DEPARTMENTS:					
Fleet Management	\$ 6,287,418	\$ 6,915,286	\$ 10,374,252	\$ 9,804,547	-5.5%
Total	\$ 6,287,418	\$ 6,915,286	\$ 10,374,252	\$ 9,804,547	-5.5%
FUNDING SOURCES:					
101 General Fund	\$ 6,267,903	\$ 6,915,286	\$ -	\$ 148,409	0.0%
333 Capital	(98,595)	-	-	-	0.0%
336 OTA Projects	118,110	-	-	-	0.0%
554 Major Equip Replacement	-	-	10,374,252	9,656,138	-6.9%
Total	\$ 6,287,418	\$ 6,915,286	\$ 10,374,252	\$ 9,804,547	-5.5%
STAFFING:					
Regular/Permanent	20.00	23.00	23.00	23.00	-
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	20.00	23.00	23.00	23.00	-

**OPERATIONS DIVISION-
MAINTENANCE & SKILLED TRADES**

FLEET MANAGEMENT

Fleet Management Budget by Unit/Location

Unit/Location	Personnel Services	Supplies	Services	Equipment	Inter-Agency	Total
MAINTENANCE & SKILLED TRADES DEPARTMENT						
Fleet Management Administration						
Budget 2023	\$ 349,427	\$ 5,810	\$ 55,390	\$ -	\$ -	\$ 410,627
Budget 2024	\$ 493,275	\$ 5,810	\$ 35,390	\$ -	\$ -	\$ 534,475
% Change	41.2%	0.0%	-36.1%	0.0%	0.0%	30.2%
Equipment Maintenance - North County						
Budget 2023	\$ 2,160,837	\$ -	\$ -	\$ -	\$ -	\$ 2,160,837
Budget 2024	\$ 2,313,786	\$ -	\$ -	\$ -	\$ -	\$ 2,313,786
% Change	7.1%	0.0%	0.0%	0.0%	0.0%	7.1%
Equipment Maintenance - South County						
Budget 2023	\$ 1,436,348	\$ 2,135,190	\$ 424,050	\$ -	\$ -	\$ 3,995,588
Budget 2024	\$ 1,648,783	\$ 2,306,253	\$ 404,450	\$ 530,200	\$ -	\$ 4,889,686
% Change	14.8%	8.0%	-4.6%	0.0%	0.0%	22.4%
New/Replacement Vehicles						
Budget 2023	\$ -	\$ 168,600	\$ -	\$ 3,638,600	\$ -	\$ 3,807,200
Budget 2024	\$ -	\$ 156,600	\$ -	\$ 1,910,000	\$ -	\$ 2,066,600
% Change	0.0%	-7.1%	0.0%	-47.5%	0.0%	-45.7%
Total Fleet Management Unit						
Budget 2023	\$ 3,946,612	\$ 2,309,600	\$ 479,440	\$ 3,638,600	\$ -	\$ 10,374,252
Budget 2024	\$ 4,455,844	\$ 2,468,663	\$ 439,840	\$ 2,440,200	\$ -	\$ 9,804,547
% Change	13%	7%	-8%	-33%	0%	-5%

**OPERATIONS DIVISION-
MAINTENANCE & SKILLED TRADES**

PUBLIC WORKS

PUBLIC WORKS ADMINISTRATION, FACILITIES AND WATER UTILITIES MAINTENANCE

Public Works Administration, Facilities and Water Utilities Maintenance is a new work unit created as a part of the MAST 2018 Strategic Reorganization with a focus and emphasis on building and facilities Maintenance and upgrades District wide. This new unit is managed and under the direct supervision of one of two MAST Public Works Administration Superintendents. This new unit includes Two Skilled Trades Crews, Water Utilities Maintenance (WUM), and Project Coordinator(s)/contract administrators assigned to deliver projects that utilize CIP/OTA, Fund 553 and other special funding sources to improve public and staff facilities. The various unit crews repair and maintain District buildings, water utilities infrastructure, District residence maintenance ADA compliance and the Strategic Energy Plan recommendations. This unit is also responsible for the annual inspections and maintenance of all district Residence and Concessions. Administrative staff oversees these activities; tracks data entry for work requests; maintains a database of all work completed; manages budgets; and ensures compliance and regulatory requirements.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 4,300,182	\$ 4,831,991	\$ 5,142,255	\$ 5,357,676	4.2%
Supplies	534,337	618,244	578,490	555,990	-3.9%
Services	238,692	299,880	401,930	366,024	-8.9%
Equipment	-	-	-	-	0.0%
Intra-District Charges	15,352	15,350	-	18,650	0.0%
Subtotal	\$ 5,088,563	\$ 5,765,465	\$ 6,122,675	\$ 6,298,340	2.9%
PROJECT BUDGET:					
Personnel Services	\$ 225,295	\$ 179,728	\$ 321,863	\$ 322,871	0.3%
Supplies	183,255	115,008	-	-	0.0%
Services	74,172	60,520	-	230,000	0.0%
Capital Outlay/Equip	5,734	99,702	-	-	0.0%
Subtotal	\$ 488,456	\$ 454,958	\$ 321,863	\$ 552,871	71.8%
Total Operating/Project	\$ 5,577,019	\$ 6,220,423	\$ 6,444,538	\$ 6,851,211	6.3%
UNIT:					
Public Works #1	\$ 5,577,019	\$ 6,220,423	\$ 6,444,538	\$ 6,851,211	6.3%
Total	\$ 5,577,019	\$ 6,220,423	\$ 6,444,538	\$ 6,851,211	6.3%
FUNDING SOURCES:					
101 General Fund	\$ 5,088,563	\$ 5,691,014	\$ 6,022,675	\$ 6,198,340	2.9%
333 Capital	5,734	99,702	-	-	0.0%
336 OTA Projects	452,842	355,256	321,863	552,871	71.8%
553 Major Infrastructure Reno/F	29,880	74,451	100,000	100,000	0.0%
554 Major Equip Replacement	-	-	-	-	0.0%
Total	\$ 5,577,019	\$ 6,220,423	\$ 6,444,538	\$ 6,851,211	6.3%
STAFFING:					
Regular/Permanent	33.45	34.00	34.00	34.00	-
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	33.45	34.00	34.00	34.00	-

**OPERATIONS DIVISION-
MAINTENANCE & SKILLED TRADES**

PUBLIC WORKS

**Public Works Administration, Facilities, Water Utilities Maintenance
Budget by Unit/Location**

Unit/Location	Personnel		Supplies		Services		Equipment		Inter-Agency		Total
	Services										
MAINTENANCE & SKILLED TRADES DEPARTMENT											
MAST PWA Facilities and Water Utilities Maintenance											
Budget 2023	\$	708,905	\$	2,700	\$	35,300	\$	-	\$	-	\$ 746,905
Budget 2024	\$	757,661	\$	2,700	\$	265,300	\$	-	\$	-	\$ 1,025,661
% Change		6.9%		0.0%		651.6%		0.0%		0.0%	37.3%
Public Works Water Utility											
Budget 2023	\$	691,329	\$	233,190	\$	47,700	\$	-	\$	-	\$ 972,219
Budget 2024	\$	725,722	\$	233,190	\$	32,700	\$	-	\$	18,650	\$ 1,010,262
% Change		5.0%		0.0%		-31.4%		0.0%		0.0%	3.9%
Residence Maintenance											
Budget 2023	\$	-	\$	50,720	\$	178,560	\$	-	\$	-	\$ 229,280
Budget 2024	\$	-	\$	44,054	\$	167,704	\$	-	\$	-	\$ 211,758
% Change		0.0%		-13.1%		-6.1%		0.0%		0.0%	-7.6%
Trades - North County											
Budget 2023	\$	2,033,574	\$	150,540	\$	70,185	\$	-			\$ 2,254,299
Budget 2024	\$	2,120,183	\$	141,373	\$	65,160	\$	-			\$ 2,326,716
% Change		4.3%		-6.1%		-7.2%		0.0%		0.0%	3.2%
Trades - South County											
Budget 2023	\$	2,030,310	\$	141,340	\$	70,185	\$	-			\$ 2,241,835
Budget 2024	\$	2,076,982	\$	134,673	\$	65,160	\$	-			\$ 2,276,815
% Change		2.3%		-4.7%		-7.2%		0.0%		0.0%	1.6%
Total MAST PWA Facilities and Water Utilities Maintenance											
Budget 2023	\$	5,464,118	\$	578,490	\$	401,930	\$	-	\$	-	\$ 6,444,538
Budget 2024	\$	5,680,548	\$	555,990	\$	596,024	\$	-	\$	18,650	\$ 6,851,212
% Change		4.0%		-3.9%		48.3%		0.0%		0.0%	6.3%

**OPERATIONS DIVISION-
MAINTENANCE & SKILLED TRADES**

PUBLIC WORKS

**PUBLIC WORKS ADMINISTRATION, TRAILS, ROADS AND WASTE MANAGEMENT
SERVICE DESCRIPTION & BUDGET**

Public Works Administration, Trails, Roads and Waste Management is a new work unit created as part of the 2018 MAST strategic reorganization with a focus and emphasis on maintenance and construction of the Roads and Trails, Sanitation and Paving District wide. This new unit is managed and under the direct supervision of one of two MAST Public Works Administration Superintendents. This new unit includes The Roads and Trails crew, Sanitation and Project Coordinator(s)/contract administrators assigned to deliver projects that utilize CIP/OTA, 553, Measure J and other special funding sources to improve the district network of roads, trails, staging areas, and heavy equipment support for a myriad of Maintenance and construction projects. Additionally, The Sanitation crew services and maintains vault and chemical toilets, holding tanks, septic systems, and manages the District-wide Recycling and Solid Waste Reduction Program. The Administrative staff oversees these activities; tracks work requests and work orders; maintains a database of all work completed; manages budgets; and ensures compliance and regulatory requirements.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 3,354,290	\$ 3,743,239	\$ 4,940,166	\$ 5,197,151	5.2%
Supplies	362,562	192,178	491,570	636,570	29.5%
Services	545,407	530,223	689,220	669,030	-2.9%
Equipment	125,862	112,394	-	-	0.0%
Intra-District Charges	260,272	226,200	-	12,400	0.0%
Subtotal	\$ 4,648,393	\$ 4,804,234	\$ 6,120,956	\$ 6,515,151	6.4%
PROJECT BUDGET:					
Personnel Services	\$ 168,116	\$ -	\$ -	\$ -	0.0%
Supplies	77,940	57,053	-	-	0.0%
Services	3,222	-	500,000	-	-100.0%
Capital Outlay/Equip	-	-	-	-	0.0%
Subtotal	\$ 249,278	\$ 57,053	\$ 500,000	\$ -	-100.0%
Total Operating/Project	\$ 4,897,671	\$ 4,861,287	\$ 6,620,956	\$ 6,515,151	-1.6%
UNIT:					
Public Works #2	\$ 4,897,671	\$ 4,861,287	\$ 6,620,956	\$ 6,515,151	-1.6%
Total	\$ 4,897,671	\$ 4,861,287	\$ 6,620,956	\$ 6,515,151	-1.6%
FUNDING SOURCES:					
101 General Fund	\$ 4,011,561	\$ 4,094,469	\$ 5,065,017	\$ 5,346,837	5.6%
220 Two County LLD	636,832	530,040	878,181	975,395	11.1%
336 OTA Projects	77,940	57,053	500,000	-	-100.0%
553 Major Infrastructure Reno/F	171,338	179,725	177,758	192,919	8.5%
554 Major Equip Replacement	-	-	-	-	0.0%
Total	\$ 4,897,671	\$ 4,861,287	\$ 6,620,956	\$ 6,515,151	-1.6%
STAFFING:					
Regular/Permanent	24.42	28.42	31.67	32.67	1.00
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	24.42	28.42	31.67	32.67	1.00

**OPERATIONS DIVISION-
MAINTENANCE & SKILLED TRADES**

PUBLIC WORKS

**Public Works Administration, Trails, Roads and Waste Management
Budget by Unit/Location**

Unit/Location	Personnel								Total
	Services	Supplies	Services	Equipment	Inter-Agency				
MAINTENANCE & SKILLED TRADES DEPARTMENT									
MAST PWA Trails, Roads and Waste Management									
Budget 2023	\$ 564,106	\$ 113,340	\$ 43,610	\$ -	\$ -				\$ 721,056
Budget 2024	\$ 601,190	\$ 108,340	\$ 49,610	\$ -	\$ -				\$ 759,140
% Change	6.6%	-4.4%	13.8%	0.0%	0.0%				5.3%
Road & Trails									
Budget 2023	\$ 2,499,846	\$ 235,690	\$ 230,490	\$ -					\$ 2,966,026
Budget 2024	\$ 2,389,709	\$ 235,690	\$ 228,500	\$ -					\$ 2,853,899
% Change	-4.4%	0.0%	-0.9%	0.0%	0.0%				-3.8%
Sanitation									
Budget 2023	\$ 1,148,384	\$ 57,040	\$ 627,520	\$ -					\$ 1,832,944
Budget 2024	\$ 1,450,499	\$ 207,040	\$ 107,720	\$ -					\$ 1,765,259
% Change	26.3%	263.0%	-82.8%	0.0%	0.0%				-3.7%
Small Trails Crew									
Budget 2023	\$ 727,830	\$ 85,500	\$ 287,600	\$ -					\$ 1,100,930
Budget 2024	\$ 755,751	\$ 85,500	\$ 283,200	\$ -	\$ 12,400				\$ 1,136,851
% Change	3.8%	0.0%	-1.5%	0.0%	0.0%				3.3%
Total MAST PWA Trails, Roads and Waste Management									
Budget 2023	\$ 4,940,166	\$ 491,570	\$ 1,189,220	\$ -	\$ -				\$ 6,620,956
Budget 2024	\$ 5,197,149	\$ 636,570	\$ 669,030	\$ -	\$ 12,400				\$ 6,515,149
% Change	5.2%	29.5%	-43.7%	0.0%	0.0%				-1.6%

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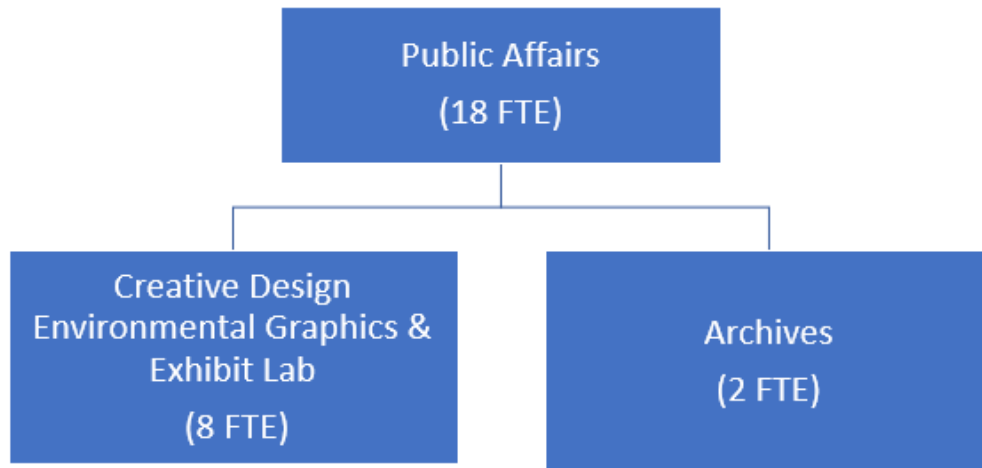
PUBLIC AFFAIRS DIVISION

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 4,216,027	\$ 4,237,975	\$ 4,697,273	\$ 4,993,882	6.3%
Supplies	152,647.00	218,123.20	307,980.00	268,980.00	-12.7%
Services	1,196,093.00	950,138.23	1,716,340.00	1,745,750.00	1.7%
Intra-District Charges	308,992.00	401,604.76	496,844.00	496,844.00	0.0%
Subtotal	\$ 5,873,759	\$ 5,975,762	\$ 7,218,437	\$ 7,505,456	4.0%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	12,471	706	-	-	0.0%
Services	26,550	-	-	-	0.0%
Capital Outlay/Equip	64,190	403,544	400,000	182,000	-54.5%
Subtotal	\$ 103,211	\$ 404,250	\$ 400,000	\$ 182,000	-54.5%
Total Operating/Project	\$ 5,976,970	\$ 6,380,012	\$ 7,618,437	\$ 7,687,456	0.9%
DEPARTMENTS:					
Public Affairs	\$ 4,163,918	\$ 3,985,679	\$ 4,851,603	\$ 5,046,843	4.0%
Environmental Graphics	1,813,052	2,112,462	2,268,191	2,129,170	-6.1%
Archives Unit	-	281,871	498,643	511,443	2.6%
Total	\$ 5,976,970	\$ 6,380,012	\$ 7,618,437	\$ 7,687,456	0.9%
FUNDING SOURCES:					
101 General Fund	\$ 5,873,759	\$ 5,975,764	\$ 7,218,437	\$ 7,687,456	6.5%
333 Capital	64,190	403,544	400,000	-	-100.0%
336 OTA Projects	39,021	704	-	-	0.0%
Total	\$ 5,976,970	\$ 6,380,012	\$ 7,618,437	\$ 7,687,456	0.9%
STAFFING:					
Regular/Permanent	25.00	25.00	27.00	27.50	0.50
Seasonal/Temporary	0.00	0.00	0.50	0.50	-
Total	25.00	25.00	27.50	28.00	0.50

PUBLIC AFFAIRS DIVISION

PUBLIC AFFAIRS DIVISION

The Public Affairs (PA) Division informs and educates the public about the Park District's vision and core mission, annual goals and initiatives, critical issues, projects, parks and activities through comprehensive communications, media relations, public outreach, strategic partnerships, fundraising, and environmental and interpretive signage. The Public Affairs Division provides administrative support to the Regional Parks Foundation, which is an independent 501(c) (3) not-for-profit organization that supports the East Bay Regional Park District through fundraising to provide universal access, environmental stewardship, educational and recreational programs and the acquisition of parklands. One of the Foundation's priorities is to increase park equity and provide educational opportunities for youth and diverse communities.



COMMUNICATIONS, COMMUNITY RELATIONS, REGIONAL PARKS FOUNDATION

Public Affairs promotes the District's vision and key messages, recreational programs and educational outreach through multiple channels, including the District website, traditional media, social media, Regional in Nature Activity Guide, Compass Magazine, electronic newsletters, park map, educational and informational brochures. Public Affairs collaborates across divisions to produce and promote events and celebrations including park and trail openings, historic milestones, Healthy Parks Healthy People wellness events, and cultural activities of interest to our diverse communities.

Community relations are fostered with diverse communities and multicultural groups to broaden equitable access and engagement to the regional parks for individuals, families, organizations and underserved communities. The Regional Parks Foundation raises private funds to expand programming in these areas.

CREATIVE DESIGN: ENVIRONMENTAL GRAPHICS & EXHIBIT LAB

Public Affairs preserves the District brand integrity in all park and event signage, interpretive exhibits and panels, print publications, and digital platforms. These communication tools effectively reach, inform, educate, and engage the public and stakeholders.

PARK HISTORY AND ARCHIVES

Public Affairs oversees the preservation and public access of District archives, historic assets, cultural resources and oral histories associated with regional parklands and amenities.

PUBLIC AFFAIRS DIVISION

Public Affairs Division Performance Objective for 2024:

Plan, implement and engage staff and the community in celebration events and outreach for East Bay Regional Park District's 90th and Regional Parks Foundation's 55th anniversaries.
Promote multi-cultural heritage by continuing to expand the District's materials in multiple languages, uplifting diverse history and preservation.
Continue collaboration with Interpretive and Recreation staff to research and develop first phase of web portal for ADA park and trail usage.
Continue collaboration with Design & Construction on outreach activities to ensure community input into new plans for Keller Beach, Tilden Environmental Education Center, etc.
Continue to enhance external communications to increase community engagement and participation in community activities.
Expand special public information campaigns to include trail user education, Domestic Cats in Parks, and Cattle in Parks, etc.
Provide Staff Media and Messaging Training to Select Division Managers and Staff
Produce 2023 Community Report, RIN, monthly Park Happenings column and other ongoing publications.
Continue leadership in wildfire mitigation and prevention: create a Disaster Preparedness and Risk Management Plan for cultural collections (archives, manuscripts, artifacts, objects) that will address steps to take in an emergency such as earthquake, fire, rising sea levels, and flooding. Support and Advance Wildfire Protection Public Information Program (Preparation, Prevention, Fuels Reduction, Carbonator, etc.)
Continue to support the partnership between Public Affairs and the Regional Parks Foundation to enhance outreach and fundraising opportunities.
Continue to evaluate opportunities to modernize practices and utilize data—new data management systems could promote accuracy and efficiency when used to track signage needs, archives materials, etc.
Update, translate, and explore opportunities for additional signage, including use of multilingual signage for key messaging
Creating welcoming, inclusive, engaging visitor experiences through our signage, wayside exhibits, and visitor centers

PUBLIC AFFAIRS DIVISION

Public Affairs Division Completed Performance Objectives from 2023:

Collaborated with Legislative and Stewardship divisions to enhance website with up-to-date information on climate change resiliency initiatives and projects in parklands and shorelines; partnerships and legislative support.
Published and launched an online version of the Regional In Nature (RIN) Activity Guide.
In partnership with Human Resources, launched the District’s first employee newsletter to provide employees updates on trainings, benefits, and staff updates.
Generated more online translations of map and interpretive brochures available in PDF, and added translation software to website (which can translate site to 17 languages), to enhance visitors experience and education.
Hosted 8 in-person Multicultural Wellness Walks and 24 virtual Multicultural Fitness Classes in various EBRPD parks.
Collaborated with Park Operations to design and create signage to implement a mountain bike downhill route/single track trail.
Collaborated with the Human Resources Division to hire an Executive Director for the Regional Parks Foundation and maintained a close relationship between the Park District and RPF.
Collaborated with inter-divisional staff to present key messages and initiatives for District and partner public agency events.
Collaborated with Interpretive and Recreation staff to research and develop first phase of web portal for ADA park and trail usage.
Expanded of special public information campaigns to include trail user education, wildfire Awareness, Domestic Cats in Parks, and Cattle in Parks.

Public Affairs Division 2024 Proposed Budget Requests Above \$100,000:

Request	Amount
HP Latex R1000 Printer	\$ 132,000

PUBLIC AFFAIRS DIVISION

PUBLIC AFFAIRS SERVICE DESCRIPTION

Public Affairs creates and manages strategic communications to inform and engage staff, the public and key stakeholders through multiple channels. These channels include the District website, social media, publications, including the annual Community Report, six issues of Regional in Nature Activity Guide, two issues of Compass Magazine, twelve issues of electronic newsletter, the Trails Challenge Guidebook, park maps, educational and informational brochures, interpretive and wayfinding panels, highway regional park signs and exhibit displays, and more. Additionally, Public Affairs develops and maintains strategic, collaborative partnerships with community and business leaders, elected officials, and various stakeholders to support and advocate for District initiatives and projects. Public Affairs works with a team of 65 volunteer ambassadors to promote the District at events, 60+ diverse community organizations, 20 community leaders from the Multicultural Advisory Committee, and 30 volunteers from the broader community and two local college programs to help preserve District Archives historical documents and artifacts. The Regional Parks Foundation Executive Director reports to the Assistant General Manager of Public Affairs who acts as a liaison between the Foundation and District.

Public Affairs with District staff completed the following public information plans, events and/or celebrations in 2023:

- Collaborated with Interpretive and Recreation staff to conduct programs to celebrate Black History Month, Women's History Month, Asian American and Pacific Islander Heritage Month, Pride Month, Juneteenth, Hispanic Heritage Month, and Native American Heritage Month with programs, history/stories, and partners featured on District website.
- Hosted eight in-person Multicultural Wellness Walks and 24 virtual Multicultural Fitness Classes.
- Expanded trail user safety campaign messaging to address trail user conflicts, general safety, and best practices while visiting parks.
- Collaborated with Legislative and Stewardship divisions to enhance website with up-to-date information on climate change resiliency initiatives and projects in parklands and shorelines; partnerships and legislative support. *Award*
- First employee newsletter came out this year in partnership with HR
- Produced 20 oral histories and interactive video stories honoring select regional parklands and histories.

Public Affairs initiated and collaborated to achieve the following distinguished District awards in 2023:

- Government Finance Officers Association ([GFOA](#)), [Distinguished Budget Presentation Award](#): East Bay Regional Park District
- WebAward, [Best Government Website](#) for EBRPD website, ebparcs.org for [Providing Public Safety Messaging During the Seasonal Impacts of Climate Change. Judging Report](#).
- Granicus, [Finalist for a 2023 Granicus Digital Government Award](#) in the Customer Experience category
- California Association of Recreation and Park Districts ([CARPD](#)), Awards of Distinction for:
 - Outstanding Program/Event: 5th Anniversary UN International Day of Peace

PUBLIC AFFAIRS DIVISION

- Celebration at Lake Chabot
 - Outstanding Volunteer: Amelia Sue Marshall (Volunteer Trail Safety Patrol, Archives)
- American Planning Association Northern California ([APA](#)), Award of Excellence in Resilience and Sustainability Planning: [Former Roddy Ranch Golf Course Habitat Restoration and Public Access Plan \(PDF\)](#). EBRPD and East Contra Costa County Habitat Conservancy.
- East Bay Express ([EBX](#)), Best of East Bay - Romance, Best Wedding Venue: [Brazilian Room](#)
- East Bay Times ([EBT](#)), Readers' Choice Awards - Best Place for a Wedding: [Brazilian Room](#)

Public Affairs with District staff hosted the following events and park openings in 2023:

- 2023 Trails Challenge
- Briones Pilot Project Information & Engagement Day
- Old Growth Forest Network designation of Reinhardt Redwood
- 35th Anniversary of Temescal ADA Fishing Pier
- 442nd Memorial Ceremony
- National Night Out
- Doolittle Bay Trail Ribbon-Cutting at MLK
- 6th Anniversary of United Nations International Day of Peace celebration at Lake Chabot Regional Park
- Roberts Pool Preview Showcase
- 2023 Health & Safety Fair
- Open House at Tyler Ranch/Robertson Ranch

Public Affairs with District staff will be planning to coordinate the following events and park openings in 2024:

- 90th Anniversary celebrations
- McCosker Creek Opening
- Del Valle Visitor Center Outdoor Exhibits Ribbon-Cutting
- Point Molate Bay Trail Groundbreaking
- Scholtz Trail groundbreaking at Pleasanton Ridge
- Tidewater Expansion (Flexivan) at MLK dedication
- Bike East Bay collaborative event
- Journey Project with Bay Area Ridge Trail
- Coyote Hills Dedication
- "Concerts at the Cove" at Crab Cove
- United Nations International Day of Peace celebration at Lake Chabot Regional Park

PUBLIC AFFAIRS BUDGET

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 2,894,448	\$ 2,850,644	\$ 3,087,231	\$ 3,289,471	6.6%
Supplies	49,456	73,452	95,710	56,710	-40.7%
Services	919,822	668,354	1,171,818	1,203,818	2.7%
Intra-District Charges	300,192	392,805	496,844	496,844	0.0%
Subtotal	\$ 4,163,918	\$ 3,985,255	\$ 4,851,603	\$ 5,046,843	4.0%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	0.0%
Services	-	-	-	-	0.0%
Capital Outlay/Equip	-	424	-	-	0.0%
Subtotal	\$ -	\$ 424	\$ -	\$ -	0.0%
Total Operating/Project	\$ 4,163,918	\$ 3,985,679	\$ 4,851,603	\$ 5,046,843	4.0%
DEPARTMENTS:					
Public Affairs	\$ 4,163,918	\$ 3,985,679	\$ 4,851,603	\$ 5,046,843	4.0%
Total	\$ 4,163,918	\$ 3,985,679	\$ 4,851,603	\$ 5,046,843	4.0%
FUNDING SOURCES:					
101 General Fund	\$ 4,163,918	\$ 3,985,255	\$ 4,851,603	\$ 5,046,843	4.0%
333 Capital	-	424	-	-	0.0%
Total	\$ 4,163,918	\$ 3,985,679	\$ 4,851,603	\$ 5,046,843	4.0%
STAFFING:					
Regular/Permanent	17.00	16.00	17.00	17.50	0.50
Seasonal/Temporary	0.00	0.00	0.50	0.50	-
Total	17.00	16.00	17.50	18.00	0.50

**CREATIVE DESIGN UNIT: ENVIRONMENTAL GRAPHICS & EXHIBIT LAB SERVICE
DESCRIPTION & BUDGET**

The Creative Design Unit creates all of the District park and event signage, interpretive exhibits, panels, and brochures to support the District’s mission and maintain its brand integrity. The communication assets integrate multilingual text, accessibility considerations, graphics, audio, video, interactive technology and models to teach and interpret natural, historical and cultural resources in parklands. The goal is to enhance the visitor experience for everyone and to involve all the senses, spark interest, and inspire further exploration.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 1,321,579	\$ 1,194,482	\$ 1,299,651	\$ 1,381,220	6.3%
Supplies	103,191	138,909	203,720	203,720	0.0%
Services	276,271	199,230	364,820	362,230	-0.7%
Debt Service/Leases	-	167,921			0.0%
Intra-District Charges	8,800	8,800	-	-	0.0%
Subtotal	\$ 1,709,841	\$ 1,709,342	\$ 1,868,191	\$ 1,947,170	4.2%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	12,471	-	-	-	0.0%
Services	26,550	-	-	-	0.0%
Capital Outlay/Equip	64,190	403,120	400,000	182,000	-54.5%
Subtotal	\$ 103,211	\$ 403,120	\$ 400,000	\$ 182,000	-54.5%
Total Operating/Project	\$ 1,813,052	\$ 2,112,462	\$ 2,268,191	\$ 2,129,170	-6.1%
DEPARTMENTS:					
Environmental Graphics	\$ 1,813,052	\$ 2,112,462	\$ 2,268,191	\$ 2,129,170	-6.1%
Total	\$ 1,813,052	\$ 2,112,462	\$ 2,268,191	\$ 2,129,170	-6.1%
FUNDING SOURCES:					
101 General Fund	\$ 1,709,841	\$ 1,709,342	\$ 1,868,191	\$ 2,129,170	14.0%
333 Capital	64,190	403,120	400,000	-	-100.0%
336 OTA Projects	39,021		-	-	0.0%
Total	\$ 1,813,052	\$ 2,112,462	\$ 2,268,191	\$ 2,129,170	-6.1%
STAFFING:					
Regular/Permanent	8.00	8.00	8.00	8.00	-
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	8.00	8.00	8.00	8.00	-

ARCHIVES UNIT

Public Affairs oversees the preservation and public access of District archives, historic assets, cultural resources, and oral histories associated with regional parklands.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ -	\$ 192,849	\$ 310,391	\$ 323,191	4.1%
Supplies	-	5,762	8,550	8,550	0.0%
Services	-	82,554	179,702	179,702	0.0%
Subtotal	\$ -	\$ 281,165	\$ 498,643	\$ 511,443	2.6%
PROJECT BUDGET:					
Supplies	\$ -	\$ 706	\$ -	\$ -	0.0%
Subtotal	\$ -	\$ 706	\$ -	\$ -	0.0%
Total Operating/Project	\$ -	\$ 281,871	\$ 498,643	\$ 511,443	2.6%
DEPARTMENTS:					
Archives	\$ -	\$ 281,871	\$ 498,643	\$ 511,443	2.6%
Total	\$ -	\$ 281,871	\$ 498,643	\$ 511,443	2.6%
FUNDING SOURCES:					
101 General Fund	\$ -	\$ 281,167	\$ 498,643	\$ 511,443	2.6%
336 OTA Projects	-	704	-	-	0.0%
Total	\$ -	\$ 281,871	\$ 498,643	\$ 511,443	2.6%
STAFFING:					
Regular/Permanent	0.00	1.00	2.00	2.00	-
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	0.00	1.00	2.00	2.00	-

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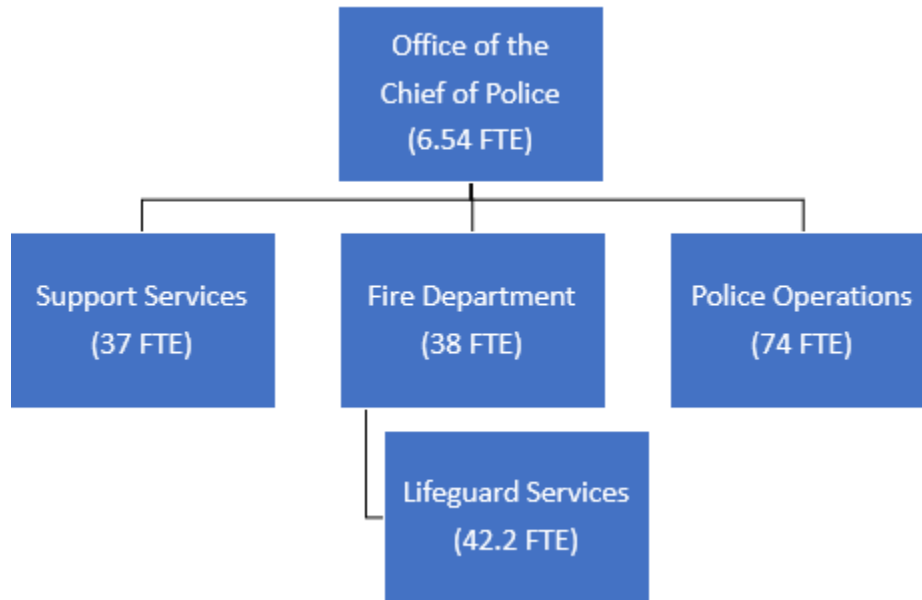
PUBLIC SAFETY DIVISION

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 24,912,249	\$ 25,016,158	\$ 31,174,242	\$ 32,518,788	4.3%
Supplies	1,022,557	1,417,855	1,563,083	1,730,840	10.7%
Services	1,890,986	1,971,948	2,814,428	2,824,398	0.4%
Grants/Inter-agency Agreements	39,566	157,930	32,000	32,000	0.0%
Equipment	153,078	183,059	158,000	-	-100.0%
Intra-District Charges	3,201,028	3,995,503	5,470,396	6,071,064	11.0%
Subtotal	\$ 31,219,464	\$ 32,742,453	\$ 41,212,149	\$ 43,177,090	4.8%
PROJECT BUDGET:					
Personnel Services	\$ 1,240,670	\$ 932,905	\$ 2,107,878	\$ 2,257,138	7.1%
Supplies	100,159	118,219	-	-	0.0%
Services	2,414,191	4,090,519	1,801,190	3,119,267	73.2%
Capital Outlay/Equip	2,415,745	1,000,944	215,000	30,000	-86.0%
Subtotal	\$ 6,170,765	\$ 6,142,587	\$ 4,124,068	\$ 5,406,405	31.1%
Total Operating/Project	\$ 37,390,229	\$ 38,885,040	\$ 45,336,217	\$ 48,583,495	7.2%
DEPARTMENTS:					
Administration	\$ 10,812,637	\$ 12,089,194	\$ 15,473,935	\$ 15,681,984	1.3%
Aquatics	2,636,106	2,904,821	3,419,342	3,515,836	2.8%
Fire	8,183,396	10,406,000	8,397,039	10,775,759	28.3%
Police	15,758,090	13,485,025	18,045,901	18,609,916	3.1%
Total	\$ 37,390,229	\$ 38,885,040	\$ 45,336,217	\$ 48,583,495	7.2%
FUNDING SOURCES:					
101 General Fund	\$ 31,219,464	\$ 32,742,453	\$ 41,087,149	\$ 43,052,090	4.8%
333 Capital	2,415,745	946,986	215,000	30,000	-86.0%
336 OTA Projects	3,755,020	5,195,601	3,909,068	5,376,405	37.5%
554 Major Equip Replacement	-	-	125,000	125,000	0.0%
Total	\$ 37,390,229	\$ 38,885,040	\$ 45,336,217	\$ 48,583,495	7.2%
STAFFING:					
Regular/Permanent	147.34	155.34	158.55	158.55	-
Seasonal/Temporary	38.99	38.99	39.24	39.24	-
Total	186.33	194.33	197.79	197.79	-

PUBLIC SAFETY DIVISION

PUBLIC SAFETY DIVISION

The Public Safety Division’s role is to protect the District’s parklands, resources and experiences for all. The Division serves, protects and promotes a safe and pleasant park experience, while preserving the integrity of the vital natural and cultural resources of the East Bay.



OFFICE OF THE CHIEF OF POLICE

The Office of the Chief of Police provides executive management and administrative support to the Public Safety Division’s three departments: the Police Department, the Fire Department and Lifeguard Services. Staff members include the Assistant General Manager (AGM) / Chief of Police, support staff, and Public Safety student aides.

SUPPORT SERVICES

The Support Services unit provides support for the functions and activities of all departments and units within the Public Safety Division. The Department includes the Division’s Communications Unit, Records Unit, Property and Evidence Unit, Professional Standards Unit, and Recruitment and Training Unit.

FIRE DEPARTMENT

The Fire Department responds to, prevents, controls, and minimizes the impacts of fire, and responds to medical and other emergencies which occur within and adjacent to District parklands. The Department strives to provide the highest levels of professional emergency services and wildland fire mitigation and resource protection through fuels management, remain fiscally responsible, and provide for the safety of its personnel.

LIFEGUARD SERVICES

The Lifeguard Services Unit provides lifeguard services and recreational opportunities at eleven sites throughout the District. The Unit also plays an important role in educating the community about swimming and water safety.

PUBLIC SAFETY DIVISION

Public Safety Division Performance Objectives for 2024:

Continue intensified recruitment efforts to fill remaining 14 sworn officer vacancies and 5 dispatchers.
Pilot a Drone Program to support police and fire department operations including lost or missing persons, search and rescues, mapping of crime and accident scenes, disaster response and recovery, and fire suppression and investigation.
Purchase and install Automated License Plate Reader (ALPR) cameras at entrances and exits of parks with higher rates of crime to increase solvability and prevention of incidents.
Continue our efforts to implement new fuel reduction treatments by removing dead-standing and drought-stressed trees. These trees were identified in early 2021 and are spread across approximately 1,500 acres of the East Bay Hills Urban Interface. Additionally, begin the treatment of 365 acres of dead-standing and drought-stressed trees in Anthony Chabot and 35 acres in Tilden. We aim to manage these areas and reduce the risk of wildfires effectively.
Transition from pilot to partnership with Antioch Unified School District in water safety programming and education for students within the school district.
Pilot partnerships with community-based organizations that desire water safety programming and education within Alameda and Contra Costa counties.

Public Safety Division Completed Performance Objectives from 2023:

Significantly increased recruitment efforts such as advertising Public Safety vacancies in trade magazines such as Police Officer Research Association of California (PORAC), greater presence at fairs, festivals, and miscellaneous special events within, and outside the Park District. Welcomed/promoted 19 staff in Police, 7 in Fire and 44 in Lifeguard Services.
Launched Citizen RIMS, a public-facing interactive online tool powered by crimegraphics.com. Citizen RIMS allows the public to view near-real-time mapped incidents and more. Police incidents can be selected by date range and incident type and viewed in pin and heat map formats. Citizen RIMS provides transparency to the public in addition to being able to tell the Park District's story of the work that is being put forth by the Police and Fire Departments at Public Safety.
Purchased, trained staff, and utilized drug spectrometers for safe handling and identification of narcotics for police and evidence personnel.
Successfully implemented the Tree Die-back Mitigation Plan, thinning dead-standing trees in Miller Knox, Redwood, Tilden, and Anthony Chabot.
Completed Anthony Chabot's 80-acre Pilot Project. Completed fuels work in Claremont, Sibley, Wildcat, Tilden, Miller Knox, Sibley, Carquinez, Lake Chabot, and Sobrante Ridge.
Began northern California's largest eucalyptus fuels management project, the 356-acre Climate Change Impact Hazardous Wildland Fuels Reduction Project.

PUBLIC SAFETY DIVISION

Partnered with Ambrose Recreation and Park District in providing recreational swimming, swim lessons, and water safety information at Ambrose Aquatic Center to community members within the Bay Point region.

Successfully piloted a partnership with Antioch Unified School District providing water safety programming for elementary, middle school, and high school students at Antioch and Deer Valley High School pools. Also piloted an outdoor water safety program for non-swimmers (8-12 years of age) at Crown Beach.

Public Safety Division 2024 Proposed Budget Requests Above \$100,000:

Request	Amount
Self Contained Breathing Apparatus	\$ 250,000
Increase in Stand-By Pay POA	\$ 100,000
Increase in Stand-By Pay POA	\$ 100,000

SUPPORT SERVICES SERVICE DEPARTMENT DESCRIPTION

The Communications Center is the Public Safety Answering Point (PSAP) for the entire two-county District, including 911 emergency calls for police, fire and paramedic services. The Communications Center uses Computer Aided Dispatch (CAD), to allow for rapid automated data exchange and recordkeeping.

The Records Unit provides public assistance with processing, distributing and maintaining public record information to meet state and local mandates.

The Property and Evidence Unit maintains all evidence, found property, and safekeeping items for the Park District. The Unit also facilitates necessary testing and disposition of evidence in cooperation with the District Attorneys' Offices.

The Professional Standards Unit maintains the Police Department's accreditation with the Commission on Accreditation for Law Enforcement Agencies (CALEA), a nationally recognized award of achievement for meeting the highest professional standards in administration, recordkeeping, and all operational services. Additionally, the Professional Standards Unit is responsible for managing the departments policies and procedures as well as conducting Internal Affairs Investigations.

The Recruitment & Training Unit coordinates the hiring of police officers and non-sworn staff to reflect the diversity of the community, while managing the training of all Police Department personnel. The Unit serves as the liaison with Commission on Police Officers Standards Training (POST) and ensures compliance with mandatory officer and recruit standards.

The Support Services Budget is shown on the following page.

SUPPORT SERVICES DEPARTMENT BUDGET

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 6,290,316	\$ 5,534,468	\$ 7,278,227	\$ 7,717,482	6.0%
Supplies	399,220	515,629	585,034	465,270	-20.5%
Services	1,053,352	1,181,501	1,602,088	1,491,168	-6.9%
Grants/Inter-agency Agreements	39,566	38,042	32,000	32,000	0.0%
Equipment	31,417	121,038		-	0.0%
Intra-District Charges	2,890,736	3,667,913	5,345,396	5,946,064	11.2%
Subtotal	\$ 10,704,607	\$ 11,058,591	\$ 14,842,745	\$ 15,651,984	5.5%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	77,466	68,612	-	-	0.0%
Services	26,049	15,005	416,190	-	-100.0%
Capital Outlay/Equip	4,515	946,986	215,000	30,000	-86.0%
Subtotal	\$ 108,030	\$ 1,030,603	\$ 631,190	\$ 30,000	-95.2%
Total Operating/Project	\$ 10,812,637	\$ 12,089,194	\$ 15,473,935	\$ 15,681,984	1.3%
DEPARTMENTS:					
Administration	\$ 10,812,637	\$ 12,089,194	\$ 15,473,935	\$ 15,681,984	1.3%
Total	\$ 10,812,637	\$ 12,089,194	\$ 15,473,935	\$ 15,681,984	1.3%
FUNDING SOURCES:					
101 General Fund	\$ 10,704,607	\$ 11,058,591	\$ 14,842,745	\$ 15,651,984	5.5%
333 Capital	4,515	946,986	215,000	30,000	-86.0%
336 OTA Projects	103,515	83,617	416,190	-	-100.0%
Total	\$ 10,812,637	\$ 12,089,194	\$ 15,473,935	\$ 15,681,984	1.3%
STAFFING:					
Regular/Permanent	36.00	38.00	39.00	39.00	-
Seasonal/Temporary	4.29	4.29	4.54	4.54	-
Total	40.29	42.29	43.54	43.54	-

FIRE DEPARTMENT SERVICE DESCRIPTION & BUDGET

Utilizing career firefighters and other District employees trained as on-call firefighters, the Fire Department provides fire prevention, wildland fuels management, and fire suppression throughout the District. The Fire Department’s specialized fuels crew works year-round to remove hazardous wildland fuels to meet Wildfire Hazard Reduction requirements and Resource Management Plan. Other major responsibilities include: providing emergency medical response; search and rescue; resource management and habitat improvement through a coordinated program of prescribed burning, grazing, and vegetation management; mutual aid and coordination with other fire service agencies, including CAL Fire and Cal OES; review and evaluation of fuels and environmental impact issues; and incident command for major emergencies.

The Fire Department has a variety of apparatus at nine different locations throughout the District, including 12 fire engines and 2 water tenders. Administration is based at Public Safety Headquarters. Fire Station 1 in Tilden Park is the main fire station, and other substations store engines, water tenders and safety equipment. The Department offers in-house training for employees who serve as on-call firefighters, including wildland fire training, structure, and vehicle firefighting, fuels management, Emergency Medical Technician certification, hazardous material response, technical large animal rescue (TLAR), and low angle rope rescue.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 4,236,381	\$ 4,861,321	\$ 4,969,714	\$ 5,257,150	5.8%
Supplies	221,325	222,836	279,869	532,070	90.1%
Services	344,219	313,913	300,410	378,610	26.0%
Equipment	4,248	-	-	-	0.0%
Intra-District Charges	130,892	142,790	-	-	0.0%
Subtotal	\$ 4,937,065	\$ 5,540,860	\$ 5,549,993	\$ 6,167,830	11.1%
PROJECT BUDGET:					
Personnel Services	\$ 835,496	\$ 687,061	\$ 1,462,046	\$ 1,498,662	2.5%
Supplies	22,693	48,607	-	-	0.0%
Services	2,388,142	4,075,514	1,385,000	3,109,267	124.5%
Capital Outlay/Equip	-	53,958	-	-	0.0%
Subtotal	\$ 3,246,331	\$ 4,865,140	\$ 2,847,046	\$ 4,607,929	61.8%
Total Operating/Project	\$ 8,183,396	\$ 10,406,000	\$ 8,397,039	\$ 10,775,759	28.3%
DEPARTMENTS:					
Fire	\$ 8,183,396	\$ 10,406,000	\$ 8,397,039	\$ 10,775,759	28.3%
Total	\$ 8,183,396	\$ 10,406,000	\$ 8,397,039	\$ 10,775,759	28.3%
FUNDING SOURCES:					
101 General Fund	\$ 4,937,065	\$ 5,540,860	\$ 5,549,993	\$ 6,167,830	11.1%
333 Capital	-	-	-	-	0.0%
336 OTA Projects	3,246,331	4,865,140	2,847,046	4,607,929	61.8%
554 Major Equip Replacement	-	-	-	-	0.0%
Total	\$ 8,183,396	\$ 10,406,000	\$ 8,397,039	\$ 10,775,759	28.3%
STAFFING:					
Regular/Permanent	32.00	37.00	38.00	38.00	-
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	32.00	37.00	38.00	38.00	-

LIFEGUARD SERVICES SERVICE DESCRIPTION & BUDGET

The Lifeguard Services Unit provides for public safety through its lifeguard services, water safety education and equipment. It delivers high quality lifeguarding for recreational swimming, aquatic special events, and aquatic programs. The Unit also provides water safety education, swimming lessons, junior lifeguard programs and a wide range of first aid training for District staff. Lifeguarded facilities include 6 lakefront beaches, 2 traditional swimming pools and 3 hybrid “swimming lagoons” that have chlorinated, filtered water with sand beach entries. The Unit recruits and trains between 40 and 60 youth to become open water lifeguards on an annual basis.

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 2,386,679	\$ 2,585,438	\$ 3,081,932	\$ 3,108,986	0.9%
Supplies	149,570	246,589	219,410	266,230	21.3%
Services	65,542	63,998	118,000	140,620	19.2%
Equipment	34,315	-	-	-	0.0%
Subtotal	\$ 2,636,106	\$ 2,896,025	\$ 3,419,342	\$ 3,515,836	2.8%
PROJECT BUDGET:					
Personnel Services	\$ -	\$ 7,796	\$ -	\$ -	0.0%
Supplies	-	1,000	-	-	0.0%
Subtotal	\$ -	\$ 8,796	\$ -	\$ -	0.0%
Total Operating/Project	\$ 2,636,106	\$ 2,904,821	\$ 3,419,342	\$ 3,515,836	2.8%
DEPARTMENTS:					
Lifeguard Services	\$ 2,636,106	\$ 2,904,821	\$ 3,419,342	\$ 3,515,836	2.8%
Total	\$ 2,636,106	\$ 2,904,821	\$ 3,419,342	\$ 3,515,836	2.8%
FUNDING SOURCES:					
101 General Fund	\$ 2,636,106	\$ 2,896,025	\$ 3,419,342	\$ 3,515,836	2.8%
336 OTA Projects	-	8,796	-	-	0.0%
Total	\$ 2,636,106	\$ 2,904,821	\$ 3,419,342	\$ 3,515,836	2.8%
STAFFING:					
Regular/Permanent	7.50	7.50	7.50	7.50	-
Seasonal/Temporary	34.70	34.70	34.70	34.70	-
Total	42.20	42.20	42.20	42.20	-

POLICE DEPARTMENT SERVICE DESCRIPTION

The Police Department is responsible for providing patrol services and conducting specialized enforcement activities, criminal investigations, crime analysis, crime prevention, helicopter patrols and community outreach throughout the District, to further the Department's goals of safety, service, and stewardship. In addition, the Department provides a safety presence and security at all large-scale District events. The Police Department works collaboratively with all cities within Alameda and Contra Costa Counties to ensure public safety for all park visitors.

The Air Support Unit operates two helicopters providing daily aerial patrol of all District lands. The Air Support Unit works closely with the Police Department, Park Operations, and Stewardship staff to ensure that identified concerns are monitored and addressed. During the fire season, the unit works with the Fire Department and other fire agencies, including CAL FIRE, to provide helitack and water bucket response to fires.

The Investigations Unit works to investigate, obtain criminal filings, and pursue prosecution of suspects. Detectives work with counterparts in other law enforcement agencies to coordinate on criminal investigations, narcotics trafficking and serious sex offenders.

The Special Enforcement Unit applies highly-focused enforcement in unique circumstances, utilizing off-road vehicles, motorcycles, boats, horses, canines, bicycles and foot patrol when needed.

The Marine Patrol Unit patrols District lakes and waterways, ensuring that environmental, boating safety and California Department of Fish and Wildlife matters are enforced.

The Mounted Patrol Unit conducts enforcement on horseback, sometimes in remote parklands, responding to lost or missing trail users and accidents. The Unit also responds to urban parklands to assist in emergency evacuations.

The Volunteer Trail Safety Patrol includes a Mounted Patrol, Bicycle Patrol, Hiking / Dog Patrol, Marine Safety Unit, and Search and Rescue Unit. Volunteers are charged with a duty to "Observe, Report, and Educate," and promote safe and courteous park and trail use by District visitors.

POLICE DEPARTMENT BUDGET

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 11,998,873	\$ 12,034,931	\$ 15,844,369	\$ 16,435,170	3.7%
Supplies	252,442	432,801	478,770	467,270	-2.4%
Services	427,873	412,536	793,930	814,000	2.5%
Grants/Inter-agency Agreements	-	119,888	-	-	0.0%
Equipment	83,098	62,021	158,000	-	-100.0%
Intra-District Charges	179,400	184,800	125,000	125,000	0.0%
Subtotal	\$ 12,941,686	\$ 13,246,977	\$ 17,400,069	\$ 17,841,440	2.5%
PROJECT BUDGET:					
Personnel Services	\$ 405,174	\$ 238,048	\$ 645,832	\$ 758,476	17.4%
Supplies	-	-	-	-	0.0%
Services	-	-	-	10,000	0.0%
Capital Outlay/Equip	2,411,230	-	-	-	0.0%
Subtotal	\$ 2,816,404	\$ 238,048	\$ 645,832	\$ 768,476	19.0%
Total Operating/Project	\$ 15,758,090	\$ 13,485,025	\$ 18,045,901	\$ 18,609,916	3.1%
DEPARTMENTS:					
Police	\$ 15,758,090	\$ 13,485,025	\$ 18,045,901	\$ 18,609,916	3.1%
Total	\$ 15,758,090	\$ 13,485,025	\$ 18,045,901	\$ 18,609,916	3.1%
FUNDING SOURCES:					
101 General Fund	\$ 12,941,686	\$ 13,246,977	\$ 17,275,069	\$ 17,716,440	2.6%
333 Capital	2,411,230	-	-	-	0.0%
336 OTA Projects	405,174	238,048	645,832	768,476	19.0%
554 Major Equip Replacement	-	-	125,000	125,000	0.0%
Total	\$ 15,758,090	\$ 13,485,025	\$ 18,045,901	\$ 18,609,916	3.1%
STAFFING:					
Regular/Permanent	71.84	72.84	74.05	74.05	-
Seasonal/Temporary	0.00	0.00	0.00	0.00	-
Total	71.84	72.84	74.05	74.05	-

NON-DEPARTMENTAL BUDGET

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	Change
OPERATING BUDGET:					
Personnel Services	\$ 1,000,000	\$ -	\$ 480,000	\$ -	-100.0%
Debt Service	13,787,682	19,612,513	38,997,004	39,083,330	0.2%
Transfers Out	12,067,949	-	41,996,544	27,835,208	-33.7%
Contributions to Reserves	-	-	-	-	0.0%
Subtotal	\$ 26,855,631	\$ 19,612,513	\$ 81,473,548	\$ 66,918,538	-17.9%
PROJECT BUDGET:					
Services	\$ 7,620	\$ -	\$ 7,620	\$ 7,620	0.0%
Transfers Out	14,302,941	-	15,551,171	7,978,044	-48.7%
Subtotal	\$ 14,310,561	\$ -	\$ 15,558,791	\$ 7,985,664	-48.7%
Total Operating/Project	\$ 41,166,192	\$ 19,612,513	\$ 97,032,339	\$ 74,904,202	-22.8%
DEPARTMENTS:					
Nondepartmental	\$ 41,166,192	\$ 19,612,513	\$ 97,032,339	\$ 74,904,202	-22.8%
Total	\$ 41,166,192	\$ 19,612,513	\$ 97,032,339	\$ 74,904,202	-22.8%
FUNDING SOURCES:					
101 General Fund	\$ 9,888,199	\$ -	\$ 34,014,840	\$ 19,502,959	-42.7%
221 ECCC LLD	-	-	150,000	-	-100.0%
226 Measure CC	2,040	-	-	351,644	0.0%
232 - Measure FF CFD	2,271,710	-	3,105,880	2,021,752	-34.9%
257 Mitigation	-	-	-	40,973	0.0%
333 Capital	25,167	-	284,379	308,305	8.4%
335 Meas AA Bond Proceeds	7,620	-	7,620	7,620	0.0%
336 OTA Projects	189,074	-	700,000	937,500	33.9%
337 Meas WW Bond Proceeds	14,088,700	-	14,566,792	6,732,239	-53.8%
553 Major Infrastructure Reno/Repl	900,000	-	4,971,219	5,735,000	15.4%
610 Black Diamond-Open Space	-	-	87,170	-	-100.0%
620 Brushy Peak-Dyer	1,500	-	1,500	85,120	5574.7%
621 Brushy Peak-Weaver	2,000	-	2,000	78,260	3813.0%
630 ESSP-Berkeley Meadow Ph 1	-	-	13,494	-	-100.0%
631 ESSP-Berkeley Meadow Ph 2	-	-	79,363	-	-100.0%
640 Hayward Shoreline-Ora Loma	-	-	-	15,000	0.0%
641 Hayward Shoreline-Any	-	-	-	2,000	0.0%
650 Morgan Territory-Elsworthy	2,500	-	2,500	2,500	0.0%
680 MLK Shore-Damon Slough-Port	-	-	48,578	-	-100.0%
811 2012 Promissory Note Debt Svc	1,418,580	1,420,780	1,422,580	1,422,805	0.0%
813 Meas WW Debt Svc	12,369,102	18,191,733	37,574,424	37,660,525	0.2%
Total	\$ 41,166,192	\$ 19,612,513	\$ 97,032,339	\$ 74,904,202	-22.8%
STAFFING:					
Regular/Permanent	-	-	-	-	-
Seasonal/Temporary	-	-	-	-	-
Total	-	-	-	-	-

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SUPPLEMENTAL INFORMATION

SECTION D SUPPLEMENTAL INFORMATION

IN THIS SECTION

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Debt and Appropriation Limits

Livermore Area Recreation and Park District

Volunteer Support

District-Wide Personnel Allocation

Salary Schedule

Glossary

Basis of Budgeting

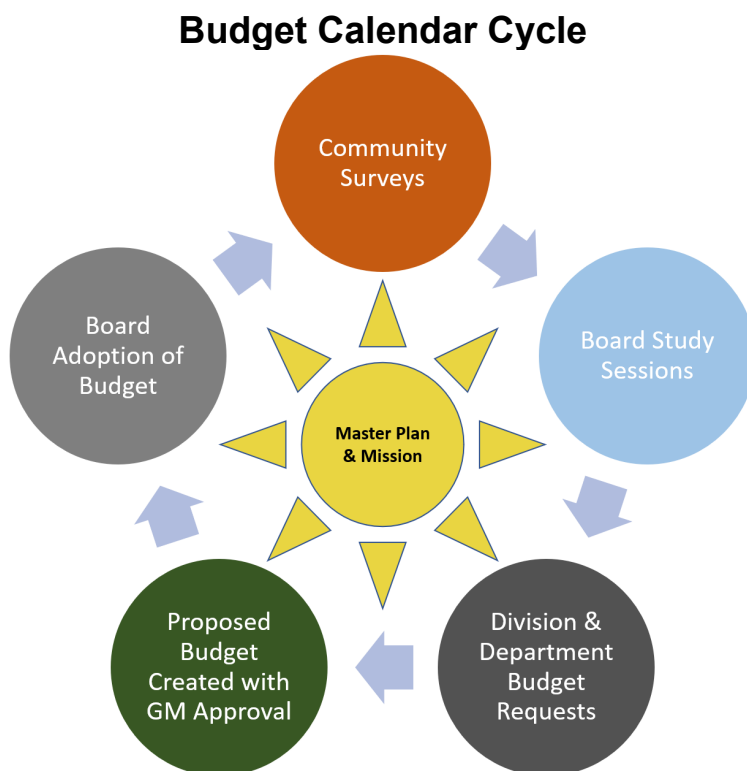
Budgeting for governmental funds (General Fund, special revenue funds, project funds and debt service funds) is based on a current financial resource measurement focus and the modified accrual basis of accounting. Revenues are recognized when they become measurable and available (received within 60 days of year-end) to finance expenditures of the current period. Expenditures are recorded when the related liability is incurred, except principal and interest payments on general long-term debt, which are recognized when due. Permanent funds are also budgeted on the modified accrual basis. This is the same basis of accounting as used in the fund financial statements.

Budgets for proprietary funds (internal service funds) are accounted for using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recognized in the period earned, and expenses are recognized in the period in which the liabilities are incurred. Depreciation expense is not budgeted in the proprietary funds.

Fiduciary funds, including pension type trust funds, are not budgeted by the District.

Budget Process

The District’s budget is a vital tool for establishing public policy, maintaining control over the management of resources, and implementing fiscal plans. Almost every decision, activity and program is expressed within the context of the budget.



Budget planning begins with Board workshops held January through June, which address District priorities, capital finance, and capital, land acquisitions and trail projects. At the workshops, the Board of Directors and staff discuss the priorities for these projects for the upcoming budget, including the 5-year Capital Improvement Plan.

Throughout the year, the public is invited to comment on the District’s long and short-term plans, including the budget, via public board meetings held on the first and third Tuesday of each month. The Board Finance, Board Operations and Board Legislative sub-committees also offer monthly opportunities for public comment. A schedule of all public hearings is posted on the District website and at District headquarters. In addition, the public can contact District staff to provide input and feedback.

Initial budget allocations utilize the base budget approach, in which all divisions are allocated the same percentage of resources as in the prior year’s base budget. Additional requests for resources are discussed and adjustments made for one-time or ongoing increases or decreases. Personnel costs are calculated based upon funded positions, and updated salary and benefit rates. The number of funded positions may be less than the number of approved positions for a particular budget, depending on resources available.

Additionally, divisions may submit budget requests for additional appropriations. Departmental budget requests are submitted to the General Manager by early September. They are then discussed, prioritized and recommended for approval by the General Manager (GM), Deputy General Manager (DGM) and the Executive Team.

The proposed budget is formally presented to the Finance Committee and the Park Advisory Committee, where staff seeks recommendation of approval by the Board of Directors. The public is invited to two public hearings in December related to the budget, and comments are taken into account before the proposed budget is approved by the Board of Directors at the second public hearing in December. The approved budget becomes effective on January 1.

2024 Budget Calendar-Key Dates

June 13	Board Study Session for Capital Goal Setting
June 28	Review prior year-end audit results at Finance Committee. Formulate budget strategies with General Manager.
July	Review position allocations between General Fund, special revenue funds, capital project funds, and internal service funds.
July	Review prior and develop next year’s performance measures by division, department and unit; develop preliminary base budget
July 21	Board Study Session for Park District priorities
July 31 – August 4	Distribute base budget instructions to staff and hold budget preparation workshops.
September	Review and prioritize budget requests.
November 20	Review proposed Operating, Project & Program Budget with Board Finance Committee.
November 27	Present proposed budget to Park Advisory Committee
December 5 & 19 (public hearings)	Present proposed budget at the Board of Directors’ first December meeting. The budget is adopted at the second December Board meeting.
January 1, 2024	Effective date

Each quarter, the Finance Department presents to the Board Finance Committee a budget status update with the budget to actual analysis report. The reports provide budget versus actual comparisons in the current year and comparisons of like quarters from the prior year. An analysis of significant variances is included for each major revenue and expenditure section of the reports.

Budget Policy

The District's Board of Directors has formally adopted the District's Budget Policy, requiring that the annual budget be balanced, with financial resources that equal or exceed uses, at the time of adoption. Financial resources include intra-governmental charges, transfers in, use of designated fund balance for designated purpose, and use of one-time resources for one-time appropriations; and uses include capital maintenance / replacement, intra-governmental charges and transfers out.

Additionally, the District follows best practices in budgeting, which includes: assessment of constituent needs, development of long range plans, adherence to budget preparation and adoption procedures, monitoring of performance, and adjustment of budget as required. The budget can be amended during the year, in accordance with the Board Operating Guidelines. Board action is required to make budget adjustments in the following cases:

All increases in appropriations:

- Transfers that exceed \$25,000 when the transfer is between funds or between divisions.
- Transfer of Board contingency funds exceeding \$5,000.
- Transfer of Board contingency funds in amounts of \$5,000 or less requires a recommendation from a Board member to the Board President, followed by consensus between the Board President and the General Manager. If the request is made by the Board President, the GM will seek consensus from the Vice President. The Clerk of the Board initiates the budget adjustment, at the General Manager's request, after all approvals are received.

Budget adjustments that require the General Manager or his/her designee approval include:

- Transfer up to \$25,000 between funds or between divisions.
- Transfers that involve personnel cost and/or capital outlay budgets.
- Transfer of GM contingency funds of any amount.

Budget adjustments that require approval of the General Manager, his/her designee, or the CFO / Assistant General Manager for Finance & Management Services:

- Transfers between the Capital Project Fund and Other-Than-Asset (OTA) Projects Fund to conform to capital accounting requirements, provided that the action does not change the total funding, original purpose, or the scope of the project.

Budget adjustments that require only the requesting division's AGM approval include:

- A transfer of supplies or services appropriations in any amount within one division and one fund.

Investment Policy

The District's Investment Policy is updated annually and approved in accordance with State law. The purpose of this policy is to provide guidance and direction for the prudent investment of District funds, and to foster the creation of a systematic and controlled investment process. The ultimate goal is to maximize the efficiency of the District's cash management system, and to enhance the economic status of the District, while protecting its pooled cash.

The District's policy is to invest public funds in a prudent manner, providing the highest yield with the maximum security of principal invested, while also meeting the daily cash flow requirements of the District. Also, the District's policy is to conform to all applicable federal, state and local statutes governing the investment of public funds.

The investment of funds is governed by the California Government Code Section 53601 et seq., and by California Government Code Section 53630 et seq. Funds on deposit in banks must be federally insured or collateralized in accordance with the provisions of California Government Code, Sections 53630 et seq.

Reserve Policy

During 2013 the Board of Directors adopted the General Fund Reserve (Unassigned) Fund Balance Policy 6.0. The purpose of this policy is not only to determine an appropriate amount for the unassigned fund balance (which is currently 32% of annual revenue), but also to define and articulate the intent and uses of the reserve. The policy outlines factors used in determining a prudent reserve amount and requires that the CFO review and adjust percentage at least as often as every five years. The CFO reviewed the policy during 2019 and presented to the Finance Committee at their May meeting with no changes recommended.

Additionally, the Board of Directors and management has committed or assigned, fund balance in the General Fund, the Project Funds and Special Revenue Funds as follows:

General Fund

- Election costs (\$2.2 million), which will be used in the event elected officials encounter challenges and the District is required to include Board of Director positions on the election ballot. The fund balance eliminates the necessity of appropriating operating funds during election years when the obligation of election costs is not known until the candidate filing deadlines mid-way through the budget cycle, thus stabilizing operating expenditures.
- Legal Contingency (\$1 million), assigned to cover unanticipated, large legal costs, thus freeing annual budget appropriations in excess of normal and usual legal costs.
- Revenue take-away contingency (formerly referred to as economic uncertainty 10% of General Fund property tax revenue budget, approximately \$16 million), provides for financial stability against potential agency actions such as the Education Revenue Augmentation Fund (ERAF) property tax shift.
- Workers' compensation claim contingency (\$2,000,000), committed to cover unanticipated, large claims, in excess of normal, anticipated workers

compensation claim costs, increasing the funding level of the self-insured program to the “conservative” level.

- Budgeted First Quarter Expenditures (approximately \$12.5 million), restricted and/or assigned to cover first quarter expenditures. The District receives 50% of property tax revenue (the major General Fund revenue source) in December of the preceding year. The prior year revenue is required to cover the first quarter of the succeeding year’s expenditures, as the second property tax payment is not received until April. By putting constraints on the fund balance, it is evident that these resources are not available for expenditure.
- Pension Trust (approximately \$9.9 million), for future increased pension costs related to the CalPERS Miscellaneous Plan.

Project Fund

- Fire fuel reduction grant match (\$380,245) was originally (1992) funded through FEMA reimbursement for 1991 fire disaster and accounted for in special revenue fund. It was transferred to project fund and is intended as resources to fund matching requirements of future fire fuel reduction grants. The Board’s commitment was affirmed in 2012.
- Land acquisition and development committed fund balance (currently \$7.8 million) was originally recorded in 1980 District financial statement. The original amount was \$1.3 million, which is adjusted annually for revenue and expenditures tracked as “District-Committed Land Acquisition” funding (DCLA). The Board’s commitment was affirmed in 2012.
- As of December 2022, \$3.6 million is committed to cover the costs of unfinished projects whose budgets were previously approved via board action.

Mitigation Fund

- Funds (\$1.3 million) received from specific developers, committed for mitigation at specific locations including revenue from: Vasco Caves/Northwind, Waterbird/Chevron, Brushy Peak/Republic Service.

Coyote Hills-Dumbarton Quarry

- Revenue received from “tipping fees” (\$128,000) is committed for the construction the Dumbarton Quarry campground project.

Debt Policy

The District adopted a Debt Policy in 2017 as required by State law, and in order to protect the District’s sound financial position. The Debt Policy describes purposes for which debt proceeds may be used, the types of debt that may be issued, the relationship of the District’s debt to its capital improvement program, policy goals related to debt, and internal controls to ensure that proceeds are directed to the intended use.

Additionally, the District has entered into bond covenants that obligate the District to appropriate funds for debt service, provide secondary market disclosure, and report the balances of outstanding debt in its audited financial statements.

The District is empowered and is obligated to levy ad valorem taxes, without limitation as to rate or amount upon certain property subject to taxation, within the District for the payment of interest and principal of the Measure WW bonds. The District's credit ratings for its General Obligation Bonds are "Aaa" from Moody's Investor Service and "AAA" from Standard & Poor's. Its credit rating for its Promissory Notes is Aa1.

Transfers

Transfers are included in the budget to account for the reallocation of resources from one fund to another. Transfers in are included in "Other Resources" and transfers out are included in "Other Uses" in the preceding budget schedules. Note that the project fund column includes transfers into the project funds and out of the debt proceeds funds, all of which are included in the project fund column. Detail of transfers included in this budget can be found in "Budget Transfers" at the end of Section B of this document.

Fiscal Policy Review

The Park District regularly reviews and updates its Financial Policies & Procedures. In this past fiscal year, two new policies were added: Capital Projects Prioritization and Sponsorship Policy.

Legal Debt Limitations

The Public Resources Code Section 5568 specifies the debt limits of the District. According to this section, the District may, for the purpose of acquiring, constructing, or completing any improvement or improvements authorized, or for the purpose of acquiring any land or other property necessary or useful therefore, the Board of Directors may incur an indebtedness not to exceed 15% of the assessed valuation of the real and personal property situated in the District.

Public Resources Code Section 5544.2 allows for the District to issue Promissory Notes as unconditional obligations of the District, payable out of general fund revenues, but limited to the amount of anticipated tax revenues for the next five-year period.

The District may issue bonds for the indebtedness under and in full compliance with the provisions of Article 1 (commencing with Section 43600) of Chapter 4 of Division 4 of Title 4 of the Government Code. The provisions of that chapter, as they may exist from time to time and insofar as they may be applicable, shall govern all District bond issues, and the Board of Directors, as the legislative branch of the District, is authorized to do all acts and things which may be done by the legislative branch of cities, towns, and municipal corporations in the incurring of indebtedness and the issuance and sale of bonds.

Appropriation Limit

The voters of California during a special election in 1979 approved Article XIII-B of the State of California Constitution. This legislation, commonly referred to as either "Proposition 4" or the "Gann Initiative," restricts the total amount of appropriations allowed in any given fiscal year from the "proceeds of taxes." In 1980, the State Legislature added Section 9710 to the Government Code which required the governing body of each local jurisdiction to establish, by resolution, an appropriations limit for the following year. The appropriation limit for any fiscal year was equal to the previous year limit, adjusted for population changes and the change in the U.S. Consumer Price Index (or California per Capita Personal Income, if less). The necessary statistical information is provided each year by the California Department of Finance.

In June 1990, the voters modified the original Article XIII-B (Proposition 4) with the passage of Proposition 111 and its implementing legislation (Senate Bill 88). Beginning with the 1990-91 appropriations limit, an agency may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income or the growth in non-residential assessed valuation due to construction within the jurisdiction and population growth within the County. Under Proposition 4, if an agency ends the fiscal year having more proceeds of taxes than the limit allows, it must return the excess to the taxpayers within two years (either by reducing taxes levied or fees charged).

Calculation of Limitation

The appropriation limit of \$527,755,360 far exceeds the applicable District appropriations subject to limit of \$195,468,556 in the 2024 budget. The General Fund is the only fund with general property tax. The applicable District appropriations are calculated based upon property tax revenue, plus allocated interest revenue, less capital outlay and unfunded mandate exclusions. The Gann Limit is calculated with data from the proposed budget.

EAST BAY REGIONAL PARK DISTRICT
GANN CALCULATION WORKSHEET
2024 Budget

Appropriation Limit for 2023		\$509,800,330
Adjustment Factors:		
Population Factor (Alameda/Contra Costa combined)	0.9912	
Economic Factor	1.0444	
Calculation of Factor for 2024 (Population x Economic Factors)	1.0352	
Appropriation Limit for 2024		\$ 527,755,360

Livermore Area Recreation and Park District

In the fall of 1992, the District annexed the eastern portion of Alameda County. This 276-square mile annexation allowed the District to expand and provide regional parks, open space and trail services throughout all of Alameda County. The annexation was negotiated through a liaison committee consisting of Livermore Area Recreation and Park District (LARPD) and District Board members. LARPD and the District worked together and determined that the most effective, appropriate means for providing a proper level of parks, recreation and open space facilities and services to the people of Murray Township was for each agency to take primary responsibility for facilities most in alignment with its core mission.

This liaison resulted in an ongoing cooperative effort by both agencies. The District assumed responsibility for acquisition and development of future regional parks, open space areas and trails within Murray Township and for related maintenance and operations. LARPD continued to assume primary responsibility for existing LARPD facilities and programs as well as for all future Murray Township community and local parks and recreation facilities, and related maintenance and operations. The Liaison Committee meets regularly to address matters of concern with respect to implementation of the cooperative and complementary functions of the two districts.

Since 1993, the District has received a share of Murray Township property tax revenues as General Fund revenue to support this program. This financial approach has not and will not increase the tax burden of Murray Township residents and represents a 3% allocation of the assessed valuation that exceeds the Base Year. In 2022 the District intends to continue operating several major parks and facilities within and directly serving Murray Township, including Del Valle, Camp Arroyo at Del Valle, Shadow Cliffs and Brushy Peak. The District budgets operating funding for trail grading and paving, maintenance and repairs, mowing, sanitation, police and fire services, lifeguards, utilities, signage, brochures, and similar park expenses. Operating budgets for Del Valle, Camp Arroyo, Brushy Peak and Shadow Cliffs Recreation area currently exceed \$4 million per year.

Starting from the initial joint acquisition of the first parcel of Brushy Peak in the early 1990's, both agencies have successfully pursued the opening of Brushy Peak, North of Livermore. In 2006, following ten years of effort, the District completed the acquisition of over 1,500 acres at a cost of \$5 million, completed restoration, planning, construction of parking, fencing, trail and roadway improvements and opened Brushy Peak to the public. In 2009, continued cooperation and joint funding has resulted in the acquisition of the final intervening parcel of land between Camp Arroyo and Veteran's Park; which will preserve and expand lands adjacent to Sycamore Grove and allow construction of one of the last remaining gaps in the Shadow Cliffs to Del Valle Regional Trail in the coming years. Both agencies are now cooperating on the final roadway under-crossing and trail construction necessary to complete this important trail link.

The 2024 budget includes a continuing annual appropriation of \$200,000 in the General Fund for payment to LARPD to provide continued assistance with priority projects, and to provide operating support for our cooperative interests in the area.

VOLUNTEER INFORMATION

The Volunteer Program consists of a variety of District-wide as well as park-specific programs. Inter-departmental coordination is achieved through standardized procedures, meetings, and trainings facilitated by the Volunteer/Docent Coordinators and the Volunteer Program Supervisor.

2023 saw an increase in Volunteer programs throughout the District as COVID policies were relaxed, and individuals sought to reconnect with the parks. In 2023, the Park District hosted over 2,000 volunteer programs, resulting in over 18,700 volunteer hours in our parks.

The Community Services & Volunteers department coordinates and supports all Volunteer Coordinators and District-wide Volunteer Programs, in park volunteer opportunities, docent and Botanic Garden Volunteers. In addition, staff arrange volunteer projects for individuals, public and private-sector groups of all sizes, and Boy/Girl Scouts service projects. This coordination ensures all logistics, paperwork, and program requirements are completed and communicated accurately between the park staff and interested volunteers. The Community Services & Volunteer team also supplies necessary tools, resources, snacks, thank you items, and can provide day-of support staff to assist park staff to make the event safe, fun, and memorable for our Volunteers while achieving project goals.

A selection of the most common volunteer programs and events are highlighted below with descriptions of each volunteer opportunity.

I. District-wide Volunteer Programs:**a. Ivan Dickson Volunteer Trail Maintenance Program**

Trail Development staff coordinates maintenance projects at various parks such as pruning, erosion control, sign-post installation, trail improvements, and new trail construction. This program was largely on hold in 2023 as staff focused on the Briones Pilot Project (Section I.g.).

b. Stewardship and Wildlife Volunteers

Under supervision and coordination of the Stewardship department, volunteers work to protect the Park District's natural resources through conservation projects and field research assistance. Trained volunteers help monitor birds, grassland-dwelling reptiles, and small mammal populations. Programs include Doc Quack's Wildlife Volunteers, Wildlife Insights Camera Cataloging groups, and the Integrated Pest Management (IPM) program.

c. Volunteer Trail Safety Patrol

Volunteer Trail Safety Patrol members work with Public Safety Staff to preserve the safety of the public and protection of the East Bay Regional Park District's natural, cultural, and historical resources. Volunteer Trail Safety Patrol members also educate visitors about District resources, programs, facilities, and rules; observe and report safety issues, incidents, and emergencies; foster positive relationships among user groups; and assist at some public events across the regional parks.

d. Regional Parks Ambassadors

Ambassadors are volunteers from the community who enjoy interacting with the public and providing information about the Park District, sharing their favorite parks, trails, and more. They assist the Public Affairs staff by going to non-district events and tabling to promote the parks and our programs.

e. Archive Volunteers

Archive Volunteers help us keep the Park District's history organized and accessible. This important work assists Public Affairs archival staff by ensuring the District's history and legacy are cataloged and preserved for future generations.

f. Docent Volunteer Educators

Each of the Park Districts visitor centers trains Docent Volunteer Educator's team who assist Interpretation and Recreation staff with special events, visitor center operations, and school group tours. Further details of this are provided below in Section III.

g. Briones Pilot Project: Volunteer Dig Days

This multi-departmental collaboration between the Park District, equestrians, and the mountain biking community brings together volunteers with trained staff to maintain approved mountain bike trails, while also restoring bootleg trails to a more natural state. The project launched in 2023 and has included six work days between May- October.

h. District Wide Volunteer Events

Community Services & Volunteers Staff coordinate volunteer participation in a variety of District-wide Community Volunteer events. These include the Martin Luther King Jr. Day of Service in January, Earth Day Celebrations in April, and the California Coastal Cleanup Day in September. In 2023, the Martin Luther King Jr Day of Service was cancelled due to storms and flooding, but a 2023 Post Storm Cleanup event was held that offered 12 opportunities for Volunteers to assist parks with cleanup efforts.

i. Volunteer Appreciation Event

Annually, the Community Services & Volunteers team hosts a Volunteer Appreciation event. In 2023, it was held at the Bridge Yard. The event includes food, speeches, and a token gift. Volunteers are invited based on their participation throughout the year, with 162 individuals joining us for the event in 2023.

II. Operations Volunteer Programs (Park-specific programs) or Park Improvement Projects

Many regional parks host their own habitat restoration, resource enhancement, and trail maintenance projects using individual volunteers as well as corporate groups, organized community youth, and conservation groups. These projects are coordinated by the Community Services & Volunteers staff.

These programs are broken into four categories: Habitat Restoration, Park and Shoreline Cleanups, Garden and Orchard Maintenance, and Invasive Plant Removal. Each are using our new online registration system, Samaritan, to provide reoccurring volunteer opportunities to the public.

a. Habitat Restoration

Volunteers play a vital role in the management of the East Bay Parks and in return learn about land stewardship and resource conservation. These programs improve the quality of life for our communities, wildlife, and our shared natural areas.

Reoccurring 2023 programs occurred at Dumbarton Quarry Campground on the Bay, Encinal Beach, Leona Canyon Open Space Regional Preserve, Point Pinole Regional Shoreline: Atlas Staging Area, Shadow Cliffs Regional Recreation Area, and Wildcat Canyon - Alvarado Staging Area.

b. Invasive Plant Removal

Native plants and animals need native habitats to thrive! Volunteers help to remove the more problematic species to ensure the welfare of species native to the Bay Area.

Reoccurring 2023 programs occurred at Anthony Chabot Regional Park, Diablo Foothills Regional Park, Encinal Beach, Huckleberry Botanic Regional Preserve, Reinhardt Redwood Regional Park, Roberts Regional Recreation Area, Sibley Volcanic Regional Preserve, and Tilden Regional Park

c. Park & Shoreline Cleanups

Trash in our communities makes its way to our shorelines and parks. Volunteers help us keep our parks and communities looking their best by joining a cleanup.

Reoccurring 2023 programs occurred at Anthony Chabot Regional Park, Del Valle Regional Park, Hayward Regional Shoreline, Point Pinole Regional Shoreline, Martin Luther King Jr. Regional Shoreline, Point Isabel Regional Shoreline, Radke Martinez Regional Shoreline, Robert W. Crown Memorial State Beach, and Temescal Regional Recreation Area

d. Garden and Orchard Maintenance

The Gardens at the East Bay Parks are a source of pride for staff and volunteers alike. Volunteers help with a multitude of tasks to ensure the gardens and orchards thrive.

Coyote Hills Nectar Garden Maintenance, Don Castro Garden Maintenance, Dry Creek Garden Volunteers, Garden and Orchard Volunteer Opportunities, Iris Garden at Dry Creek Volunteers, Apple Orchard at Garin Volunteers, Kennedy Grove Regional Recreation Area - Nectar Garden Maintenance, Quarry Lakes Regional Recreation Area, Crown Beach: Native Plant Garden at the Bath House, and Crab Cove Visitor Center: Native Plant Garden

III. Docent Programs:

Volunteer docents assist interpretive staff in presenting tours, school programs and other interpretive activities. They also provide support for special events at the visitor centers. All participants are required to attend an intensive training program and meet federal and state requirements to work with school children.

- a) Ardenwood Historic Farm: Docents assist with educational programs and historic farming activities. Wearing late-1800s period costumes, they help demonstrate turn-of-the-last century farm life through activities such as corn grinding, rope making, cooking demonstrations on an antique wood-burning stove, cider pressing, ice cream making, and historic crafts and games including spinning, toy-making, sack races, tug-of-war, and stilt-walking. Docents assist with hands-on activities during public programs, school program Station Days and special events including Sheep Shearing Day, Mother's Day, Memorial Day Open House, Old-Fashioned Independence Day, Historic Rail Fair, and the Harvest Festival. Docents also assist with Monarch butterfly programming for schools and the public in the winter months.

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- b) Big Break Visitor Center at the Delta: Docents assist with school and public programs including campfires, special events, walks, citizen science programs, and wetland programs. Docents support Visitor Center staff by acting as Visitor Hosts in the center and at the Delta Discovery Experience. Additionally, docents support staff with “behind the scenes” operations by acting as photographers to document events, organizing program photos for future use, proof reading items to be published and preparing props for programs.
 - c) Black Diamond Mines Regional Preserve: Docents support a multitude of interpretive programs and special events, including Mine Open Houses, in addition to regularly helping with school groups at Rose Hill Cemetery. They also assist with cemetery restoration, and with cataloging artifacts from the park’s sand and coal mining eras, as well as Native American cultural objects. They research historical periods and help in the design of appropriate programs. They are regularly trained in underground safety, as are all staff who serve in the mines.
 - d) Coyote Hills Regional Park: Docents assist with nature walks, Ohlone cultural programs, youth programs, weekend programs like Discovery Days, Cart of Curiosities, open houses, and special events, including the Apple Festival, the Gathering of Ohlone Peoples and the Butterfly & Bird Festival.
 - e) Crab Cove Visitor Center: From the shores of the San Francisco Bay to the towering Redwoods of the Oakland hills, docents assist naturalists at a variety of parks throughout the Central East Bay. Activities include helping with educational school programs including Cove Days and scavenger hunts in the Visitor Center. During the summer, docents assist with campfire programs and the July 4th Parade. These volunteers also help with beach clean-up and citizen science projects, Docents support special events including Alameda’s Sandcastle Contest, the Annual Fish Festival, Splash into Spring, Earth Day, and open houses on holidays.
 - f) Del Valle Regional Park: Docents assist with educational and public programs focusing on stream ecology, lake ecology, geology, pioneer history, and local Ohlone culture. Docents also act as hosts in the Del Valle Visitor Center and assisting with special projects.
 - g) Mobile Education Outreach: Trained volunteers support the Mobile Fish Exhibit and Mobile Visitor Center during outreach school programs and special events. They also assist with maintenance of the Aquarium Lab at Crown Beach.
 - h) Sunol Regional Wilderness: Docents assist with educational programs that explore local Ohlone and California history, stream ecology, wildlife, and plant studies. They also support events such as the Cowboy Hootenanny, the Sunol Wildflower Season, and perform conservation projects. Sunol docents support interpretive and school programs across the Southeast Interpretive Sector and with the Mobile Visitor Center II.
 - i) Tilden Nature Area: Docents help lead school programs such as pond and insect studies, provide demonstration activities at the Little Farm, and assist the interpretive staff with other projects and events as needed.

IV. Botanic Garden Volunteers

Regional Parks Botanic Garden: Garden volunteers assist staff by doing light gardening work such as weeding, raking or nursery work. Trained docents lead tours of the Garden for weekend visitors and special groups. Plant Sale volunteers help propagate and maintain potted California native plants offered for sale to the public to support the Garden. The board of the Garden’s Friends group helps publicize and raise funds for the Garden.

V. Interpretation and Recreation Volunteer Opportunities

- a) Ardenwood Historic Farm: Volunteers assist the gardener with planting, weeding and care in the Victorian Gardens around the historic Patterson House Museum as well as the herb garden, cutting garden, butterfly garden and heirloom vegetable garden.
- b) Tilden Farm Volunteers: Volunteers will assist farmer with various chores around the farm and working farm animals.
- c) Teens Talk Trash at Del Valle: a program specifically designed for teens and youth; Del Valle interpreters work to keep Del Valle looking its best while allowing students to earn community services hours.

VI. Online Volunteer Database (Samaritan)

Samaritan is a combined scheduling / database system that links volunteer programs, school programs, community events, and the park's transportation tracking into one program. Maintained and managed by the Community Services and Volunteer Program Supervisor, the online Volunteer database allows all the Park District's volunteer opportunities to be scheduled and tracked in one place. This allows reports to be readily available and for Service Agreements and waivers to be stored online.

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
GENERAL MANAGER'S OFFICE							
2010	000	Administration					
		General Manager	1.000	1.000	1.000	1.000	0.000
		Deputy General Manager	1.000	1.000	2.000	2.000	0.000
		Administrative Support Manager	1.000	1.000	0.000	0.000	0.000
		Management Analyst	1.000	1.000	1.000	1.000	0.000
		Assistant to the General Manager	0.000	0.000	1.000	1.000	0.000
		Executive Assistant to the General Mgr	0.000	0.000	0.000	1.000	1.000
		Executive Assistant	4.000	4.000	2.000	1.000	-1.000
		*Intern	0.000	0.000	1.000	1.000	0.000
		Dept Total	8.000	8.000	8.000	8.000	0.000
2011	000	Governmental & Legislative Affairs					
		Chief, Gov & Legislative Affairs	1.000	1.000	1.000	1.000	0.000
		Legislative & Policy Mgmt Analyst	1.000	1.000	1.000	1.000	0.000
		Executive Assistant	1.000	1.000	1.000	1.000	0.000
		Legislative Assistant	1.000	1.000	1.000	1.000	0.000
		Dept Total	4.000	4.000	4.000	4.000	0.000
2012	000	Office of Equity					
		Equity Officer	0.000	0.000	1.000	1.000	0.000
		Management Analyst	0.000	0.000	1.000	1.000	0.000
		Dept Total	0.000	0.000	2.000	2.000	0.000
2020	000	Clerk of the Board					
		Clerk of the Board	1.000	1.000	1.000	1.000	0.000
		Assistant Clerk of the Board	1.000	1.000	1.000	1.000	0.000
		Executive Assistant	1.000	1.000	1.000	1.000	0.000
		Dept Total	3.000	3.000	3.000	3.000	0.000
		Division Total	15.000	15.000	17.000	17.000	0.000
		Permanent Staff	15.000	15.000	16.000	16.000	0.000
		Seasonal/Temporary Staff	0.000	0.000	1.000	1.000	0.000
		All Personnel	15.000	15.000	17.000	17.000	0.000
ACQUISITION, STEWARDSHIP & DEVELOPMENT DIVISION							
7010	000	Administration					
		Assistant General Manager	1.000	1.000	1.000	1.000	0.000
		Management Analyst	0.000	1.000	1.000	1.000	0.000
		Senior Executive Assistant	1.000	1.000	1.000	1.000	0.000
		Senior Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		*Intern	0.000	0.000	1.500	1.500	0.000
		Dept Total	3.000	4.000	5.500	5.500	0.000
DESIGN & CONSTRUCTION DEPARTMENT							
7110	000	Administration					
		Chief of Design & Construction	1.000	1.000	1.000	1.000	0.000
		Administrative Analyst I	1.000	1.000	1.000	1.000	0.000
		Unit Total	2.000	2.000	2.000	2.000	0.000
7120	000	Design					
		Design Manager	1.000	1.000	1.000	1.000	0.000
		Civil Engineer	2.000	2.000	2.000	2.000	0.000
		Landscape Architect	1.000	1.000	1.000	1.000	0.000
		Project Coordinator	1.000	1.000	1.000	1.000	0.000
		Civil Engineering Technician	2.000	2.000	2.000	2.000	0.000
		Unit Total	7.000	7.000	7.000	7.000	0.000
7130	000	Construction Management					
		Survey and Construction Inspection Man:	1.000	1.000	1.000	1.000	0.000
		Administrative Analyst I	1.000	1.000	1.000	1.000	0.000
		Supervising Land Surveyor	1.000	1.000	1.000	1.000	0.000
		Field / Office Surveyor	2.000	2.000	2.000	2.000	0.000
		Supervising Construction Inspector	1.000	1.000	1.000	1.000	0.000
		Construction Inspector	4.000	4.000	4.000	4.000	0.000
		Drafting Technician	1.000	1.000	1.000	1.000	0.000
		Field Survey Technician	1.000	1.000	1.000	1.000	0.000
		Unit Total	12.000	12.000	12.000	12.000	0.000

* Seasonal/Temporary, or Limited Term FTE.

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
7140	000	Project Management					
		Capital Projects Manager	1.000	1.000	1.000	1.000	0.000
		Project Manager	1.000	1.000	1.000	1.000	0.000
		Project Coordinator	1.000	1.000	1.000	1.000	0.000
		Architect	1.000	1.000	1.000	1.000	0.000
		Landscape Architect	2.000	2.000	2.000	2.000	0.000
		Unit Total	6.000	6.000	6.000	6.000	0.000
7150	000	Restoration Project Unit					
		Restoration Project Manager	1.000	1.000	1.000	1.000	0.000
		Project Coordinator	1.000	1.000	1.000	1.000	0.000
		Civil Engineer	1.000	1.000	1.000	2.000	1.000
		Unit Total	3.000	3.000	3.000	4.000	1.000
		Dept Total	30.000	30.000	30.000	31.000	1.000
PLANNING / GIS DEPARTMENT							
7320	000	Interagency Planning					
		Chief of Planning, Trails & GIS	1.000	1.000	1.000	1.000	0.000
		Administrative Analyst I	1.000	1.000	1.000	1.000	0.000
		Senior Administrative Specialist	1.066	1.066	1.066	1.066	0.000
		Unit Total	3.066	3.066	3.066	3.066	0.000
7321	000	Advance Planning Unit					
		Principal Planner	1.000	1.000	1.000	1.000	0.000
		Senior Planner	2.000	2.000	2.000	2.000	0.000
		Planner	1.000	1.000	1.000	1.000	0.000
		Cultural Services Coordinator	1.000	1.000	1.000	0.000	-1.000
		Unit Total	5.000	5.000	5.000	4.000	-1.000
7322	000	Current Planning Unit					
		Principal Planner	1.000	1.000	1.000	1.000	0.000
		Senior Planner	1.000	1.000	1.000	1.000	0.000
		Planner	2.000	2.000	2.000	2.000	0.000
		Project Coordinator	0.000	0.000	1.000	1.000	0.000
		Unit Total	4.000	4.000	5.000	5.000	0.000
7323	000	Cultural Services Unit					
		Principal Planner	0.000	0.000	0.000	1.000	1.000
		Cultural Services Coordinator	0.000	0.000	0.000	1.000	1.000
		Unit Total	0.000	0.000	0.000	2.000	2.000
7324	000	GIS Services Unit					
		GIS Supervisor	1.000	1.000	1.000	1.000	0.000
		GIS Analyst	1.000	1.000	2.000	2.000	0.000
		GIS Programmer	2.000	2.000	1.000	1.000	0.000
		GIS Technician	2.000	2.000	2.000	2.000	0.000
		Unit Total	6.000	6.000	6.000	6.000	0.000
7325	000	Trails Program Unit					
		Trails Program Manager	1.000	1.000	1.000	1.000	0.000
		Trails Coordinator	1.000	1.000	1.000	1.000	0.000
		Senior Planner	1.000	1.000	1.000	1.000	0.000
		Unit Total	3.000	3.000	3.000	3.000	0.000
		Dept Total	21.066	21.066	22.066	23.066	1.000
7330	000	Land Acquisition					
		Chief of Land Acquisition	1.000	1.000	1.000	1.000	0.000
		Real Estate Manager	1.000	1.000	1.000	1.000	0.000
		Senior Real Property Specialist	1.000	1.000	1.000	1.000	0.000
		Real Property Specialist	2.000	2.000	2.000	2.000	0.000
		Administrative Analyst II	1.000	1.000	1.000	1.000	0.000
		Dept Total	6.000	6.000	6.000	6.000	0.000
STEWARDSHIP DEPARTMENT							
7420	000	Stewardship Administration					
		Chief of Stewardship	1.000	1.000	1.000	1.000	0.000
		Senior Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Administrative Analyst II	1.000	1.000	1.000	1.000	0.000
		Vegetation Ecologist	1.000	0.000	0.000	0.000	0.000
		Ecologist	1.000	1.000	1.000	1.000	0.000
		Unit Total	5.000	4.000	4.000	4.000	0.000

* Seasonal/Temporary, or Limited Term FTE.

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
7430	000	Wildlife Management					
		Wildlife Program Manager	1.000	1.000	1.000	1.000	0.000
		Ecologist	1.000	1.000	1.000	1.000	0.000
		Wildlife Biologist	1.000	2.000	2.000	2.000	0.000
		Unit Total	3.000	4.000	4.000	4.000	0.000
7440	000	Wildland Vegetation Management					
		Ecological Services Coordinator	0.000	1.000	1.000	1.000	0.000
		Wildland Vegetation Program Manager	1.000	1.000	1.000	1.000	0.000
		Rangeland Specialist	1.000	1.000	1.000	1.000	0.000
		Botanist	1.000	1.000	1.000	1.000	0.000
		Vegetation Ecologist	1.000	1.000	2.000	2.000	0.000
		Unit Total	4.000	5.000	6.000	6.000	0.000
7465	000	Fisheries Mgmt					
		Fisheries Program Manager	1.000	1.000	1.000	1.000	0.000
		Fisheries Biologist	1.000	1.000	1.000	1.000	0.000
		Unit Total	2.000	2.000	2.000	2.000	0.000
7480	000	Environmental Services					
		Ecological Services Manager	1.000	1.000	1.000	1.000	0.000
		Ecological Services Coordinator	3.000	3.000	3.000	3.000	0.000
		Unit Total	4.000	4.000	4.000	4.000	0.000
7481	000	Integrated Pest Mgmt Program					
		Integrated Pest Mgmt Specialist	1.000	1.000	1.000	1.000	0.000
		Ecologist	1.000	1.000	1.000	1.000	0.000
		Vegetation Ecologist	0.000	2.000	2.000	2.000	0.000
		Wildlife Biologist	0.500	0.000	0.000	0.000	0.000
		*Interpretive Student Aide II	0.500	0.500	0.500	0.500	0.000
		Unit Total	3.000	4.500	4.500	4.500	0.000
7482	000	Water Management					
		Water Management Supervisor	1.000	1.000	1.000	1.000	0.000
		Water Management Technician	1.750	1.750	1.750	1.750	0.000
		Unit Total	2.750	2.750	2.750	2.750	0.000
		Dept Total	23.750	26.250	27.250	27.250	0.000
		Division Total	83.816	87.316	90.816	92.816	2.000
		Permanent Staff	83.316	86.816	89.316	91.316	2.000
		Seasonal/Temporary Staff	0.500	0.500	1.500	1.500	0.000
		All Personnel	83.816	87.316	90.816	92.816	2.000
FINANCE & MANAGEMENT SERVICES DIVISION							
4110	000	Administration					
		AGM, Finance & Mgmt Svcs. CFO	1.000	1.000	1.000	1.000	0.000
		Assistant Finance Officer	1.000	1.000	1.000	1.000	0.000
		Executive Assistant	0.750	0.750	0.750	0.750	0.000
		Management Analyst	0.000	0.000	0.000	1.000	1.000
		Administrative Analyst II	2.000	2.000	2.000	1.000	(1.000)
		*Intern	0.000	0.000	0.250	0.250	0.000
		Dept Total	4.750	4.750	5.000	5.000	0.000
4130	000	Grants					
		Grants Manager	1.000	1.000	1.000	1.000	0.000
		Administrative Analyst II	1.000	1.000	1.000	1.000	0.000
		Accounting Technician	1.000	1.000	1.000	1.000	0.000
		Dept Total	3.000	3.000	3.000	3.000	0.000
4140	000	Finance					
		Assistant Finance Officer	2.000	2.000	2.000	2.000	0.000
		Accounting Manager	1.000	1.000	1.000	1.000	0.000
		Audit Manager	1.000	1.000	1.000	1.000	0.000
		Budget Manager	1.000	1.000	1.000	1.000	0.000
		Executive Assistant	1.000	1.000	1.000	1.000	0.000
		Administrative Analyst I	1.000	1.000	1.000	0.000	(1.000)
		Administrative Analyst II	1.000	1.000	1.000	1.000	0.000
		Finance Analyst	0.000	0.000	0.000	1.000	1.000
		Finance Supervisor	2.000	2.000	2.000	2.000	0.000
		Accountant	2.000	2.000	3.000	3.000	0.000
		Accounting Specialist	2.000	3.000	3.000	3.000	0.000
		Accounting Technician	6.000	6.000	6.000	6.000	0.000
		Dept Total	20.000	21.000	22.000	22.000	0.000

* Seasonal/Temporary, or Limited Term FTE.

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
4150	000	Information Services					
		Chief Information Officer	1.000	1.000	1.000	1.000	0.000
		Information Services Systems Manager	1.000	1.000	1.000	1.000	0.000
		Application Manager	0.000	0.000	0.000	1.000	1.000
		Systems Administrator	1.000	1.000	1.000	1.000	0.000
		Cybersecurity Administrator	0.000	0.000	0.000	1.000	1.000
		Administrative Analyst I	1.000	1.000	1.000	1.000	0.000
		Project Coordinator	0.000	0.000	1.000	1.000	0.000
		Business Analyst	3.000	3.000	3.000	3.000	0.000
		Senior IS Support Technician	1.000	1.000	1.000	1.000	0.000
		Info Systems Support Technician II	4.000	4.000	5.000	5.000	0.000
		Dept Total	12.000	12.000	14.000	16.000	2.000
4160	000	Office Services					
		Facilities Manager	1.000	1.000	1.000	1.000	0.000
		Building/Grounds Aide	2.000	2.000	2.000	2.000	0.000
		Messenger/Mail Clerk	1.000	1.000	1.000	1.000	0.000
		Office Assistant	1.000	1.000	2.000	2.000	0.000
		Administrative Specialist	1.000	1.000	0.000	0.000	0.000
		Copy Room Technician	1.000	1.000	1.000	1.000	0.000
		*Office Assistant	0.720	0.720	0.720	0.720	0.000
		Unit Total	7.720	7.720	7.720	7.720	0.000
4161	000	Central Stores					
		Stores Supervisor	1.000	1.000	1.000	1.000	0.000
		Stock Clerk/Driver	2.000	2.000	2.000	2.000	0.000
		Unit Total	3.000	3.000	3.000	3.000	0.000
		Dept Total	10.720	10.720	10.720	10.720	0.000
		Division Total	50.470	51.470	54.720	56.720	2.000
		Permanent Staff	49.750	50.750	53.750	55.750	2.000
		Seasonal/Temporary Staff	0.720	0.720	0.970	0.970	0.000
		All Personnel	50.470	51.470	54.720	56.720	2.000

HUMAN RESOURCE DIVISION

2050	000	Human Resources					
		Asst. General Manager, Human Resources	0.000	1.000	1.000	1.000	0.000
		Chief, Human Resource Officer	1.000	0.000	0.000	0.000	0.000
		Chief, Workforce Development	0.000	1.000	1.000	1.000	0.000
		Senior Human Resource Analyst	3.000	4.500	1.500	1.500	0.000
		Human Resources Analyst	3.000	3.000	0.000	0.000	0.000
		Recruitment & Classifications Manager	1.000	0.000	0.000	0.000	0.000
		Benefits Manager	1.000	1.000	0.000	0.000	0.000
		Executive Assistant	0.000	1.000	1.000	1.000	0.000
		Human Res Tech, Confidential	3.000	2.000	0.000	0.000	0.000
		Human Resources Assistant	2.000	2.000	0.000	0.000	0.000
		Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Senior Administrative Specialist	1.000	1.000	0.000	0.000	0.000
		*Intern	6.000	6.000	0.250	0.250	0.000
		Dept Total	22.000	23.500	5.750	5.750	0.000
2051	000	Benefits					
		Benefits Manager	0.000	0.000	1.000	1.000	0.000
		Senior Human Resource Analyst	0.000	0.000	1.000	0.000	-1.000
		Human Resources Analyst	0.000	0.000	1.000	0.000	-1.000
		Human Res Tech, Confidential	0.000	0.000	1.000	1.000	0.000
		Human Resources Assistant	0.000	0.000	2.000	2.000	0.000
		Dept Total	0.000	0.000	6.000	4.000	-2.000
2052	000	Recruitments & Classifications					
		Senior Human Resource Analyst	0.000	0.000	1.000	1.000	0.000
		Talent Acquisition Manager	0.000	0.000	0.000	1.000	1.000
		Human Res Tech, Confidential	0.000	0.000	1.000	1.000	0.000
		Human Resources Analyst	0.000	0.000	2.000	2.000	0.000
		Dept Total	0.000	0.000	4.000	5.000	1.000

* Seasonal/Temporary, or Limited Term FTE.

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
2053	000	Training					
		HR Recruitment & Training Manager	1.000	1.000	1.000	0.000	-1.000
		Training Manager	0.000	0.000	0.000	1.000	1.000
		Senior Human Resource Analyst	0.000	0.000	1.000	1.000	0.000
		Senior Administrative Specialist	0.000	0.000	1.000	1.000	0.000
		Dept Total	1.000	1.000	3.000	3.000	0.000
2054	000	Employee & Labor Relations					
		Employee Labor Relations Manager	0.000	0.000	1.000	1.000	0.000
		Senior Human Resource Analyst	0.000	0.000	1.000	1.000	0.000
		Human Resources Analyst	0.000	0.000	1.000	1.000	0.000
		Dept Total	0.000	0.000	3.000	3.000	0.000
2055	000	Risk Management					
		Risk and Safety Manager	0.000	0.000	0.000	1.000	1.000
		Senior Human Resource Analyst	0.000	0.000	0.000	1.000	1.000
		Human Resources Analyst	0.000	0.000	0.000	1.000	1.000
		Management Analyst	0.000	0.000	0.000	1.000	1.000
		Executive Assistant	0.000	0.000	0.000	1.000	1.000
		Health and Safety Coordinator	0.000	0.000	0.000	1.000	1.000
		Administrative Analyst II	0.000	0.000	0.000	1.000	1.000
		Dept Total	0.000	0.000	0.000	7.000	7.000
		Division Total	23.000	24.500	21.750	27.750	6.000
		Permanent Staff	17.000	18.500	21.500	27.500	6.000
		Seasonal/Temporary Staff	6.000	6.000	0.250	0.250	0.000
		All Personnel	23.000	24.500	21.750	27.750	6.000
LEGAL DIVISION							
2120	000	General Counsel					
		General Counsel	1.000	1.000	1.000	1.000	0.000
		Asst General Counsel II	2.000	3.000	3.000	3.000	0.000
		Legal Assistant	0.000	0.000	1.000	2.000	1.000
		*Intern	0.000	0.000	0.500	0.500	0.000
		Dept Total	3.000	4.000	5.500	6.500	1.000
2055	000	Risk Management					
		Risk and Safety Manager	1.000	1.000	1.000	0.000	(1.000)
		Management Analyst	0.000	1.000	1.000	0.000	(1.000)
		Legal Assistant	1.000	1.000	1.000	0.000	(1.000)
		Executive Assistant	1.000	1.000	1.000	0.000	(1.000)
		Health and Safety Coordinator	1.000	1.000	1.000	0.000	(1.000)
		Administrative Analyst II	1.000	1.000	1.000	0.000	(1.000)
		Dept Total	5.000	6.000	6.000	0.000	(6.000)
2056	000	Worker's Compensation Backfill					
		*Worker's Comp Backfill	3.450	3.450	3.450	0.000	(3.450)
		Dept Total	3.450	3.450	3.450	0.000	(3.450)
		Division Total	11.450	13.450	14.950	6.500	(8.450)
		Permanent Staff	11.450	13.450	14.450	6.000	(8.450)
		Seasonal/Temporary Staff	0.000	0.000	0.500	0.500	0.000
		All Personnel	11.450	13.450	14.950	6.500	(8.450)
OPERATIONS DIVISION							
ADMINISTRATION							
5010	000	Assistant General Manager	1.000	1.000	1.000	1.000	0.000
		Senior Executive Assistant	1.000	1.000	1.000	1.000	0.000
		Management Analyst	1.000	1.000	1.000	1.000	0.000
		Senior Administrative Specialist	2.000	2.000	2.000	2.000	0.000
		Administrative Specialist	0.000	0.000	0.000	1.000	1.000
		*Intern	0.000	0.000	1.750	1.750	0.000
		Dept Total	5.000	5.000	6.750	7.750	1.000

* Seasonal/Temporary, or Limited Term FTE.

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
PARK OPERATIONS DEPARTMENT							
5110	000	Park Operations Administration					
		Chief	1.000	1.000	1.000	1.000	0.000
		Park Unit Manager	0.000	0.000	1.000	1.000	0.000
		Admin Specialist	0.000	0.000	1.000	1.000	0.000
		Park Craft Specialist	0.000	1.000	0.000	0.000	0.000
		Park Ranger	0.000	3.000	0.000	0.000	0.000
		Park Services Worker	0.000	2.500	0.000	0.000	0.000
		Park Service Attendant	4.250	4.250	0.000	0.000	0.000
		*Student Laborer	10.540	10.540	10.540	10.540	0.000
		Unit Total	15.790	22.290	13.540	13.540	0.000
INTERPRETIVE PARKLANDS UNIT							
5160	000	Interpretive Parklands Unit Manager					
		Park Unit Manager	1.000	1.000	1.000	1.000	0.000
		Park Supervisor II	0.500	0.000	0.000	0.000	0.000
		Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Location Total	2.500	2.000	2.000	2.000	0.000
5161	100	Black Diamond Mines					
		Mining Operations Supervisor	1.000	1.000	1.000	1.000	0.000
		Mining Technician	3.000	3.000	3.000	3.000	0.000
		Administrative Specialist	0.250	0.250	0.250	0.250	0.000
		Location Total	4.250	4.250	4.250	4.250	0.000
5161	102	Black Diamond					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Ranger	4.000	4.000	4.000	4.000	0.000
		Park Service Worker	0.000	0.000	1.000	1.000	0.000
		*Gate Attendant	0.380	0.380	0.380	0.380	0.000
		Location Total	5.380	5.380	6.380	6.380	0.000
5161	127	Vargas Plateau					
		Park Ranger	1.000	1.000	1.000	1.000	0.000
		Location Total	1.000	1.000	1.000	1.000	0.000
5161	150	Brushy Peak					
		Park Craft Specialist	1.000	1.000	1.000	1.000	0.000
		Location Total	1.000	1.000	1.000	1.000	0.000
5161	603	Calaveras Ridge Trail					
		Park Ranger	0.700	0.700	0.700	0.700	0.000
		Location Total	0.700	0.700	0.700	0.700	0.000
5161	119	Deer Valley					
		Park Ranger	2.000	2.000	2.000	2.000	0.000
		Location Total	2.000	2.000	2.000	2.000	0.000
5161	157	Dry Creek/Pioneer					
		Park Ranger	1.000	1.000	1.000	1.000	0.000
		Gardener	1.000	1.000	1.000	1.000	0.000
		Location Total	2.000	2.000	2.000	2.000	0.000
5161	160	Dublin Hills					
		Park Ranger	0.250	0.250	0.250	0.250	0.000
		Location Total	0.250	0.250	0.250	0.250	0.000
5161	125	Garin					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Ranger	4.000	4.000	4.000	4.000	0.000
		Gardener	0.000	0.000	1.000	1.000	0.000
		*Gate Attendant	0.380	0.380	0.380	0.380	0.000
		Location Total	5.380	5.380	6.380	6.380	0.000
5161	170	Las Trampas					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist	1.000	1.000	1.000	1.000	0.000
		Park Ranger	3.000	3.000	3.000	3.000	0.000
		Location Total	5.000	5.000	5.000	5.000	0.000
5161	114	Mission Peak					
		Park Ranger	2.000	2.000	2.000	2.000	0.000
		Location Total	2.000	2.000	2.000	2.000	0.000

* Seasonal/Temporary, or Limited Term FTE.

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION				2021	2022	2023	2024	Change
5161	118	Morgan Territory						
		Park Ranger	Location Total	1.000	1.000	1.000	1.000	0.000
5161	159	Pleasanton Ridge						
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist		0.000	1.000	1.000	1.000	0.000
		Park Ranger		4.050	4.050	4.050	4.050	0.000
			Location Total	5.050	6.050	6.050	6.050	0.000
5161	117	Round Valley						
		Park Ranger	Location Total	1.000	1.000	1.000	1.000	0.000
5161	162	Sunol/Ohlone						
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist		1.000	1.000	1.000	1.000	0.000
		Park Ranger		2.000	2.000	3.000	3.000	0.000
		Park Service Worker		0.000	0.000	1.000	1.000	0.000
		*Gate Attendant		0.850	0.850	0.850	0.850	0.000
			Location Total	4.850	4.850	6.850	6.850	0.000
5161	171	Sycamore Valley						
		Park Ranger	Location Total	1.000	1.000	1.000	1.000	0.000
5161	180	Vasco Hills						
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Ranger		1.000	1.000	1.000	1.000	0.000
			Location Total	2.000	2.000	2.000	2.000	0.000
			Unit Total	46.360	46.860	50.860	50.860	0.000
LAKES UNIT								
5140	000	Lake Unit Manager						
		Unit Manager		1.000	1.000	1.000	1.000	0.000
		Administrative Specialist		1.000	1.000	1.000	1.000	0.000
			Location Total	2.000	2.000	2.000	2.000	0.000
5141	136	Coyote Hills						
		Park Supervisor 3		1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist		1.000	1.000	1.000	1.000	0.000
		Park Ranger		3.000	3.000	4.000	4.000	0.000
		Gardener		1.000	1.000	1.000	1.000	0.000
		Park Services Attendant		0.000	0.000	0.000	1.000	1.000
		*Gate Attendant		0.350	0.350	0.350	0.350	0.000
			Location Total	6.350	6.350	7.350	8.350	1.000
5141	203	Del Valle						
		Park Supervisor IV		1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist		1.000	1.000	1.000	1.000	0.000
		Park Ranger		7.500	7.750	8.000	8.000	0.000
		Park Services Attendant		2.750	2.750	3.000	3.000	0.000
		Park Services Worker		1.000	1.000	5.000	5.000	0.000
		Administrative Specialist		1.000	1.000	1.000	1.000	0.000
		Gardener		1.000	1.000	1.000	1.000	0.000
		*Gate Attendant		1.300	1.300	1.300	1.300	0.000
			Location Total	16.550	16.800	21.300	21.300	0.000
5141	265	Dumbarton Quarry						
		Park Ranger		2.000	2.000	2.000	2.000	0.000
		Park Services Worker		3.000	4.000	4.000	4.000	0.000
			Location Total	5.000	6.000	6.000	6.000	0.000
5141	216	Lake Chabot						
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist		1.000	1.000	1.000	1.000	0.000
		Park Ranger		4.750	4.750	4.750	4.750	0.000
		Park Services Attendant		2.000	2.000	2.000	2.000	0.000
		Park Services Worker		0.000	0.000	1.000	1.000	0.000
		*Gate Attendant		1.090	1.090	0.590	0.590	0.000
			Location Total	9.840	9.840	10.340	10.340	0.000

* Seasonal/Temporary, or Limited Term FTE.

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
5141	242	Quarry Lakes					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Gardener	1.000	1.000	1.000	1.000	0.000
		Park Ranger	3.000	3.000	3.000	3.000	0.000
		Park Ranger I	1.000	1.000	1.000	1.000	0.000
		Park Services Worker	0.750	1.000	2.000	2.000	0.000
		*Gate Attendant	1.420	1.420	1.420	1.420	0.000
		Location Total	8.170	8.420	9.420	9.420	0.000
5141	281	Shadow Cliffs					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist	1.000	1.000	1.000	1.000	0.000
		Park Ranger	4.750	4.750	4.750	5.000	0.250
		Park Ranger I	0.750	0.750	0.750	0.750	0.000
		Park Services Attendant	0.750	0.750	0.750	0.000	-0.750
		Park Services Worker	1.000	1.000	1.000	2.000	1.000
		*Gate Attendant	0.160	0.160	0.160	0.160	0.000
		Location Total	9.410	9.410	9.410	9.910	0.500
5141	675	Alameda Trails					
		Park Supervisor II	1.000	1.000	1.000	1.000	0.000
		Park Ranger	3.100	3.100	3.100	3.100	0.000
		Location Total	4.100	4.100	4.100	4.100	0.000
		Unit Total	61.420	62.920	69.920	71.420	1.500
PARKLAND UNIT							
5120	000	Parkland Unit Mgr					
		Unit Manager	1.000	1.000	1.000	1.000	0.000
		Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		*Park Supervisor - Temp Water Conserva	0.000	0.000	0.500	0.500	0.000
		Location Total	2.000	2.000	2.500	2.500	0.000
5121	175	Anthony Chabot					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist	1.000	1.000	1.000	1.000	0.000
		Park Ranger	5.000	5.000	6.000	6.000	0.000
		Park Ranger I	1.000	0.000	0.000	0.000	0.000
		Park Services Worker	1.000	2.000	3.000	3.000	0.000
		Office Assistant	0.500	0.500	0.500	1.000	0.500
		*Gate Attendant	1.200	1.200	0.700	0.700	0.000
		Location Total	10.700	10.700	12.200	12.700	0.500
5121	149	Botanic Garden					
		Botanic Garden Manager	1.000	1.000	1.000	1.000	0.000
		Botanic Garden Supervisor	1.000	1.000	1.000	1.000	0.000
		Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Gardener	3.750	3.750	4.000	4.000	0.000
		*Student Aide	0.865	0.865	0.865	0.865	0.000
		Location Total	7.615	7.615	7.865	7.865	0.000
5121	112	Redwood					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist	1.000	1.000	1.000	1.000	0.000
		Park Ranger	3.000	3.000	4.000	4.000	0.000
		*Gate Attendant	0.340	0.340	0.340	0.340	0.000
		Location Total	5.340	5.340	6.340	6.340	0.000
5121	134	Sibley/Claremont					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Ranger	4.000	5.000	5.000	5.000	0.000
		Location Total	5.000	6.000	6.000	6.000	0.000
5121	105	Tilden					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist	1.000	1.000	1.000	1.000	0.000
		Park Ranger	6.750	6.750	6.750	6.750	0.000
		Gardener	1.000	1.000	1.000	1.000	0.000
		Office Assistant	0.500	0.500	0.500	1.000	0.500
		*Lead Gate Attendant	0.200	0.200	0.200	0.200	0.000
		*Gate Attendant	0.630	0.630	0.630	0.630	0.000
		Location Total	11.080	11.080	11.080	11.580	0.500

* Seasonal/Temporary, or Limited Term FTE.

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
5121	178	Wildcat Canyon					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist	1.000	1.000	1.000	1.000	0.000
		Park Ranger	2.750	2.750	2.750	2.750	0.000
		Park Services Worker	0.000	0.000	1.000	1.000	0.000
		*Gate Attendant	0.250	0.250	0.000	0.000	0.000
		Location Total	5.000	5.000	5.750	5.750	0.000
		Unit Total	46.735	47.735	51.735	52.735	1.000
RECREATION AREAS UNIT							
5130	000	Recreation Area Unit Manager					
		Unit Manager	1.000	1.000	1.000	1.000	0.000
		Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Location Total	2.000	2.000	2.000	2.000	0.000
5131	590	Alternative Work Program					
		Alternative Work Program Supervisor	1.000	1.000	1.000	1.000	0.000
		Location Total	1.000	1.000	1.000	1.000	0.000
5131	145	Diablo Foothill (includes Castle Rock)					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Ranger	2.830	2.830	2.830	2.830	0.000
		*Park Services Attendant	0.150	0.150	0.150	0.150	0.000
		*Gate Attendant	0.380	0.380	0.380	0.380	0.000
		Location Total	4.360	4.360	4.360	4.360	0.000
5131	260	Contra Loma					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist	1.000	1.000	1.000	1.000	0.000
		Park Ranger	5.500	5.500	5.750	5.750	0.000
		Park Ranger I	2.000	2.000	2.000	2.000	0.000
		*Gate Attendant	0.850	0.850	0.850	0.850	0.000
		Location Total	10.350	10.350	10.600	10.600	0.000
5131	239	Cull Canyon					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Ranger	3.750	3.750	3.750	3.750	0.000
		Park Services Worker	0.000	0.000	1.000	1.000	0.000
		*Gate Attendant	0.500	0.500	0.000	0.000	0.000
		Location Total	5.250	5.250	5.750	5.750	0.000
5131	255	Don Castro					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Ranger	3.750	3.750	4.000	4.000	0.000
		Park Services Worker	0.000	0.000	1.000	1.000	0.000
		*Park Ranger	0.137	0.137	0.137	0.137	0.000
		*Gate Attendant	0.500	0.500	0.000	0.000	0.000
		Location Total	5.387	5.387	6.137	6.137	0.000
5131	151	Kennedy Grove					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Ranger	2.750	2.750	2.750	3.000	0.250
		*Gate Attendant	0.350	0.350	0.350	0.350	0.000
		Location Total	4.100	4.100	4.100	4.350	0.250
5131	124	Roberts					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Ranger	4.000	4.000	4.000	4.000	0.000
		Park Services Worker	0.000	0.000	0.000	1.000	1.000
		Park Services Attendant	0.750	1.000	1.000	1.000	0.000
		*Gate Attendant	0.750	0.750	0.750	0.750	0.000
		Location Total	6.500	6.750	6.750	7.750	1.000
5131	240	Temescal					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Gardener	1.000	1.000	0.000	0.000	0.000
		Park Ranger	3.000	3.000	3.000	3.000	0.000
		Park Services Worker	0.000	1.000	1.000	1.000	0.000
		*Lead Gate Attendant	0.500	0.500	0.500	0.500	0.000
		*Gate Attendant	1.000	1.000	1.000	1.000	0.000
		Location Total	6.500	7.500	6.500	6.500	0.000
		Unit Total	45.447	46.697	47.197	48.447	1.250

* Seasonal/Temporary, or Limited Term FTE.

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
DELTA UNIT							
5170	000	Delta Unit Manager					
		Park Unit Manager	1.000	1.000	1.000	1.000	0.000
		Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Location Total	2.000	2.000	2.000	2.000	0.000
5171	130	Briones					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist	0.000	0.000	1.000	1.000	0.000
		Park Ranger	5.000	5.000	5.000	5.000	0.000
		*Gate Attendant	0.750	0.750	0.750	0.750	0.000
		Location Total	6.750	6.750	7.750	7.750	0.000
5171	405	Bay Point					
		Park Ranger					
		Location Total	0.750	0.750	0.750	0.750	0.000
5171	429	Big Break					
		Park Ranger					
		Location Total	2.000	2.000	2.000	2.000	0.000
5171	469	Carquinez Strait					
		Park Ranger					
		Location Total	3.000	3.000	3.000	3.000	0.000
5171	661	Marsh Creek					
		Park Services Work					
		Location Total	0.000	0.000	1.000	1.000	0.000
5171	483	Martinez Shoreline					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Ranger	1.750	1.750	2.000	2.000	0.000
		Park Services Worker	0.000	0.000	1.000	1.000	0.000
		Location Total	2.750	2.750	4.000	4.000	0.000
5171	103	Thurgood Marshall					
		Park Ranger	2.000	2.000	2.000	2.000	0.000
		Location Total	2.000	2.000	2.000	2.000	0.000
5171	484	Crockett Hills					
		Park Ranger					
		Location Total	1.000	1.000	2.000	2.000	0.000
5171	498	Antioch					
		Park Ranger					
		Location Total	1.000	1.000	1.000	1.000	0.000
5171	651	Contra Costa Trails					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist	1.000	1.000	1.000	1.000	0.000
		Park Ranger	5.750	5.750	5.750	5.750	0.000
		Location Total	7.750	7.750	7.750	7.750	0.000
5171	606	Delta DeAnza					
		Park Ranger					
		Location Total	0.250	0.250	0.250	0.250	0.000
5171	654	East Contra Costa Trails					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist	0.000	0.000	0.000	1.000	1.000
		Park Ranger	3.000	3.000	3.000	3.000	0.000
		Location Total	4.000	4.000	4.000	5.000	1.000
5172	308	Alternative Work-Ala. Supervisor					
		Location Total	0.000	0.000	0.000	0.000	0.000
5171	310	Alternative Work-CCC Supervisor					
		Location Total	1.000	0.000	0.000	0.000	0.000
		Unit Total	34.250	33.250	37.500	38.500	1.000
SHORELINE UNIT							
5150	000	Shoreline Unit Manager					
		Unit Manager	1.000	1.000	1.000	1.000	0.000
		Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Location Total	2.000	2.000	2.000	2.000	0.000

* Seasonal/Temporary, or Limited Term FTE.

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
5151	409	Crown Beach					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Gardener	1.000	1.000	1.000	1.000	0.000
		Park Ranger	6.000	6.500	6.750	7.750	1.000
		Park Craft Specialist	0.000	0.000	0.000	1.000	1.000
		*Gate Attendant	0.870	0.870	0.870	0.870	0.000
		Location Total	8.870	9.370	9.620	11.620	2.000
5151	423	McLaughlin East Shore State Park					
		Park Ranger	4.350	4.350	4.350	4.350	0.000
		Gardener	0.000	1.000	1.000	1.000	0.000
		Location Total	4.350	5.350	5.350	5.350	0.000
5151	441	Judge John Sutter					
		Park Ranger					
		Location Total	2.250	2.250	2.250	2.250	0.000
5151	468	Hayward Shoreline					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Ranger	3.000	3.000	3.000	3.000	0.000
		Location Total	4.000	4.000	4.000	4.000	0.000
5151	437	Martin Luther King Jr.					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Ranger	4.750	4.750	4.750	4.750	0.000
		Park Craft Specialist	1.000	1.000	1.000	1.000	0.000
		Location Total	6.750	6.750	6.750	6.750	0.000
5151	465	Miller/Knox					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist	1.000	1.000	1.000	1.000	0.000
		Park Ranger	3.600	3.600	4.600	4.600	0.000
		Location Total	5.600	5.600	6.600	6.600	0.000
5151	473	Oyster Bay					
		Park Ranger					
		Location Total	3.000	3.000	3.000	3.000	0.000
5151	496	Pt. Pinole					
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist	1.000	1.000	1.000	1.000	0.000
		Park Ranger	6.500	6.500	6.500	6.500	0.000
		*Gate Attendant	0.400	0.400	0.400	0.400	0.000
		Location Total	8.900	8.900	8.900	8.900	0.000
		Unit Total	45.720	47.220	48.470	50.470	2.000
		Dept Total	295.722	306.972	319.222	325.972	6.750

INTERPRETIVE & RECREATION SERVICES DEPARTMENT

5210	000	Interpretive & Recreation Administration					
		Chief	1.000	1.000	1.000	1.000	0.000
		Community Outreach Coordinator	1.000	1.000	1.000	1.000	0.000
		Unit Total	2.000	2.000	2.000	2.000	0.000

SOUTHEAST UNIT

5240	000	Regional Interpretive & Recreation Services					
		Manager	1.000	1.000	1.000	1.000	0.000
		Location Total	1.000	1.000	1.000	1.000	0.000
5241	585	Ardenwood					
		Supervising Naturalist II	1.000	1.000	1.000	1.000	0.000
		Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Park Supervisor	1.000	1.000	1.000	1.000	0.000
		Naturalist	2.750	2.750	2.750	2.750	0.000
		Park Craft Specialist	1.000	1.000	1.000	1.000	0.000
		Park Ranger	1.000	1.000	1.000	1.000	0.000
		Park Ranger I	1.000	1.000	1.000	1.000	0.000
		Park Services Attendant	1.000	1.000	1.000	1.000	0.000
		Farm Technician	0.000	0.000	0.000	0.000	0.000
		Farmer II	1.000	1.000	2.000	2.000	0.000
		Farmer I	1.000	1.000	1.000	1.000	0.000
		Gardener	1.000	1.000	1.000	1.000	0.000
		*Student Aide	1.715	1.715	1.715	1.715	0.000
		*Gate Attendant	0.480	0.480	0.480	0.480	0.000
		Location Total	14.945	14.945	15.945	15.945	0.000

* Seasonal/Temporary, or Limited Term FTE.

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
5241	529	Big Break Science Center					
		Supervising Naturalist I	1.000	1.000	1.000	1.000	0.000
		Naturalist	2.000	2.000	2.000	2.000	0.000
		Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		*Interpretive Student Aide	2.000	2.000	2.000	2.000	0.000
		Location Total	6.000	6.000	6.000	6.000	0.000
5241	502	Black Diamond Center					
		Supervising Naturalist I	1.000	1.000	1.000	1.000	0.000
		Administrative Specialist	0.750	0.750	0.750	0.750	0.000
		*Administrative Specialist-Oral History Pr	0.218	0.218	0.000	0.000	0.000
		Naturalist	3.000	4.000	4.000	4.000	0.000
		Naturalist Aide	0.750	0.750	1.000	1.000	0.000
		*Student Aide	2.500	2.500	2.500	2.500	0.000
		Location Total	8.218	9.218	9.250	9.250	0.000
5241	503	Del Valle Center					
		Supervising Naturalist I	0.000	1.000	1.000	1.000	0.000
		Naturalist	1.000	1.000	2.000	2.000	0.000
		Administrative Specialist	0.000	1.000	1.000	1.000	0.000
		Location Total	1.000	3.000	4.000	4.000	0.000
5241	547	Sunol Center					
		Supervising Naturalist I	1.000	1.000	1.000	1.000	0.000
		Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Naturalist	3.000	3.000	3.000	3.000	0.000
		*Student Aide	2.500	2.500	2.500	2.500	0.000
		Location Total	7.500	7.500	7.500	7.500	0.000
5245	000	Community/Volunteer					
		Volunteer Program Supervisor	1.000	1.000	1.000	1.000	0.000
		Recreation Assistant	2.000	2.000	2.000	2.000	0.000
		Location Total	3.000	3.000	3.000	3.000	0.000
5246	000	Park Express					
		Outdoor Recreation Coordinator	1.000	1.000	1.000	1.000	0.000
		Senior Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Senior Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Location Total	3.000	3.000	3.000	3.000	0.000
		Unit Total	44.663	47.663	49.695	49.695	0.000
NORTHWEST UNIT							
5220	000	Reg. Interpretive & Rec. Services Manager					
		Location Total	1.000	1.000	1.000	1.000	0.000
5221	000	Outdoor Recreation Supervisor	1.000	1.000	1.000	1.000	0.000
		Outdoor Recreation Coordinator	3.750	4.000	4.000	4.000	0.000
		Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Recreation Assistant	0.000	0.000	1.000	1.000	0.000
		*Recreation Leader IV	0.706	0.706	0.316	0.316	0.000
		*Recreation Leader III	2.352	2.352	2.352	2.352	0.000
		*Recreation Leader II	1.160	1.160	1.160	1.160	0.000
		*Recreation Leader I	0.540	0.540	0.540	0.540	0.000
		Location Total	10.508	10.758	11.368	11.368	0.000
5228	505	Tilden Nature Area					
		Supervising Naturalist II	1.000	1.000	1.000	1.000	0.000
		Administrative Specialist	2.000	2.000	1.000	1.000	0.000
		Naturalist	4.500	5.000	5.000	5.000	0.000
		Park Ranger	1.000	1.000	1.000	1.000	0.000
		Farmer I	1.000	1.000	1.000	1.000	0.000
		Naturalist Aide	0.000	0.000	1.000	1.000	0.000
		Building/Grounds Aide	1.000	1.000	1.000	1.000	0.000
		*Student Aide	2.350	2.350	2.350	2.350	0.000
		Location Total	12.850	13.350	13.350	13.350	0.000
5228	509	Crab Cove Center					
		Supervising Naturalist I	1.000	1.000	1.000	1.000	0.000
		Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Naturalist	3.000	3.000	3.000	3.000	0.000
		Naturalist Aide	0.000	0.000	1.000	1.000	0.000
		*Student Aide	1.400	1.400	1.400	1.400	0.000
		Location Total	6.400	6.400	7.400	7.400	0.000

* Seasonal/Temporary, or Limited Term FTE.

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
5228	536	Coyote Hills Center					
		Supervising Naturalist I	1.000	1.000	1.000	1.000	0.000
		Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Naturalist	2.750	3.000	4.000	4.000	0.000
		*Student Aide	1.400	1.400	1.400	1.400	0.000
		Location Total	6.150	6.400	7.400	7.400	0.000
5228	551	Mobile Education Program					
		Supervising Naturalist I	1.00	1.00	1.00	1.00	0.00
		Administrative Specialist	1.00	1.00	1.00	1.00	0.00
		Naturalist	3.00	3.00	3.00	3.00	0.00
		Resources Analyst, Aquatics Exhibits	1.00	1.00	1.00	1.00	0.00
		*Student Aide	0.25	0.25	0.25	0.25	0.00
		Location Total	6.250	6.250	6.250	6.250	0.000
		Unit Total	43.158	44.158	46.768	46.768	0.000
		Dept Total	89.821	93.821	98.463	98.463	0.000
BUSINESS SERVICES DEPARTMENT							
5320	000	Revenue Services Administration					
		Business Services Manager	1.000	1.000	1.000	1.000	0.000
		Administrative Analyst II	2.000	2.000	2.000	2.000	0.000
		Location Total	3.000	3.000	3.000	3.000	0.000
5324	000	Reservations					
		Reservations Supervisor	1.000	1.000	1.000	1.000	0.000
		Reservations Coordinator	1.000	1.000	1.000	1.000	0.000
		Reservations Support Technician	1.000	1.000	1.000	1.000	0.000
		Reservations Specialist	6.000	6.000	6.000	6.000	0.000
		Location Total	9.000	9.000	9.000	9.000	0.000
5327	000	Facilities					
		Facilities Supervisor	1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist	1.000	1.000	1.000	1.000	0.000
		Senior Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Building/Grounds Aide	3.000	3.000	3.000	3.000	0.000
		Gardener	0.000	0.000	1.000	1.000	0.000
		Location Total	6.000	6.000	7.000	7.000	0.000
5327	204	Arroyo Del Valle Camp					
		Park Craft Specialist	1.000	1.000	1.000	1.000	0.000
		Park Ranger	1.000	1.000	1.000	1.000	0.000
		Location Total	2.000	2.000	2.000	2.000	0.000
		Dept Total	20.000	20.000	21.000	21.000	0.000
MAINTENANCE & SKILLED TRADES DEPARTMENT							
ADMINISTRATION							
5910	000	Administration					
		Chief	1.000	1.000	1.000	1.000	0.000
		Maintenance Superintendent	0.000	0.000	1.000	1.000	0.000
		Project Manager	1.000	1.000	1.000	1.000	0.000
		Project Coordinator	0.000	0.000	1.000	1.000	0.000
		Administrative Analyst II	1.000	1.000	1.000	1.000	0.000
		Administrative Analyst I	0.000	0.000	1.000	1.000	0.000
		Contracts & Access Permit Supervisor	0.000	1.000	1.000	1.000	0.000
		Electrician	0.100	0.100	0.100	0.100	0.000
		Senior Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Unit Total	4.100	5.100	8.100	8.100	0.000
FLEET MANAGEMENT UNIT							
5930	000	Fleet Management					
		Fleet Manager	1.000	1.000	1.000	1.000	0.000
		Senior Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Location Total	2.000	2.000	2.000	2.000	0.000
5931	000	Equipment Maintenance-South County					
		Equipment Service Manager	1.000	1.000	1.000	1.000	0.000
		Lead Equipment Mechanic	1.000	1.000	1.000	1.000	0.000
		Equipment Mechanic	6.000	7.000	7.000	7.000	1.000
		Mech. Apprentice*	1.000	0.000	0.000	0.000	0.000
		Location Total	9.000	9.000	9.000	9.000	0.000

* Apprentice budgeted at Equip. Mechanic level beginning in 2022. Per resolution, classification can be under-filled at Park Dist. discretion

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
5935	000	Equipment Maintenance-North County					
		Equipment Service Manager	1.000	2.000	2.000	2.000	0.000
		Lead Mechanic	1.000	1.000	1.000	1.000	0.000
		Equipment Mechanic	7.000	9.000	9.000	9.000	0.000
		Location Total	9.000	12.000	12.000	12.000	0.000
		Unit Total	20.000	23.000	23.000	23.000	0.000
PUBLIC WORKS							
5940	000	MAST PWA Facilities and Water Utilities Maintenance					
		Maintenance Superintendent	1.000	1.000	1.000	1.000	0.000
		Project Coordinator	2.000	2.000	2.000	2.000	0.000
		Senior Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Location Total	4.000	4.000	4.000	4.000	0.000
5942	000	Trades-South County					
		Maint/Skilled Trades Supervisor	1.000	1.000	1.000	1.000	0.000
		Electrician	1.000	1.000	1.000	1.000	0.000
		Plumber	2.450	2.000	2.000	2.000	0.000
		Carpenter	5.000	5.000	5.000	5.000	0.000
		Painter	1.000	1.000	1.000	1.000	0.000
		Park Ranger	3.000	3.000	3.000	3.000	0.000
		Location Total	13.450	13.000	13.000	13.000	0.000
5945	000	Water Utilities					
		Water Utilities Maintenance Supervisor	1.000	1.000	1.000	1.000	0.000
		Water Utilities Maintenance Technician	2.000	2.000	2.000	2.000	0.000
		Electrician	1.000	1.000	1.000	1.000	0.000
		Location Total	4.000	4.000	4.000	4.000	0.000
5946	000	Trades-North County					
		Maint/Skilled Trades Supervisor	1.000	1.000	1.000	1.000	0.000
		Electrician	1.000	1.000	1.000	1.000	0.000
		Plumber	2.000	2.000	2.000	2.000	0.000
		Pump Mechanic	0.000	1.000	1.000	1.000	0.000
		Carpenter	4.000	4.000	4.000	4.000	0.000
		Painter	2.000	2.000	2.000	2.000	0.000
		Park Ranger	2.000	2.000	2.000	2.000	0.000
		Location Total	12.000	13.000	13.000	13.000	0.000
		Unit Total	33.450	34.000	34.000	34.000	0.000
5950	000	MAST PWA Trails, Roads and Waste Management					
		Maintenance Superintendent	1.000	1.000	1.000	1.000	0.000
		Project Coordinator	1.000	1.000	2.000	2.000	0.000
		Senior Administrative Specialist	0.000	0.000	0.000	1.000	1.000
		Location Total	2.000	2.000	3.000	4.000	1.000
5951	000	Small Trails Crew					
		Small Trails Supervisor	0.000	1.000	1.000	1.000	0.000
		Alternative Work Program Supervisor	1.000	1.000	1.000	0.000	-1.000
		Small Trails Crew Leader	0.000	0.000	1.000	2.000	1.000
		Park Ranger	0.000	2.000	2.000	2.000	0.000
		Location Total	1.000	4.000	5.000	5.000	0.000
5953	000	Sanitation					
		Sanitation/Recycling Supervisor	1.000	1.000	1.000	1.000	0.000
		Sanitation Leader	0.000	0.000	0.000	1.000	1.000
		Sanitation/Recycling Coordinator	1.000	2.000	2.000	2.000	0.000
		Sanitation System Maint. Worker	4.062	4.062	4.062	4.062	0.000
		Plumber	0.100	0.100	0.100	0.100	0.000
		Location Total	6.162	7.162	7.162	8.162	1.000
5954	000	Road & Trails					
		Roads & Trails Supervisor	1.000	1.000	1.000	1.000	0.000
		Plumber	0.280	0.280	0.280	0.280	0.000
		Heavy Equipment Operator	5.980	5.980	7.230	7.230	0.000
		Park Craft Specialist	2.000	2.000	2.000	1.000	-1.000
		Park Ranger	6.000	6.000	6.000	6.000	0.000
		Location Total	15.260	15.260	16.510	15.510	-1.000
		Unit Total	24.422	28.422	31.672	32.672	1.000
		Dept Total	81.972	90.522	96.772	97.772	1.000
		Division Total	492.515	516.315	542.207	551.957	9.750
		Permanent Staff	443.852	467.652	494.152	503.902	9.750
		Seasonal/Temporary Staff	48.663	48.663	48.055	48.055	0.000
		All Personnel	492.515	516.315	542.207	551.957	9.750

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
PUBLIC AFFAIRS DIVISION							
3110	000	Public Affairs					
		Asst Gen Manager Public Affairs	1.000	1.000	1.000	1.000	0.000
		Chief Administrative Officer, Reg. Parks f	1.000	1.000	0.000	0.000	0.000
		Foundation Executive Director	0.000	0.000	1.000	1.000	0.000
		Community Relations Manager	1.000	1.000	1.000	1.000	0.000
		Foundation Membership Officer	1.000	1.000	1.000	1.000	0.000
		Chief Communications Officer	0.000	0.000	0.000	1.000	1.000
		Foundation Program Manager	1.000	1.000	1.000	0.000	-1.000
		Foundation Staff Member	0.000	0.000	0.000	0.500	0.500
		Foundation Finance Manager	1.000	1.000	1.000	1.000	0.000
		Public Information Supervisor	1.000	1.000	1.000	1.000	0.000
		Archives Program Supervisor	1.000	0.000	0.000	0.000	0.000
		Administrative Analyst II	2.000	2.000	2.000	2.000	0.000
		Administrative Specialist	3.000	3.000	3.000	3.000	0.000
		Public Information Specialist	1.000	1.000	1.000	1.000	0.000
		Publications Coordinator	1.000	1.000	1.000	1.000	0.000
		Website Designer	1.000	1.000	1.000	1.000	0.000
		Executive Assistant	0.000	0.000	1.000	1.000	0.000
		Senior Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		*Intern	0.000	0.000	0.500	0.500	0.000
		Dept Total	17.000	16.000	17.500	18.000	0.500
3120	000	Environmental Graphics					
		Creative Design Manager	1.000	1.000	1.000	1.000	0.000
		Senior Environmental Graphics Designer	1.000	1.000	1.000	1.000	0.000
		Senior Graphic Designer	1.000	1.000	1.000	1.000	0.000
		Environmental Graphics Designer	2.000	2.000	2.000	2.000	0.000
		Dept Total	5.000	5.000	5.000	5.000	0.000
3121	000	Exhibit Design					
		Exhibit Supervisor	1.000	1.000	1.000	1.000	0.000
		Exhibit Designer	2.000	2.000	2.000	2.000	0.000
		Dept Total	3.000	3.000	3.000	3.000	0.000
3130	000	Archives					
		Archives Program Supervisor	0.000	1.000	1.000	1.000	0.000
		Administrative Specialist	0.000	0.000	1.000	1.000	0.000
		Dept Total	0.000	1.000	2.000	2.000	0.000
		Division Total	25.000	25.000	27.500	28.000	0.500
		Permanent Staff	25.000	25.000	27.000	27.500	0.500
		Seasonal/Temporary Staff	0.000	0.000	0.500	0.500	0.000
		All Personnel	25.000	25.000	27.500	28.000	0.500
PUBLIC SAFETY DIVISION							
8110	000	Office of the Chief of Police					
		Assist. General Mgr/Police Chief	1.000	1.000	1.000	1.000	0.000
		Senior Executive Assistant	1.000	1.000	1.000	1.000	0.000
		Sergeant	1.000	0.000	0.000	0.000	0.000
		*Intern	0.000	0.000	0.250	0.250	0.000
		*Student Aide	4.290	4.290	4.290	4.290	0.000
		Unit Total	7.290	6.290	6.540	6.540	0.000
8120	000	Support Services					
		Captain	1.000	1.000	1.000	1.000	0.000
		Lieutenant	1.000	1.000	1.000	1.000	0.000
		Sergeant	1.000	1.000	2.000	2.000	0.000
		Executive Assistant	1.000	1.000	1.000	1.000	0.000
		Administrative Analyst II	2.000	2.000	2.000	2.000	0.000
		Communications, Records & Property Ma	1.000	1.000	1.000	1.000	0.000
		Property & Evidence Supervisor	1.000	1.000	1.000	1.000	0.000
		Support Services Supervisor	1.000	1.000	1.000	1.000	0.000
		Police Services Technician	3.000	5.000	5.000	5.000	0.000
		Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Unit Total	13.000	15.000	16.000	16.000	0.000
8125	000	Recruitment & Training					
		Sergeant	1.000	1.000	1.000	1.000	0.000
		Unit Total	1.000	1.000	1.000	1.000	0.000
8130	000	Communications & Records					
		Support Services Supervisor	0.000	1.000	1.000	1.000	0.000
		Dispatch Supervisor	5.000	5.000	5.000	5.000	0.000
		Dispatcher/CSO	14.000	14.000	14.000	14.000	0.000
		Unit Total	19.000	20.000	20.000	20.000	0.000
		Dept Total	40.290	42.290	43.540	43.540	0.000

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
POLICE DEPARTMENT							
8210	000	Police Field Unit					
		Captain	1.000	1.000	1.000	1.000	0.000
		Lieutenant	2.000	2.000	2.000	2.000	0.000
		Sergeant	6.000	6.000	6.000	6.000	0.000
		Police Officer	37.810	37.810	39.020	39.020	0.000
		Police Officer (limited term contract)	0.680	0.680	0.680	0.680	0.000
		Senior Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Unit Total	48.490	48.490	49.700	49.700	0.000
8230	000	Public Safety Helicopter					
		Sergeant/Helicopter Pilot	1.000	1.000	1.000	1.000	0.000
		Police Officer/Helicopter Pilot	3.000	3.000	3.000	3.000	0.000
		Police Officer	1.000	1.000	1.000	1.000	0.000
		Aircraft Maintenance Specialist/IA	1.000	1.000	1.000	1.000	0.000
		Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Unit Total	7.000	7.000	7.000	7.000	0.000
8240	000	EBMUD Joint Powers					
		Sergeant	1.000	1.000	1.000	1.000	0.000
		Police Officer	3.350	3.350	3.350	3.350	0.000
		Unit Total	4.350	4.350	4.350	4.350	0.000
8250	000	Detectives Unit					
		Sergeant	1.000	1.000	1.000	1.000	0.000
		Police Officer	4.000	4.000	4.000	4.000	0.000
		Unit Total	5.000	5.000	5.000	5.000	0.000
8260	000	Special Enforcement					
		Sergeant	1.000	2.000	2.000	2.000	0.000
		Police Officer	5.000	5.000	5.000	5.000	0.000
		Unit Total	6.000	7.000	7.000	7.000	0.000
8270	000	Public Safety Volunteers					
		Volunteer Coordinator	1.000	1.000	1.000	1.000	0.000
		Unit Total	1.000	1.000	1.000	1.000	0.000
		Dept Total	71.840	72.840	74.050	74.050	0.000

FIRE DEPARTMENT

8310	000	Fire Operations					
		Fire Chief	1.000	1.000	1.000	1.000	0.000
		Assistant Fire Chief	1.000	1.000	1.000	1.000	0.000
		Fire Lieutenant	2.000	2.000	3.000	3.000	0.000
		Fire Captain	4.000	4.000	4.000	4.000	0.000
		Fire Captain (FEMA Grant)	1.000	1.000	1.000	1.000	0.000
		Firefighter II	8.000	8.000	8.000	8.000	0.000
		Fuels Crew Leader	1.000	2.000	2.000	2.000	0.000
		Fuel Crew Member	10.000	12.000	12.000	12.000	0.000
		Senior Administrative Specialist	1.000	1.000	1.000	1.000	0.000
		Fuels Reduction Proj. Coordinator	2.000	4.000	4.000	4.000	0.000
		Administrative Analyst I	1.000	1.000	1.000	1.000	0.000
		Administrative Analyst II	0.000	0.000	0.000	0.000	0.000
		Unit Total	32.000	37.000	38.000	38.000	0.000

LIFEGUARD SERVICES UNIT

8320	000	Aquatic Program					
		Aquatic Manager	1.000	1.000	1.000	1.000	0.000
		Lifeguard Services Supervisor	2.000	2.000	2.000	2.000	0.000
		Lifeguard Services Assistant	4.000	4.000	4.000	4.000	0.000
		Administrative Specialist	0.500	0.500	0.500	0.500	0.000
		*Lifeguard II	0.250	0.250	0.250	0.250	0.000
		*Lifeguard I	3.523	3.523	3.523	3.523	0.000
		Location Total	11.273	11.273	11.273	11.273	0.000
8320	145	Diablo Foothills/Castle Rock					
		*Lifeguard III	0.300	0.300	0.300	0.300	0.000
		*Lifeguard I	0.930	0.930	0.930	0.930	0.000
		Location Total	1.230	1.230	1.230	1.230	0.000
8320	260	Contra Loma					
		*Lifeguard III	0.500	0.500	0.500	0.500	0.000
		*Lifeguard II	0.280	0.280	0.280	0.280	0.000
		*Lifeguard I	3.360	3.360	3.360	3.360	0.000
		Location Total	4.140	4.140	4.140	4.140	0.000

* Seasonal/Temporary, or Limited Term FTE.

SUPPLEMENTAL INFORMATION

PERSONNEL ALLOCATION

DEPARTMENT/LOCATION/DESCRIPTION			2021	2022	2023	2024	Change
8320	239	Cull Canyon					
		*Lifeguard III	0.420	0.420	0.420	0.420	0.000
		*Lifeguard II	0.360	0.360	0.360	0.360	0.000
		*Lifeguard I	1.720	1.720	1.720	1.720	0.000
		Location Total	2.500	2.500	2.500	2.500	0.000
8320	203	Del Valle					
		*Lifeguard III	0.750	0.750	0.750	0.750	0.000
		*Lifeguard II	0.750	0.750	0.750	0.750	0.000
		*Lifeguard I	3.380	3.380	3.380	3.380	0.000
		Location Total	4.880	4.880	4.880	4.880	0.000
8320	255	Don Castro					
		*Lifeguard III	0.500	0.500	0.500	0.500	0.000
		*Lifeguard II	0.500	0.500	0.500	0.500	0.000
		*Lifeguard I	1.680	1.680	1.680	1.680	0.000
		Location Total	2.680	2.680	2.680	2.680	0.000
8320	242	Quarry Lakes					
		*Lifeguard III	0.500	0.500	0.500	0.500	0.000
		*Lifeguard II	0.580	0.580	0.580	0.580	0.000
		*Lifeguard I	2.215	2.215	2.215	2.215	0.000
		Location Total	3.295	3.295	3.295	3.295	0.000
8320	124	Roberts					
		*Lifeguard III	0.420	0.420	0.420	0.420	0.000
		*Lifeguard II	0.240	0.240	0.240	0.240	0.000
		*Lifeguard I	1.511	1.511	1.511	1.511	0.000
		Location Total	2.171	2.171	2.171	2.171	0.000
8320	281	Shadow Cliffs					
		*Lifeguard III	0.500	0.500	0.500	0.500	0.000
		*Lifeguard II	0.590	0.590	0.590	0.590	0.000
		*Lifeguard I	3.020	3.020	3.020	3.020	0.000
		Location Total	4.110	4.110	4.110	4.110	0.000
8320	240	Temescal					
		*Lifeguard III	0.250	0.250	0.250	0.250	0.000
		*Lifeguard II	0.340	0.340	0.340	0.340	0.000
		*Lifeguard I	2.320	2.320	2.320	2.320	0.000
		Location Total	2.910	2.910	2.910	2.910	0.000
8320	105	Tilden					
		*Lifeguard III	0.500	0.500	0.500	0.500	0.000
		*Lifeguard II	0.590	0.590	0.590	0.590	0.000
		*Lifeguard I	1.924	1.924	1.924	1.924	0.000
		Location Total	3.014	3.014	3.014	3.014	0.000
		Unit Total	42.203	42.203	42.203	42.203	0.000
		Dept Total	74.203	79.203	80.203	80.203	0.000
		Division Total	186.333	194.333	197.793	197.793	0.000
		Permanent Staff	147.340	155.340	158.550	158.550	0.000
		Seasonal/Temporary Staff	38.993	38.993	39.243	39.243	0.000
		All Personnel	186.333	194.333	197.793	197.793	0.000
ALL DIVISIONS							
		Permanent Staff	789.258	829.058	870.768	886.018	15.250
		Seasonal/Temporary Staff	98.326	98.326	95.968	92.518	(3.450)
TOTAL FUNDED POSITIONS			887.584	927.384	966.736	978.536	11.800

* Seasonal/Temporary, or Limited Term FTE.

SUPPLEMENTAL INFORMATION

SALARY SCHEDULE-AFSCME

Job Title	Hrs Per Day	Rate Type	Step A	Step B	Step C	Step D	Step E	Step F
Accounting Specialist	7.5	Hourly	\$42.52	\$43.58	\$44.67	\$45.78	\$46.94	\$48.10
Accountant	7.5	Hourly	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78
Accounting Technician	7.5	Hourly	\$38.52	\$39.48	\$40.46	\$41.48	\$42.52	\$43.58
Administrative Analyst I	7.5	Hourly	\$48.10	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43
Administrative Analyst II	7.5	Hourly	\$53.10	\$54.43	\$55.78	\$57.19	\$58.62	\$60.08
Administrative Specialist	7.5	Hourly	\$35.76	\$36.67	\$37.57	\$38.52	\$39.48	\$40.46
Aircraft Maint Specialist/IA	8	Hourly	\$61.57	\$63.11	\$64.69	\$66.31	\$67.97	\$69.67
Architect	7.5	Hourly	\$67.97	\$69.67	\$71.41	\$73.19	\$75.03	\$76.90
Archives Program Supervisor	7.5	Hourly	\$57.19	\$58.62	\$60.08	\$61.57	\$63.11	\$64.69
Alternate Work Program Supv	8	Hourly	\$44.67	\$45.78	\$46.94	\$48.10	\$49.30	\$50.54
Building/Grounds Aide	8	Hourly	\$33.22	\$34.04	\$34.90	\$35.76	\$36.67	\$37.57
Botanic Garden Manager	8	Hourly	\$60.08	\$61.57	\$63.11	\$64.69	\$66.31	\$67.97
Botanic Garden Supervisor	8	Hourly	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78
Botanist	7.5	Hourly	\$51.80	\$53.10	\$54.43	\$55.78	\$57.19	\$58.62
Business Analyst	7.5	Hourly	\$63.11	\$64.69	\$66.31	\$67.97	\$69.67	\$71.41
Cont & Access Prm Supervisor	7.5	Hourly	\$54.43	\$55.78	\$57.19	\$58.62	\$60.08	\$61.57
Carpenter	8	Hourly	\$44.67	\$45.78	\$46.94	\$48.10	\$49.30	\$50.54
Civil Engineering Technician	7.5	Hourly	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78	\$57.19
Civil Engineer	7.5	Hourly	\$67.97	\$69.67	\$71.41	\$73.19	\$75.03	\$76.90
Construction Inspector	8	Hourly	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78
Community Outreach Coordinator	7.5	Hourly	\$48.10	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43
Copy Room Technician	7.5	Hourly	\$32.40	\$33.22	\$34.04	\$34.90	\$35.76	\$36.67
Cultural Services Coordinator	8	Hourly	\$51.80	\$53.10	\$54.43	\$55.78	\$57.19	\$58.62
Drafting Technician	8	Hourly	\$45.78	\$46.94	\$48.10	\$49.30	\$50.54	\$51.80
Ecologist	7.5	Hourly	\$51.80	\$53.10	\$54.43	\$55.78	\$57.19	\$58.62
Ecological Svcs Coordinator	7.5	Hourly	\$57.19	\$58.62	\$60.08	\$61.57	\$63.11	\$64.69
Electrician	8	Hourly	\$46.94	\$48.10	\$49.30	\$50.54	\$51.80	\$53.10
Equipment Mechanic	8	Hourly	\$44.67	\$45.78	\$46.94	\$48.10	\$49.30	\$50.54
Equipment Service Manager	8	Hourly	\$55.78	\$57.19	\$58.62	\$60.08	\$61.57	\$63.11
Environmental Graphic Designer	8	Hourly	\$40.46	\$41.48	\$42.52	\$43.58	\$44.67	\$45.78
Exhibit Designer	8	Hourly	\$40.46	\$41.48	\$42.52	\$43.58	\$44.67	\$45.78
Exhibit Supervisor	8	Hourly	\$46.94	\$48.10	\$49.30	\$50.54	\$51.80	\$53.10
Facilities Supervisor	8	Hourly	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78
Fuels Crew Leader	8	Hourly	\$28.64	\$29.37	\$30.10	\$30.85	\$31.61	\$32.40
Fuels Crew Member	8	Hourly	\$25.33	\$25.94	\$26.59	\$27.26	\$27.94	\$28.64
Firefighter I	8	Hourly	\$36.67	\$37.57	\$38.52	\$39.48	\$40.46	\$41.48
Firefighter II	8	Hourly	\$42.52	\$43.58	\$44.67	\$45.78	\$46.94	\$48.10
Field/Office Surveyor	8	Hourly	\$48.10	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43
Finance Supervisor	7.5	Hourly	\$57.19	\$58.62	\$60.08	\$61.57	\$63.11	\$64.69
Foundation Membership Officer	7.5	Hourly	\$53.10	\$54.43	\$55.78	\$57.19	\$58.62	\$60.08
Farmer I	8	Hourly	\$35.76	\$36.67	\$37.57	\$38.52	\$39.48	\$40.46
Farmer II	8	Hourly	\$39.48	\$40.46	\$41.48	\$42.52	\$43.58	\$44.67
Fuels Reduction Coordinator	8	Hourly	\$54.43	\$55.78	\$57.19	\$58.62	\$60.08	\$61.57
Fisheries Biologist	7.5	Hourly	\$51.80	\$53.10	\$54.43	\$55.78	\$57.19	\$58.62
Field Survey Technician	8	Hourly	\$41.48	\$42.52	\$43.58	\$44.67	\$45.78	\$46.94
Gardener	8	Hourly	\$35.76	\$36.67	\$37.57	\$38.52	\$39.48	\$40.46
GIS Analyst	7.5	Hourly	\$54.43	\$55.78	\$57.19	\$58.62	\$60.08	\$61.57
GIS Programmer	7.5	Hourly	\$54.43	\$55.78	\$57.19	\$58.62	\$60.08	\$61.57
GIS Supervisor	7.5	Hourly	\$63.11	\$64.69	\$66.31	\$67.97	\$69.67	\$71.41
GIS Technician	7.5	Hourly	\$46.94	\$48.10	\$49.30	\$50.54	\$51.80	\$53.10

SUPPLEMENTAL INFORMATION

SALARY SCHEDULE-AFSCME

Job Title	Hrs Per Day	Rate Type	Step A	Step B	Step C	Step D	Step E	Step F
Heavy Equipment Operator	8	Hourly	\$42.52	\$43.58	\$44.67	\$45.78	\$46.94	\$48.10
Human Resources Assistant	7.5	Hourly	\$45.78	\$46.94	\$48.10	\$49.30	\$50.54	\$51.80
Health And Safety Coordinator	7.5	Hourly	\$53.10	\$54.43	\$55.78	\$57.19	\$58.62	\$60.08
Integrated Pest Mgmt Specialst	7.5	Hourly	\$60.08	\$61.57	\$63.11	\$64.69	\$66.31	\$67.97
Info Svcs Support Tech	7.5	Hourly	\$48.10	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43
Landscape Architect	7.5	Hourly	\$67.97	\$69.67	\$71.41	\$73.19	\$75.03	\$76.90
Legislative Assistant	8	Hourly	\$48.10	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43
Lead Equipment Mechanic	8	Hourly	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78
Lifeguard Services Assistant	8	Hourly	\$38.52	\$39.48	\$40.46	\$41.48	\$42.52	\$43.58
Lifeguard Services Supervisor	8	Hourly	\$44.67	\$45.78	\$46.94	\$48.10	\$49.30	\$50.54
Fire Lieutenant	8	Hourly	\$51.80	\$53.10	\$54.43	\$55.78	\$57.19	\$58.62
Messenger/Mail Clerk	8	Hourly	\$35.76	\$36.67	\$37.57	\$38.52	\$39.48	\$40.46
Mining Technician	8	Hourly	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78
Mining Operations Supervisor	8	Hourly	\$60.08	\$61.57	\$63.11	\$64.69	\$66.31	\$67.97
Maint/Skilled Trades Supervisor	8	Hourly	\$54.43	\$55.78	\$57.19	\$58.62	\$60.08	\$61.57
Naturalist Aide	8	Hourly	\$38.52	\$39.48	\$40.46	\$41.48	\$42.52	\$43.58
Naturalist	8	Hourly	\$44.67	\$45.78	\$46.94	\$48.10	\$49.30	\$50.54
Office Assistant	7.5	Hourly	\$32.40	\$33.22	\$34.04	\$34.90	\$35.76	\$36.67
Outdoor Recreation Coordinator	7.5	Hourly	\$41.48	\$42.52	\$43.58	\$44.67	\$45.78	\$46.94
Outdoor Recreation Supervisor	7.5	Hourly	\$48.10	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43
Painter	8	Hourly	\$42.52	\$43.58	\$44.67	\$45.78	\$46.94	\$48.10
Public Information Specialist	7.5	Hourly	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78
Public Info Supervisor	7.5	Hourly	\$57.19	\$58.62	\$60.08	\$61.57	\$63.11	\$64.69
Project Coordinator	7.5	Hourly	\$53.10	\$54.43	\$55.78	\$57.19	\$58.62	\$60.08
Project Manager	7.5	Hourly	\$64.69	\$66.31	\$67.97	\$69.67	\$71.41	\$73.19
Park Craft Specialist	8	Hourly	\$38.52	\$39.48	\$40.46	\$41.48	\$42.52	\$43.58
Park Ranger	8	Hourly	\$34.90	\$35.76	\$36.67	\$37.57	\$38.52	\$39.48
Park Supervisor I	8	Hourly	\$44.67	\$45.78	\$46.94	\$48.10	\$49.30	\$50.54
Park Supervisor II	8	Hourly	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78
Park Supervisor III	8	Hourly	\$51.80	\$53.10	\$54.43	\$55.78	\$57.19	\$58.62
Park Supervisor IV	8	Hourly	\$54.43	\$55.78	\$57.19	\$58.62	\$60.08	\$61.57
Park Services Worker	8	Hourly	\$28.64	\$29.37	\$30.10	\$30.85	\$31.61	\$32.40
Planner	7.5	Hourly	\$51.80	\$53.10	\$54.43	\$55.78	\$57.19	\$58.62
Plumber	8	Hourly	\$46.94	\$48.10	\$49.30	\$50.54	\$51.80	\$53.10
Park Ranger I	8	Hourly	\$28.64	\$29.37	\$30.10	\$30.85	\$31.61	\$32.40
Principal Planner	7.5	Hourly	\$71.41	\$73.19	\$75.03	\$76.90	\$78.82	\$80.79
Park Services Attendant	8	Hourly	\$25.33	\$25.94	\$26.59	\$27.26	\$27.94	\$28.64
Publications Coordinator	7.5	Hourly	\$54.43	\$55.78	\$57.19	\$58.62	\$60.08	\$61.57
Pump Mechanic	8	Hourly	\$48.10	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43
Res Analyst, Aquatic Exhibits	7.5	Hourly	\$46.94	\$48.10	\$49.30	\$50.54	\$51.80	\$53.10
Recreation Assistant	7.5	Hourly	\$38.52	\$39.48	\$40.46	\$41.48	\$42.52	\$43.58
Reservations Coordinator	7.5	Hourly	\$41.48	\$42.52	\$43.58	\$44.67	\$45.78	\$46.94
Reservations Supervisor	7.5	Hourly	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78	\$57.19
Reservations Specialist	7.5	Hourly	\$37.57	\$38.52	\$39.48	\$40.46	\$41.48	\$42.52
Reservations Support Tech	7.5	Hourly	\$43.58	\$44.67	\$45.78	\$46.94	\$48.10	\$49.30
Rangeland Specialist	7.5	Hourly	\$60.08	\$61.57	\$63.11	\$64.69	\$66.31	\$67.97
Real Property Specialist	7.5	Hourly	\$57.19	\$58.62	\$60.08	\$61.57	\$63.11	\$64.69
Resource Analyst	7.5	Hourly	\$46.94	\$48.10	\$49.30	\$50.54	\$51.80	\$53.10
Roads & Trails Supervisor	8	Hourly	\$54.43	\$55.78	\$57.19	\$58.62	\$60.08	\$61.57
Sr Administrative Specialist	7.5	Hourly	\$39.48	\$40.46	\$41.48	\$42.52	\$43.58	\$44.67

SUPPLEMENTAL INFORMATION

SALARY SCHEDULE-AFSCME

Job Title	Hrs Per Day	Rate Type	Step A	Step B	Step C	Step D	Step E	Step F
Sr Environmental Graphic Dsgnr	8	Hourly	\$44.67	\$45.78	\$46.94	\$48.10	\$49.30	\$50.54
Sr Equipment Mechanic Apprentc	8	Hourly	\$38.52	\$39.48	\$40.46	\$41.48	\$42.52	
Sr IS Support Technician	7.5	Hourly	\$53.10	\$54.43	\$55.78	\$57.19	\$58.62	\$60.08
Supervising Land Surveyor	8	Hourly	\$66.31	\$67.97	\$69.67	\$71.41	\$73.19	\$75.03
Sr Planner	7.5	Hourly	\$57.19	\$58.62	\$60.08	\$61.57	\$63.11	\$64.69
Sr Graphic Designer	8	Hourly	\$44.67	\$45.78	\$46.94	\$48.10	\$49.30	\$50.54
Sr Real Property Specialist	7.5	Hourly	\$63.11	\$64.69	\$66.31	\$67.97	\$69.67	\$71.41
Sanit Systm Maint Worker	8	Hourly	\$40.46	\$41.48	\$42.52	\$43.58	\$44.67	\$45.78
Sanit Systm/Recy Coordinator	8	Hourly	\$42.52	\$43.58	\$44.67	\$45.78	\$46.94	\$48.10
Sanit Systm/Recy Supervisor	8	Hourly	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78
Small Trails Crew Leader	8	Hourly	\$44.67	\$45.78	\$46.94	\$48.10	\$49.30	\$50.54
Small Trails Supervisor	8	Hourly	\$51.80	\$53.10	\$54.43	\$55.78	\$57.19	\$58.62
Stock Clerk/Driver	8	Hourly	\$37.57	\$38.52	\$39.48	\$40.46	\$41.48	\$42.52
Stores Supervisor	8	Hourly	\$43.58	\$44.67	\$45.78	\$46.94	\$48.10	\$49.30
Supervising Construction Inspe	8	Hourly	\$57.19	\$58.62	\$60.08	\$61.57	\$63.11	\$64.69
Supervising Naturalist I	8	Hourly	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78
Supervising Naturalist II	8	Hourly	\$54.43	\$55.78	\$57.19	\$58.62	\$60.08	\$61.57
Systems Administrator	7.5	Hourly	\$63.11	\$64.69	\$66.31	\$67.97	\$69.67	\$71.41
Trails Coordinator	7.5	Hourly	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78
Vegetation Ecologist	7.5	Hourly	\$51.80	\$53.10	\$54.43	\$55.78	\$57.19	\$58.62
Volunteer Program Supervisor	7.5	Hourly	\$48.10	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43
Website Designer	7.5	Hourly	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78
Wildlife Biologist	7.5	Hourly	\$51.80	\$53.10	\$54.43	\$55.78	\$57.19	\$58.62
Water Management Technician	8	Hourly	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78
Water Management Supervisor	8	Hourly	\$57.19	\$58.62	\$60.08	\$61.57	\$63.11	\$64.69
Water Utilities Maint Supervisor	8	Hourly	\$57.19	\$58.62	\$60.08	\$61.57	\$63.11	\$64.69
Water Utilities Maint Tech	8	Hourly	\$49.30	\$50.54	\$51.80	\$53.10	\$54.43	\$55.78

Job Title	Hrs Per Day	Rate Type	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
Executive Assistant	7.5	Hourly	\$40.85	\$41.78	\$42.70	\$43.62	\$44.57	\$45.54	\$47.81	\$50.21
Assistant Clerk Of The Board	7.5	Hourly	\$47.11	\$48.23	\$49.48	\$50.73	\$51.99	\$53.30	\$55.96	\$58.75
Human Resources Technician	7.5	Hourly	\$47.11	\$48.23	\$49.48	\$50.73	\$51.99	\$53.30	\$55.96	\$58.75
Legal Assistant	7.5	Hourly	\$47.11	\$48.23	\$49.48	\$50.73	\$51.99	\$53.30	\$55.96	\$58.75
Senior Executive Assistant	7.5	Hourly	\$47.11	\$48.23	\$49.48	\$50.73	\$51.99	\$53.30	\$55.96	\$58.75
Executive Assistant to the GM	8	Hourly	\$49.47	\$50.64	\$51.95	\$53.27	\$54.59	\$55.97	\$58.76	\$61.69

SUPPLEMENTAL INFORMATION

SALARY SCHEDULE – PUBLIC SAFETY

Job Title	Hrs Per Day	Rate Type	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
Police Lieutenant	8	Hourly	\$71.00	\$74.55	\$78.31	\$82.24	\$86.27	\$90.59	\$95.10	\$99.86
Police Captain	8	Hourly	\$85.31	\$89.61	\$94.10	\$98.80	\$103.72	\$108.89	\$114.34	\$120.04
Fire Chief	8	Hourly	\$85.31	\$89.61	\$94.10	\$98.80	\$103.72	\$108.89	\$114.34	\$120.04
AGM, Public Safety/Chief of Police	8	Hourly	\$103.29	\$108.42	\$113.87	\$119.52	\$125.51	\$131.82	\$138.40	\$145.32
Police Services Technician I	8	Hourly	\$33.92	\$34.76	\$35.64	\$36.52	\$37.44	\$38.38	\$39.34	
Property & Evidence Specialist	8	Hourly	\$35.33	\$37.09	\$38.94	\$40.90	\$42.94	\$45.09	\$46.22	
Police Services Technician II	8	Hourly	\$35.33	\$37.09	\$38.94	\$40.90	\$42.94	\$45.09	\$46.22	
Communications Dispatcher	8	Hourly	\$38.34	\$40.26	\$42.27	\$44.38	\$46.61	\$48.94	\$50.16	
Property & Evidence Supervisor	8	Hourly	\$38.34	\$40.26	\$42.27	\$44.38	\$46.61	\$48.94	\$50.16	
Police Officer Recruit	8	Hourly	\$40.10							
P/S Volunteer Coordinator	8	Hourly	\$41.07	\$43.12	\$45.28	\$47.54	\$49.91	\$52.42	\$53.72	
P/S Systems Administrator	8	Hourly	\$42.93	\$45.08	\$47.34	\$49.70	\$52.19	\$54.80	\$56.17	
Dispatch Supervisor	8	Hourly	\$45.22	\$47.47	\$49.85	\$52.34	\$54.96	\$56.33		
Support Services Supervisor	8	Hourly	\$48.42	\$50.84	\$53.38	\$56.05	\$58.85	\$61.80	\$63.34	
Police Officer	8	Hourly	\$48.78	\$51.22	\$53.78	\$56.46	\$59.30	\$62.25	\$64.75	
Fire Captain	8	Hourly	\$62.86	\$66.00	\$69.30	\$72.77	\$76.41	\$78.31		
Police Officer/Helicopter Pilot	8	Hourly	\$48.78	\$51.22	\$69.92	\$73.41	\$77.09	\$80.94	\$82.96	
Police Sgt/Helicopter Pilot	8	Hourly	\$79.38	\$83.36	\$87.53	\$91.90	\$96.50	\$98.91		
Police Sergeant	8	Hourly	\$62.86	\$66.00	\$69.30	\$72.77	\$76.41	\$79.08		
Seasonal Police Officer	8	Hourly	\$48.78	\$51.22	\$53.78	\$56.46	\$59.30	\$62.25	\$63.82	

SUPPLEMENTAL INFORMATION

SALARY SCHEDULE – MANAGEMENT

Job Title	Hrs Per Day	Rate Type	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
Human Resources Analyst	8	Hourly	\$47.11	\$48.74	\$51.17	\$53.74	\$56.42	\$59.25	\$62.20	\$65.31
Development Officer	8	Hourly	\$53.41	\$56.08	\$58.84	\$61.79	\$64.88	\$68.12	\$71.53	\$75.11
Foundation Finance Manager	8	Hourly	\$53.41	\$56.08	\$58.84	\$61.79	\$64.88	\$68.12	\$71.53	\$75.11
Legis & Policy Mgmt Analyst	8	Hourly	\$53.41	\$56.08	\$58.84	\$61.79	\$64.88	\$68.12	\$71.53	\$75.11
Management Analyst	8	Hourly	\$53.41	\$56.08	\$58.84	\$61.79	\$64.88	\$68.12	\$71.53	\$75.11
Senior Human Resources Analyst	8	Hourly	\$53.41	\$56.08	\$58.84	\$61.79	\$64.88	\$68.12	\$71.53	\$75.11
Accounting Manager	8	Hourly	\$56.08	\$58.83	\$61.78	\$64.87	\$68.11	\$71.51	\$75.10	\$78.85
Assistant to the GM	8	Hourly	\$56.08	\$58.83	\$61.78	\$64.87	\$68.11	\$71.51	\$75.10	\$78.85
Audit Manager	8	Hourly	\$56.08	\$58.83	\$61.78	\$64.87	\$68.11	\$71.51	\$75.10	\$78.85
Budget Manager	8	Hourly	\$56.08	\$58.83	\$61.78	\$64.87	\$68.11	\$71.51	\$75.10	\$78.85
Creative Design Manager	8	Hourly	\$56.08	\$58.83	\$61.78	\$64.87	\$68.11	\$71.51	\$75.10	\$78.85
Clerk Of The Board	8	Hourly	\$56.08	\$58.83	\$61.78	\$64.87	\$68.11	\$71.51	\$75.10	\$78.85
Community Relations Manager	8	Hourly	\$56.08	\$58.83	\$61.78	\$64.87	\$68.11	\$71.51	\$75.10	\$78.85
Fisheries Program Manager	8	Hourly	\$56.08	\$58.83	\$61.78	\$64.87	\$68.11	\$71.51	\$75.10	\$78.85
Foundation Program Manager	8	Hourly	\$56.08	\$58.83	\$61.78	\$64.87	\$68.11	\$71.51	\$75.10	\$78.85
Grants Manager	8	Hourly	\$56.08	\$58.83	\$61.78	\$64.87	\$68.11	\$71.51	\$75.10	\$78.85
Info Svcs Systems Manager	8	Hourly	\$56.08	\$58.83	\$61.78	\$64.87	\$68.11	\$71.51	\$75.10	\$78.85
Real Estate Manager	8	Hourly	\$56.08	\$58.83	\$61.78	\$64.87	\$68.11	\$71.51	\$75.10	\$78.85
Trails Program Manager	8	Hourly	\$56.08	\$58.83	\$61.78	\$64.87	\$68.11	\$71.51	\$75.10	\$78.85
Wildlife Program Manager	8	Hourly	\$56.08	\$58.83	\$61.78	\$64.87	\$68.11	\$71.51	\$75.10	\$78.85
Wildland Veg Program Manager	8	Hourly	\$56.08	\$58.83	\$61.78	\$64.87	\$68.11	\$71.51	\$75.10	\$78.85
Aquatic Manager	8	Hourly	\$58.71	\$61.62	\$64.71	\$67.98	\$71.36	\$74.90	\$78.65	\$82.55
Benefits Manager	8	Hourly	\$58.71	\$61.62	\$64.71	\$67.98	\$71.36	\$74.90	\$78.65	\$82.55
Survey & Constr Inspection Mgr	8	Hourly	\$58.71	\$61.62	\$64.71	\$67.98	\$71.36	\$74.90	\$78.65	\$82.55
Ecological Services Manager	8	Hourly	\$58.71	\$61.62	\$64.71	\$67.98	\$71.36	\$74.90	\$78.65	\$82.55
Ee & Labor Relations Manager	8	Hourly	\$58.71	\$61.62	\$64.71	\$67.98	\$71.36	\$74.90	\$78.65	\$82.55
Facilities Manager	8	Hourly	\$58.71	\$61.62	\$64.71	\$67.98	\$71.36	\$74.90	\$78.65	\$82.55
Fleet Manager	8	Hourly	\$58.71	\$61.62	\$64.71	\$67.98	\$71.36	\$74.90	\$78.65	\$82.55
Government Affairs Manager	8	Hourly	\$58.71	\$61.62	\$64.71	\$67.98	\$71.36	\$74.90	\$78.65	\$82.55
Hr Recruitment & Training Mgr	8	Hourly	\$58.71	\$61.62	\$64.71	\$67.98	\$71.36	\$74.90	\$78.65	\$82.55
Trades Manager	8	Hourly	\$58.71	\$61.62	\$64.71	\$67.98	\$71.36	\$74.90	\$78.65	\$82.55
Chief Communications Officer	8	Hourly	\$64.58	\$67.77	\$71.15	\$74.71	\$78.44	\$82.38	\$86.49	\$90.82
Comm, Records & Prop Manager	8	Hourly	\$64.58	\$67.77	\$71.15	\$74.71	\$78.44	\$82.38	\$86.49	\$90.82
Assistant Fire Chief	8	Hourly	\$64.58	\$67.77	\$71.15	\$74.71	\$78.44	\$82.38	\$86.49	\$90.82
Business Services Manager	8	Hourly	\$64.58	\$67.77	\$71.15	\$74.71	\$78.44	\$82.38	\$86.49	\$90.82
Chief, Gov & Legis Affairs	8	Hourly	\$64.58	\$67.77	\$71.15	\$74.71	\$78.44	\$82.38	\$86.49	\$90.82
Capital Program Manager	8	Hourly	\$64.58	\$67.77	\$71.15	\$74.71	\$78.44	\$82.38	\$86.49	\$90.82
Design Manager	8	Hourly	\$64.58	\$67.77	\$71.15	\$74.71	\$78.44	\$82.38	\$86.49	\$90.82
Equity Officer	8	Hourly	\$64.58	\$67.77	\$71.15	\$74.71	\$78.44	\$82.38	\$86.49	\$90.82
Information Services Manager	8	Hourly	\$64.58	\$67.77	\$71.15	\$74.71	\$78.44	\$82.38	\$86.49	\$90.82
Maintenance Superintendent	8	Hourly	\$64.58	\$67.77	\$71.15	\$74.71	\$78.44	\$82.38	\$86.49	\$90.82
Park Unit Manager	8	Hourly	\$64.58	\$67.77	\$71.15	\$74.71	\$78.44	\$82.38	\$86.49	\$90.82
Risk Manager	8	Hourly	\$64.58	\$67.77	\$71.15	\$74.71	\$78.44	\$82.38	\$86.49	\$90.82
Reg Interp & Rec Svcs Manager	8	Hourly	\$64.58	\$67.77	\$71.15	\$74.71	\$78.44	\$82.38	\$86.49	\$90.82
Restoration Projects Manager	8	Hourly	\$64.58	\$67.77	\$71.15	\$74.71	\$78.44	\$82.38	\$86.49	\$90.82
Assistant Finance Officer	8	Hourly	\$71.00	\$74.55	\$78.31	\$82.24	\$86.27	\$90.59	\$95.10	\$99.86
Chief, Design & Construction	8	Hourly	\$71.00	\$74.55	\$78.31	\$82.24	\$86.27	\$90.59	\$95.10	\$99.86
Chief Information Officer	8	Hourly	\$71.00	\$74.55	\$78.31	\$82.24	\$86.27	\$90.59	\$95.10	\$99.86
Chief, Interp & Rec Svcs	8	Hourly	\$71.00	\$74.55	\$78.31	\$82.24	\$86.27	\$90.59	\$95.10	\$99.86
Chief, Land Acquisition	8	Hourly	\$71.00	\$74.55	\$78.31	\$82.24	\$86.27	\$90.59	\$95.10	\$99.86
Chief, Maint & Skilled Trades	8	Hourly	\$71.00	\$74.55	\$78.31	\$82.24	\$86.27	\$90.59	\$95.10	\$99.86
Chief, Planning, Trails & Gis	8	Hourly	\$71.00	\$74.55	\$78.31	\$82.24	\$86.27	\$90.59	\$95.10	\$99.86
Chief, Stewardship	8	Hourly	\$71.00	\$74.55	\$78.31	\$82.24	\$86.27	\$90.59	\$95.10	\$99.86
Chief, Workforce Development	8	Hourly	\$71.00	\$74.55	\$78.31	\$82.24	\$86.27	\$90.59	\$95.10	\$99.86
Executive Director, RPF	8	Hourly	\$71.00	\$74.55	\$78.31	\$82.24	\$86.27	\$90.59	\$95.10	\$99.86
Land Acquisition Manager	8	Hourly	\$71.00	\$74.55	\$78.31	\$82.24	\$86.27	\$90.59	\$95.10	\$99.86
Assistant General Counsel I	8	Hourly	\$78.13	\$82.03	\$86.18	\$90.46	\$95.03	\$99.78	\$104.78	\$110.02
Chief, Park Operations	8	Hourly	\$78.13	\$82.03	\$86.18	\$90.46	\$95.03	\$99.78	\$104.78	\$110.02
Assistant General Counsel II	8	Hourly	\$85.31	\$89.61	\$94.10	\$98.80	\$103.72	\$108.89	\$114.34	\$120.04
AGM, Public Affairs	8	Hourly	\$85.31	\$89.61	\$94.10	\$98.80	\$103.72	\$108.89	\$114.34	\$120.04
AGM, Acquis/Steward/Development	8	Hourly	\$93.89	\$98.58	\$103.48	\$108.65	\$114.11	\$119.85	\$125.84	\$132.13
AGM, Finance & Mgmt Services/CFO	8	Hourly	\$93.89	\$98.58	\$103.48	\$108.65	\$114.11	\$119.85	\$125.84	\$132.13
AGM, Human Resources	8	Hourly	\$93.89	\$98.58	\$103.48	\$108.65	\$114.11	\$119.85	\$125.84	\$132.13
AGM, Operations	8	Hourly	\$103.29	\$108.42	\$113.87	\$119.52	\$125.51	\$131.82	\$138.40	\$145.32
Deputy General Manager	8	Hourly	\$119.29	\$125.32	\$131.56	\$138.11	\$145.03	\$152.32	\$159.93	\$167.94

SUPPLEMENTAL INFORMATION

SALARY SCHEDULE – SEASONAL

Job Title	Hrs Per Day	Rate Type	Step A	Step B	Step C	Step D	Step E	Step F
Interpretive Student Aide I	8	Hourly	\$16.39	\$17.25				
Recreation Leader I	8	Hourly	\$16.39	\$17.25				
Student Laborer	8	Hourly	\$16.39	\$17.25				
Gate Attendant	8	Hourly	\$18.07	\$19.01				
Lifeguard I	8	Hourly	\$20.78	\$21.29	\$21.84	\$22.37	\$22.94	\$23.50
Field Intern	8	Hourly	\$19.87	\$20.91				
Intern	8	Hourly	\$19.87	\$20.91				
Interpretive Student Aide II	8	Hourly	\$19.87	\$20.91				
Lead Gate Attendant	8	Hourly	\$19.87	\$20.91				
Public Safety Student Aide	8	Hourly	\$19.87	\$20.91				
Recreation Leader II	8	Hourly	\$19.87	\$20.91				
Lifeguard II	8	Hourly	\$24.09	\$24.70	\$25.33	\$25.94		
Lifeguard III	8	Hourly	\$29.37	\$30.10	\$30.85	\$31.61		
Recreation Leader III	8	Hourly	\$22.86	\$24.05				
Recreation Leader IV	8	Hourly	\$28.55	\$30.07				

SUPPLEMENTAL INFORMATION

SALARY SCHEDULE – BOARD APPOINTED

Job Title	Hrs Per Day	Rate Type	Minimum	Previous	Maximum
General Manager	8	Hourly	\$126.39	181.18	191.15
General Counsel	8	Hourly	\$94.52	127.73	138.72

AAPHIS – U.S. Agriculture, Animal Plant Health Inspection Service.

AB – California Assembly Bill.

ABAG – Association of Bay Area Governments.

AC- Alameda County.

Accrual – Accumulation of payments or benefits over time.

ACFR – Annual Comprehensive Financial Report.

ACOE – U.S. Army Corps of Engineers.

ADA - Americans with Disability Act.

AED – Automated External Defibrillator.

AFSCME – American Federation of State County Municipal Employees.

AGM – Assistant General Manager.

AP – Accountants Payable.

AWP – Alternative Work Program.

Adopted Budget – The adopted budget is the District’s annual fiscal plan, which is approved by the Board of Directors. The adopted budget establishes the legal authority for the expenditure of funds, as created by the appropriation resolution. The adopted budget includes all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.

Americans with Disability Act – Federal law which prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, state and local government services, public access, commercial facilities and transportation.

Appropriation - A legal authorization granted by the Board of Directors to make expenditures and to incur obligations for specific purposes. An appropriation usually

is limited in amount and to the time in which it may be expended.

Audit – Official inspection of an individual’s or organization’s account, typically by an independent body.

BAAQMD – Bay Area Air Quality Management District.

BAOSC – Bay Area Open Space Council.

BART – Bay Area Rapid Transit.

BCDC – San Francisco Bay Conservation and Development Commission.

Balanced Budget – A budget in which resources, including estimated revenue and other sources such as bond proceeds, transfers in and approved fund balances/net assets, meet or exceed uses, including appropriations and transfers.

Budget - A plan for financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

CAFR – Comprehensive Annual Financial Report.

CALEA – Commission on Accreditation for Law Enforcement.

CARB – California Air Resources Board.

CCC – California Coastal Conservancy.

CCC – Contra Costa County.

CCTA – Contra Costa Transportation Agency.

CDD – Click, Drag and Drill.

CEQA – California Environmental Quality Act.

CESP – Citizens for Eastshore Park.

CHP – California Highway Patrol.

CIP – Capital Improvement Program/Project.

CLASS – reservation system software.

CNPS – California Native Plant Society.

CNWS – Concord Naval Weapon Station.

CPR – Cardiopulmonary Resuscitation.

CSDA – California Special District Association.

California Environmental Quality Act – California law (California Public Resources Code section 21000 et seq.) that requires development projects to submit documentation of their potential environmental impact.

Capital Budget - A plan for proposed capital outlays and the means of financing them.

Capitalized Expenditures - Expenditures resulting in the acquisition and/or construction of fixed assets.

Capital Improvement Program - A multi-year plan for capital expenditures, with details on anticipated annual expenditures, with information about the resources estimated to be available to finance the projected expenditures.

CFD – Community Facilities District. A form of financing used by cities, counties and Special Districts, formed to finance major improvements and services within the District, that must be approved by 2/3 of voters within the district.

CNWS – Concord Naval Weapons Station. A former military base pending closure and conversion to a new Regional Park.

DBW – California Department Boating and Waterways.

DFG – California Department Fish and Game.

DMV – California Department Motor Vehicles.

DPR – California Department of Parks and Recreation.

DTSC – California Department of Toxic Substance Control.

Debt Service Fund - A fund that accounts for accumulation of resources to be used for debt service payments, as well as principal and interest payments and associated administrative costs.

Deficit - The result of an excess of expenditures over resources.

Designation of Fund Balance – Unreserved fund balance may be designated by the District to be set aside for a specific purpose. The designation indicates that a portion of fund equity is not available for current appropriation, as it has been set aside to comply with the District's plan for future uses.

EACCS – East Alameda County Conservation Strategy.

EBRPD – East Bay Regional Park District.

ECCC HCP – East Contra Costa County Habitat Conservancy Program.

EEC – Environmental Education Center.

EIR – Environmental Impact Report. Report to inform the public and public agency decision-makers of significant environmental effects of proposed projects,

identifying possible ways to minimize those effects, and describe reasonable alternatives to those projects.

EIS – Environmental Impact Statement.

EMS – Emergency Medical Service.

EMT – Emergency Medical Technician.

EPA – Environmental Protection Agency.

ERSI – GIS software.

ESP – McLaughlin Eastshore State Park.

Encumbrances – Commitments for unperformed contracts for goods and services.

FEMA - Federal Emergency Management Agency.

FOMC – Federal Open Market Committee.

FTE – Full Time Equivalent.

FWS – U.S. Fish and Wildlife Service.

Federal Emergency Management Agency – Provides disaster related assistance for repair and reconstruction, as well as mitigation funds to reduce potential damage from future disasters.

Fiscal Year - A 12-month period to which the annual operating budget applies and at the end of which the District determines its financial position and the results of its operations. The District’s fiscal year is from January 1 through December 31.

Fixed Assets – Land and other long-lived assets, such as buildings, improvements, vehicles/equipment, with a value greater than the capitalization amount, stated in the District’s Capital Asset and Inventory Control Policy. In 2009 the policy was updated to capitalize vehicles/equipment with a cost exceeding \$25,000, and

improvements /infrastructure with a cost exceeding \$100,000.

Fund – The accounts of the District are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures.

Governmental resources are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund Balance – Fund balance is the difference between governmental fund assets and fund liabilities.

Full-Time Equivalent – The measure of 1 full-time position based on either 1,950 or 2,080 hours per year, depending upon the position. For instance, 1.0 FTE Park Ranger II is budgeted for 2,080 per year, while 1.0 FTE Senior Office Assistant is budgeted for 1,950 hours.

GAAP – Generally Accepted Accounting Principles.

GASB – Governmental Accounting Standards Board.

GFOA –Government Finance Officers Association.

GIS – Geographic Information System.

GL – General Ledger.

GPS – Global Positioning System.

GPWG – Gateway Park Working Group.

General Fund - The fund used to account for all financial resources, except those required to be accounted for in another fund.

Generally Accepted Accounting Principles – Uniform standards and guidelines for financial accounting and reporting.

Government Fund – Grouping used in accounting for tax-supported activities completed by the federal government.

Grants - Contributions or gifts of cash or other assets to/from another government agency, foundations or private entities, to be used for a specific purpose.

HASPA – Hayward Area Shoreline Planning Agency.

HCP – Habitat Conservation Plan.

HPHP – Healthy Parks Healthy People.

HR – Human Resources.

HVAC- Heating, ventilation, air conditioning.

IPM – Integrated Pest Management.

Intra-District Charges – Revenue in internal services funds received from governmental funds/divisions for services, for services provided by the internal service fund, which benefit these governmental funds/divisions.

Internal Service Funds - Funds used to account for the financing of goods or services provided by one fund to other funds/divisions on a cost-reimbursement basis.

JPA – Joint Powers Agreement.

LARPD – Livermore Area Recreation and Park Department.

LLD – Landscape and Lighting District.

LPG – Liquefied Petroleum Gas.

LUP – Land Use Plan. the long-range plan for an entire park. It evaluates park resources, documents and recommends programs for managing and conserving these resources, discusses key planning issues, indicates relevant policies and offers proposals for future recreational and service facilities to provide for the range of public recreational needs in the park

LUPA – Land Use Plan Amendment. developed to modify specific aspects, including additions or revisions to the existing Land Use Plan.

Landscape and Lighting District – Under California Landscaping and Lighting Act of 1972, special assessments are levied upon parcels which receive special benefits. The assessments and related expenditures are accounted for in special revenue funds entitled LLDs.

MAST – Maintenance and Skilled Trades.

MFE – Mobile Fish Exhibit.

MHLT – Muir Heritage Land Trust.

MLK – Martin Luther King, Jr.

MM – Major Maintenance.

MOU – Memorandum of Understanding.

MTC – Metropolitan Transportation Commission.

Master Plan – The District’s Master Plan, most recently updated in 2013, is the District’s priority setting document, which guides the long term implementation of the vision and mission of the District.

Measure AA – 1988 voter-approved General Obligation Bonds totaling \$225 million, to be used to finance parkland acquisition, development and improvements to recreational open space.

Measure CC – 2004 voter-approved excise tax used to fund public access, wildfire protection, public safety and environmental maintenance of District parks and trails.

Measure FF– 2018 voter-approved extension of Measure CC, as a Community Facilities District, to fund public access, wildfire protection, public safety and environmental maintenance of District parks and trails.

Measure WW – 2008 voter-approved General Obligation Bonds, totaling \$500 million, to be used to finance parkland acquisition and capital projects as well as grants to local agencies.

NCCP – Natural Community Conservation Plan.

NEOGOV -- Online software source that automates job advertising and applications for Human Resources.

NEPA – National Environmental Policy Act.

NFIRS – National Fire Incident Reporting System.

NOAA – National Oceanic and Atmospheric Administration.

National Environmental Policy Act – National Environmental Policy Act, established as law in 1970, provides national environmental policy and goals for the protection, maintenance, and enhancement of the environment. It provides a process for implementing these goals.

Net Assets - The difference between a proprietary fund assets and liabilities.

OPEB – Other Post-Employment Benefits.

OSHA – U.S. Occupational Safety and Health Act.

OSPR – California Office of Spill Prevention and Response.

OTA – “Other Than Assets” are projects/programs accounted for in project fund, for projects or programs, which require multiple year funding but do not result in a capital asset, as defined by the District’s Capital Asset and Inventory Control Policy.

Operating Budget – Plan for current operating expenditures (as opposed to capital or debt service expenditures) and the proposed means of financing them.

Operating Expenditures - Fund expenses related directly to the fund’s primary activities.

Operating Revenues - Revenues directly related to the fund’s primary activities.

Ordinance 38 – District rules and regulations which apply to persons entering District parklands.

Other Than Asset Projects – “Other Than Assets” are projects/programs accounted for in the capital projects funds. These projects/programs require multiple year funding but do not result in a capital asset, as defined by the District’s Capital Asset and Inventory Control Policy.

PA – Police Association.

PAC – Park Advisory Committee.

PCBC – Pacific Coast Builders Conference.

Permanent Fund – One of the five governmental fund types established by GAAP. The sum of equity used to permanently generate payments and maintain financial obligation as introduced in GASB 34.

PG&E – Pacific Gas and Electric.

PMPP – Pavement Maintenance and Preservation Program.

POST – Peace Officer Standards and Training.

PSA – Public Service Announcement.

PSR – Project Study Report.

P Drive – District wide shared information computer drive.

Performance Measures – A tool used to align services and programs with strategic priorities, report on service efforts and accomplishments, and conduct multi-year and or benchmark comparisons. The collection and analysis of performance data is essential to developing strategic plans, measuring progress towards goals, assessing policy alternatives and making sound management decisions.

Personnel Services – This includes the cost of both wages and benefits paid to employees for work performed.

Pipeline Project - Term applied to capital construction, acquisition, or resource projects that will eventually require in future years a commitment of operating funds.

Program - Group activities, operations or organizational units directed to attaining specific purposes or objectives.

Program Purpose - A general statement explaining the reason why a particular program or division exists.

Promissory Notes – In 2012, the District issued \$24.9 million in Promissory Notes to finance field and administrative facility replacement and renovation. The Notes are limited obligations of the District, payable solely from limited ad valorem property taxes levied or from other funds legally available.

Prop 84 – California Clean Water, Parks and Coastal Protection Act.

Proposition 1A – Article 13, Sec. 25.5 of the California Constitution provides protection to local agencies against the modification of the allocation of ad valorem property tax by the State (i.e. reducing the allocation to the locals and increasing the allocation to the State.)

Prop 1A can be suspended only if three criteria (governor issues severe fiscal hardship proclamation, Legislature enacts an urgency statute by 2/3 vote, and full repayment statute is enacted) are met, and not more than twice in 10 years. The maximum amount the State can reallocate is 8%. The State met the three criteria, suspended Prop 1A, and “borrowed” 8% of local property tax during 2009-2010.

Proprietary Funds – Used to account for activities that are similar to activities that may be performed by a commercial enterprise. The purpose of the proprietary fund is to provide a service or product at a reasonable cost. The District’s only proprietary funds are internal service funds.

REP – Resource Enhancement Program.

RFP – Request for Proposal.

RGP – Regional General Permit.

RIN – Regional in Nature park programs advertisement, issued by the District.

RMA – Routine Maintenance Agreement.

RMP – Resource Management Plan.

ROW – Right of Way.

RTIP – Regional Transportation Improvement Program.

RWQCB – San Francisco Bay Regional Water Quality Control Board.

Reimbursements – Repayments of amounts remitted on behalf of another fund or agency.

Reserve - (1) An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Reserved Fund Balance - The portion of fund balance that is not available to finance expenditures of the subsequent accounting period, including items such as encumbrances, inventory, prepaid items, and notes receivable.

Resources – Total revenue, inter-departmental charges and bond proceeds budgeted for the fiscal year.

Risk Management – The management efforts to protect the District from potential claims, including the avoidance of accidental loss or minimization of consequences if loss does occur.

SAFETEA-LU – U.S. Safe, Accountable, Flexible, Efficient, Transportation Equity Act: A Legacy for Users.

SB – California Senate Bill.

SCA – Student Conservation Association.

SCADA – Supervisory Control and Data Acquisition System.

SF Bay Trail –Planned 500-mile walking and cycling path around the entire San Francisco Bay running through all nine Bay Area counties, 47 cities, and across seven toll bridges.

SFPUC – San Francisco Public Utility Commission.

SIRE – Electronic document management software.

SOD – Sudden Oak Death.

SPCRR – Society for Preservation of Carter Railroad.

SRI – Strategy Research Institute.

STIP – State Transportation Improvement Program.

SWPPP – Storm Water Pollution Prevention Plan.

Self-Insurance – The District has retained risk of loss under certain circumstances and up to set dollar amounts. For example, the District is self-insured for the dental benefits offered to employees. The District does not transfer any risk for employee dental claims to a third party. The District is also self-insured for general liability up to \$500,000 limit for liability and \$25,000 for property.

The District has purchased insurance through a public entity risk pool for liability in excess of the self-insurance amount. Additionally, the District is self-insured for worker’s compensation claims up to \$350,000 per accident/employee.

Services – Services include many expenditure categories. The major services required by each division follow:

Executive and Legislative Division
Other services

Legal Division
Claims
Legal services
Other services
Insurance premiums

Human Resources Division
Training
Claims

Land Division
Other services

Finance and Management Services Division
Support contracts

Operations Division
Other services
Repairs and maintenance services

Water
 Planning/Stewardship and Development
 Division
 Other services
 Public Affairs Division
 Reproductions
 Public Safety Division
 Other services
 Repairs and maintenance services.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources that are legally restricted to be used for specified purposes.

Staging Area- an entry point to a Regional Park, with parking and other amenities for park users.

TAC – East Alameda County Conservation Strategy Technical Advisory Committee.

TCP – District Trails, Creek and Ponds.

TIGER – US Transportation Investment Generating Economic Recovery.

Transfer In/Out – Reallocation of resources between funds. Operating transfers are used to fund operating activities. Capital transfers are between bond proceed funds and funds which use bond proceeds are sources for funding bond approved projects.

Underrepresented - A subset of Park visitors with a smaller percentage than the rich demographics of Alameda and Contra Costa counties, such as marginalized communities, people of color, persons with disabilities, and elderly park visitors.

UPS – United Parcel Service.

USPS – U.S. Postal Service.

Uses – Total planned expenditures, inter-fund transfers and changes to fund balance for the budget year.

VHF – Very High Frequency.

WHR – Wildfire Hazard Reduction.

WHRRMP – Wildfire Hazard Reduction and Resource Management Plan.

ZB – Zone of Benefit. A specific area designated within a Landscape and Lighting District to account for the expenditure of special assessment revenues collected.